Indiana State University School of Nursing Doctor of Nursing Practice Program Master of Science in Nursing Program

How to Register for Classes

[Note: This document is for students in the graduate nursing programs. If you are a campus based BSN (undergraduate) student or an undergraduate distance nursing student (LPN or RN), please <u>email</u> for assistance.]

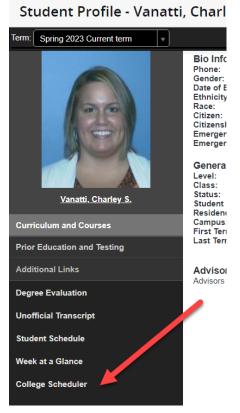
Please email <u>Alexis Tyler</u> or call 812-237-8501 with any registration issues. If possible, include a screen shot of the error you received.

Log In to MyISU

From Student Self-Service

- Select **Student Profile** (left hand side)
- Select **Schedule Builder** (left hand side)

Student • Student Profile



Add Courses

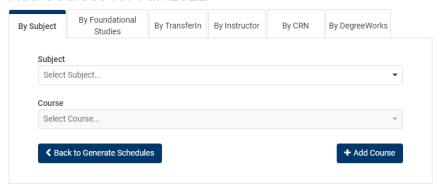
Your plan of study lists the courses for which you should register. To search for courses, click the 'Add Course' button.



Search By Subject

- Select By Subject tab
- Select subject
- Select the course
 - o The course description will show
- Click 'Add Course' button
 - o The course will populate to the right under Desired Courses

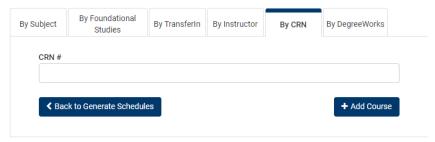
Add Courses for Fall 2022



Enter Course Registration Number

- Select By CRN Tab
- Type the CRN of the course
- Click 'Add Course' button
 - o The course will populate to the right under Desired Courses.

Add Courses for Fall 2022



After adding all courses, click Back to Generate Schedules.

Select Generate Schedules



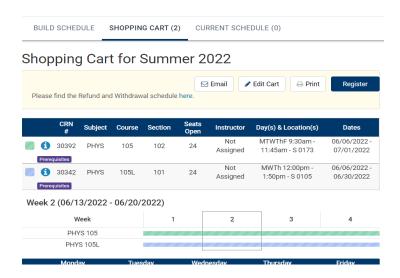
If multiple schedules are generated, select a schedule.

Select Send to Shopping Cart



Register

All courses should be showing in the shopping cart. Click the 'Register' button <u>AFTER</u> the date and time registration has opened for you.



Please email <u>Alexis Tyler</u> or call 812-237-8501 with any registration issues. If possible, include a screen shot of the error you received.

Confirm Enrollment

Verify all courses are listed with Enrolled status by going to the Current Schedule tab.

