

MINUTES  
INDIANA STATE UNIVERSITY  
BOARD OF TRUSTEES

JUNE 7, 2002

Exhibits

SECTION I

- A. Current Operating Budget
- B. Student Services Budget
- C. Auxiliary and Other Budgets
- D. Line Item Budgets
- E. Academic Laboratory Fees, 2002-03
- F. Flight Training Agreement
- G. Student Health Center Supplies and  
Procedures Fees, 2002-03
- H. University Calendars, 2002-03, 2003-04  
2004-05
- I. In Memoriam: Paul Thomas Wilbur

SECTION III

- A. Support Staff Report

Attachments

SECTION II

1. Revenue Report
2. Expenditures Report

SECTION IV

1. Grants – Information Only
2. Vendors Report – Information Only

MINUTES  
INDIANA STATE UNIVERSITY  
BOARD OF TRUSTEES

JUNE 7, 2002

The Indiana State University Board of Trustees met in regular session at 9:00 a.m. on Friday, June 7, 2002, in the State Room, Tirey Hall.

Trustees present: Mr. Alley, Mr. Bonds, Mr. Dooley, Mr. Fleetwood, Mrs. House, Mr. Huntsinger, Mr. Shagley, Mr. Smith and Dr. Zietlow.

President Benjamin, Vice Presidents Pontius, Quatroche, Schafer, and Interim Vice President Elsey were present. Also attending were Ms. Melony Sacopulos, General University Counsel and University Treasurer, Dr. Steve Lamb, Vice Chairperson, University Faculty Senate, and Ms. Kellee Thomas, President of the Student Government Association.

There being a quorum present, Mrs. House called the meeting to order at 9:05 a.m.

SECTION I

A. APPROVAL OF THE MINUTES (Mrs. House)

On a motion by Mr. Alley, seconded by Dr. Zietlow, the minutes of the April 26, 2002 meeting were approved as presented.

B. DATE OF NEXT MEETING (Mrs. House)

The dates of the next meeting are July 18-19, 2002. This will be the annual organizational meeting. A trustees retreat will be held in August, but the date has not yet been determined. The meeting date schedule for the 2002-03 is presented for trustee review. The meeting dates for 2002-03 will be confirmed at the July meeting. Mrs. House noted the possibility of having two one-day meetings for two of the scheduled meetings.

Proposed Meeting Dates, 2002-03

July 18-19, 2002	Annual Organizational Meeting
August, 2002	Board Retreat (to be arranged)
September 5-6, 2002	Agenda Meeting
October 3-4, 2002	Agenda Meeting
(November 2, – Homecoming)	
November 14-15, 2002	Agenda Meeting
(November 28 – Thanksgiving)	

December, 2002 (December 14 – Commencement)	No Meeting
January 16-17, 2003	Agenda Meeting
February 27-28, 2003	Agenda Meeting
March, 2003	No Meeting
April 24-25, 2003	Agenda Meeting
May, 2003 (May 10 – Commencement)	No Meeting
June 19-20, 2003	Agenda Meeting
July 17-18, 2003	Annual Organizational Meeting

C. REPORT OF THE BOARD PRESIDENT (Mrs. House)

Mrs. House reported on Commencement which was held on Saturday, May, 5. Honorary degrees were conferred upon Shelton Hannig and Anton "Tony" George, both of whom have expressed appreciation for the recognition.

President House also reported on several events involving the ISU Foundation. She expressed especial appreciation for the honor of receiving the Volunteer Recognition Award at the banquet on May 10.

D. REPORT OF THE UNIVERSITY PRESIDENT (Dr. Benjamin)

Dr. Benjamin commented on the May 5 commencement and was pleased that Shelton Hannig and Tony George could be at Spring Commencement.

He then asked Dr. Elsey to introduce Dr. Thomas Ramey who will be the new Vice President for Student Affairs effective July 1, 2002. Dr. Ramey comes with a rich background in University work and private business. He has had a distinguished career at Franklin College.

Annual Report

Dr. Benjamin was pleased to announce that to his knowledge for the first time ever ISU will publish an annual report. He thanked the many people who have worked on this report including Marty Blank, Barbara Asay, and Kevin Snider. He felt the Board will be pleased with the number of elements in the report which should be available sometime in July.

Repair and Rehabilitation Funds

Dr. Benjamin reported that ISU has received \$1.1 million for repair and rehabilitation funding from the State at the end of May. These funds are in

addition to the special approval of \$340,000 earlier in the fiscal year. The State only distributed \$4 million statewide. The funds must be spent on the projects requested so all of the dollars have been obligated. Dr. Benjamin thanked Vice President Schafer, Diann McKee and Greg Goode and other staff for their work on securing these funds.

#### ISU-IVY Tech Remedial Math Agreement

Starting this fall, ISU remedial math courses will be taught by IVY Tech faculty on the ISU campus. The Indiana Commission for Higher Education is keenly interested in this initiative. This is a new innovation and helps clarify the distinction between ISU and community colleges by addressing having under prepared students gain proficiency before admission. This represents a savings to both the students and the taxpayers, as this will allow redeployment of faculty, reduce costs/FTE, reduce the dependency on part-time and adjunct faculty, and reduce costs for students able to complete remedial work at a lower tuition.

#### Distinguished Volunteer Service Awards

Dr. Benjamin noted that Barbara House, President of the Board of Trustees, received the Distinguished Volunteer Service Award at the recent President's Donor and Volunteer Recognition Dinner. Barbara was recognized for her continuing commitment to Indiana State University, education, and the arts. Also honored with a Distinguished Volunteer Service Award was Craig McKee. Craig was recognized for his dedication and service to his alma mater, his profession, and his community all of which have benefited from his involvement for nearly two decades. Craig currently serves on the ISU Foundation Board of Directors, is chair of it's development committee, and a member of its finance committee. Also receiving recognition was Sodexho Campus Services which has been a dedicated friend and partner of ISU for more than a decade. Through the years Sodexho has supported the Sycamore Athletics Scholarship Fund, the President's Scholars Program, the President's Society, Friends of Music at ISU, the Terre Haute Alumni Club, and the Larry J. Miltenberger Scholarship. The recent establishment of the Sodexho Endowed Fund for Sycamore Athletics as part of the campaign for sycamore athletics has taken Sodexho support of ISU to a new level.

#### University Advancement

President Benjamin reported that Vice President Quatroche announced his intention to retire in June, 2003. He will have been here a total of six years and will have completed 39 years of service at six different colleges and universities during his career. Sometime this fall a search for a successor will be initiated.

University Integrated Marketing and Communication Plan

This plan was presented yesterday at the seminar. The task force is chaired by Vice President Quatroche. The comprehensive plan developed by the task force and shared with a number of constituent focus groups seeks to enhance the recruitment and retention of students, faculty and staff; create awareness of University achievements; stimulate a sense of pride among internal and external constituents; develop support for ISU among key stakeholder groups; enhance the image of ISU locally, regionally, and nationally; and consistently and strategically present ISU's unique identity.

Hazel Travioli Trust Fund

The ISU Foundation has received notice of the establishment of the Hazel Travioli Trust Fund in the amount of \$500,000 for scholarships for Vigo County students based on financial need and academic achievement. Mrs. Travioli and her husband were dedicated friends of ISU.

Trip to Washington, D.C.

Greg Goode briefly discussed the recent trip to Washington, D.C. and gave an update on the State budget situation.

Recently a small ISU delegation went to Washington to meet with people on Capitol Hill and various embassies. The group met with Amy Cohen, Director of Learn and Serve America, which is part of the United States Corporation for National Service. It provides grants to schools, Universities, and community organizations to link classroom studies with community service. The group also met with Senators Bayh and Lugar and representatives of the U.S. Department of Education. Dr. Zietlow felt this was a major opportunity for the Department of Education to learn about the ISU Professional Development Schools initiative.

International Affairs

Dr. Benjamin introduced Gaston Fernandez who briefly reviewed advantages in visiting various embassies. The purpose of the trip was to strengthen cooperation with key leaders and staff who play key roles in a number of ways, such as scholarships to students and resources for academic and cultural exchange and economic development issues. At the Moroccan embassy there was a productive meeting with the minister and others centered on partnerships with three universities in Morocco. Study abroad opportunities were discussed. Overall the visits were extremely productive and further the overall goal of enhancing relationships with these countries.

The University will have to implement a new reporting system to the Immigration Service. This new reporting system is a result of the Student and Exchange Visitor Information System (SEVIS). This is a tracking monitoring system for students and visitors. The University is required to transmit this information to the INS and the State Department electronically. It will require more information gathering from students and visiting scholars than before to provide more indepth reporting.

#### Summer Reading Program Selection

Copies of Snow Falling on Cedars were distributed. Students attending summer advisement and registration will be encouraged to take home a copy and read it prior to returning for fall orientation. At that time, faculty and staff will lead discussions on the book. Also, many faculty will use this book in various classes throughout the year. This novel also is the community's selection for the "What If All Of Terre Haute Read The Same Book" Program. Our summer reading program selection committee worked jointly with the Vigo County Public Library in making the selection.

#### E. REPORT OF THE UNIVERSITY FACULTY SENATE CHAIRPERSON (Dr. Cerny)

Dr. Cerny requested Dr. Steve Lamb to present the University Faculty Senate report since Dr. Cerny is teaching a class.

While the Senate is in recess for the summer, the Executive Committee and some of its standing committees have continued to meet to complete or initiate University business. By the end of summer the Executive Committee expects to complete the procedure and guidelines manual in support of the innovative and creative career development and workload policy. This policy and its supporting documents should be ready for campus review early in the fall.

Dr. Cerny hoped that the trustees had read through the materials distributed at the last Board meeting and have developed an appreciation for the concerns reflected in those materials. Since the last Board meeting, he has met twice with President Benjamin. The first meeting focused on communication issues and the second meeting focused on problems associated with the 2002 sabbatical leaves process. President Benjamin agreed to meet with his advisors to discuss the issue and agreed to a third meeting later this summer.

To date discussions have yielded little progress in efforts to improve communication, to respect the authority of the Senate, to rectify sabbatical leaves decisions, or to deal with compensation issues. Dr. Cerny feels it is clear that

among faculty there is a crisis in morale. Work-related frustrations have reached a level that will not dissipate over the summer recess. Perhaps there exists this summer a window of opportunity to take concrete actions to resolve these problems before the beginning of the fall semester.

Dr. Cerny remains hopeful that it will be possible to take full advantage of this opportunity to work collaboratively to alleviate the problems of greatest concern. Dr. Cerny is preparing to send senators and members of the standing committees a report of the meetings with the President as well as a summary of other activities related to Senate effectiveness. In that report he will ask faculty to be patient and he will encourage their vigilance in monitoring progress.

Dr. Cerny felt such issues of concern must be addressed collegially in order to preserve the integrity, character, and heritage of the institution. The faculty as a whole and the Chairperson and officers of the Senate remain committed to working with the administration and the Board for changes that will raise faculty morale, enhance the quality of education for the students, and improve the prestige of Indiana State University.

F. REPORT OF THE SUPPORT STAFF COUNCIL CHAIRPERSON  
(Ms. Gabey)

In Ms. Gabey's absence, Mr. Schafer distributed copies of her report.

The annual general meeting for the support staff at Indiana State University was held on May 14, 2002 with almost 400 in attendance. This presents an opportunity for every support staff employee to witness an actual Support Staff Council monthly meeting. President Benjamin was in attendance to welcome the group. An added bonus is that refreshments are served and many door prizes donated by area merchants are awarded. At this meeting, a resolution from the Salary and Employee Benefits Committee was passed indicating how the Council recommended the allocation of pay increases. Vice President Bob Schafer was in attendance as well as Chief Human Resources Officer John Gedrick. Support Staff Scholarships were presented to eleven individuals. Among these were a child and a grandchild of support staff employees.

Support staff are participating in search committees at this time and were also recognized at the spring awards breakfast. Certificates were presented to those who facilitated or completed Advanced Connections, Supervisory Certification courses, Foundations of Supervision and/or Orientation Phase II. These training opportunities better qualify support staff to do their jobs.

G. REPORT OF THE STUDENT GOVERNMENT ASSOCIATION PRESIDENT  
(Ms. Thomas)

Ms. Thomas expressed regrets that she was unable to attend the April meeting. She is excited about spending the next year with the Board.

Student Government Association is working on a retreat for the beginning of the school year. Since most of the staff are gone for the summer there is not much to report.

H. RECOGNITION OF SERVICE – ROBERT W. ELSEY (Mrs. House)

The following Resolution was presented in recognition of service to Indiana State University by Robert W. Elsey, Interim Vice President for Student Affairs.

WHEREAS, Robert W. Elsey has given distinguished service to Indiana State University for the past thirty years serving as Director of Residential Life Programs, Dean of Student Services and Director of the Career Center, Dean of Student Life, Associate Vice President for Student Affairs and for the past three years as Interim Vice President for Student Affairs; and

WHEREAS, his advice and counsel have been valuable in the further development and promotion of the Student Affairs programs of the University; and

WHEREAS, Dr. Elsey's contributions to the quality and character of the University have earned him the respect and admiration of the many students and colleagues with whom he served;

NOW, THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees expresses grateful recognition, high commendation, and sincere best wishes to Robert W. Elsey for his loyal service and dedication to the University.

Recommendation: Approval of the Resolution.

On a motion by Dr. Zietlow, seconded by Mr. Huntsinger, the recommendation was approved.

I. OPERATING BUDGETS, 2002-03 (Ms. Sacopulos)

Recommendation: Approval of the following operating budgets for the 2002-03 fiscal year.



Current Operating Budget	Exhibit A
Student Services Budget	Exhibit B
Auxiliary and Other Budgets	Exhibit C
Line Item Budgets	Exhibit D

On a motion by Dr. Zietlow, seconded by Mr. Alley, the recommendation was approved.

J. ACADEMIC LABORATORY FEES (Ms. Sacopulos)

Recommendation: Approval of proposed changes in academic laboratory fees effective for 2002 fall semester as presented in Exhibit E.

On a motion by Dr. Zietlow, seconded by Mr. Alley, the recommendation was approved.

K. BIENNIAL CAPITAL BUDGET REQUEST, 2003-05 (Ms. Sacopulos)

The Capital Improvement Budget Request for the 2003-05 biennium is to be submitted to the Indiana Commission for Higher Education and the State Budget Agency on or before June 15, 2002. Funds are requested in the following major categories.

Special Repair and Rehabilitation

University Hall	\$32,000,000
-----------------	--------------

<u>Land Acquisition</u>	\$ 750,000
-------------------------	------------

<u>General Repair and Rehabilitation/Infrastructure</u>	\$ 8,351,000
---	--------------

Recommendation: Approval of the Biennial Capital Budget Request for 2003-05 as outlined above.

On a motion by Mr. Fleetwood, seconded by Mr. Shagley, the recommendation was approved.

L. INSURANCE ACADEMIC PROGRAM BUDGET, 2002-03 (Ms. Sacopulos)

Recommendation: Approval of the following 2002-03 insurance academic program budget.

	<u>2001-02</u>	<u>Increment</u>	<u>2002-03</u>
Income	\$76,521	(\$10,743)	\$65,778
<u>Budget</u>			
Compensation	\$45,000	\$ 2,803	\$47,803
Supplies and Expense	<u>31,521</u>	<u>( 13,546)</u>	<u>17,975</u>
	\$76,521	(\$10,743)	\$65,778

Funding is from contributions to the ISU Foundation in support of the insurance academic program.

On a motion by Dr. Zietlow, seconded by Mr. Shagley, the recommendation was approved.

M. GONGAWARE CENTER BUDGET, 2002-03 (Ms. Sacopulos)

Recommendation: Approval of the following 2002-03 Gongaware Center budget.

	<u>2001-02</u>	<u>Increment</u>	<u>2002-03</u>
Income	\$225,290	\$26,769	\$252,059
<u>Budget</u>			
Compensation	\$139,350	\$14,629	\$153,979
Supplies and Expense	<u>85,940</u>	<u>12,140</u>	<u>98,080</u>
	\$225,290	\$26,769	\$252,059

Funding is from contributions to the ISU Foundation in support of the Gongaware Center.

On a motion by Mr. Huntsinger, seconded by Mr. Shagley, the recommendation was approved.

N. TEMPORARY FACULTY STIPENDS (Dr. Pontius)

A review of the compensation schedule for full-time and part-time temporary faculty members was conducted during the 2000-01 academic year. It was recommended that the stipend schedule floor for full-time temporary faculty members and for the three categories of part-time temporary faculty members be increased gradually each year to achieve a target stipend schedule. The amount to be allocated to achieve this compensation goal is to be determined annually as part of the Division of Academic Affairs five-year budget process. For the 2002-03 academic year, it is proposed that the stipend floor schedule for full-time and for part-time temporary faculty members be established as follows:

Stipend floor for full-time temporary faculty members:

Instructor      \$22,500

Stipend floors for part-time temporary faculty members:

Lecturer III    \$775 per semester hour

Lecturer II     \$660 per semester hour

Lecturer I      \$550 per semester hour

Recommendation: Approval of the proposed stipend schedule for part-time temporary faculty members, effective August 15, 2002.

On a motion by Mr. Fleetwood, seconded by Mr. Huntsinger, the recommendation was approved.

O. MERGER OF THE DEPARTMENT OF SCIENCE EDUCATION INTO THE DEPARTMENT OF LIFE SCIENCES (Dr. Pontius)

The Department of Science Education proposes to merge with the Department of Life Sciences. The merger will allow the resources – human, physical, and financial – of the Department of Science Education to remain intact as the Center for Science Education with the Department of Life Sciences. The Center for Science Education will continue to manage and implement their programs, contingent upon continuation of the needs met by and the funding necessary to support the programs. The faculty of the Department of Science Education will combine with the faculty of the Life Sciences as a collaborative group of educators dedicated to training future science teachers. The faculty of Science Education will receive all rights and privileges accorded to the faculty within the Department of Life Sciences; faculty in the Center for Science Education will

collaboratively work with all science departments and the School of Education within ISU as they seek to mentor, advise, educate, and mold the next generations of science teachers.

Recommendation: Approval of the provisional merger of the Department of Science Education into the Department of Life Sciences.

On a motion by Dr. Zietlow, seconded by Mr. Shagley, the recommendation was approved.

P. ACE HIGH, INC., FLIGHT TRAINING AGREEMENT (Dr. Pontius)

This agreement provides flight training for students enrolled in the Department of Aerospace Technology. A copy of the agreement is presented in Exhibit F.

Recommendation: Approval of the agreement as presented in Exhibit F.

On a motion by Mr. Shagley, seconded by Mr. Fleetwood, the recommendation was approved.

Q. STUDENT HEALTH CENTER SUPPLIES AND PROCEDURES FEES, 2002-03 (Dr. Elsey)

Recommendation: Approval of the Student Health Center supplies and procedures fees as presented in Exhibit G.

On a motion by Mr. Fleetwood, seconded by Dr. Zietlow, the recommendation was approved.

