

Tele

MINUTES
INDIANA STATE UNIVERSITY
BOARD OF TRUSTEES

JULY 12, 2001

Exhibits

- | | |
|-------------|---|
| SECTION I | A. Candidates for Degrees, August 2001 |
| | B. Notice of Federal Interest |
| SECTION III | A. Support Staff Personnel Report |
| | B. Student Employment Hourly Wage Guidelines, effective, July 1, 2001 |

Attachments

- | | |
|------------|--------------------------------------|
| SECTION IV | 1. Grants – Information Only |
| | 2. Vendors Report – Information Only |

MINUTES
INDIANA STATE UNIVERSITY
BOARD OF TRUSTEES

JULY 12, 2001

The Indiana State University Board of Trustees held the annual organizational meeting on Thursday, July 12, 2001 at 1:30 p.m. in the State Room, Tirey Hall.

Trustees present: Mr. Bonds, Mr. Dooley, Mr. Fleetwood, Mrs. House, Mr. Huntsinger, Mr. Shagley, Mr. Smith and Dr. Zietlow. Mr. Michael Alley board member select of the Alumni Council also attended but did not vote.

President Benjamin, Vice Presidents Pontius, Schafer, Schultz and Interim Vice President Elsey were present. Also attending were Ms. Melony Sacopulos, University Counsel, Dr. Edward Warner, representing the University Faculty Senate, Ms. Wandell Gabey, Chairperson, Support Staff Council and Ms. Kristin Garing, President, Student Government Association. Mr. David Zaun attended representing Vice President Quatroche.

There being a quorum present, Dr. Zietlow called the meeting to order at 1:35 p.m.

Dr. Zietlow noted that Mr. Alley is attending but confirmation has not yet been received from the Governor's Office on his appointment. Confirmation has not been received for Dr. Zietlow's and Mr. Fleetwood's reappointments.

A. ORGANIZATION OF THE BOARD, 2001-02 (Dr. Zietlow)

1. Roll Call for Annual Meeting

Trustee Bonds called the roll:

Richard T. Bonds	Present
Jerry C. Dooley	Present
George S. Fleetwood	Present
Barbara P. House	Present
Douglas W. Huntsinger	Present
Richard J. Shagley	Present
Donald E. Smith	Present
Charlotte T. Zietlow	Present

2. Reading of Notice of Annual Meeting

Mr. Bonds read the notice of annual meeting:

“The annual organizational meeting of the Indiana State University Board of Trustees will be held at 1:30 p.m. on Thursday, July 12, 2001, in the State Room, Tirey Hall.

Dr. Zietlow then made the following comments.

At the last meeting she appointed a nominating committee to recommend a slate of officers for the upcoming year. She appointed herself to that committee since she felt it was time to pass the presidency of the Board to another member. She promised to continue to be an active member of the Board.

The past four years as President of the Board have been very eventful. There have been a number of changes, pretty much all for the good of Indiana State. President Moore left with accomplishments positioning Indiana State University well in the State, in starting to build an internal infrastructure to meet the demands of our time, in stressing service to students, in reshaping the ISU Foundation and in numerous other ways. There was an exhaustive search process to find a new president to move the University to the next level – to work on issues of allocation of resources, academic excellence, meeting the challenge of a changing world, building our external and internal relationships. She felt confident that President Benjamin would move quickly to a new dimension of positive action and build on the many strengths for exciting and productive change.

There are many challenges – a changing faculty, increased options for potential students, an economic situation that will draw on careful management and imaginative response, a need to rally alumni and have a series of effective capital campaigns.

The University has a terrific faculty, skilled administrators, a large cadre of alumni, who have very fond memories of their days at ISU and lives that demonstrate the value of an ISU education. We have music and art and health care and sports medicine, professional development schools and psychology clinics, theater, lectures, child care programs, technology, science, education, business programs, student athletes and students whose lives open up when they come to ISU and find a welcoming, well-kept, stimulating and challenging atmosphere in which to grow.

Dr. Zietlow expressed her pride at being a part of this opportunity to serve the people of Indiana by providing a fine education and at being part of a board of trustees who have consistently brought ideas and ideals to the table but always kept in mind the institution as a whole. She thanked the trustees for their support and hard work over the years.

3. Report of Nominating Committee

Mr. Dooley reported that the Nominating Committee met at 12:00 noon on Thursday, June 21. The Committee was composed of Trustees Charlotte Zietlow, Michael Benway and Jerry Dooley, Chairperson.

