

Minutes  
June 10, 2021  
Virtual via Zoom  
10:30am – 11:30pm

**Members Present:** Eric Aztor, Robert Bandelt, Rhonda Beecroft, Sarah Ber, Pam Chamberlain, Teresa Dwyer, Kathryn Elson, Jamie Hays, Nancy Hall, Karen James, Christine Knight, Todd LaComba, Morgan Leek, Michelle Lewis, Katie Lugar, Pamela Malone, Grace Munoz, Sarah Neeley, Tina Pitts, Elizabeth Tomlinson, Roxanne Torrence, Martha Vaughn, Kelly Wright, Brooke Young, Paulina Young

**Members Excused:** Barbara Auman, Susan Crist, Elonda Ervin, Jake Jenkins, Angie Napier

**Members Unexcused:**

**Guests Present:** Laura Vanatti

Call meeting to order at 10:31am (M. Leek)

Guest Reports

#### **Faculty Senate Report**

**Dr. Keri Yousif, Faculty Senate Chair, [keri.yousif@indstate.edu](mailto:keri.yousif@indstate.edu)**

**No report**

I want to introduce myself for those of you that don't know me. I'm Keri Yousif, a professor of French in the department of Languages, Literatures, and Linguistics. I've been at ISU for 16 years, and I teach a variety of language and literature courses in the department, in the Honors College, and in Foundational Studies. I know most of the faces on this call; I have worked with many of you, and I'm looking forward to working with all of you in the coming year.

I don't have much to report. The bulk of faculty committee work ended in May and will resume in August. Faculty are currently busy learning Canvas (☺), reworking their classes, and doing research.

Next year's senate officers are myself (chair), Liz Brown (vice-chair), and James Gustafson (secretary). And, we have an entirely new executive council for Faculty Senate: Azizi Arrington-Slocum, Andrea Arrington-Sorios, Shelly Arvin, Affan Badar, Jodi Frost, and Kandace Hinton. We are excited about the new members and the greater diversity of participation. We will have a busy year with curriculum and policy, which I will report on in more detail in the meetings to come.

I want to end by saying that please reach out to me at any time if you have questions or need anything. I'm looking forward to working with all of you in the coming academic year.

## **Student Government Association**

**Austin Nettrouer, SGA President, [Austin.nettrouer@sycamores.indstate.edu](mailto:Austin.nettrouer@sycamores.indstate.edu)**

SGA has been working alongside the Office of Campus Life for our itinerary for the upcoming Student Leadership Coalition (SLC). For those unfamiliar, this is sort of an introductory involvement opportunity for students attending ISU for the first time to help them get acquainted with the operations and opportunities as students at ISU. The applications for SLC are finalized and we hope to advertise them at the upcoming State Connect Days hosted by the Office of Campus Life this summer.

Additionally, we've updated our "Help Me Get Involved Forms," which if unfamiliar is exactly how it sounds. Any student on campus can apply and their responses to the form will filter involvement suggestions with organizations on the Treehouse.

We are still budgeting/calendaring for our welcome week events alongside the upcoming Fall Semester, calendaring and outreaching for the Fall Scholarship Fair, revisiting our approach to our Mental Health Fee Review Board. Our leadership team will be meeting with a representative from Alpha Tau Omega regarding their reintroduction to campus this Fall and its implications.

If anyone has any questions or comments they would like me to pass on to the team you can email [ISU-SGAPRES@mail.indstate.edu](mailto:ISU-SGAPRES@mail.indstate.edu) or [Anettrouer@sycamores.indstate.edu](mailto:Anettrouer@sycamores.indstate.edu)

## **Human Resources Report**

**Diann McKee, Senior Vice President of Finance and Administration/Univ Treasurer, [diann.mckee@indstate.edu](mailto:diann.mckee@indstate.edu)**

It's good to see everyone back on campus and look forward to our students returning in August. Human Resources is working to wrap up performance evaluations. A. Demchak is doing great work on the wellness front.

### Questions and answers

- **If a staff member in an office hasn't been vaccinated but refusing to wear a mask, is there any disciplinary actions taken against this employee?** HR needs to be notified so they can reach out to the supervisor of the employee. They are looking at ways employees can voluntarily upload vaccine information. Vaccines are not required, but you do need to wear a mask if you are not vaccinated.

**Amy Demchak, Employee Wellness Coordinator, [amy.demchak@indstate.edu](mailto:amy.demchak@indstate.edu)**

Staff can continue to direct COVID related questions to her.

In-person orientations are starting again in July with the first one on July 6<sup>th</sup> and will continue every two weeks. Online orientation will be available for those that make the request.

Employee wellness programs are starting to return and are in-person.

Annual health screenings will also be in-person this fall. More information will be coming out in July. Employees can complete their annual health screenings at the ISU Student Health Center. The navigate system will be open in July. Health screenings will also be available in the library. Information will be forthcoming about that. The discount rates will remain the same for 2021-2022.

Employee Assistance Program (EAP) referral numbers have been high, but that means our employees are seeking assistance for their mental health. EAP covers above and beyond what our health plan does to support employees who are seeking mental health services.

#### Questions and answers

- **Since the new employee orientation is still available online, is that made available for current employees?** A. Demchak did not know and will find out that information.
- **If someone did online orientation can they sit in on an in-person orientation, do they have that option?** A. Demchak will ask.
- **Will health screening notices go to employees if they don't have the ISU insurance?** These go to benefits eligible employees and this year will go to only those that are on the health plan.

#### Approval of May Minutes

May Minutes were presented for approval. P. Malone made a motion to approve the minutes, seconded by T. LaComba. Minutes were approved with no corrections 24-0-0.

#### Treasurer's Report

The treasurer's report was presented for discussion.

#### Executive Committee Report (M. Leek)

- **Committee assignments (K. Lugar)** - Calendar invites were sent out to Council members and invites for non-council members went out as well and they have

until Friday June 18<sup>th</sup> to submit their selections. The first committee meeting for all committees will be the last week of June.

- **Summer Retreat** – The Staff Council summer retreat is July 15<sup>th</sup> from 8:30am – 4:30pm at The Red Barn. Lunch will be provided. Letters to supervisors will be going out but you should still have a conversation with them about the retreat.
- **Surveys** – Will be going out asking for food allergies and asked to complete a mini bio. The newsletter will be highlighting a staff council member as well as our social media page so please make sure you complete the survey.
- **2021 – 2022 Meetings** – We will begin meeting in person and get back to a somewhat normal meeting. We will still offer a zoom option but it will be a case by case option. Please reach out to M. Leek or any other Executive Member if you have any reservations about meeting in person.

### **New business**

M. Leek welcomed newly elected Staff Council members – Christine Knight, Eric Aztor, Teresa Dwyer, Jake Jenkins, Sarah Neeley, Paulina Young, and Grace Munoz

### **Old business**

There was no old business discussed

### **Standing Committee Reports**

#### **Staff Relations**

No report

#### **Public Relations**

No report

#### **Staff Benefits**

No report

**Homecoming Committee (M. Leek) – October 23<sup>rd</sup> is Homecoming. No other updates at this time. Homecoming Parade sign-ups will be out this month.**

The meeting moved to closed session.

P. Malone made a motion to adjourn the meeting, seconded by G. Munoz.

Next meeting: **July 15<sup>th</sup>, Staff Council Retreat, The Red Barn 8:00am – 4:30pm**