R. LONG-TERM DISABILITY INSURANCE, 2002-03 (Mr. Schafer)

The contract for the University's long-term disability insurance plan, underwritten by Teachers' Insurance and Annuity Association (TIAA), expires on June 30, 2002. The plan provides disability income protection (60 per cent) and an annuity waiver (12 per cent of base salary) for benefits-eligible employees who have worked at Indiana State University for a minimum of three (3) continuous years (waiting period). New employees with group comparable long-term disability insurance in force within 90 days of beginning work at ISU may have the three-year waiting period waived. The minimum monthly income payment for disability is \$50; the maximum monthly income payment is \$9,000. The benefits are payable until age 65 with a graduated length of time for benefits payable schedule for individuals who become disabled after age 60.

Claims experience over the last three policy years and the current year plus an evaluation of the manual (pooled) rates based upon TIAA's entire book of long-term disability business were two major factors used to determine the rates for the 2002-03 contract year. Based upon an analysis of all factors, the rates for the long-term disability insurance coverage will decrease five (5) per cent for the 2002-03 contract year.

Rates for the plan are calculated based upon the covered monthly salary (CMS) of the individuals covered by the plan multiplied by a rate factor.

The rates for the 2001-02 year and proposed rates for the year 2002-03 are as follows:

<u>Coverage</u>	<u>Current Rates</u> <u>2001-02</u>	<u>Proposed Rates</u> <u>2002-03</u>
Income Benefit	.300% of CMS	.285% of CMS
Monthly Annuity Premium Waiver Benefit	.100% of CMS	.095% of CMS

Recommendation: Approval of the renewal of the master policy for long-term disability insurance with Teachers Insurance and Annuity Association (TIAA) at the rates indicated for the 2002-03 contract year effective July 1, 2002.

On a motion by Dr. Zietlow, seconded by Mr. Bonds, the recommendation was approved.

S. TIAA-CREF 457(b) Deferred Compensation Plan (Mr. Schafer)

The Economic Growth and Tax Relief Reconciliation Act (EGTRRA) contained provisions expanding the retirement savings opportunities that colleges and universities may offer employees. This expansion is for public employers only; it is not available in the for profit-private sector. Effective in 2002, all employees in public non-profit institutions are eligible to take advantage of making additional pre-tax contributions toward retirement savings.

The current tax deferred annuity programs at universities are governed by Internal Revenue Code 403(b) which has an individual maximum exclusion allowance to an annual cap that may be contributed on a pre-tax basis. The 403(b) annual maximum for elective deferrals is \$11,000; up to \$15,000 per year if over age 50 and with more than 15 years of service. The addition of the TIAA-CREF 457(b) plan will allow for an additional maximum amount to be contributed in addition to the 403(b) plan maximum amount.

The amount that may be contributed to a 457(b) account on behalf of an employee is \$11,000 in 2002. This amount will increase each year by \$1,000 until it reaches \$15,000 in 2006. A special 457(b) catch-up provision may be available before retirement allowing age 50-plus employees to contribute an additional \$1,000 per year.

Currently, ISU has 60 out of 469 employees contributing up to their 403(b) maximum. The addition of the TIAA-CREF 457(b) plan would allow a maximum for most employees of \$22,000; more if employees are age 50-plus. Therefore, it will allow employees who want to tax defer more funds for retirement to do so on a pre-tax basis.

It is not expected that more than the 60 employees mentioned above will take advantage of this plan. However, there may be more in the future. There is no charge to the University to take advantage of this plan. Employees who wish to participate will be required to complete a 457(b) application and sign a deferred compensation election form.

Also, since this plan allows for additional tax deferred contributions made by either the employee or the University on behalf of the employee, there may be future applications of the plan in conjunction with the University Retirement Policy at retirement.

Recommendation: Approval of the adoption of the TIAA-CREF 457(b) Deferred Compensation Plan effective July 1, 2002.

On a motion by Dr. Zietlow, seconded by Mr. Alley, the recommendation was approved.

T. UNIVERSITY CALENDARS (Mr. Schafer)

The University Calendar for 2004-05 and the revised calendars for 2002-03 and 2003-04 are presented in Exhibit H.

Recommendation: Approval of the University calendar for 2004-05 and the revised calendars for 2002-03 and 2003-04 as presented in Exhibit H.

On a motion by Mr. Huntsinger, seconded by Mr. Alley, the recommendation was approved.

U. IN MEMORIAM (Mr. Schafer)

Paul Thomas Wilbur, Lead Refrigeration Mechanic, Facilities Management, died on May 13, 2002. A resolution is presented in Exhibit I.

Recommendation: Acceptance of the Resolution and recognition of service to the University.

On a motion by Dr. Zietlow, seconded by Mr. Huntsinger, the recommendation was approved.

**INDIANA STATE UNIVERSITY  
2002-03 Budgets**

The Current Operating, Student Services, Auxiliary and Other Operating Units, and Line Item summary budgets for 2002-03 are included in the following agenda exhibits. The key planning points related to each budget are described below:

**CURRENT OPERATING BUDGET**

**Revenues**

Revenue projected for the current operating budget in 2002-03 is \$121,750,000, a 3.8% increase compared to the 2001-02 budget. The increase in revenue comes from a .7% net increase in the state operating appropriation, a general student fee increase of 9.9% for both resident and non-resident students, a temporary \$25 per semester increase in the technology fee, a \$100,000 increase in the transfer from Residential Life for utilities costs, and minor adjustments in other miscellaneous income items.

The Governor's Deficit Management Plan calls for a .5% permanent reduction in operating appropriations for state supported universities from the 2002-03 appropriated level. House Bill 1196, as passed by the 2002 General Assembly, reduces state appropriations by an additional \$29 million and allows the use of Build Indiana Funds to offset this loss. Indiana State's pro rata share of the \$29 million reduction amounts to \$2,033,124. The Deficit Management Plan indicates that there is no guarantee that the Build Indiana Fund replacement dollars will remain into the 2003-05 biennium. Therefore, while the 2002-03 budget recognizes the \$2,033,124 of income from the Build Indiana Fund only one-half or \$1,016,562 is being budgeted for reoccurring costs.

The Board of Trustees approved a 9.9% student fee increase on April 26, 2002 effective for the fall semester. In addition to the approved fee increase, the 2002-03 operating budget includes an increase of 100 FTE in budgeted student enrollment resulting in \$260,000 of additional fee revenue. In order to supplement the operating budget the portion of the student fee dedicated to the Student Service budget was limited to 3.3% allowing for \$442,236 of additional student fee revenue.

The state has reduced the separate line item appropriation for the DegreeLink program by 7.0% from the 2002-03 appropriated level of \$538,038. The appropriation and a portion of the related student fee income are accounted for in a separate cost center budget. The University serves as the fiscal agent for the South Central Indiana Education Association and the College Cooperative Southeast. Each program receives a separate line item appropriation that has also been reduced by 7.0% for the 2002-03 year.

Reallocations, both to a central University-wide pool and internally within each division, were required as a part of the budget planning process. As discussed previously with the Board of Trustees, a total of \$965,551 or 1.0% of division budgets was reallocated to a central University-wide pool to fund compensation adjustments, student financial aid and library



acquisitions. In addition, Academic Affairs internally reallocated \$719,003 to provide for faculty degree, floor, and promotion adjustments, compression and other identified high priority items.

## **Expenditures**

### **I. Compensation**

- Average Salary Increase
  - Faculty 2.5%
  - Compression and Promotions .6%
- Executive/Administrative/Professional 2.5%
- Support Staff 3.0%
- Market and Compression \$75,000

A 10.0% increase in health insurance is included as a part of the 2002-03 budget, as compared to no increase for the previous year. The monthly change in health care claims is monitored for trends that may impact future increases in health insurance rates.

### **II. Student Aid**

The recommended student aid budget for 2002-03 is \$7,368,000 (or 6.1% of the total current operating budget). The student aid budget consists of two components. The major portion (\$7,148,000) will be awarded as direct aid to students through a series of programs, such as Presidential Scholarships, Alumni Scholarships, institutional fee remissions, and graduate fee remissions. The second portion (\$220,000) of the budget accounts for matching funds required for participation in federal student aid programs (FSEOG, Perkins Loan Program, and Upward Bound).

### **III. Reserves**

A reserve for strategic priorities of \$476,620 was established as a part of the 2001-02 budget process. As a result of the budget planning process for 2002-03, a total of \$223,551 from reallocations to the central pool has been added to this reserve. This reserve for strategic priorities will be used to invest in staff and other initiatives and would be available for reallocation should state funding be further reduced.

The 2002-03 budget sets aside one-half of the Build Indiana Fund allocation (\$1,016,562) to be used as one-time technology funds. These funds will be used to upgrade computing software and hardware and address technology infrastructure needs. Should the Build Indiana Fund allocation to state supported universities be eliminated in the 2003-05 biennial budget cycle this reserve would be used to offset the loss.

### **IV. Other**

Adjustments to the supplies and expense lines were made as a part of the reorganization process to be effective July 1, 2002. As previously mentioned, Academic Affairs reallocated internally to fund high-priority academic initiatives such as the first-year experience project,

faculty international travel, undergraduate and graduate student research, graduate assistant stipends, articulation and transfer services program, and the Permanent Art Collection. Of the total Academic Affairs internal reallocation, \$496,503 is being used to fund these initiatives.

In addition, realignment of \$434,975 within overall University-wide utility budgets is also included to provide full funding for the increased costs of the natural gas fired power plant that is now fully operational as well as increased electrical costs and other committed expenses.

Library acquisitions remain a University priority with a 4.0% increase (\$78,100) to the 2001-02 base budget of \$1,961,900.

### **STUDENT SERVICES BUDGET**

The Student Service budget allocates the portion of the student fee to operating units within the Designated and Auxiliary fund groups that support student activities and programs. The total Student Service budget for 2002-03 increased by \$230,000 or 3.3%, from the previous year as a result of the student fee increase. The need for maintenance and repairs continues to be a significant priority for facilities funded (e.g., Hulman Center) through the Student Service budget.

### **AUXILIARY AND OTHER OPERATIONS**

Auxiliaries are operated as independent units supporting students and the University in various capacities. Residential Life, for example, is the largest University auxiliary unit. Each of the auxiliary units receives outside revenues to support the operation and must use any increase in those revenues to offset the growth in the operating budgets. The key financial planning components for the Current Operating budget were also used in the preparation of the Auxiliary budgets, including the compensation criteria and projected enrollment growth.

### **DEGREE LINK**

As stated earlier, the state has reduced the line-item appropriation by 7.0% from the 2002-03 appropriated level. The total appropriation for 2002-03 is \$500,375, after the 7.0% reduction. In addition, fee income of \$283,394 from the 2001-02 fiscal year is included in the 2002-03 budget.

### **LINE ITEM APPROPRIATIONS**

Other line item appropriations received by the University include: South Central Indiana Education Association and the College Cooperative Southeast. As mentioned earlier, state appropriations for these programs have also been reduced by 7.0% to \$280,710 and \$742,468, respectively for 2002-03. The University serves as the fiscal agent for each of these programs and is allowed overhead charges for the cost of administration.

INDIANA STATE UNIVERSITY  
 KEY FINANCIAL PLANNING COMPONENTS

	<u>Budget 2001-02</u>	<u>Budget 2002-03</u>
<u>APPROXIMATE INCREASES</u>		
STATE OPERATING APPROPRIATION	1.8%	0.7%
STUDENT ACADEMIC FEES	5.0%	9.9%
TOTAL CURRENT OPERATING BUDGET	3.0%	3.8%
<u>STUDENT ACADEMIC FEE</u>		
A. Undergraduate semester Full-Time Resident	\$1,872	\$2,058
Additional Semester Non-Resident Fee	\$2,801	\$3,080
B. Graduate Resident Per Hour Fee	\$162	\$178
Additional Non-Resident Per Hour Fee	\$207	\$227
C. Technology Per Semester Fee	\$25	\$50
(\$25.00 per semester temporary technology fee effective fall 2002)		
<u>BUDGETED ENROLLMENT</u>		
A. On-Campus (Fall Headcount)		
1. Undergraduate	8,880	8,950
2. Graduate	1,370	1,500
B. Off Campus Extension (Fall Headcount)		
1. Undergraduate	50	50
2. Graduate	200	100
C. Work Force Development (Fall Headcount)	500	500
Total Budgeted Enrollment	11,000	11,100
<u>STAFF COMPENSATION INCREASE</u>		
A. Faculty Salary	3.0%	2.5%
Compression, Promotions, Floors, and Degree Adj.	1.0%	0.6%
B. Executive/Admin/Professional Salary	3.0%	2.5%
C. Support Staff Salary	5.0%	3.0%
Market and Compression		\$75,000
D. Health Insurance	0.0%	10.0%
<u>OTHER SIGNIFICANT BUDGET COMPONENTS</u>		
A. Reserve for Strategic Initiatives	\$476,620	\$700,171
B. Reserve Build Indiana Fund		\$1,016,562
C. Financial Aid	\$319,383	\$664,000
D. Library Acquisitions	\$75,540	\$78,100
E. Utilities and Committed Expenses	\$574,885	\$434,975

INDIANA STATE UNIVERSITY  
 Current Operating Summary Budget

	2001-02 Budget	Increment	Recommended 2002-03 Budget	% Change
<b>Source of Funds</b>				
Operating Appropriation ***	\$77,443,208	\$527,439	\$77,970,647	0.7%
Fee Replacement	7,159,560	(616,701)	6,542,859	-8.6%
Sub Total State Appropriation	84,602,768	(89,262)	84,513,506	-0.1%
Student Fees *	29,000,488	4,482,190	33,482,678	15.5%
Other Fees, Income & Transfers	3,646,744	107,072	3,753,816	2.9%
<b>Total Source of Funds</b>	<b>\$117,250,000</b>	<b>\$4,500,000</b>	<b>\$121,750,000</b>	<b>3.8%</b>
<b>Use of Funds **</b>				
<b>Compensation</b>				
Salaries and Wages	\$65,143,741	\$821,849	\$65,965,590	1.3%
Fringe Benefits	23,193,510	811,864	24,005,374	3.5%
Sub Total Compensation	88,337,251	1,633,713	89,970,964	1.8%
<b>Departmental Supplies and Expenses</b>				
Supplies and Related Expenses	9,636,259	447,452	10,083,711	4.6%
Repairs and Maintenance	1,543,963	(4,116)	1,539,847	-0.3%
Utilities and Related Expenses	5,922,345	421,475	6,343,820	7.1%
Other Committed Expenses	416,600	13,500	430,100	3.2%
<b>Equipment and Other Capital</b>				
Library Acquisitions	1,961,900	78,100	2,040,000	4.0%
Computer Equipment	706,000		706,000	0.0%
Operating Equipment	1,545,062	5,763	1,550,825	0.4%
Sub Total Equipment	4,212,962	83,863	4,296,825	2.0%
Reserve for Strategic Initiatives	476,620	223,551	700,171	
Reserve for Build Indiana Fund		1,016,562	1,016,562	
Student Aid	6,704,000	664,000	7,368,000	9.9%
<b>Total Use of Funds</b>	<b>\$117,250,000</b>	<b>\$4,500,000</b>	<b>\$121,750,000</b>	<b>3.8%</b>
<b>Growth in Budget</b>		<b>3.2%</b>		<b>3.8%</b>

Footnotes:

\* This figure is net of a 9.9% increase in student fees, the additional temporary technology fee, additional headcount enrollment of 100 FTE, and the realignment in the fee replacement appropriation of (\$616,701).

\*\* The reallocations to the central budget of \$965,551 are reflected within these lines.

\*\*\* The operating appropriation for 2002-03 includes \$2,033,124 of Build Indiana Funds and is net of a .5% reduction (\$391,812) from the FY03 appropriation.

INDIANA STATE UNIVERSITY  
 Current Operating Area Budgets

	2001-02 Budget	Increment	2002-03 Budget	% of Budget
<b>Provost and Vice President Academic Affairs</b>				
Salary and Wages	\$47,759,431	\$371,192	\$48,130,623	
Fringe Benefits	13,353,220	407,516	13,760,736	
Student Wages	2,013,153	(71,222)	1,941,931	
Supplies and Expenses	5,593,624	708,901	6,302,525	
Repair and Maintenance	312,041		312,041	
Capital	2,868,862	81,863	2,950,725	
<b>Total Summary</b>	<u>\$71,900,331</u>	<u>\$1,498,250</u>	<u>\$73,398,581</u>	60.3%
<b>Administration</b>				
Salary and Wages	\$743,305	(\$40,402)	\$702,903	
Fringe Benefits	222,883	8,001	230,884	
Student Wages	13,188		13,188	
Supplies and Expenses	639,710	4,000	643,710	
Repair and Maintenance	1,000		1,000	
Capital	901,237	(1,237)	900,000	
<b>Total</b>	<u>\$2,521,323</u>	<u>(\$29,638)</u>	<u>\$2,491,685</u>	2.0%
<b>Academic Affairs</b>				
College of Arts and Science				
Student Wages and Other	\$263,005		\$263,005	
Supplies and Expenses	1,217,494	\$27,770	1,245,264	
Repair and Maintenance	81,670		81,670	
Capital	0		0	
<b>Total</b>	<u>\$1,562,169</u>	<u>\$27,770</u>	<u>\$1,589,939</u>	1.3%
School of Business				
Student Wages	\$16,619		\$16,619	
Supplies and Expenses	101,943	\$4,010	105,953	
Repair and Maintenance	6,735		6,735	
Capital	0		0	
<b>Total</b>	<u>\$125,297</u>	<u>\$4,010</u>	<u>\$129,307</u>	0.1%
School of Education				
Student Wages	\$8,565		\$8,565	
Supplies and Expenses	374,444	\$7,006	381,450	
Repair and Maintenance	3,525		3,525	
Capital	0		0	
ISU Preschool Lab	71,322		71,322	
<b>Total</b>	<u>\$457,856</u>	<u>\$7,006</u>	<u>\$464,862</u>	0.4%
School of Health and Human Performance				
Student Wages	\$40,311		\$40,311	
Supplies and Expenses	89,053	\$3,451	92,504	
Repair and Maintenance	7,614		7,614	
Capital	400		400	
<b>Total</b>	<u>\$137,378</u>	<u>\$3,451</u>	<u>\$140,829</u>	0.1%

