

Criteria for Referral to Student Success Program

Criteria:

1. At the 8 week mark, or sooner as deemed necessary by the professor, student demonstrates a grade of less than 80%
2. Faculty concern, or student self referral
3. Grade below accepted score (level) on standardized test after second attempt
4. Academic probation

Plan of Action:

1. Email student letter of concern by course professor, with a copy to the student's advisor
2. Student set up an appointment with advisor within one week of notification
3. First Visit:
 - a. Identify six areas for success: Time management, effective reading, stress management, memory management, concentration management, and test prep
4. Establish a calendar for success with advisor
 - a. Schedule additional appointments
 - b. Adjust plan as needed