

EMERGENCY RESPONSE PLAN MANUAL



INDIANA STATE UNIVERSITY

**College of Health and Human Services/
Arena**

DATE PLAN LAST REVISED: June 24, 2019

TABLE OF CONTENTS

- BUILDING COORDINATOR
- RESPONSE TEAM MEMBERS
- NOTIFICATION
- EVACUATION
- ASSEMBLY POINTS
- DISABLED SAFE AREAS
- TORNADO WARNING AREAS
- SPECIAL CONSIDERATIONS
- BUILDING UTILITIES

BUILDING COORDINATOR

RESPONSE TEAM MEMBERS

NAME : Caroline Mallory EXT 2323
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NOTIFICATION

IN THE EVENT OF AN EMERGENCY IN THIS FACILITY THE FOLLOWING PERSONS WILL BE NOTIFIED IN THE ORDER LISTED.

NAME Caroline Mallory

HOME PHONE 217-840-3327

EVACUATION

IN THE EVENT IT IS NECESSARY TO EVACUATE THIS FACILITY, THE EVACUATION ROUTES SHALL BE AS FOLLOWS:

ROUTE ONE:

Southeast entrance of South Gym in the College of Health and Human Services building (Arena).

ROUTE TWO:

Northeast entrance of the College of Health and Human Services building (Arena).

ROUTE THREE:

Northwest entrance of the College Health and Human Services building (Arena).

ROUTE FOUR:

Southwest entrance of the College Health and Human Services building (Arena).

IMPORTANT: ELEVATORS ARE NOT TO BE USED DURING AN EMERGENCY EVACUATION. OCCUPANTS WILL BE NOTIFIED OF AN EMERGENCY EVACUATION BY PUBLIC SAFETY OFFICERS, THE BUILDING COORDINATOR, OTHER UNIVERSITY OFFICIALS OR ACTIVATION OF THE FIRE ALARM SYSTEM. UPON NOTIFICATION OF AN EMERGENCY EVACUATION, ALL OCCUPANTS WILL LEAVE THE BUILDING AND GATHER AT A DESIGNATED ASSEMBLY POINT.

ASSEMBLY POINTS

DESIGNATED ASSEMBLY POINTS

INFORMATION REGARDING THE DESIGNATED ASSEMBLY POINTS FOR THIS BUILDING SHALL BE POSTED AT OR NEAR EACH BUILDING EXIT.

1. Tennis Courts
2. Green Space
3. Wolf Field

DISABLED SAFE AREAS

IN THE EVENT OCCUPANTS WITH DISABILITIES ARE UNABLE TO EVACUATE THE BUILDING THEY SHALL WAIT FOR ASSISTANCE IN A DESIGNATED SAFE AREA. THESE SAFE AREAS SHALL BE APPROPRIATELY POSTED.

1. Arena Basement west lobby by the elevator and CHHS Basement by elevator
2. Southeast entrance
3. Northeast entrance
4. Northwest entrance
5. Stairwell entrances on North and South end of 2nd, 3rd, and 4th floors.

TORNADO WARNING SAFE AREAS

IN THE EVENT OF A TORNADO WARNING, OCCUPANTS OF THIS FACILITY SHALL BE DIRECTED TO INTERIOR BUILDING LOCATIONS AWAY FROM WINDOWS AND GLASS DOORS.

1. Arena Basement, CHHS Basement (storage area)
2. Interior hallways

SPECIAL CONSIDERATIONS

HAZARDOUS MATERIALS

THIS FACILITY CONTAINS THE FOLLOWING HAZARDOUS MATERIALS OR POTENTIALLY HAZARDOUS CONDITIONS WHICH FIRST RESPONDERS SHOULD BE AWARE OF WHEN ENTERING UNDER EMERGENCY CONDITIONS.

MATERIAL Chlorine

LOCATION Basement below pool

MATERIAL Hydrogen, nitrogen in tanks

LOCATION C82 (Environmental Health lab)

MATERIAL Butane gas line for lab table

LOCATION C89

MATERIAL Acetone, gasoline, ethyl alcohol, hexanes, methanol, cyclorama, chloroform, ammonia hydroxide, sulfuric acid, nitric acid, oxygen, hydrogen

LOCATION C82 (Environmental Health lab)

MATERIAL Compressed air tanks

LOCATION c54 and c 52 (exercise physiology lab and SCUBA room (west end of the pool))

RESOURCES

THIS FACILITY CONTAINS THE FOLLOWING RESOURCES WHICH MAY BE AVAILABLE TO THE UNIVERSITY IN THE EVENT AN EMERGENCY OCCURS ELSEWHERE ON CAMPUS.

RESOURCE Emergency staging in North and South Gym

LOCATION North and South Gym

RESOURCE Quarantine Station

LOCATION Racquetball courts

RESOURCE: AED's

LOCATION: South end of 2nd , 3rd, and 4th floors as well as South Hallway of old Arena Building and North Gym (south wall)

SPECIAL CONDITIONS

THE FOLLOWING SPECIAL CONDITIONS EXIST IN THIS BUILDING THAT WILL NEED TO BE ADDRESSED QUICKLY IN THE EVENT OF AN EMERGENCY.

BUILDING UTILITIES

FIRE ALARM PANELS

FIRE ALARM PANELS FOR THIS BUILDING CAN BE FOUND AT THE FOLLOWING LOCATIONS.

1. Southeast lobby of South Gym
2. West Main Entry
3. Northeast entry near North Gym

NATURAL GAS SHUT OFF

1. South side of building at East end.
2. West side of building near loading dock.
3. West side of building north of main entry.

WATER SHUT OFF

1. South end: west basement mechanical room
2. North end: Lower level room A-013

ELECTRIC SHUT OFF

1. South end: southwest corner basement electrical room
2. North end: Lower Level electrical room A-012

FIRE PROTECTION WATER CONTROL VALVES

North end of building in lower level Fire Pump room A-013

INDIANA STATE UNIVERSITY

CONTACT

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