	2001-02 Budget	Increment	2002-03 Budget	% of Budget
<b>School of Nursing</b>				
Student Wages	\$840		\$840	
Supplies and Expenses	79,367	\$2,132	81,499	
Repair and Maintenance	0		0	
Capital	5,325		5,325	
Total	<u>\$85,532</u>	<u>\$2,132</u>	<u>\$87,664</u>	0.1%
<b>School of Technology</b>				
Student Wages	\$46,249		\$46,249	
Supplies and Expenses	158,952	\$3,604	162,556	
Repair and Maintenance	10,397		10,397	
Capital	0		0	
Total	<u>\$215,598</u>	<u>\$3,604</u>	<u>\$219,202</u>	0.2%
<b>School of Graduate Studies</b>				
Student Wages	\$3,689		\$3,689	
Supplies and Expenses	61,215		61,215	
Repair and Maintenance	1,500		1,500	
Capital	0		0	
Total	<u>\$66,404</u>		<u>\$66,404</u>	0.1%
<b>LifeLong Learning w/o Degree Link</b>				
Student Wages	\$513,288		\$513,288	
Supplies and Expenses	259,793		259,793	
Repair and Maintenance	8,413		8,413	
Capital	0		0	
Total	<u>\$781,494</u>		<u>\$781,494</u>	0.6%
<b>Student Academic Services</b>				
Student Wages	\$100,455		\$100,455	
Supplies and Expenses	25,541		25,541	
Repair and Maintenance	1,000		1,000	
Capital	0		0	
Total	<u>\$126,996</u>		<u>\$126,996</u>	0.1%
<b>Enrollment Management</b>				
Student Wages	\$141,380		\$141,380	
Supplies and Expenses	614,821		614,821	
Repair and Maintenance	8,209		8,209	
Capital	0		0	
Total	<u>\$764,410</u>		<u>\$764,410</u>	0.6%
<b>Library</b>				
Student Wages	\$218,666		\$218,666	
Supplies and Expenses	105,752	\$2,030	107,782	
Repair and Maintenance	39,321		39,321	
Capital	1,961,900	78,100	2,040,000	
Total	<u>\$2,325,639</u>	<u>\$80,130</u>	<u>\$2,405,769</u>	2.0%

	2001-02 Budget	Increment	2002-03 Budget	
<b>Computing Services</b>				
Student Wages	\$553,063		\$553,063	
Supplies and Expenses	1,010,642	\$441,000	1,451,642	
Repair and Maintenance	142,265		142,265	
Capital	0		0	
<b>Total</b>	<u>\$1,705,970</u>	<u>\$441,000</u>	<u>\$2,146,970</u>	1.8%
<b>Other Activities</b>				
Student Wages	\$93,835	(\$71,222)	\$22,613	
Supplies and Expenses	731,096	213,898	944,994	
Repair and Maintenance	392		392	
Capital	0	5,000	5,000	
<b>Total</b>	<u>\$825,323</u>	<u>\$147,676</u>	<u>\$972,999</u>	0.8%
<b>General Instructional Expense</b>				
Salary and Wages	\$47,016,126	\$411,594	\$47,427,720	
Fringe Benefits	13,130,337	399,515	13,529,852	
Supplies and Expenses	52,479		52,479	
<b>Total</b>	<u>\$60,198,942</u>	<u>\$811,109</u>	<u>\$61,010,051</u>	50.1%
<b>President's Office (A)</b>				
Salary and Wages	\$985,678	\$927,493	\$1,913,171	
Fringe Benefits	192,714	196,033	388,747	
Student Wages	29,466	90,960	120,426	
Supplies and Expenses	238,167	77,318	315,485	
Repair and Maintenance	7,500	1,000	8,500	
Capital	15,000	10,000	25,000	
<b>Total</b>	<u>\$1,468,525</u>	<u>\$1,302,804</u>	<u>\$2,771,329</u>	2.3%
<b>A Budget adjusted for the transfer of Human Resources, Staff Benefits, Employee Assistance, and Governmental Relations from Administrative Affairs and Planning and Budgets to the Office of the President.</b>				
<b>Vice President for Student Affairs</b>				
Salary and Wages	\$4,131,366	\$77,954	\$4,209,320	
Fringe Benefits	1,282,483	55,232	1,337,715	
Student Wages	200,300		200,300	
Supplies and Expenses	394,738		394,738	
Repair and Maintenance	44,732		44,732	
Capital	63,100		63,100	
<b>Total</b>	<u>\$6,116,719</u>	<u>\$133,186</u>	<u>\$6,249,905</u>	5.1%
<b>Vice President for Planning and Budget</b>				
Salary and Wages	\$1,810,459	(\$1,810,459)	\$0	
Fringe Benefits	619,526	(619,526)	0	
Student Wages	51,732	(51,732)	0	
Supplies and Expenses	449,761	(449,761)	0	
Repair and Maintenance	11,440	(11,440)	0	
Capital	50,000	(50,000)	0	
<b>Total</b>	<u>\$2,992,918</u>	<u>(\$2,992,918)</u>	<u>\$0</u>	0.0%
<b>Vice President for Administrative Affairs</b>				
Salary and Wages	\$1,614,500	(\$1,396,397)	\$218,103	
Fringe Benefits	584,877	(506,773)	78,104	
Student Wages	39,855	(32,907)	6,948	
Supplies and Expenses	654,102	(557,436)	96,666	
Repair and Maintenance	14,707	(14,107)	600	
Capital	20,000	(13,000)	7,000	
<b>Total</b>	<u>\$2,928,041</u>	<u>(\$2,520,620)</u>	<u>\$407,421</u>	0.3%

	2001-02 Budget	Increment	2002-03 Budget	
<b>Vice President for Business and Finance</b>				
Salary and Wages	\$0	\$2,580,404	\$2,580,404	
Fringe Benefits	0	897,787	897,787	
Student Wages	0	78,781	78,781	
Supplies and Expenses	0	994,405	994,405	
Repair and Maintenance	0	20,431	20,431	
Capital	0	55,000	55,000	
Total	<u>\$0</u>	<u>\$4,626,808</u>	<u>\$4,626,808</u>	3.8%
<b>Facilities Management</b>				
Salary and Wages	\$5,018,961	\$40,476	\$5,059,437	
Fringe Benefits	1,609,819	77,469	1,687,288	
Student Wages	152,706		152,706	
Supplies and Expenses	468,647		468,647	
Repair and Maintenance	1,152,581		1,152,581	
Capital	470,000		470,000	
Total	<u>\$8,872,714</u>	<u>\$117,945</u>	<u>\$8,990,659</u>	7.4%
<b>Vice President for Advancement</b>				
Salary and Wages	\$1,301,218	\$17,306	\$1,318,524	
Fringe Benefits	435,587	17,791	453,378	
Student Wages	34,916		34,916	
Supplies and Expenses	483,252		483,252	
Repair and Maintenance	962		962	
Capital	20,000		20,000	
Total	<u>\$2,275,935</u>	<u>\$35,097</u>	<u>\$2,311,032</u>	1.9%
<b>General University Activities</b>				
Retirement Fringe Benefits and Contributions	\$5,115,284	\$286,335	\$5,401,619	
Supplies and Expenses	1,353,968	(325,975)	1,027,993	
Capital Pools	706,000		706,000	
Other Committed Expenses	416,600	13,500	430,100	
Utilities and Related Expenses	5,922,345	421,475	6,343,820	
Student Aid Program	6,704,000	664,000	7,368,000	
Reserve for Strategic Initiatives	476,620	223,551	700,171	
Reserve Build Indiana Fund	0	1,016,562	1,016,562	
Total	<u>\$20,694,817</u>	<u>\$2,299,448</u>	<u>\$22,994,265</u>	18.9%
<b>TOTAL BUDGET</b>	<u><b>\$117,250,000</b></u>	<u><b>\$4,500,000</b></u>	<u><b>\$121,750,000</b></u>	100.0%



**INDIANA STATE UNIVERSITY  
 Student Services Budget**

	2001-02 Budget	Increment	Recommended 2002-03 Budget	% Change
<b>Source of Funds</b>				
Student Service Fee Allocation	\$6,602,000	\$222,000	\$6,824,000	3.4%
Student Service Fee Waivers	272,000	8,000	280,000	2.9%
Interest Income Earned by Trustee	50,000		50,000	0.0%
<b>Total Source of Funds</b>	<b>\$6,924,000</b>	<b>\$230,000</b>	<b>\$7,154,000</b>	<b>3.3%</b>
<b>Use of Funds</b>				
<b>Direct Allocations</b>				
Student Government	\$60,000		\$60,000	0.0%
Afro-American Cultural Center	10,300		10,300	0.0%
Sparkettes	14,770		14,770	0.0%
Cheerleaders	18,150		18,150	0.0%
Auxiliary Facilities Bond Fund	1,405,130	(\$346,443)	1,058,687	-24.7%
<b>Sub Total Direct Allocations</b>	<b>\$1,508,350</b>	<b>(\$346,443)</b>	<b>\$1,161,907</b>	<b>-23.0%</b>
<b>Auxiliary Operations Supplemental Allocations</b>				
Identification Cards	\$26,600	\$2,479	\$29,079	9.3%
Hulman Memorial Student Union	969,753	47,370	1,017,123	4.9%
Intercollegiate Athletics	3,093,591	37,859	3,131,450	1.2%
Statesman Newspaper	57,100	2,400	59,500	4.2%
IQ Magazine	49,000		49,000	0.0%
Hulman Center	347,422	147,385	494,807	42.4%
<b>Sub Total Supplemental Allocations</b>	<b>\$4,543,466</b>	<b>\$235,014</b>	<b>\$4,780,959</b>	<b>5.2%</b>
<b>Transfers, Reserves and Other</b>				
Facilities Project/Equipment Reserve	\$447,206	\$330,950	\$778,156	74.0%
Facilities Repair Supplement	39,613		39,613	0.0%
Allocation for Class Activities	3,365		3,365	0.0%
Allowance for Doubtful Accounts	70,000		70,000	0.0%
Enrollment Stabilization	40,000		40,000	0.0%
Student Service Fee Waivers	272,000	8,000	280,000	2.9%
<b>Sub Total of All Allocations</b>	<b>\$6,924,000</b>	<b>\$230,000</b>	<b>\$7,154,000</b>	<b>3.3%</b>
<b>Non-Budget and Contingent Items</b>				
<b>Total Use of Funds</b>	<b>\$6,924,000</b>	<b>\$230,000</b>	<b>\$7,154,000</b>	<b>3.3%</b>

**STUDENT SERVICES DIRECT ALLOCATIONS**

	2001-02 Budget	Increment	Recommended 2002-03 Budget	% Change
<b>Student Government</b>				
Compensation	\$42,004		\$42,004	
Supplies and Expense	14,712		14,712	
Repairs and Maintenance	353		353	
Capital	2,931		2,931	
<b>Total</b>	<b>\$60,000</b>	<b>\$0</b>	<b>\$60,000</b>	<b>0.0%</b>
<b>Afro-American Cultural Center</b>				
Compensation	\$0		\$0	
Supplies and Expense	10,300		10,300	
Repairs and Maintenance	0		0	
<b>Total</b>	<b>\$10,300</b>	<b>\$0</b>	<b>\$10,300</b>	<b>0.0%</b>
<b>Sparkettes</b>				
Compensation	\$5,944		\$5,944	
Supplies and Expense	8,826		8,826	
Repairs and Maintenance	0		0	
<b>Total</b>	<b>\$14,770</b>	<b>\$0</b>	<b>\$14,770</b>	<b>0.0%</b>
<b>Cheerleaders</b>				
Compensation	\$7,951		\$7,951	
Supplies and Expense	10,046		10,046	
Repairs and Maintenance	153		153	
<b>Total</b>	<b>\$18,150</b>	<b>\$0</b>	<b>\$18,150</b>	<b>0.0%</b>
<b>Auxiliary Facilities Bond Fund</b>				
Student Service Fee Allocation	\$1,405,130	(\$346,443)	\$1,058,687	
Interest Subsidy	66,214		66,214	
<b>Total Source of Funds</b>	<b>\$1,471,344</b>	<b>(\$346,443)</b>	<b>\$1,124,901</b>	<b>-23.5%</b>
<b>Debt Service</b>				
Physical Education Building	\$230,480	\$2,820	\$233,300	
Hulman Memorial Student Union	240,000		240,000	
Tirey Memorial Union	234,675	2,813	237,488	
* Stadium	151,851	(151,851)	0	
* Student Health and Counseling Ctr	182,000	(182,000)	0	
Hulman Center	432,338	(18,225)	414,113	
<b>Total Debt Service</b>	<b>\$1,471,344</b>	<b>(\$346,443)</b>	<b>\$1,124,901</b>	<b>-23.5%</b>

\* The debt service issues for the Student Health and Counseling Center and the Stadium matured as of June 30, 2002.

**INDIANA STATE UNIVERSITY  
 AUXILIARY AND OTHER OPERATIONS**

	2001-02 Budget	Increment	Recommended 2002-03 Budget	% Change
<b>SUMMARY TOTALS</b>				
<b>SUMMARY INCOME</b>	<u>\$31,462,174</u>	<u>\$737,754</u>	<u>\$32,199,928</u>	<u>2.3%</u>
<b>SUMMARY EXPENDITURES</b>				
Compensation	\$10,929,932	\$372,621	\$11,302,553	3.4%
Supplies and Expense	17,045,974	(272,334)	16,773,640	-1.6%
Debt Service	497,000	(17,000)	480,000	-3.4%
Repairs and Maintenance	1,697,227	27,826	1,725,053	1.6%
Capital	<u>1,292,041</u>	<u>626,641</u>	<u>1,918,682</u>	<u>48.5%</u>
Total	<u>\$31,462,174</u>	<u>\$737,754</u>	<u>\$32,199,928</u>	<u>2.3%</u>
<hr/>				
<b>Hulman Center</b>				
Income				
Student Service Fee Allocation	\$347,422	\$147,385	\$494,807	
Rental and Other Income	<u>872,749</u>	<u>(54,189)</u>	<u>818,560</u>	
Total	\$1,220,171	\$93,196	\$1,313,367	7.6%
Expenditures				
Compensation	\$990,833	\$2,354	\$993,187	
Supplies and Expense	161,550	74,356	235,906	
Repairs and Maintenance	40,000	977	40,977	
Capital	<u>27,788</u>	<u>15,509</u>	<u>43,297</u>	
Total	\$1,220,171	\$93,196	\$1,313,367	7.6%
<b>Residential Life</b>				
Rental and Other Income	\$18,928,182	\$675,947	\$19,604,129	3.6%
Expenditures				
Compensation	\$5,420,183	\$244,158	\$5,664,341	
Supplies and Expense	11,299,799	(223,842)	11,075,957	
Debt Service	497,000	(17,000)	480,000	
Repairs and Maintenance	559,150	73,013	632,163	
Capital	<u>1,152,050</u>	<u>599,618</u>	<u>1,751,668</u>	
Total	\$18,928,182	\$675,947	\$19,604,129	3.6%

	2001-02 Budget	Increment	Recommended 2002-03 Budget	% Change
<b>Hulman Memorial Student Union</b>				
<b>Income</b>				
Student Service Fee Allocation	\$969,753	\$47,370	\$1,017,123	
Machine Sales and Vending	51,750	(4,900)	46,850	
Room Rental	13,500		13,500	
Miscellaneous Income	123,655	2,500	126,155	
Amusement Games	3,518	900	4,418	
Parking Fees	85,500	1,500	87,000	
<b>Total</b>	<b>\$1,247,676</b>	<b>\$47,370</b>	<b>\$1,295,046</b>	<b>3.8%</b>
<b>Expenditures</b>				
Compensation	\$1,019,072	\$43,589	\$1,062,661	
Supplies and Expense	156,464		156,464	
Repairs and Maintenance	52,140	3,781	55,921	
Capital	20,000		20,000	
<b>Total</b>	<b>\$1,247,676</b>	<b>\$47,370</b>	<b>\$1,295,046</b>	<b>3.8%</b>
<b>Athletics</b>				
<b>Income</b>				
Student Service Fee Allocation	\$3,093,591	\$37,859	\$3,131,450	
Contributions - Sycamore				
Varsity Club	425,000	15,000	440,000	
Contributions - Scholarship	80,000	10,000	90,000	
Admission Sales	650,000	(50,000)	600,000	
Commissions and Other Income	496,000	(46,000)	450,000	
Guarantees	175,000	32,500	207,500	
Transfer In	300,000		300,000	
<b>Total</b>	<b>\$5,219,591</b>	<b>(\$641)</b>	<b>\$5,218,950</b>	<b>0.0%</b>
<b>Expenditures</b>				
Compensation	\$1,749,536	\$28,531	\$1,778,067 <sup>A</sup>	
Supplies and Expense	3,375,528	(15,322)	3,360,206	
Repairs and Maintenance	78,527	(6,350)	72,177	
Capital	16,000	(7,500)	8,500	
<b>Total</b>	<b>\$5,219,591</b>	<b>(\$641)</b>	<b>\$5,218,950</b>	<b>0.0%</b>
<sup>A</sup> Does not include the one-half of coaches compensation (\$735,095 ) contained within the Student Affairs budget.				
<b>Division of Printing</b>				
Printing Income	\$620,051	\$19,949	\$640,000	3.2%
<b>Expenditures</b>				
Compensation	\$377,131	\$15,927	\$393,058	
Supplies and Expense	227,920	4,022	231,942	
Repairs and Maintenance	15,000		15,000	
Capital	0		0	
<b>Total</b>	<b>\$620,051</b>	<b>\$19,949</b>	<b>\$640,000</b>	<b>3.2%</b>

	2001-02 Budget	Increment	Recommended 2002-03 Budget	% Change
<b>Telecommunications</b>				
Income				
Local Service Charges	\$1,537,000	\$36,000	\$1,573,000	
Long Distance Charges	390,000	(240,000)	150,000	
Administrative Usage	86,500	(3,500)	83,000	
Miscellaneous Reimbursement	40,217	5,783	46,000	
Other	188,984	(69,837)	119,147	
Transfer In	522,910	135,440	658,350	
Total	<u>\$2,765,611</u>	<u>(\$136,114)</u>	<u>\$2,629,497</u>	-4.9%
Expenditures				
Compensation	\$464,103	\$18,096	\$482,199	
Supplies and Expense	1,476,988	(188,630)	1,288,358	
Repairs and Maintenance	779,520	34,320	813,840	
Capital	45,000	100	45,100	
Total	<u>\$2,765,611</u>	<u>(\$136,114)</u>	<u>\$2,629,497</u>	-4.9%
<b>Library Automation</b>				
Income				
State Appropriations	\$420,961	\$0	\$420,961	0.0%
Expenditures				
Compensation	\$188,358	\$9,186	\$197,544	
Supplies and Expense	57,600	47,200	104,800	
Repairs and Maintenance	155,000	(75,000)	80,000	
Capital	20,003	18,614	38,617	
Total	<u>\$420,961</u>	<u>\$0</u>	<u>\$420,961</u>	0.0%
<b>Early Childhood Education Center</b>				
Income				
Child Care Fees	\$330,263	\$48,997	\$379,260	
Other Income	59,000	(36,000)	23,000	
Transfer In	116,322		116,322	
Total	<u>\$505,585</u>	<u>\$12,997</u>	<u>\$518,582</u>	2.6%
Expenditures				
Compensation	\$440,305	\$11,070	\$451,375	
Supplies and Expense	61,280	1,927	63,207	
Repairs and Maintenance	1,000		1,000	
Capital	3,000		3,000	
Total	<u>\$505,585</u>	<u>\$12,997</u>	<u>\$518,582</u>	2.6%

	2001-02 Budget	Increment	Recommended 2002-03 Budget	% Change
<b>Le Club Program</b>				
Income				
Membership Fees and Other Contributions	\$128,639	\$1,361	\$130,000	1.1%
Expenditures				
Compensation	\$66,579	(\$12,579)	\$54,000	
Supplies and Expense	44,200	16,500	60,700	
Repairs and Maintenance	9,660	(2,860)	6,800	
Capital	8,200	300	8,500	
Total	<u>\$128,639</u>	<u>\$1,361</u>	<u>\$130,000</u>	<u>1.1%</u>
<b>Other Auxiliary and Other Operations</b>				
Income				
Advertising Sales	\$204,579	\$6,258	\$210,837	
Student Service Fee Allocation	132,700	4,879	137,579	
Other Income	68,428	12,552	80,980	
Total	<u>\$405,707</u>	<u>\$23,689</u>	<u>\$429,396</u>	<u>5.8%</u>
Expenditures				
Compensation	\$213,832	\$12,289	\$226,121	
Supplies and Expense	184,645	11,455	196,100	
Repairs and Maintenance	7,230	(55)	7,175	
Capital	0		0	
Total	<u>\$405,707</u>	<u>\$23,689</u>	<u>\$429,396</u>	<u>5.8%</u>

Includes: Drivers Education, ID Card System, IQ Magazine, Statesman Newspaper.

