

# Indiana State University School of Nursing

## Personal Wireless Communication Device Usage

### General Usage

Cell phone and PWCD usage include, but are not limited to, texting messages, listening to voice mail messages, accessing the internet, downloading, accessing any type of personal information and/or taking pictures during classroom or clinical learning experience time.

While in the classroom setting or during a clinical learning experience, students are expected to use discretion when using cell phones and other personal wireless communication devices (PWCDs) for personal matters:

- Cell phones and other PWCDs solely used for personal communication must be placed in silent mode and stored during classroom and clinical experience hours.
- Cell phones and PWCDs should only be used for personal communication during breaks in such a manner that it does not interrupt other students, faculty, agency personnel or clients, and others and is not disruptive to the learning environment.
- Personal calls are discouraged except in emergency situations.
- All personal cell phones and all PWCDs (unless expressly designated as appropriate by the instructor) will be placed in the silent mode and stored during a testing situation.
- Testing policies and course syllabi may contain detailed guidelines on use of cell phones and PWCDs during examination/testing situations.

### Emergency Usage

- A student must seek permission from the faculty prior to classroom or clinical learning time when there is an emergency situation involving his/her family or him/herself that requires access to emergency communication. Otherwise, personal cell phones and PWCDs must be placed in silent mode and stored during classroom time and clinical learning experiences.
- If there are emergency situations known prior to an examination/testing situation, the student can give a department phone number to those needing to contact the student. This can be arranged with department support staff prior to the testing.

### Social Networking Websites and Personal Websites

Students must use sound judgment when on social networking sites and their own personal websites for personal communication:

- Students must maintain the University's or a clinical agency's integrity,

reputation, and brand identity to minimize actual legal risks.

- Personal wireless communication usage expressly for personal communication is not appropriate during class or clinical learning experiences.
- Confidential class or clinical matters, client information, personal information of other individuals, or business or financial information of the University or clinical agency may not be discussed.
- Students cannot harass, threaten, or discriminate against students, faculty, or staff of Indiana State University or any clinical agency, electronically or otherwise.
- No photos, audiotapes, or videotapes can be created of skills, interactions, etc. and cannot be placed on a social networking site of any kind or ever texted or forwarded to other students or anyone else
- No photos, text, or other image that is demeaning, belittling, or insulting to any person, the University, or any clinical agency may be used.
- If students identify themselves as Indiana State University students, they must clearly state that the views they expressed are their own and not those of ISU.
- ISU logos or trademarks cannot be used without permission of the University.
- No photographing, audiotaping, or videotaping is allowed during a clinical experience or before/after clinical.

These guidelines are intended to promote academic and professional integrity, professional communication, and a safe effective learning environment.

The policy is consistent with the ISU Code of Student Conduct and the National Student Nurse Association (NSNA) Code of Student Conduct.

Violation of this policy may create a situation that could lead to failure of a course, dismissal from the nursing program or University, or criminal charges.

Such actions could become part of the individual's future criminal background check and jeopardize a student's future employment.

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