**INDIANA STATE UNIVERSITY  
 Degree Link Budget**

	<u>2001-02 Budget</u>	<u>Increment</u>	<u>2002-03 Budget</u>
<b>Source of Funds</b>			
Operating Appropriation	\$536,942	(\$36,567)	\$500,375
Student Fees	231,752	51,642	283,394
Total Source of Funds	<u>\$768,694</u>	<u>\$15,075</u>	<u>\$783,769</u>
<b>Use of Funds</b>			
Compensation			
Salaries and Wages	\$400,916	\$12,030	\$412,946
Fringe Benefits	91,295	7,342	98,637
Course Development	145,000		145,000
Supplies and Related Expenses	126,390	(4,204)	122,186
Equipment	5,093	(93)	5,000
Total Use of Funds	<u>\$768,694</u>	<u>\$15,075</u>	<u>\$783,769</u>

**INDIANA STATE UNIVERSITY  
 South Central Indiana Education Association Budget**

	<u>2001-02 Budget</u>	<u>Increment</u>	<u>2002-03 Budget</u>
<b>Source of Funds</b>			
Operating Appropriation	\$299,347	(\$18,637)	\$280,710
Total Source of Funds	<u>\$299,347</u>	<u>(\$18,637)</u>	<u>\$280,710</u>
<b>Use of Funds</b>			
Compensation			
Salaries and Wages	\$174,604	\$5,238	\$179,842
Fringe Benefits	26,190	2,619	28,809
Marketing	16,018		16,018
Supplies and Related Expenses	23,696	(4,950)	18,746
Equipment	<u>28,905</u>	<u>(19,681)</u>	<u>9,224</u>
Sub-Total Operating Expenses	269,413	(16,774)	252,639
Overhead	29,934	(1,863)	28,071
Total Use of Funds	<u>\$299,347</u>	<u>(\$18,637)</u>	<u>\$280,710</u>



**INDIANA STATE UNIVERSITY  
 College Cooperative Southeast Budget**

	<u>2001-02 Budget</u>	<u>Increment</u>	<u>2002-03 Budget</u>
<b>Source of Funds</b>			
Operating Appropriation	\$792,390	(\$49,922)	\$742,468
Total Source of Funds	<u>\$792,390</u>	<u>(\$49,922)</u>	<u>\$742,468</u>
<b>Use of Funds</b>			
Compensation			
Salaries and Wages	\$312,300	\$9,369	\$321,669
Fringe Benefits	94,155	4,145	98,300
Marketing	70,000	(30,000)	40,000
Supplies and Related Expenses	219,400	(24,391)	195,009
Equipment	<u>24,500</u>	<u>(4,500)</u>	<u>20,000</u>
Sub-Total Operating Expenses	720,355	(45,377)	674,978
Overhead	72,035	(4,545)	67,490
Total Use of Funds	<u>\$792,390</u>	<u>(\$49,922)</u>	<u>\$742,468</u>

INDIANA STATE UNIVERSITY  
Proposed Changes in Academic Laboratory Fees  
Effective Fall 2002

Department	FY2002	FY2003
<b>Recreation and Sport Management</b>		
RCSM 123 Firearms Handling and Safety	\$0.00 per course	\$10.00 per course
RCSM 125 Basic Canoeing	\$0.00 per course	\$10.00 per course
RCSM 136L Activity Planning Laboratory	\$0.00 per course	\$15.00 per course
RCSM 262 Outdoor Living Skills	\$0.00 per course	\$60.00 per course
RCSM 380 Field Survey	\$0.00 per course	\$80.00 per course
RCSM 464 Consortium in Outdoor Rec	\$0.00 per course	\$185.00 per course
<b>Nursing</b>		
Nursing 152	\$0.00 per course	\$35.00 per course
Nursing 153	\$0.00 per course	\$20.00 per course
Nursing 154	\$0.00 per course	\$20.00 per course
Nursing 160	\$0.00 per course	\$30.00 per course
Nursing 162	\$0.00 per course	\$15.00 per course
Nursing 252	\$0.00 per course	\$30.00 per course
Nursing 260	\$0.00 per course	\$25.00 per course
Nursing 200	\$30.00 per course	\$40.00 per course
Nursing 204	\$40.00 per course	\$50.00 per course
Nursing 224	\$40.00 per course	\$10.00 per course
Nursing 228	\$0.00 per course	\$20.00 per course
Nursing 328	\$0.00 per course	\$30.00 per course
Nursing 330	\$0.00 per course	\$20.00 per course
Nursing 424	\$0.00 per course	\$20.00 per course
Nursing 450	\$0.00 per course	\$40.00 per course
<b>Geography, Geology, and Anthropology</b>		
GEOG 111L, 160L	\$0.00 per course	\$10.00 per course
<b>Physics</b>		
PHYS 100L,105L,106L,205L,206L	\$0.00 per course	\$20.00 per course
<b>Art</b>		
Art 101, 102, and 104	\$4.00 per credit hour	\$8.00 per credit hour
Art 200E, 200K, 220, 235,321,322, 336, 337,400E,400K,401E,401K,417,420, 421,422,435,436,437,600E,600K,601E, 601K,620,621,622,635,636	\$8.00 per credit hour	\$10.00 per credit hour
<b>Chemistry</b>		
CHEM 100L,103L,104L,105L,106L,107L, 108L,321L,351L,352L,461L,462L	\$20.00 per course	\$30.00 per course
<b>Life Science</b>		
LIFS 101L,102L,112L, 231L,241L,274L, 330L,342,350L,371,374L,380L,401L,404, 406L,408,421,424L,425L,426L,427L,428L, 432L,437L,458L,461L,474L,482L,504, 506L,508,521,523L,524L,525L,526L,527L, 528L,551,558L,561L,574L,582L,609L,637L, 647,657	\$25.00 per course	\$50.00 per course
CLS 200L,210L,310L,400,401L	\$25.00 per course	\$50.00 per course
<b>Music</b>		
MUS 270,272,274,470,472,474	\$50.00 per credit hour	\$100.00 per credit hour

AGREEMENT TO PROVIDE FLIGHT TRAINING

THIS AGREEMENT, made and entered into this first day of June, 2002 by and between INDIANA STATE UNIVERSITY BOARD OF TRUSTEES, hereinafter referred to as the "UNIVERSITY", and ACE HIGH, INC., hereinafter referred to as the "CONTRACTOR".

WITNESSETH THAT:

WHEREAS, the UNIVERSITY has initiated within its School of Technology programs in Aerospace Administration, Professional Aviation Flight Technology, and General Aviation Flight Technology which will be available to the students of Indiana State University.

WHEREAS, the CONTRACTOR owns and operates an incorporated flight school with all the necessary instructors, aircraft, and supporting facilities.

WHEREAS, the CONTRACTOR has proposed to the UNIVERSITY that it be permitted to conduct the in-flight training and participate in related cooperative education endeavors for Indiana State University students in conjunction with the UNIVERSITY'S aviation program.

NOW, THEREFORE, for and in consideration of the mutual covenants herein contained the parties agree, as follows:

I. FLIGHT TRAINING:

The CONTRACTOR shall provide to flight students of the UNIVERSITY the following described flight training at the place, price, quantity, and for the term indicated, subject to Terms and Conditions attached hereto and made a part hereof:

A. Type of Training

Private Pilot	Certified Flight Instructor
Commercial Pilot	Multi-Engine Rating
Instrument Rating	Cooperative Experiences

Published Course Requirements to include specialty courses: Conventional Gear, Float Plane and Glider (Assuming equipment is available).

The following activities conducted in connection with the UNIVERSITY'S flight training program shall be and are considered part of the contract and shall be subject to and part of the conditions contained in said contract:

1. Participation by Contractor in Indiana State University flight team activities.
2. Competition in National Intercollegiate Flying Association, as well as, other competitive intercollegiate meets.
3. Faculty proficiency flying offered by Contractor.

The above activities are conducted in conjunction with and subject to all terms and conditions of this contract to provide flight training for Indiana State University.

**B. Hours of Training and Costs:**

The minimum required hours of flight and ground instruction are governed by Federal Aviation Regulations, Part 61 and /or Part 141 and any amendments thereto.

The costs for aircraft rental and flight instruction will be generally based upon the normal market price reduced by approximately fifteen percent for Indiana State University students. Specific rates will be negotiated and agreed upon annually during or before July and will be published and in effect on August 1 of each year. The agreed flying costs must be competitive with other college and university flight programs.

In the event of unforeseen cost escalation, such as rapidly rising fuel costs, aircraft rental costs can be adjusted accordingly. Any proposed cost increase shall be set forth in writing and must be approved in writing by the UNIVERSITY. Proposed cost increases must be received no later than 30 days before such increases are implemented.

Approved flight costs will be made an addendum to this contract.

**C. Aircraft Specification and Equipment:**

FAA certified aircraft will be provided for flight training. Aircraft provided must be equipped with instrumentation and navigational equipment appropriate for the course of instruction. Some aircraft used for navigational training must provide training opportunities on state-of-the-art equipment to include LORAN and GPS systems.

All flight instruction by the CONTRACTOR for ISU students in the Department of Aerospace Technology will be in aircraft owned and/or operated by said CONTRACTOR.

**D. Instructors:**

The CONTRACTOR shall provide certificated flight instructors holding appropriate type and class ratings for the instruction being given. Quality of instruction standards must meet or exceed those specified in FAR Part 141.83 and any amendments thereto.

Graduate students with assistantships/fellowships are expected to work a maximum of 20 hours per week within the school awarding the fellowship/assistantship. Generally no outside work is permitted unless approved by the Dean of the School of Graduate Studies. If not in violation of School of Graduate Studies policies, fellowship/assistantship students could be employed by a flight contractor not under contract to Indiana State University.

Adjunct professors, employed by Indiana State University may not perform duties as a certified flight instructor, assistant chief flight instructor, or chief flight instructor for any flight contractor under contract with Indiana State University.

In order to meet FAA training standards, student assistants employed in the Indiana State University Department of Aerospace Technology Ground Training Laboratory may also be employed by one of the Indiana State University flight contractors.

E. Supervision:

The CONTRACTOR shall provide a supervisor to monitor all instructors and instruction to ensure the quality and standardization of the flight training.

II. PAYMENT FOR INSTRUCTION:

Normally flight fees will be paid in advance. However, with approval of the CONTRACTOR payment for instructor and /or aircraft rental may be made at the time the service is provided.

The CONTRACTOR is not expected to provide credit on flight accounts.

The UNIVERSITY will not be responsible for student flight fees.

III. CONTRACTUAL TERMS:

The term of this agreement is from 1<sup>st</sup> day of June, 2002, to the 31<sup>st</sup> day of May, 2003.

IV. TERMINATION:

The UNIVERSITY reserves the right to terminate this contract upon serving written notice to the CONTRACTOR thirty (30) days prior to the date of termination or immediately if students' safety is, in the opinion of the UNIVERSITY, endangered.

The CONTRACTOR reserves the right to terminate this contract upon serving written notice

to the UNIVERSITY thirty (30) days prior to the date of termination. The CONTRACTOR agrees to complete students enrolled in flight courses for that semester in which the contract is terminated.

In consideration for the mutual undertaking covered by this contract, the UNIVERSITY has designated the CONTRACTOR as one of the UNIVERSITY'S recognized flight training schools. The UNIVERSITY will to the extent possible, make known, without bias, to all students enrolled in flight courses, the name and location of each recognized flight training school under contract to the UNIVERSITY.

**V. ADDITIONAL PROVISIONS:**

The parties hereto incorporate herein as part and parcel of this contract, the "Indiana State University Contractor Flight Handbook" (Revised 9/98) which is attached to and made a part of this contract.

**VI. RELEASE OF LIABILITY:**

The CONTRACTOR hereby releases the UNIVERSITY, its officers, agents, servants, and employees from any and all claims and liabilities of any type whatsoever for damage to, loss of, or destruction of any property of the CONTRACTOR, its officers, agents, servants, and employees, and the property of any person, firm, corporation, or other party, and for the injury to or death of any person, firm, corporation, or other party, and for injury to or death of Contractor's officers, agents, servants, and employees, and for injury to or death of any students furnished by the UNIVERSITY, and of any person or persons which may now or hereafter arise out of or result from or be in any way connected, directly or indirectly, with said training or the operation of the aircraft hereunder or performance of this agreement.

**VII. INDEMNIFICATION:**

The CONTRACTOR further agrees to indemnify and save harmless the UNIVERSITY, its officers, agents, and employees, from and against any and all claims and liabilities of any type whatsoever and for damage to, loss of, or destruction of any property of a person (including, but not limited to, Contractor's officers, agents, servants, and employees), firm, corporation and/or other party, and for injury to or death of any person or persons (including, but not limited to, the University's students and Contractor's officers, agents, servants, and employees) which may arise out of or result from or be in any way connected, directly or indirectly, with the performance of this agreement. This indemnity agreement shall extend also to any expense incurred by the UNIVERSITY in connection with the defense of any such claims contemplated herein.

**VIII. INSURANCE:**

The CONTRACTOR agrees to provide the following insurance coverage:

- A. In connection with the operation of aircraft and the performance of this contract (or the flight checking of trainees hereunder by the employees or representatives of

governmental agencies), the CONTRACTOR engaged to provide the flight training shall procure and maintain at all times during the performance of service under this contract Aircraft Public Liability Insurance including coverage of liability to passengers against bodily injury and property damage. Such insurance shall be procured and maintained in limits of not less than One Million Dollars (\$1,000,000.00) combined single limit per occurrence. The Contractor shall also provide premises liability insurance in an amount not less than One Million Dollars (\$1,000,000.00) combined single limit per occurrence. This required insurance coverage shall be carried under the terms and conditions which shall protect the CONTRACTOR, the student trainee, and the UNIVERSITY, its agents, servants, and employees.

- B. Each insurance policy evidencing this required insurance shall bear appropriate endorsements whereby the insurance carrier waives any rights of subrogation against the UNIVERSITY by reason of any payment under such policy, and such policy shall further provide that the UNIVERSITY will be given thirty (30) days prior notice before cancellation of such policy or reduction of coverage thereunder can be effective.
- C. The CONTRACTOR shall, prior to initiation of flight instruction under this contract, submit to the UNIVERSITY or its duly authorized representative, (1) a certified copy of the insurance policy actually procured and maintained, and (2) an insurance certificate issued by the insurance carrier certifying to the existence of the required insurance coverage in conformity with this clause. This insurance documentation shall show the period of coverage to be at least for the length of the contract period.
- D. Indiana State University, Indiana State University Board of Trustees, their predecessors and successors, their agents, servants, employees, and students while acting within the scope of their duties as such, shall be among the named insured in each of such policies.

**IX. FINANCIAL RESPONSIBILITIES:**

The CONTRACTOR shall furnish upon request proof of financial responsibility as evidenced by financial statements made on the forms approved by the UNIVERSITY.

The financial statement shows the condition of the Contractor's business and operation that is concerned with the operation of the UNIVERSITY flight program. Particular items to be included to be specified by the UNIVERSITY.

IN WITNESS WHEREOF, the parties hereto have themselves, or through their respective officers, or duly authorized agents, caused this contract to be executed the day and year first above written.

INDIANA STATE UNIVERSITY BOARD OF TRUSTEES

BY: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Secretary

CONTRACTOR

NAME: ACE High, Inc.

BY: John E. Hammel, Pres.

ATTEST: \_\_\_\_\_  
Secretary



# INDIANA STATE UNIVERSITY

Revised 04/02

## CONTRACTOR FLIGHT HANDBOOK

The purpose of this handbook is to make available to the Contractor the specific rules and procedures that the University feels necessary to guarantee a quality educational program. The contractor will not deviate from those procedures unless specifically allowed by the University.

### **I. Type of Training:**

A. Said training shall be of the type and quality approved by the Federal Aviation Administration and as approved and specified by the Contract document, the University Bulletin, and approved Aerospace Department syllabi.

B. All flights shall be conducted in accordance with FAA regulations and local operating procedures. Any student using the aircraft in any other manner is subject to disciplinary action.

Individuals so charged will be immediately grounded by the Contractor's Chief Flight Instructor and the University's Chairman of the Department of Aerospace Technology and will remain grounded until the results of an inquiry chaired by the University is made known.

C. Contractor will use controlled airports as much as possible for emergency procedures and single engine demonstrations.

### **II. Performance and Operation of Equipment:**

A. The Contractor shall provide dedicated aircraft and training facilities in sufficient quantity and quality to meet the requirements of FAR Part 141. Aircraft assigned to the ISU instruction program will not be scheduled for any other flight operations during the hours ISU student flying is scheduled.

B. Reasonable delays in furnishing flight training or equipment where such delay is caused by breakdown or failure of equipment beyond the Contractor's control is acceptable if properly documented and reported by the Contractor.

C. The Contractor reserves the right to determine the manner in which its equipment shall be operated, and the University agrees that it will advise all of its students that they shall observe all rules published in the Contractor's Operations Manual.

D. The Contractor's duly appointed certificated flight instructor will be responsible for the safety of the aircraft during all periods of dual instruction.

E. Students will be provided an aircraft "ready for flight" and available at their scheduled times for instruction.

F. Radio service will be available and activated at all times when a student flight is taxiing or engaged in actual flight.

G. Runway, taxiway, and obstruction lighting will meet FAA standards for all night operations.

H. Only an authorized FAA licensed maintenance officials may release an aircraft from maintenance to the flight program.

- I. An aircraft when released from maintenance, will be inspected by a flight instructor and such inspection recorded before releasing the aircraft to student use.
- J. If an instructor grounds an aircraft, it may not be reassigned until inspected and signed off by an authorized contractor official. The contractor will provide the University a current list of these authorized officials.
- K. A daily status report of the condition of the aircraft will be maintained by the contractor. An aircraft maintenance log, other than the one required for the FAA, will be maintained showing disposition of all maintenance orders.
- L. A published procedure and suitable form will be available in an accessible place for the student to enter minor and major complaints or observations concerning the aircraft's condition. These forms will be retained for a period of 30 days and shall be available for inspection by the University and students at all times.
- M. If a student refuses to fly an aircraft because of the condition of the aircraft, an inspection will be made by the instructor. The instructor may assign that aircraft to another student if he finds the aircraft to be airworthy.
- N. In the event that a student's scheduled period must be canceled by the Contractor, the student shall be notified of the cancellation by telephone where such cancellations occur more than one hour before the student's scheduled flight time. If a student, for any reason, is unable to meet a scheduled flight training period, the student will notify the Contractor as soon as practicable (no later than four hours prior to the flight) stating the reason(s) for the cancellation and reschedule the lesson. Failure to do so shall be grounds for discipline and correction by the Contractor and /or the University per published Aerospace Department policies and procedures. A record of all cancellations must be maintained for inclusion as part of the Aerospace Student Flight Evaluation form.

**III. Instructional:**

- A. The Contractor agrees to furnish adequate office space, oral instruction rooms, flight planning facilities with appropriate professional atmosphere, lounges, and restrooms adequately furnished for student use.
- B. The Contractor shall make available for sale or loan to students sufficient current training materials (i.e. charts, approach plates, airport facility directory, NOTAMS, etc.) to ensure safe operations under all weather conditions. It is imperative that students train under conditions which prepare them for flight using current and correct information.
- C. The Contractor will not allow a student to start a course of instruction until a duly authorized Clearance To Fly form has been received from the Aerospace Department.
- D. Ground instruction will be conducted as necessary to promote safety and successful accomplishment of training and in the amount designated by FAR Part 61 and/or Part 141 and University curricula. The primary responsibility for ground instruction rests with Indiana State University. The Contractor agrees to accept University ground instruction as an integral part of the syllabus for any FAA certificate. The University will recommend qualified students for FAA written examinations for which ground instruction was given.

- E. Flight instruction will be provided by the Contractor in the amount designated by FAR Part 61 and /or Part 141 and University curricula. Flight time prescribed for a course of instruction should be used as a guide as to when the "average" student should be examined and graded. If the student does not complete the course within five flight hours over the prescribed time, the Contractor will return the student to the Aerospace Department for evaluation and disposition. Safety is paramount, and no student should be pressured into flying beyond his/her capabilities.
- F. In the event that a student fails to report for a flight training period, the Contractor has authority to remove the student from the schedule until appropriate investigation and counseling has taken place. In the event a student "no-shows" two or more times during a given semester, the Contractor may charge the student an amount equal to one hour of ground instruction at the prevailing rate listed in the negotiated flight fees section addendum to the contract. All such charges will be reported in writing using the Student Difficulty Report form to the Department of Aerospace Technology.
- G. If a student falls behind in his/her flight training schedule, the Contractor shall notify the University of the problem using the Student Difficulty Report form and if the condition was caused through no fault of the student, the Contractor shall see that an instructor and aircraft are available for special make-up sessions. The student will be required to attend these special make-up sessions.
- H. An instructor will be designated to be on duty and available to assist the student in preflight preparations whenever students are scheduled for flight, including nights and weekend flights.
- I. The Contractor or his agent shall confirm that appropriate medical certificates, pilot certificates, releases, and prerequisites necessary for the satisfactory completion of the flight lesson are evident.
- J. Instructors assigned to the ISU flight instruction programs will not be scheduled for any other flight operations during the hours ISU student flying is scheduled.
- K. Flight simulators (ground trainers) will be provided by the University to meet course needs. The Contractor shall recognize and incorporate the use of the simulators in the curricula.
- L. For insurance/liability reasons, all flight time required to meet the requirements of any Aerospace Technology Department course must be flown in Indiana State University approved contractor aircraft. No requests to fly at other than and ISU flight contractor will be approved. Any flight time acquired at a non-contractor location may be considered null and void toward fulfilling FAA minimum experience requirements by either the ISU contractor or the Aerospace Technology Department.

#### IV. **Records and Reports:**

The following records are required of Contractors and must be furnished to the University:

- A. Student injury - Any injury requiring medical attention involving ISU students will be reported immediately by telephone to the chairperson of Aerospace Technology.
- B. Accident and Incident Reports:
  - 1. All accidents in any way involving ISU students will be reported immediately by

telephone followed by a written report to the chairperson within twenty four hours of the accident or incident. The written report will be treated in a confidential manner and will be used by the University in its continuous evaluation program to improve training and safety.

2. Accidents are defined as: Those occurrences where an aircraft in use by Indiana State University, its students or representatives, is damaged or damages another aircraft requiring it to be grounded for any period of time; or; damages to a vehicle or structure causing it to require repair; or; injury to or caused by a student or representative of ISU.
  3. Incidents are defined as: Any occurrence of a lesser nature than accident or potential occurrence which might have led to an accident. Examples of incidents in the air or on the ground: a near miss, poor judgement, unsafe practices or techniques, engine failure, etc.
- C. "No-show" report - On Friday, so as to be available in the Department of Aerospace Technology on Monday morning.
  - D. Student progress - at regular reporting periods.
  - E. Report of student difficulties - when occurring or five hours over prescribed flight time for course.
  - F. Discipline and infraction of rules - when occurring.
  - G. Aircraft utilization - on request.
  - H. Aircraft condition - on request.
  - I. Aircraft grounded - on request.
  - J. Instructor-load-performance - on request.
  - K. Student financial records - summary for each semester or session (as applicable) - on request.
  - L. Instructor Assignment - submitted within two weeks of the start of the semester and listing students assigned to each instructor. The Aerospace Department will be advised of any subsequent change of instructors.

V. **Record Keeping:**

- A. Contractor agrees to furnish facilities and personnel for accurate record keeping and to comply with the request of the University for submission of records in support of flight training.
- B. The University will provide course outlines and designate syllabi for each flight course offered under contract and such outlines and syllabi shall be incorporated by the parties involved as a parcel of this handbook. Records of course progress, completion, and grades shall be maintained by the Contractor on a student record folder as developed by the aviation education firm of Jeppesen Sanderson, Inc., or a reasonable facsimile thereof. This folder will be available for inspection by the University. If a student is unable to complete the flight course syllabus within the allotted semester in which he/she is enrolled and received an incomplete grade, a final

Aerospace Flight Student Evaluation form must be submitted to the Aerospace Department within three (3) days of the students' completion of the flight course requirements.

VI. **Training Schedule and Administration of Courses:**

- A. The parties agree to confer concerning the scheduling of flight training in order to arrange a schedule mutually agreeable to all parties.
- B. The parties agree that the University shall have access to the premises of the Contractor to monitor the quality of instruction. Such access shall include student records and special student evaluation flights.

VII. **Right to Reject Trainees:**

The Contractor shall recommend to the University the disenrollment of a particular student from training for reasons of failure to demonstrate competency in any phase of training or for reasons of failure to conform to regulations duly published for compliance in regard to training or operation of aircraft.

VIII. **Contractor Flight Personnel:**

- A. Each Contractor will name a Chief Flight Instructor who will coordinate flight training.
- B. The Contractor agrees that its flight instructors will:
  1. Hold a currently valid Federal Aviation Administration Flight Instructor Certificate for Airplane and/or Instrument as required for the appropriate flight training course.
  2. Be of adequate experience, knowledge, and ability to provide the quality of instruction acceptable to the University.
  3. Have a good safety record verifiable by the Federal Aviation Administration.
- C. The Contractor shall provide written evidence of in-service training for his flight instructors to assure quality and standardization of flight instruction furnished under this contract. Such training may be in the form of seminars, planned group instruction, and/or individual instruction. Group training must be scheduled at least two times per semester. The Contractor shall invite the Aerospace Department to attend these training sessions, thus providing a vehicle for direct communication between faculty of the Aerospace Department and the Contractor.

IX. **University Personnel:**

The University agrees that it will furnish a Chairperson, Department of Aerospace Technology, who will be responsible for coordination of all phases of the flight program contracted herein through the use of an Airport Liaison person or persons appointed by the chairperson of the department.

ACE-HIGH RATE SCHEDULE  
EFFECTIVE July 1, 2001

CESSNA 150 N17291 - \$62.00/HR. ¼ HR. MINIMUM

CESSNA 172 N73457 - \$87.00/HR. ¼ HR. MINIMUM IFR

CESSNA 172 N9572W - \$98.00/HR. ¼ HR. MINIMUM IFR W/GPS

CESSNA 172 N498SP - \$107.00/HR. ¼ HR. MINIMUM IFR W/GPS

CESSNA 172 N687SP - \$107.00/HR. ¼ HR. MINIMUM IFR W/GPS

PRIMARY INSTRUCTIONS (PRIVATE / RECREATIONAL) - \$30.00 / HR. ¼ HR. MINIMUM

INSTRUMENT INSTRUCTION - \$40.00 / HR. ¼ HR. MINIMUM

MULTI-ENGINE INSTRUCTION - \$40.00 / HR. ¼ HR. MINIMUM (YOUR AIRCRAFT)

PRIVATE PILOT BIENNIAL FLIGHT REVIEW - \$145.00  
3 HRS. W/ INSTRUCTOR, 1 HR. FLIGHT IN C150

INSTRUMENT PILOT BIENNIAL FLIGHT REVIEW - \$175.00  
3 HRS. W/ INSTRUCTOR, 1 HR. FLIGHT C172R

INSTRUMENT RECURRENT TRAINING - \$525.00  
4 HRS. DUAL W/ INSTRUCTOR C172R

SOLO CERTIFICATE: 15 HOURS OF DUAL INSTRUCTION IN THE FOLLOWING  
AIRCRAFT PLUS THE MEDICAL EXAM REQUIRED TO SOLO.\*

N17291 - C150 \$1,380.00

N73457 - C172M \$1,755.00

N9572W - C172R \$1,920.00

N498SP & N687SP C172SP \$2,055.00

\*ANY ADDITIONAL TIME NECESSARY TO SATISFY THE REQUIREMENTS OF ANY FLIGHT  
REVIEW, RECURRENCE TRAINING OR INSTRUCTOR REQUIREMENTS FOR SOLO WILL BE  
CHARGED ACCORDING TO THE PUBLISHED RATES FOR AIRCRAFT AND INSTRUCTOR.  
\*SOLO PACKAGE IS VALID FOR 180 CALENDAR DAYS FROM THE DATE OF PURCHASE. THE  
MEDICAL EXAM IS REQUIRED PRIOR TO TRAINING AND IS INCLUDED IN THE PRICE. NO  
REFUNDS OR CREDIT WILL BE ISSUED FOR ANY REASON.



P.O. Box 8548 Louisville, Ky. 40208 (502) 423-1800  
 Kentucky WATS 1-800-283-1878  
 Out of State WATS 1-800-629-2587  
 Nationwide WATS 1-800-629-8880  
 Fax # (502) 428-7870

**CERTIFICATE OF INSURANCE**

THIS IS TO CERTIFY TO: INDIANA STATE UNIVERSITY DEPARTMENT OF AEROSPACE TECHNOLOGY, TERRE HAUTE, IN 47809

THAT THE FOLLOWING POLICY/IES OF INSURANCE HAVE BEEN ISSUED TO:  
ACE HIGH, INC.

980 SOUTH KIRBY ROAD, BLOOMINGTON, IN 47403

AIRCRAFT POLICY NO. AVC 117501 POLICY PERIOD: From 01/16/02 to 01/16/03

INSURANCE COMPANY OLD REPUBLIC INSURANCE COMPANY

**LIABILITY COVERAGES**

- Bodily Injury Excluding Passengers
- Property Damage
- Passenger Bodily Injury
- Single Limit IN cluding Passengers.
- With Passenger Liability Limited To

**LIMITS OF LIABILITY**

	EACH PERSON	EACH OCCURENCE
\$	_____	\$ _____
\$	_____	\$ _____
\$	_____	\$ _____
\$	_____	\$ <u>1,000,000</u>
\$	<u>100,000</u>	\$ _____

PHYSICAL DAMAGE COVERAGE: ALL RISKS. GROUND & IN-FLIGHT DEDUCTIBLES:

REGISTRATION NUMBER	YEAR	MAKE & MODEL	AGREED VALUE	NOT IN-MOTION	IN-MOTION INGESTION MOORED
<u>SEE ATTACHED SCHEDULE.</u>			\$ _____	\$ _____	\$ _____
			\$ _____	\$ _____	\$ _____

THIS CERTIFICATE HOLDER IS:

- INCLUDED AS A LOSS PAYEE FOR AIRCRAFT PHYSICAL DAMAGE COVERAGE
- PROVIDED BREACH OF WARRANTY COVERAGE ON AIRCRAFT PHYSICAL DAMAGE COVERAGE
- IS INCLUDED AS AN ADDITIONAL INSURED ON AIRCRAFT LIABILITY COVERAGE, BUT ONLY WITH RESPECTS TO THE OPERATIONS OF THE POLICYHOLDER.

AIRPORT LIABILITY POLICY NO. \_\_\_\_\_ POLICY PERIOD: From \_\_\_\_\_ to \_\_\_\_\_

INSURANCE COMPANY \_\_\_\_\_

**COVERAGES**

	LIMITS OF LIABILITY
<input type="checkbox"/> Bodily Injury \$ _____ each person	\$ _____ each occurrence*
<input type="checkbox"/> Property Damage	\$ _____ each occurrence*
<input type="checkbox"/> Single Limit Bodily Injury & Property Damage	\$ _____ each occurrence*
<input type="checkbox"/> Hangarkeepers Liability \$ _____ each aircraft	\$ _____ each loss
<input type="checkbox"/> Hangarkeepers Liability \$ _____ each loss	
<input type="checkbox"/> Promisee Liability \$ _____ each claim with respect to Property Damage	

\*REFER. TO THE POLICY. AN ANNUAL AGGREGATE LIMIT APPLIES TO SOME COVERAGES.

**OTHER COVERAGES/CONDITIONS/REMARKS**

The Aviation Managers have made provision to give the certificate holder and the insured proper notice of cancellation as per statutory requirements. This certificate does not change in any way the actual coverages provided by the policy/ies specified above.

MARKET FINDERS INSURANCE CORPORATION

APRIL 18, 2002

(Today's Date)

**INDIANA STATE UNIVERSITY**  
**Student Health Center**  
**Proposed Price Increase - Laboratory 2002-2003**

<b>Procedure</b>	<b>Current Price</b>	<b>Proposed Price</b>
CBC (Complete Blood Count)	\$17.00	\$18.00
Chemistry (Per Test)	\$11.00	\$11.50
Fecal Occulat Blood (Per Card)	\$ 6.00	\$ 6.50
Gram Stain	\$ 6.00	\$ 6.50
G.C. Screen (N. Gonorrhea Culture)	\$ 6.00	\$ 6.50
HCG (qualitative-urine)	\$ 9.00	\$ 9.50
Mononucleosis	\$ 8.00	\$ 8.50
RPR (Rapid Plasma Reagin)	\$ 9.00	\$ 9.50
Strep Screen (throat – Gr. A only)	\$ 9.00	\$ 9.50
Urinalysis (Complete)	\$ 8.00	\$ 8.50
Urinalysis (Dipstick)	\$ 6.00	\$ 6.50
Wet Prep (Vaginal)	\$ 6.00	\$ 6.50
Handling Fee (Send Outs Only)	\$ 6.00	\$ 6.50



## Proposed Price Increase - Pre-Packaged Drugs 2002-2003

Drug	Current Price	Proposed Price
Acyclovir	\$17.00	\$18.00
Albuterol	\$17.00	\$18.00
Amoxicillin	\$ 7.00	\$ 7.50
Anivert	\$ 7.00	\$ 7.50
Atarax	\$ 7.00	\$ 7.50
Benzonatate	\$ 7.00	\$ 7.50
Cefaclor	\$17.00	\$18.00
Entex LA	\$ 7.00	\$ 7.50
Ery-Tab	\$ 7.00	\$ 7.50
Erythromycin Opth Oint	\$ 7.00	\$ 7.50
Flagyl	\$ 7.00	\$ 7.50
Keflex 500MG #20	\$ 7.00	\$ 7.50
Keflex 500MG #40	\$11.00	\$12.00
Lidex	\$ 7.00	\$ 7.50
Medrol Dose Pak	\$ 9.00	\$ 9.50
Monistat Cream	\$ 9.00	\$ 9.50
Motrin	\$ 7.00	\$ 7.50
Neomycin & Polymycin Otic	\$17.00	\$18.00
Neomycin Poly	\$17.00	\$18.00
Penicillin	\$ 7.00	\$ 7.50
Prednisone	\$ 7.00	\$ 7.50
Pyridium	\$ 7.00	\$ 7.50
SMZ	\$ 7.00	\$ 7.50
Synalar	\$ 7.00	\$ 7.50
Tobramycin SOL	\$ 9.00	\$ 9.50
Vibramycin	\$ 7.00	\$ 7.50

## Proposed Price Increase - Radiology 2002-2003

X-Ray	Current Price	Proposed Price
<b>SKULL</b>		
Facial Bones	\$34.00	\$36.00
Mandible	\$34.00	\$36.00
Mastoids	\$34.00	\$36.00
Nasal Bones	\$29.00	\$31.00
Orbit	\$34.00	\$36.00
Sinuses	\$40.00	\$42.50
Skull	\$34.00	\$36.00
T.M. Joints	\$40.00	\$42.50
<b>ABDOMEN</b>		
Abdomen A.P. Only	\$29.00	\$31.00
Abdomen A.P. and Upright	\$40.00	\$42.50
Abdomen Additional Views	\$ 6.00	\$ 6.50
Kub for Free Air with Chest	\$57.00	\$60.50
<b>SHOULDER</b>		
Shoulder	\$29.00	\$31.00
Clavicle	\$29.00	\$31.00
Acromioclavicular Joint	\$40.00	\$42.50
Sternoclavicular Joint	\$29.00	\$31.00
<b>SPINE</b>		
Cervical Spine (OBLS)	\$57.00	\$60.50
Cervical Spine (NO OBLS)	\$40.00	\$43.00
Cervical Spine (Flex & Ext)	\$62.00	\$66.00
Cervical Spine (Lat Soft Tissue)	\$23.00	\$24.50
Dorsal Spine (Thoracic)	\$40.00	\$42.50
<b>THORAX</b>		
Chest P.A.	\$23.00	\$24.50
Chest P.A. & Lateral	\$29.00	\$31.00
Chest (Additional Views)	\$ 6.00	\$ 6.50
Lordotic Chest	\$20.00	\$21.00
Chest with Obliques	\$40.00	\$42.50
Ribs (Unilateral)	\$29.00	\$31.00
Ribs (Bilateral)	\$40.00	\$42.50
Sternum	\$29.00	\$31.00
<b>PELVIS</b>		
Hip (Two Views)	\$34.00	\$36.00
Pelvis	\$34.00	\$36.00
Pelvis and Hip	\$46.00	\$49.00
Pelvis and Frogleg	\$46.00	\$49.00
<b>EXTREMETIES</b>		
Ankle	\$29.00	\$31.00
Ankle w/stress	\$34.00	\$36.00
Carpal Series	\$23.00	\$24.50
Elbow	\$29.00	\$31.00

Femur	\$29.00	\$31.00
Finger	\$29.00	\$31.00
Foot	\$29.00	\$31.00
Forearm	\$29.00	\$31.00
Hand	\$29.00	\$31.00
Heel (OS CALCIS)	\$29.00	\$31.00
Lumbar Spine	\$57.00	\$60.50
Lumbar Spine (AP & LAT Only)	\$40.00	\$42.50
Additional Spot View	\$ 6.00	\$ 6.50
Sacrum	\$29.00	\$31.00
Sacrum & Coccyx	\$29.00	\$31.00
Sacroiliac Joints	\$29.00	\$31.00
Entire Spine	\$143.00	\$153.00
Lumbodorsal Spine (Thoracolumbar)	\$46.00	\$49.00
Lumbar Spine & Pelvis	\$69.00	\$73.50
Scoliosis Survey	\$69.00	\$73.50
Humerus	\$29.00	\$31.00
Knee	\$29.00	\$31.00
Patella View with Knee	\$34.00	\$36.00
Stress Ankle (Only)	\$17.00	\$18.00
Tibia and Fibula	\$29.00	\$31.00
Toe	\$29.00	\$31.00
Tunnel Tangential View (Sunrise)	\$ 6.00	\$ 6.50
Wrist	\$29.00	\$31.00
Wrist and Carpals	\$29.00	\$31.00

**Proposed Price Increase -Treatment Room Medication  
2002-2003**

<b>Medication</b>	<b>Current Price</b>	<b>Proposed Price</b>
Allergy Injection	\$ 5.00	\$ 5.00
Bicillin CR 1.200,000	\$17.00 + \$5.00 injection fee	\$18.00 + \$5.00 injection fee
Bicillin LA 1.200,000	\$24.00 + \$5.00 injection fee	\$25.50 + \$5.00 injection fee
Benadryl 50mg IM	\$ 8.00 + \$5.00 injection fee	\$ 8.50 + \$5.00 injection fee
Benadryl 25mg per OS	\$ 1.00	\$ 1.00
Celestone per cc IM	\$11.00 + \$5.00 injection fee	\$11.50 + \$5.00 injection fee
Cipro 400 mg IV	\$40.00 + \$5.00 injection fee	\$42.50 + \$5.00 injection fee
Decadron 4mg IM (Dexamethasone)	\$ 8.00 + \$5.00 injection fee	\$ 8.50 + \$5.00 injection fee
Decardon 8mg IM	\$11.00 + \$5.00 injection fee	\$11.50 + \$5.00 injection fee
Depo Medrol 40 Units	\$ 7.00 + \$5.00 injection fee	\$ 7.50 + \$5.00 injection fee
Depo Medrol 80 Units	\$11.00 + \$5.00 injection fee	\$11.50 + \$5.00 injection fee
Depo Provera 150 mg	\$49.00	\$52.00
Dermabond per application	\$40.00	\$42.50
Dextrose 50%	\$11.00 + \$5.00 injection fee	\$11.50 + \$5.00 injection fee
Donnatal Elixir	\$ 1.00 per dose	\$ 1.00 per dose
Flu Vaccine	\$ 8.00	\$ 8.50
Hepatitis A 2 injections, 6-12 month separation	\$29.00 per injection + \$5.00 injection fee	\$31.00 per injection + \$5.00 injection fee
Hepatitis B 10 mcg Series of three 19 years and under	\$17.00 per injection + \$5.00 injection fee	\$18.00 per injection + \$5.00 injection fee
Hepatitis B 20mcg Series of three 20 years and older	\$34.00 + 5.00 injection fee	\$36.00 + \$5.00 injection fee
Kenalog 40MG	\$ 9.00 + \$5.00 injection fee	\$ 9.50 + \$5.00 injection fee
Lidocaine 1% without EPI.	\$ 6.00 per cc	\$ 5.00 per injection
Lidocaine 2% without EPI.	\$11.00 per cc	\$ 5.00 per injection
Lidocaine 1% with EPI.	\$ 7.00 per cc	\$ 5.00 per injection
Lidocaine 2% with EPI.	\$13.00 per cc	\$ 5.00 per injection
Lidocaine Viscous	\$ 6.00	\$ 5.00
Marcaine 0.5% with EPI.	\$11.00 per cc	\$ 5.00 per injection
Marcaine 0.5% with EPI. Per cc	\$11.00 per cc	\$ 5.00 per injection

Meningitis	\$74.00 + \$5.00 injection fee	\$79.00 + \$5.00 injection fee
MMR	\$40.00 + \$5.00 injection fee	\$42.50 + \$5.00 injection fee
Mylanta	\$ 1.00 per dose	\$ 1.00 per dose
Peak Flow	\$ 1.00	\$ 1.00
Phenergan (Promethazine) AMP.	\$ 7.00 + \$5.00 injection fee	\$ 7.50 + \$5.00 injection fee
Rocephin 250mg with Lidocaine	\$23.00 + \$5.00 injection fee	\$24.50 + \$5.00 injection fee
Rocephin 1gm with Lidocaine	\$57.00 + \$5.00 injection fee	\$60.50 + \$5.00 injection fee
Rubeola	\$23.00 + \$5.00 injection fee	\$24.50 + \$5.00 injection fee
Solu Cortef	\$ 8.00 + \$5.00 injection fee	\$ 8.50 + \$5.00 injection fee
Solu Medrol 40mg	\$ 8.00 + \$5.00 injection fee	\$ 8.50 + \$5.00 injection fee
Sol Medrol 125mg IV	\$17.00 + \$5.00 injection fee	\$18.00 + \$5.00 injection fee
Tetanus Diphtheria	\$12.00 + \$5.00 injection fee	\$12.50 + \$5.00 injection fee
Tetanus Toxoid	\$12.00 + \$5.00 injection fee	\$12.50 + \$5.00 injection fee
Tigan	\$10.00 + \$5.00 injection fee	\$10.50 + \$5.00 injection fee
Toradol	\$17.00 + \$5.00 injection fee	\$18.00 + \$5.00 injection fee
Tuberclin (PPD)	\$ 3.00	\$ 3.00
Unasyn 3gm Vial IV	\$23.00 + \$5.00 injection fee	\$24.50+ \$5.00 injection fee
Valium (Diazepam) Vial	\$ 9.00 + \$5.00 injection fee	\$ 9.50 + \$5.00 injection fee
Xylocaine Viscous	\$ 5.00	\$ 5.00

**Proposed Price Increase - Treatment Room  
Procedures and Supplies  
2002-2003**

Procedure or Supply	Current Price	Proposed Price
Abscess Incision and Drainage	\$27.00	\$28.50
Ace Bandage Application		
Ace Bandage 2" and 3"	\$ 3.00	\$ 3.00
4"	\$ 3.00	\$ 3.00
6"	\$ 5.00	\$ 5.00
Air Cast	\$48.00	\$51.00
Arm Sling and Application	\$ 8.00	\$ 8.50
Assessments		
Bee Sting Treatment	\$ 6.00	\$ 6.50
Betadine Scrub or Soak	\$ 3.00	\$ 3.00
B/P Reading		
Breathing Treatment with Nebulizer and Ventolin	\$17.00	\$18.00
Additional Ventolin	\$ 9.00	\$ 9.50
Cast Removal	\$ 2.00	\$ 2.00
Contoured Wrist Splits	\$27.00	\$28.50
Crutch Fitting and Instruction		
Crutch Rental	\$ 1.00 per week	\$ 1.00 per week
Crutches (If not returned)	\$34.00	\$36.00
Debridement of Burn Small Area	\$ 6.00	\$ 6.50
Medium Area	\$11.00	\$11.50
Large Area	\$21.00	\$22.00
Dressings Small	\$ 3.00	\$ 3.00
Medium	\$ 6.00	\$ 6.00
Large	\$ 8.00	\$ 8.50
*Price may be adjusted based on supplies used		
Dressing (Special) Adaptic 3x3	\$ 2.00	\$ 2.00
Adaptic 3x8	\$ 2.00	\$ 2.00
Ear Irrigation Unilateral	\$ 9.00	\$ 9.50
Bilateral	\$18.00	\$19.00
EKG Monitor Use	\$27.00	\$28.50
Excision of Ingrown Toenail Includes soak, sterile pack, and local anesthesia	\$32.00	\$34.00
Eye Irrigation and exam with or without Fluoreschein Strip (Snell included)	\$ 9.00	\$ 9.50

<b>Finger Splints and Application</b>		
Simple Stack	\$ 6.00	\$ 6.50
Finger Splint	\$ 5.00	\$ 5.50
Dog Bones	\$11.00	\$11.50
Flexinet	\$ 2.00	\$ 2.00
Injections per visit	\$ 5.00	\$ 5.00
<b>Intravenous Solutions and Supplies</b>	\$23.00	\$24.50
Additional solution (each)	\$ 9.00	\$ 9.50
Secondary IV Tubing	\$ 9.00	\$ 9.50
50cc Bag N/S	\$ 9.00	\$ 9.50
Heploc	\$ 5.00	\$ 5.50
IV Medication Injection	\$ 5.00	\$ 5.50
IV Catheter Xtra	\$ 7.00 each	\$ 7.50 each
Iodoform gauze with wound packing	\$11.00	\$11.50
Repacking	\$ 5.00	\$ 5.50
Morgan Lens Eye Irrigation with 1 bag of solution	\$34.00	\$36.00
Each Additional bags of solution	\$ 9.00	\$ 9.50
Nail Puncture with High Temperative Tip	\$21.00	\$22.00
Nasal packing	\$32.00	\$34.00
Non-rebreather mask	\$ 6.00	\$ 6.50
Oral Medication	\$ 1.00	\$ 1.00
Oxygen Cannula	\$ 6.00	\$ 6.50
Oxygen Therapy	\$ 8.00	\$ 8.50
Rib Belt and Fitting	\$10.00	\$10.50
Ring Removal	\$ 6.00	\$ 6.50
Scalpel Use	\$ 3.00	\$ 3.00
Silvadene Soak	\$ 2.00	\$ 2.00
50gm jar	\$ 7.00	\$ 7.50
Soft Collar and Application	\$11.00	\$11.50
Sof-Rol (web)	\$ 2.00	\$ 2.00
Splinter Removal (Includes Soak)	\$ 6.00	\$ 6.50
Sterile Instrument Use	\$11.00	\$11.50
Steri Strip and Application	\$11.00	\$11.50
Sterile Sodium Chloride Irrigation and Cleansing	\$ 9.00	\$ 9.50
Suture Pack with 1 Package of Suture Includes removal, sterile pack, local Anesthesia up to 3 cc	\$70.00	\$74.50
Suture Removal (If not placed here)	\$11.00	\$11.50
Tetracaine Ophthalmic Solution	\$ 8.00	\$ 8.50
Tube Gauze	\$ 2.00	\$ 2.00
<b>Xeroform Gauze</b>		
2x2	\$ 1.00	\$ 1.00
4x4	\$ 1.00	\$ 1.00
5x9	\$ 1.00	\$ 1.00

Indiana State University Calendar  
2002-2003

Fall Semester 2002

August 14, Wednesday	Orientation Day for New Faculty and Staff
August 15, Thursday	Opening Day for Returning Faculty and 9- Month Staff
August 17, Saturday	Residence Halls Open
August 18, Sunday	New Student Orientation
August 19-20, Monday-Tuesday	Advisement/Late Registration
August 21, Wednesday	Day and Evening Classes Begin
September 2, Monday	Labor Day; University Closed
September 3, Tuesday	Classes Resume
October 18, Friday	Fall Break; No Classes
October 21, Monday	Classes Resume
November 27-29, Wednesday-Friday	Thanksgiving Break; No Classes
November 28-29, Thursday-Friday	Thanksgiving Break; University Closed
December 2, Monday	Classes Resume
December 2-6, Monday-Friday	Study Week
December 6, Friday	Last Day of Classes
December 9-13, Monday-Friday	Final Examinations
December 14, Saturday	Commencement
December 17, Tuesday	Final Grades Due in the Office of Registration and Records
December 24-January 1, Tuesday-Wednesday	Winter Recess; University Closed

Spring Semester 2003

January 8, Wednesday	Residence Halls Open
January 10, Friday	New Student Orientation; Advisement/Late Registration
January 13, Monday	Day and Evening Classes Begin
January 20, Monday	Martin Luther King, Jr. Day; University Closed
January 21, Tuesday	Classes Resume
March 17-21, Monday-Friday	Spring Break; No Classes
March 24, Monday	Classes Resume
April 28-May 2, Monday-Friday	Study Week
May 2, Friday	Last Day of Classes
May 5-9, Monday-Friday	Final Examinations
May 10, Saturday	Commencement
May 13, Tuesday	Final Grades Due in the Office of Registration and Records



Summer I 2003

May 19, Monday  
May 20, Tuesday  
May 26, Monday  
May 27, Tuesday

Advisement/Registration (3 week/8 week)  
Classes Begin (3 week/8 week)  
Memorial Day; University Closed  
Classes Resume

June 6, Friday

Three Week Session Ends;  
Advisement/Registration (5 week)  
Classes Begin (5 week)

June 9, Monday

July 4, Friday  
July 11, Friday  
July 15, Tuesday

Independence Day; University Closed  
Summer I Ends  
Final Grades Due in the Office of  
Registration and Records

Summer II 2003

July 14, Monday  
July 15, Tuesday

Advisement/Late Registration  
Classes Begin (5 Week)

August 15, Friday  
August 19, Tuesday

Summer II Ends  
Final Grades Due in the Office of  
Registration and Records

Indiana State University Calendar  
2003-2004

Fall Semester 2003

August 21, Thursday	Opening Day for Returning Faculty and 9-Month Staff
August 23, Saturday	Residence Halls Open
August 24, Sunday	New Student Orientation
August 25-26, Monday-Tuesday	Advisement/Late Registration
August 27, Wednesday	Classes Begin
September 1, Monday	Labor Day; University Closed
September 2, Tuesday	Classes Resume
October 10, Friday	Fall Break; No Classes
October 13, Monday	Classes Resume
November 26-28, Wednesday-Friday	Thanksgiving Break; No Classes
November 27-28, Thursday-Friday	Thanksgiving Break; University Closed
December 1, Monday	Classes Resume
December 8-12, Monday-Friday	Study Week
December 12, Friday	Last Day of Classes
December 15-19, Monday	Final Examinations
December 20, Saturday	Commencement
December 23, Tuesday	Final Grades Due in the Office of Registration and Records
December 24-January 1, Wednesday-Thursday	Winter Recess; University Closed

Spring Semester 2004

January 10, Saturday	Residence Halls Open
January 11, Sunday	New Student Orientation
January 12, Monday	Advisement/Late Registration
	Classes Begin
January 19, Monday	Martin Luther King, Jr. Day; University Closed
January 20, Tuesday	Classes Resume
March 8-12, Monday-Friday	Spring Break
March 15, Monday	Classes Resume
April 26, 30, Monday-Friday	Study Week
April 30, Friday	Last Day of Classes
May 3-7, Monday-Friday	Final Examinations
May 8, Saturday	Commencement
May 11, Tuesday	Final Grades Due in the Office of Registration and Records

Summer I 2004

May 17, Monday	Advisement/Registration (3 week/8 week)
May 18, Tuesday	Classes Begin (3 week/8 week)
May 31, Monday	Memorial Day; University Closed
June 1, Tuesday	Classes Resume
June 4, Friday	End Three Week Session
	Advisement/Late Registration/5 Week
June 7, Monday	Classes Begin (5 week)
July 5, Monday	Independence Day Observance;
	University Closed
July 6, Tuesday	Classes Resume
July 9, Friday	Summer I Ends
July 13, Tuesday	Final Grades Due in the Office of
	Registration and Records

Summer II 2004

July 12, Monday	Advisement/Late Registration
	Classes Begin (5 week)
August 13, Friday	Summer II Ends
August 17, Tuesday	Final Grades Due in the Office of
	Registration and Records

Indiana State University Calender  
2004-2005

Fall Semester 2004

August 19, Thursday	Opening Day for Returning Faculty and 9- Month Staff
August 21, Saturday	Residence Halls Open
August 22, Sunday	New Student Orientation
August 23-24, Monday-Tuesday	Advisement/Late Registration
August 25, Wednesday	Classes Begin
September 6, Monday	Labor Day, University Closed
September 7, Tuesday	Classes Resume
October 8, Friday	Fall Break, No Classes
October 11, Monday	Classes Resume
November 24-26, Wednesday-Friday	Thanksgiving Break; No Classes
November 25-26, Thursday-Friday	Thanksgiving Break; University Closed
November 29, Monday	Classes Resume
December 6-10, Monday-Friday	Study Week
December 10, Friday	Last Day of Classes
December 13-17, Monday-Friday	Final Examinations
December 18, Saturday	Commencement
December 21, Tuesday	Final Grades Due in the Office of Registration and Records
December 24-January 1, Friday-Saturday	Winter Recess; University Closed

Spring Semester 2005

January 3, Monday	University Open
January 8, Saturday	Residence Halls Open
January 9, Sunday	New Student Orientation
January 10, Monday	Advisement/Late Registration; Classes Begin
January 17, Monday	Martin Luther King, Jr. Day; University Closed
January 18, Tuesday	Classes Resume
March 21-25, Monday-Friday	Spring Break
March 28, Monday	Classes Resume
April 25-29, Monday-Friday	Study Week
April 29, Friday	Last Day of Classes
May 2-6, Monday-Friday	Final Examinations
May 7, Saturday	Commencement
May 10, Tuesday	Final Grades Due in the Office of Registration and Records

Summer I 2005

May 16, Monday	Advisement and Registration/ Classes Begin (3Week/8Week)
May 30, Monday	Memorial Day, University Closed
May 31, Tuesday	Classes Resume
June 3, Friday	End Three Week Session
June 6, Monday	Classes Begin (5 week)
July 4, Monday	Independence Day Observance; University Closed
July 5, Tuesday	Classes Resume
July 8, Friday	Summer I Ends
July 12, Tuesday	Final Grades Due in the Office of Registration and Records

Summer II 2005

July 11, Monday	Advisement/Late Registration Classes Begin (5 Week)
August 11, Thursday	Summer II Ends
August 16, Tuesday	Final Grades Due in the Office of Registration and Records

IN MEMORIAM  
PAUL THOMAS WILBUR

WHEREAS, Paul Thomas Wilbur, Refrigeration Mechanic in Facilities Management, died on the thirteenth day of May two thousand two and;

WHEREAS, Paul Thomas Wilbur had given loyal and devoted service to Indiana State University for nine years and had gained the respect of those who knew him as a dedicated co-worker and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to his family deep sympathy and condolence and further expresses gratitude and respect for the service which he gave to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to his family.

SECTION II  
June 7, 2002

A. UNIVERSITY INVESTMENTS (Ms. Sacopulos)

At the February 16, 2001, Board of Trustees meeting a resolution was adopted modifying the investment policy and giving the Treasurer authority to manage the short and long-term investments of the University.

The following comparative presentation has been modified to a year-to-date reporting basis for the period from July 1, 2001 to March 31, 2002.

	9-Month Rolling Average Investment	9-Month Rolling Average Rate of Return
<u>Internal Invested Funds</u>		
1. Cash (Sweep)	\$ 8,542,709	2.16%
2. Short Term Invest (1 month to 2 years)	\$ 4,284,829	3.87%
3. Common Fund	\$37,402,274	2.77%
<u>Comparative Index</u> Avg Yield on 90-Day T-Bill		1.76%
<u>External Invested Funds</u>		
1. Medium Term exceeds two years	\$41,702,838	5.35%
<u>Comparative Index</u> Avg Yield on 2 year T-Notes		3.56%

YEAR-END CLOSINGS (Ms. Sacopulos)

The State Board of Accounts has asked that the Treasurer of Indiana State University obtain approval from the ISU Board of Trustees to make year-end closing entries. These entries normally consist of making transfers and additional appropriations/adjustments necessary to insure the elimination of minor budgetary overdrafts. The funding for these transfers and budgetary overdrafts comes initially from within the same department and if sufficient funds are not available, then from other departments within the same vice presidential area. The closing of the financial records is conducted in June and July and is guided by GASB accounting and reporting standards and best business practices.

Recommendation: Authorization of the Treasurer or designee to make all necessary year-end closing entries and distributions in consultation with the University President.



**Indiana State University**  
**Revenue**  
**April 30, 2002**

	<b>Current Budget</b>	<b>Actual Revenue Apr-02</b>	<b>Actual Revenue Apr-01</b>	<b>Revenue FY 00-01</b>
State Of Indiana	85,139,710	70,614,806	68,972,153	83,014,853
Student Fees	29,020,488	29,364,317	27,489,720	28,643,737
Sales and Services	865,000	858,362	767,253	1,063,912
Rent, Interest, Dividends and Gifts	1,811,000	1,489,622	1,443,466	1,742,305
Miscellaneous Income	<u>1,847,180</u>	<u>1,465,988</u>	<u>1,261,382</u>	<u>1,657,819</u>
Subtotal	\$ 118,683,378	\$ 103,793,095	\$ 99,933,974	\$ 116,122,626
Carryforwards	6,383,259	6,383,259	7,534,527	7,534,527
Pass Thru Income	<u>3,359,638</u>	<u>3,359,638</u>	<u>3,435,228</u>	<u>4,870,173</u>
<b>Grand Total</b>	<b>\$ 128,426,274</b>	<b>\$ 113,535,991</b>	<b>\$ 110,903,729</b>	<b>\$ 128,527,326</b>

**Indiana State University**  
**Expenditures**  
**April 30, 2002**

	FY 2002 Revised Budget	FY 2002 Apr-02 YTD	FY 2001 Apr-01 YTD	FY 2001 Total Year
<b>President</b>				
Wage Expense	1,067,510	786,333	491,952	587,913
Benefits	215,951	204,918	125,439	149,067
Student Wage	132,103	74,024	12,963	16,855
Supplies Expense	335,080	244,385	127,681	173,399
Travel	35,379	35,959	31,431	24,278
Repair and Maintenance	7,623	6,134	5	5
Capital Equipment	<u>34,968</u>	<u>9,826</u>	<u>16,650</u>	<u>19,581</u>
	\$ 1,828,614	\$ 1,361,579	\$ 806,121	\$ 971,098 *
<b>Provost-Instruction</b>				
Wage Expense	49,059,553	41,998,057	40,859,573	47,145,571
Benefits	13,492,838	9,785,674	9,465,424	12,150,253
Student Wage	1,701,777	1,590,982	1,407,824	1,766,917
Supplies Expense	7,379,845	3,655,856	3,364,355	4,077,068
Travel	1,220,147	1,145,305	1,210,137	1,096,771
Repair and Maintenance	543,511	547,472	408,380	460,724
Sp Academic Computing	217,621	329,911	312,905	383,813
Capital Equipment	<u>3,700,814</u>	<u>2,521,310</u>	<u>2,750,238</u>	<u>3,165,861</u>
	\$ 77,316,106	\$ 61,574,567	\$ 59,778,836	\$ 70,246,978
<b>Planning &amp; Budgets</b>				
Wage Expense	1,735,459	1,249,435	1,512,303	1,838,277
Benefits	596,289	388,112	454,973	548,410
Student Wage	55,249	52,032	58,969	76,085
Supplies Expense	462,064	423,138	455,095	523,467
Travel	21,410	16,370	37,859	33,818
Repair and Maintenance	25,521	26,886	33,138	33,361
Capital Equipment	<u>48,375</u>	<u>28,976</u>	<u>58,766</u>	<u>59,474</u>
	\$ 2,944,367	\$ 2,184,949	\$ 2,611,103	\$ 3,112,892 *
<b>Administrative Affairs</b>				
Wage Expense	1,614,111	1,329,306	1,326,090	1,595,699
Benefits	584,877	403,604	391,126	470,988
Student Wage	62,440	39,569	42,953	52,931
Supplies Expense	846,962	641,332	598,181	696,674
Travel	46,779	45,386	46,797	44,026
Repair and Maintenance	131,400	82,700	1,908	6,150
Capital Equipment	<u>203,372</u>	<u>101,193</u>	<u>76,303</u>	<u>82,629</u>
	\$ 3,489,941	\$ 2,643,090	\$ 2,483,358	\$ 2,949,097

**Indiana State University**  
**Expenditures**  
**April 30, 2002**

	FY 2002 Revised Budget	FY 2002 Apr-02 YTD	FY 2001 Apr-01 YTD	FY 2001 Total Year
<b>Facilities Mgmt &amp; Power Plant</b>				
Wage Expense	5,001,128	3,946,063	3,630,048	4,491,378
Benefits	1,609,819	1,187,519	1,124,909	1,363,948
Student Wage	161,136	173,215	129,210	180,554
Utilities	1,000	4,707	7,950	5,767
Supplies Expense	502,326	1,085,350	959,200	921,572
Travel	20,040	19,141	12,897	11,808
Repair and Maintenance	1,205,154	1,323,018	1,399,681	1,637,280
Capital Equipment	<u>675,767</u>	<u>577,772</u>	<u>520,439</u>	<u>612,752</u>
	\$ 9,176,370	\$ 8,316,785	\$ 7,784,334	\$ 9,225,059
<b>Advancement</b>				
Wage Expense	1,601,276	1,353,699	1,337,254	1,616,949
Benefits	580,203	452,376	446,662	539,509
Student Wage	88,214	62,019	64,687	80,108
Supplies Expense	1,111,299	868,246	925,512	1,031,954
Travel	40,448	68,143	51,709	37,436
Repair and Maintenance	1,170	374	3,297	3,297
Capital Equipment	<u>29,516</u>	<u>23,267</u>	<u>31,958</u>	<u>44,587</u>
	\$ 3,452,126	\$ 2,828,124	\$ 2,861,079	\$ 3,353,840
<b>Student Affairs</b>				
Wage Expense	4,134,720	3,335,176	3,276,897	3,948,462
Benefits	1,282,483	954,543	871,560	1,047,474
Student Wage	209,711	179,492	169,842	191,105
Supplies Expense	575,485	387,705	367,017	417,201
Travel	41,843	27,853	37,072	31,798
Repair and Maintenance	48,198	40,803	28,814	30,525
Capital Equipment	<u>92,604</u>	<u>77,410</u>	<u>88,369</u>	<u>91,752</u>
	\$ 6,385,044	\$ 5,002,982	\$ 4,839,571	\$ 5,758,317

**Indiana State University**  
**Expenditures**  
**April 30, 2002**

	FY 2002 Revised Budget	FY 2002 Apr-02 YTD	FY 2001 Apr-01 YTD	FY 2001 Total Year
<b>University Wide</b>				
Wage Expense	210,894	210,894	183,103	224,552
Benefits	5,115,284	4,094,764	3,720,692	4,542,911
Student Wage	7,936	7,254	8,305	9,521
Utilities	5,369,040	5,229,856	4,446,217	4,706,571
Supplies Expense	4,305,156	3,466,868	3,792,184	10,841,263
Travel	-	907	340	375
Bond & Interest	553,305			
Student Aid	7,560,645	5,929,334	6,400,928	6,754,971
Repair and Maintenance	-	-	-	-
Capital Equipment	-	-	16,240	16,240
	<u>\$ 23,122,260</u>	<u>\$ 18,939,877</u>	<u>\$ 18,568,009</u>	<u>\$ 27,096,404</u>
<b>TOTAL</b>	<b>\$ 127,714,828</b>	<b>\$ 102,851,953</b>	<b>\$ 99,732,411</b>	<b>\$ 122,713,685</b>

\*Institutional Effectiveness (previously Testing Office) is in the President area for FY 2002 and is in the Planning & Budgets area for FY 2001

SECTION III

JUNE 7, 2002

PERSONNEL (Mr. Schafer)

Recommendation: Approval of all the items in this section.

On a motion by Mr. Fleetwood, seconded by Mr. Smith, the recommendation was approved.

A. FACULTY

1. Appointments

Full-time Appointments

(Effective August 14, 2002, unless otherwise stated)

Alisha D. Ford; Assistant Professor, Department of Educational and School Psychology; Ph.D., University of Mississippi; salary \$43,000 per academic year.

Jennifer T. Freeland; Assistant Professor, Department of Educational and School Psychology; M.A., Louisiana State University; salary \$39,800 per academic year.

Stephen W. Gruenert; Assistant Professor, Department of Educational Leadership, Administration, and Foundations; Ph.D., University of Missouri, Columbia; salary \$41,500 per academic year.

R. Trevor Hall; Assistant Professor, Department of Communication; M.A., Northwestern University; salary \$41,300 per academic year.

David R. Hofmeister; Chairperson and Professor, Department of Curriculum, Instruction and Media Technology; Ed.D., University of Kansas; salary \$64,000 per academic year.

Marilyn T. Leinenbach; Assistant Professor, Department of Elementary and Early Childhood Education; M.S., Indiana State University; salary \$38,800 per academic year.

Christopher E. Mehrens; Assistant Librarian (with primary responsibilities as Music Cataloger), Library Services; Ph.D., University of North Carolina at Chapel Hill; salary \$40,000 per fiscal year; effective July 1, 2002.

Marcia A. Miller; Assistant Professor, Associate Degree Nursing Department; M.S., Saint Xavier College; salary \$50,000 per academic year.

Dianne E. Nelson; Assistant Professor, Baccalaureate and Higher Degree Nursing Department; M.S.N., University of Central Arkansas; salary \$50,000 per academic year.

James E. Smallwood; Chairperson and Professor, Department of Manufacturing and Construction Technology; Ph.D., Indiana State University; salary \$72,000 per academic year.

One-Year Appointments

(Effective August 15, 2002, unless otherwise stated)

Cynthia L. Crowder; Instructor, Department of Industrial Technology Education; M.S., Indiana State University; salary \$40,000 per academic year.

Robert A. French; Instruction Librarian, Library Services; M.S., Indiana State University; salary \$31,200 per fiscal year; effective July 1, 2002.

Wei He; Visiting Assistant Professor of Management, Organizational Department; Master of Engineering, Dalian University of Technology; salary \$67,000 per academic year.

William H. Wilcox, Jr.; Visiting Associate Professor of Philosophy, Department of Philosophy; Ph.D., Cornell University; salary \$40,000 per academic year.

2. Changes of Status and/or Rate

Mitchell L. Cordova; from Associate Professor, Department of Athletic Training, to Chairperson and Associate Professor, Department of Athletic Training; salary \$77,400 per academic year; effective August 15, 2002.

dele jegede; from Professor, Department of Art, to Chairperson and Professor, Department of Art; salary \$70,000 per academic year; effective August 15, 2002.

Marion D. Schafer; from Assistant Professor, Department of Industrial and Mechanical Technology, to Interim Chairperson and Assistant Professor, Department of Industrial and Mechanical Technology; \$3,000 stipend for the added responsibility; effective for the 2002-03 academic year.

Gregory L. Schwab; from Assistant Professor, Department of Aerospace Technology, to Interim Chairperson and Assistant Professor, Department of Aerospace Technology; \$3,000 stipend for the added responsibility; effective for the 2002-03 academic year.

Julie Anne Will; Lecturer II, Associate Degree Nursing Department; change in salary and hours from \$1,342, 2.13 hours to \$1,090, 1.73 hours; effective February 3, 2002.

3. Leaves of Absence

Leaves of Absence With 60 Percent Pay – 2002-03 Academic Year

Eliezer Bermudez, Department of Health and Safety

Diana K. Hews, Department of Life Sciences

Susan Kray, Department of Communication

Leaves of Absence With Pay – Fall 2002 Semester

Carol Aisha Blackshire-Belay, Department of African and African American Studies

Max E. Douglas, Organizational Department

Jack Gates, Department of Art

Georgia Hambrecht, Department of Communication Disorders and Special Education

Rosetta Haynes, Department of English

Peggy Hines, Department of Counseling

Jolynn S. Kuhlman, Department of Physical Education

Karen Chia-Yu Liu, Department of Elementary and Early Childhood Education

Michael J. Murphy, Department of Psychology

Cecil L. Nelson, Department of Languages, Literatures, and Linguistics

Charles M. Norman, Department of Sociology

Robert E. Thompson, Organizational Department

Leaves of Absence With Pay – Spring 2003 Semester

Samuel P. G. Aaron, Department of Educational and School Psychology

Sandra Allen; Department of Chemistry

Jerry W. Boyd, Department of Sociology

Sandra Brake, Department of Geography, Geology, and Anthropology

Linda K. Damer, Department of Music

Cheryl Sue Davis, Department of Communication

Jennifer Drake, Department of English

Steve Gabany, Department of Health and Safety

Anthony Gilberti, Department of Industrial Technology Education

Robert Goldbort, Department of English

Elizabeth O'Laughlin, Department of Psychology

Nancy Brattain Rogers, Department of Recreation and Sport Management

David T. Skelton, Department of Criminology

William Warfel, Analytical Department

Tarek Saad Zaher, Analytical Department

Leave of Absence Without Pay, 2002-03 and 2003-04 Academic Years

Thomas S. Dickinson; Department of Curriculum, Instruction, and Media Technology

4. Tenure

Gregory Bierly, Department of Geography, Geology, and Anthropology; effective August 14, 2003.

Sandra Brake, Department of Geography, Geology, and Anthropology; effective August 14, 2003.

Jennifer Drake; Department of English; effective August 14, 2003.

Arthur Feinsod, Department of Theater, effective August 15, 2002.

Rosetta Haynes; Department of English; effective August 14, 2003.

Peggy Hines; Department of Counseling; effective August 14, 2003.



Robert Jajcay; Department of Mathematics and Computer Science; effective August 14, 2003.

Elizabeth J. Jared; Department of Elementary and Early Childhood Education; effective August 14, 2003.

Linda S. Maule; Department of Political Science; effective August 14, 2003.

C. Jack Maynard; Department of Educational Leadership, Administration, and Foundations; effective August 15, 2002.

Daniel D. McLean, Department of Recreation and Sport Management, effective August 15, 2002.

Elizabeth O'Laughlin; Department of Psychology; effective August 14, 2003.

Ravic P. Ringlaben; Department of Communication Disorders and Special Education; effective August 14, 2003.

Marion D. Schafer; Department of Industrial and Mechanical Technology; effective August 14, 2003.

Todd Sullivan; Department of Music; effective August 14, 2003.

Richard C. Vincent, Department of Communication, effective August 15, 2002.

Margaret E. Whitaker; Department of Elementary and Early Childhood Education; effective August 14, 2003.

David Worley; Department of Communication; effective August 14, 2003.

Debra Kernisky Worley; Department of Communication; effective August 14, 2003.

5. Nonreappointment

Kelly Brown; Department of Criminology; effective May 10, 2003.

6. Resignations

Allen E. Butt; Department of Psychology; effective May 4, 2002.

Ann B. Cockerham; Library Services; effective May 31, 2002.

7. Retirements

Mary Ellen Adams; Professor of Business, Organizational Department; retirement leave fall semester of the 2002-03 academic year; retirement effective December 14, 2002.

Dale D. Bringman; Associate Professor, Department of Manufacturing and Construction Technology; retirement leave fall semester of the 2002-03 academic year; retirement effective December 14, 2002.

Robert G. Clouse; Professor, Department of History; retirement leave fall semester of the 2002-03 academic year; retirement effective December 14, 2002.

Sarah E. Emerson; Professor of Nursing, Baccalaureate and Higher Degree Nursing Department; retirement leave fall semester of the 2002-03 academic year; retirement effective December 14, 2002.

D. Gene England; Professor, Department of English; retirement leave fall semester of the 2002-03 academic year; retirement effective December 14, 2002.

Jan C. Stoner; Professor, Department of Physical Education; retirement leave fall semester of the 2002-03 academic year; retirement effective December 14, 2002.

8. Faculty Promotions  
(Effective August 15, 2002)To Associate Professor

Gregory Bierly, Department of Geography, Geology, and Anthropology

Sandra Brake, Department of Geography, Geology, and Anthropology

Jennifer Drake, Department of English

Pamela P. Garriott, Department of Communication Disorders and Special Education

Rosetta Haynes, Department of English

Peggy Hines, Department of Counseling

Linda S. Maule, Department of Political Science

Melody McKinney, Associate Degree Nursing Department

Elizabeth O'Laughlin, Department of Psychology

Christopher J. Olsen, Department of History

Ernest Sheldon, Department of Health and Safety

Todd Sullivan, Department of Music

Margaret E. Whitaker, Department of Elementary and Early Childhood Education

David Worley, Department of Communication

To Professor

Alma Mary Anderson, Department of Art

Shiaw-Fen Ferng, Department of Health and Safety

Susan Moncada, Analytical Department

John C. Ozmun, Department of Physical Education

Linda Sperry, Department of Educational and School Psychology

Amelia Woods, Department of Physical Education

Carol Y. Yoder, Department of Psychology

9. Emeriti Titles

Torsten K. E. Alvager, Professor Emeritus of Physics; effective May 4, 2002.

Beverly A. Ashley, Assistant Professor Emerita of Education and Counselor Emerita for Open Preference Advisement; effective June 14, 2002.

Judith C. Byrne; Associate Professor Emerita of Family and Consumer Sciences; effective May 4, 2002.

Thomas C. Cadwallader; Professor Emeritus of Psychology; effective May 4, 2002.

N. Wayne Castner; Professor Emeritus of Industrial Technology; effective May 4, 2002.

John L. Christie; Associate Professor Emeritus of English; effective December 15, 2001.

Bonnidell A. Clouse; Professor Emerita of Educational Psychology; effective December 15, 2001.

John J. Corrigan; Professor Emeritus of Life Sciences; effective December 15, 2001.

William A. Dando; Chairperson Emeritus in the Department of Geography, Geology, and Anthropology and Professor Emeritus of Geography; effective May 4, 2002.

Whitney J. Engeran, Jr.; Professor Emeritus of Art; effective May 4, 2002.

Dale G. Findley; Professor Emeritus of Education; effective May 4, 2002.

S. Joseph Freeze; Professor Emeritus of Manufacturing Technology; effective December 15, 2001.

Leona M. Gallion; Dean Emerita, School of Business, and Professor Emerita of Business; effective December 31, 2001.

Guy J. Hale; Professor Emeritus of Mathematics; effective December 15, 2001.

James E. Hatch; Associate Professor Emeritus of English; effective May 4, 2002.

James E. Higgins; Professor Emeritus of Elementary Education; effective December 15, 2001.

Daniel B. Horton; Professor Emeritus of Education; effective May 4, 2002.

Gail M. Huffman-Joley; Professor Emerita of Elementary Education; effective May 4, 2002.

Elaine L. Kleiner; Professor Emerita of English; effective May 4, 2002.

Mak A. Koie; Professor Emeritus of Industrial Technology; effective May 4, 2002.

Robert M. Levy; Professor Emeritus of Psychology and Coordinator Emeritus of General Education; effective December 31, 2001.

John E. Oliver; Professor Emeritus of Geography; effective May 4, 2002.

Lawrence Reck; Professor Emeritus of Education; effective December 15, 2001.

Donald J. Reuland; Professor Emeritus of Chemistry; effective December 15, 2001.

Frederic E. Rusch; Professor Emeritus of English; effective December 31, 2001.

James A. Schellenberg; Professor Emeritus of Sociology; effective December 15, 2001.

Gurmeet S. Sekhon; Professor Emeritus of Sociology; effective May 4, 2002.

Douglas K. Smith; Associate Professor Emeritus of Administrative Systems; effective December 15, 2001.

Jerry A. Summers; Professor Emeritus of Education; effective December 15, 2001.

M. Carol Turner; Associate Professor Emerita of Elementary Education; effective May 4, 2002.

B. ADMINISTRATION

1. Appointments

Katherine Abernathy; Financial Analyst, Office of the Controller; salary \$30,000 per fiscal year, prorated from the effective date of May 13, 2002.

Kweku Bentil; Dean, School of Graduate Studies, and Professor, Department of Manufacturing and Construction Technology; Ph.D., University of Florida; salary \$120,000 per fiscal year; reasonable and necessary moving expenses up to eight percent of the beginning salary; effective July 1, 2002.

Gregg Floyd; Vice President for Business Affairs and Finance and University Treasurer; J.D., Indiana University; salary \$142,500 per fiscal year, prorated from the effective date of August 1, 2002; moving expenses paid up to \$10,340.

Carolyn Torchia Lammert; Recruiter, Human Resources; Master of Labor and Human Resources, Ohio State University; salary \$30,000 per fiscal year, prorated from the effective date of April 22, 2002.

Ann M. Warren; Scenic Studio Supervisor, Department of Theater; B.S., Indiana State University; salary \$28,500 per fiscal year; effective July 1, 2002.

Temporary Appointment

Kristie S. Bigler; extension of appointment as Technical Lab Consultant, Information Technology; special credentials on file; salary \$32,000 per fiscal year, prorated for the period of June 1, 2002, through December 21, 2002.

2. Changes of Status and/or Rate

Gary Beaulieu; Career Center, from a temporary position as Career Counselor to continuing position as Assistant Director; salary \$28,700 per fiscal year; effective July 1, 2002.

Amberlyn R. Courtney; Admissions Counselor, Office of Admissions; from temporary to regular appointment; salary \$28,080 per fiscal year; effective July 1, 2002.

Amy K. Gunter; Admissions Counselor, Office of Admissions; from temporary to regular appointment; salary \$28,080 per fiscal year; effective July 1, 2002.

Douglas L. Hall; Admissions Counselor, Office of Admissions; from temporary to regular appointment; salary \$28,080 per fiscal year; effective July 1, 2002.

Christopher Ingersoll; extension of appointment as Interim Dean, School of Graduate Studies and Professor, Department of Athletic Training; salary \$95,580, prorated for the period of July 1, 2002, through August 9, 2002.

James E. Norton, Jr.; from Director of Athletics Development, University Development/ Intercollegiate Athletics to Associate Director of Athletics for External Operations, University Development/Intercollegiate Athletics; effective July 1, 2002.

Suzann C. Romines; College Cooperative Southeast; change in FTE from fifty to forty-three percent and salary from \$15,200 per fiscal year to \$12,157.44 per fiscal year, prorated for the period of June 1, 2002 through June 30, 2002.

Roberta L. Shaw; from Assistant Director of Continuing Education, to Coordinator of Entrepreneurial and Special Programs, Division of Lifelong Learning; salary \$38,500, prorated for the period of April 1, 2002, through June 30, 2002.

3. Resignations

Sonjala Allen; Career Center; effective June 27, 2002.

Christopher Ingersoll; School of Graduate Studies and Department of Athletic Training; effective August 9, 2002.

Terence W. O'Connor; Center for Teaching and Learning and Department of Educational Leadership, Administration, and Foundations; effective June 14, 2002.

Donna Ourand; Technology Services Center; effective May 31, 2002.

Paula J. Vincini; Distance Education; effective May 17, 2002.

Jason Winkle; Student Health Promotion; effective April 26, 2002.

Sharon K. Woolston; College Cooperative Southeast; effective May 31, 2002.

4. Retirements

Aletha S. Carter; Coordinator, Employee Assistance Program; retirement leave from July 1, 2002 through December 31, 2002; retirement effective December 31, 2002.

James E. Kinkade; Computer Specialist/Analyst, Office of Distance Education; retirement leave from July 1, 2002, through December 31, 2002; retirement effective December 31, 2002.

William L. Purcell; Associate Registrar, Office of Registration and Records; retirement leave from July 1, 2002 through December 31, 2002; retirement effective December 31, 2002.

5. Emeritus Status

Robert J. Murray; Associate Vice President Emeritus for Administration and Risk Management; effective July 31, 2002.

6. Termination

David J. Ralston; Department of Athletic Training; effective May 31, 2002.

C. COACHES AND ATHLETICS

1. Non-reappointment

Thomas Rupert; Intercollegiate Athletics; effective June 30, 2002.

D. RESIDENTIAL LIFE

1. Resignation

Valara Sample; Area Director; effective June 30, 2002.

E. SUPPORT STAFF REPORT

The Support Staff Personnel report for the period ending May 23, 2002, is presented in Exhibit A.

INDIANA STATE UNIVERSITY  
MONTHLY REPORT OF SUPPORT STAFF EMPLOYEES  
FOR THE PERIOD ENDING MAY 23, 2002

**A. APPOINTMENTS**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>RATE</u>	<u>EFFECTIVE DATE</u>
Cherry, Tiffany	Early Childhood Education Center	Teacher's Aide	\$15,600	04-03-02
Cuffle, Barbara	Sycamore Housing	Cust Wrkr I	\$15,015	04-15-02
Denton, Danielle	School of Nursing	Ofc Asst II	\$15,600	05-06-02
Dickerson, Susan	Controller	Acct Analyst	\$16,575	05-20-02
Hill, Rebecca	Facilities Management	Cust Wrkr	\$14,625	04-22-02
Isbell, Donna	Conferences & Workshops	Ofc Asst II	\$ 8,320 (.53 fte)	04-29-02
McKittrick, James	Facilities Management	Cust Wrkr	\$14,625	04-22-02
Price, Kenneth	Facilities Management	Electrician	\$23,010	05-06-02
Purnell, Marsha	Controller	Acct Analyst	\$16,575	04-29-02
Vicars, John	Facilities Management	Grnds Wrkr	\$14,625	04-15-02
Weir, Patricia	Facilities Management	Cust Wrkr	\$14,625	05-28-02

**B. LEAVING UNIVERSITY EMPLOYMENT**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>EFFECTIVE DATE</u>
Drysdale, Enda	School of Business	05-10-02
Good, Rodney	Publications	05-10-02
Limkeman, Tim	Library	05-10-02
Mahmud, Kenna	Hulman Memorial Student Union	04-24-02
Robbins, Stacey	General Education Coordination	05-24-02
Roth, Sara	School of Nursing	05-10-02
Skinner, Shanna	School of Technology	04-19-02

2. Other

<u>NAME</u>	<u>DEPARTMENT</u>	<u>EFFECTIVE DATE</u>
Wilbur, Paul	Facilities Management	05-13-02*

\*Deceased



**C. CHANGE IN STATUS OR RATE**

1. Promotion

<u>NAME</u>	<u>DEPARTMENT/POSITION FROM</u>	<u>DEPARTMENT/POSITION TO</u>	<u>EFFECTIVE DATE</u>
Schwegman, John	Anthropology Archaeology Field Supv \$23,634	Anthropology Archaeology Project Supv \$25,994	05-13-02

2. Transfer

<u>NAME</u>	<u>DEPARTMENT/POSITION FROM</u>	<u>DEPARTMENT/POSITION TO</u>	<u>EFFECTIVE DATE</u>
Lawson, Dawn	Lifelong Learning Student Services Spec \$19,559	School of Nursing Ofc Asst III \$17,609	05-15-02
Eberwein, Robert	School of Nursing Ofc Asst III \$18,310	School of Technology Ofc Asst III \$18,310	05-06-02

3. Reclass

<u>NAME</u>	<u>DEPARTMENT/POSITION FROM</u>	<u>DEPARTMENT/POSITION TO</u>	<u>EFFECTIVE DATE</u>
Hauger, Nancy	Human Resources Ofc Asst III \$17,277	Human Resources H R Assistant \$19,012	05-11-02
Starks, Cynthia	Human Resources Ofc Asst II \$16,809	Human Resources Ofc Asst III \$18,486	05-11-02

## SECTION IV

June 7, 2002

### INFORMATION/DISCUSSION ITEMS

1. Grants – Information Only – Attachment 1 (Dr. Pontius)

Dr. Antonak distributed copies of the grant and contract activity report as of May 31, 2002.

Mark Green introduced Dr. Thomas J. Johnson, from the Department of Psychology. Dr. Johnson gave a slide presentation of his work on the spirituality and motives for drinking and not drinking.

2. Agreements – Information Only (Dr. Pontius)  
(Standard agreement forms are on file in the Office of the Secretary of the University)

1. APA Internships

Agreements have been reached with the following agencies to provide practicum experiences in counseling, counseling psychology and/or marriage and family therapy for students in the Agency/School/Marriage and Family Therapy/Counseling Psychology graduate program of the Department of Counseling.

Ball State University/Student Affairs – Counseling & Psychological Services Center, Muncie, Indiana  
Department of Veterans Affairs Medical Center, Brecksville, Ohio  
Department of Veterans Affairs, Columbus, Missouri  
Hamilton Center, Inc., Terre Haute, Indiana  
Michigan State University Counseling Center, East Lansing, Michigan

2. U.S. Public Health Service, Bethel, Alaska

The purpose of this agreement is to provide environmental health internships for students enrolled in the Department of Health and Safety.

3. Purchasing Update – Information Only (Mr. Schafer)

Purchases Over \$25,000 – Low Bid

Sycamore Engineering, Inc. P0040086, \$72,000.00, Emergency Power Generator Installation Science Building

Lowest Bid to Meet Specifications

CollegeNET, Inc., P0040127, \$38,981.25, Software for Event and Room Scheduling

Dell Marketing LP, P0039991, \$44,179.27, Dell Computers for School of Technology

Sole Source (Quoted)

Best Access Systems, P831899, \$32,000.00, Standardized Door Locks

3. Vendors Report – Information Only- Attachment 2 (Ms. Sacopulos)

Mrs. House adjourned the meeting at 10:50 a.m.

SECTION IV

June 7, 2002

GRANTS

Research Grants and Contracts

1. Local Coordinating Council, Fund No. 547630, Proposal No. 02-028  
An agreement in the amount of \$2,934 has been received from LCC Coordinating Council for the project entitled, "Local Coordinating Council," under the direction of Carla Brown, Student Health Promotion, for the project period January 1, 2002 through December 31, 2002.
2. U.S. Department of Education, Fund No. 547570, Proposal No. 02-156  
An agreement in the amount of \$220,144 has been received from U. S Department of Education for the project entitled, "Educational Talent Search Budget 2001-2002," under the direction of Elizabeth Gaither, Upward Bound, for the project period September 1, 2001 through August 31, 2002.
3. National Institute of Health, Fund No. 547629, Proposal No. 01-136  
An agreement in the amount of \$125,600 has been received from National Institute of Health for the project entitled, "Spirituality And Motives For Drinking and Not Drinking," under the direction of Thomas J. Johnson, Psychology, for the project period March 1, 2002 through February 28, 2003.
4. Public Health Service, Fund No. 547631, Proposal No. 02-073  
An agreement in the amount of \$11,375 has been received from Public Health Service for the project entitled, "Advanced Education Nursing, Professional Nurse Traineeship Program," under the direction of Suzy Fletcher, Baccalaureate/Higher Degree Nursing, for the project period July 1, 2002 through June 30, 2003.
5. Indiana University, Fund No. 547635, Proposal No. 02-141  
An agreement in the amount of \$1,986 has been received from Indiana University for the project entitled, "Regulation of Nerve Growth Factor MRNA," under the direction of Margaret Moga, Terre Haute Center for Medical Education, for the project period February 1, 2002 through June 30, 2002.
6. Chances for Indiana Youth, Fund No. 547634, Proposal No. 02-139  
An agreement in the amount of \$10,000 has been received from CHANCES for Indiana Youth for the project entitled, "Communities of Excellence In Tobacco Control," under the direction of Yassenka Peterson, Health & Safety,

The following vendors have accumulated purchases from the University for the time period July 1, 2001 to April 30, 2002 (Fiscal Year) in excess of \$100,000:

**Vendors with Purchases Exceeding \$100,000  
April 1, 2002 to April 30, 2002**

<u>Vendor Name</u>	<u>Current YTD Paid</u>	<u>Services Rendered</u>
GAC/Shepard Poorman	\$ 100,541	ISU Magazine Publication

**Previously Reported Vendors with Purchases  
Exceeding \$100,000**

<u>Vendor Name</u>	<u>Current YTD Paid</u>	<u>Services Rendered</u>
Payton Wells Chevrolet	\$ 104,965	Vehicles for the Motor Pool
Nalco Chemical Company	114,070	Water Treatment and Other Chemicals
Redapt Systems and Peripherals	115,812	Computer Servers
Manpower Incorporated	117,741	Temporary Employee Services
David R Snapp and Associates Inc	119,328	Architectural Fees for Lincoln Quad & Sandison Halls
Ivy Tech State College	122,002	Rental of Facility and Microsoft Access Training
Markeys Audio Visual Inc	122,584	Parsons Hall AV Capability & AV Projection Systems
Best Access Systems	125,764	Locks & Cores for Housing & Facilities Management
Vincennes University	125,887	Upward Bound Math & Science and LAAP grants
Altec Industries Inc	129,920	Bucket Truck
American Institute for Research	131,500	Consulting for ISEAS
Bloomington Ford Inc	131,606	Minivans for Motor Pool
Factory Mutual Insurance Company	132,332	Property Liability Insurance Premium
Thermo Elemental	139,700	PQ ExCell ICPMS System
Crown Electric Inc	145,500	Cunningham Library Emergency Generator
Teachers Insurance and Annuity Association	145,747	Disability Premium Payments
INCOLSA Indiana Co-op Library Services Auth	147,066	OCLC Fixed Fees for Cataloging Software
Incorp Incorporated	152,927	Asbestos Abatement
John Savoy and Son Inc	169,800	Residential Hall Furniture
Indiana Caulking Corp	178,098	Hulman Center Skin Painting
Business Furniture Corporation	184,934	Furniture for HMSU, Power Plt, Tech Phase 3 & Misc
Sewage Disposal Works	185,368	Sewage Utility Payments
ISU Barnes and Noble	192,781	Fall & Spring Book Awards and Office Supplies
Neff Construction Inc	201,727	Science Bldg ADA Restrooms & Misc Repairs
Indiana Department of Education	203,462	Refund of Unexpended Grant Funds
Koch Corporation	245,133	Lincoln Quad Window Replacement
Software Plus	255,968	Microsoft Fac, Staff & Student Licensing Agreement
Advanced Microelectronics	258,684	PC and Peripherals Maintenance Contract
Verizon North	259,994	Telephone Trunk Line Service
Allied Wholesale Electrical Supply Inc	263,709	Holmstedt Hall Substation Upgrade & Family Housing Switchgear
SBC Global Services Inc	268,508	Telephone Maintenance
Intelenet Commission	302,131	Internet Connections to Campus & Satellite Education Centers

**Previously Reported Vendors with Purchases  
Exceeding \$100,000**

<u>Vendor Name</u>	<u>Current YTD Paid</u>	<u>Services Rendered</u>
Vectren Energy Delivery	312,233	Electricity Utility Payments
American Seating	315,110	Tilson Auditorium Seating Renovation
Xerox Corporation	320,842	Copier Center and Copier Agreement
Jungclaus Campbell Company Inc.	324,401	Lincoln Quad Stairwells & Hulman Center ADA Seating
Cavinder Elevators	348,751	Burford, Gillum, & ADA Upr, & Misc Maint & Repairs
Sycamore Engineering Inc	351,327	New Pwr Plt Elect & Holmstedt Sec Substation Unit
SCT Software and Resource Management Corp	354,418	Software Maintenance
BSA Design Inc	356,078	Ctr for Health Educ & Undergraduate Science Lab Design Work
B and S Plumbing	357,709	Jones Hall Mech Renov & Hulman Ctr Stream Line Replacement
Indiana-American Water Company	387,746	Water Utility Payments
Forrest Sherer Inc	410,029	Prepaid Insurance, Professional Coverage & Commercial Pkg
Williams Randall Marketing Communications	435,304	University Advertising Payments
Dennis Trucking	446,619	6th St Improvements Base and Phase 2
IT Travel	460,640	Travel Expenses for the University
John Hancock Life Insurance	473,274	Life Insurance Premiums
Associated Roofing	476,358	Re-roof HHP Bldg and Lincoln Quad South, North, & Lincoln Quad Common
Hannig Construction Inc	487,301	Classroom Renov III, & Ctr for Health Ed Construction
Postmaster	503,467	Postage Purchases
Office Depot	547,369	Office Supplies
ST Construction Inc	616,001	Park Lot C Asphaltting, & Curbs & Sidewalks Repairs on Campus
Freitag-Weinhardt Inc	642,402	New Power Plt Mech & Replacement Valves in Tunnels
Wabash Valley Asphalt Co Inc	672,655	Stadium Turf Replacement
Ebsco Subscription Services	685,908	Library Subscription Service
Delta Dental Plan of Indiana	742,664	Dental Payments Reimbursements
CDI Inc	812,218	New Power Plant and Jones Hall Renovation
Dell Marketing LP	844,447	Tech Upg, Univ Serv Computer, Misc Computer Equip
NRK Inc	935,105	Emerg & Surveillance Syst, Fire Alarm Syst, & Jones Hall Renov
Public Employees Retirement Fund	1,001,128	Employee Retirement Payments
Indiana Department of Corrections	1,026,462	Academy Courses
Terre Haute First National Bank	1,700,000	VEBA Contributions
Energy USA-TPC	1,760,184	Natural Gas Contract Purchases
PSC Health Systems Inc	2,075,803	Prescription Drug Coverage
Cinergy Services Inc	2,563,762	Electricity Utility Payments
J F Molloy and Associates Inc	6,024,888	University Medical Payments
Sodexo Inc and Affiliates	7,364,693	Dining Services and Catering