The Nominating Committee recommended the following slate of officers for 2001-02:

Barbara House	President
Jerry C. Dooley	Vice President
Donald E. Smith	Secretary
Richard T. Bonds	Assistant Secretary

The Committee also recommended the appointment of Melony Sacopulos as Interim Treasurer.

Dr. Zietlow asked if there were any additions to the slate of officers recommended by the Nominating Committee. Hearing none Dr. Zietlow declared the slate elected by acclamation and then turned the gavel over to Trustee House.

B. APPROVAL OF THE MINUTES (Mrs. House)

On a motion by Mr. Bonds, seconded by Mr. Dooley, the minutes of June 22, 2001 were approved as presented.

C. DATES OF MEETINGS, 2001-02 (Mrs. House)

Following are the tentative meeting dates for 2001-02.

September 6-7, 2001	Agenda Meeting
October 4-5, 2001	Agenda Meeting
(October 27, 2001-Homecoming)	
November, 2001	No Meeting
December 7, 2001	Agenda Meeting
(December 15, 2001-Commencement)	

January 17-18, 2002	Agenda Meeting
February 21-22, 2002	Agenda Meeting
March, 2002	No Meeting
April 25-26, 2002	Agenda Meeting
(May 4, 2002-Commencement)	
June 6-7, 2002	Agenda Meeting
July 18-19, 2002	Annual Organizational Meeting

On a motion by Dr. Zietlow, seconded by Mr. Dooley, the meeting dates for 2001-02 were approved. It was noted the trustee annual retreat would be scheduled some time during August. President House and Mr. Schafer will finalize the date and arrangements.

D. REPORT OF THE BOARD PRESIDENT (Mrs. House)

Mrs. House thanked Dr. Zietlow for her dedicated service. She then welcomed the new members of the Board – Mr. Huntsinger and Mr. Mike Alley.

Mrs. House thanked the Board for their confidence in her noting it will be a real honor to serve as President. Working with the campus community will be a special privilege. The Board members are knowledgeable people who listen and who come with no personal agendas. All are working for the good of the University. Changes will come as the University moves toward excellence in a student oriented environment.

E. REPORT OF THE UNIVERSITY PRESIDENT (Dr. Benjamin)

Welcome/Congratulations

Dr. Benjamin welcomed new trustees, Mike Alley and Doug Huntsinger, and congratulated the new trustee officers. He noted it was interesting that Dr. Zietlow was President of the Board when he was hired and Mrs. House chaired the search committee.

President Benjamin noted that he had an opportunity to meet with the two new trustees on Friday morning for a brief orientation. Both of these new trustees had excellent answers to why they wanted to serve on the Board. Mike Alley said the University played an important role in shaping his life and he wants to give back.

It is understood the Governor plans to reappoint Trustees Fleetwood and Zietlow.

Ameritech Contribution

Dr. Benjamin thanked Trustee Fleetwood and Ameritech for presenting the institution with a check for \$50,000 in support of the Twenty First Century Scholars Program.

Fall Enrollment

Indications are enrollment will be up this fall, continuing to reverse the trend of the 90's. Freshman enrollment will be up, transfers will be equal to last year. The graduate enrollment is significantly up. A lot of credit goes to an array of people working in enrollment services.

Activities

Sycamore Advantage for new students was completed in the month of June. This year there was a reception to recognize the efforts of all those involved in the program.

New faculty orientation will be held on August 15 with a reception from 5:00 until 7:00 p.m. New Student Orientation will be held on August 18-21. The Board does not meet in August, but a retreat for Vice Presidents is planned for August 13.

Introductions

Dr. Benjamin recognized Marty Blank, Director of Administrative Communications and Editor of the ISU Magazine. The ISU Magazine has Received national recognition with an "APEX Award for Publication Excellence" from Communications Concepts. The award was presented in the "Personality Profiles" category for a story about ISU Alumnus Larry Lewman. It is the second national writing award the publication has received.

Sally Hunter was appointed as Internal Auditor effective July 2. That position reports directly to the President. She came to ISU in January 2000 as Financial Analyst and Auditor. Sally represents what we are trying to do in career pathing, by developing skills to advance in her employment with us.

The School of Education Dean's search was successful, and we are pleased to have Jack Maynard, Dean of the School of Education, here today. We could not have found a better person with the experience in this important position.

Dean Maynard responded with remarks about his professional career and commented that the reputation of ISU was a strong factor in his relocating here.

William Tromble, Director of Development for the College of Arts and Sciences, was introduced. He began his duties on July 2. Dr. Tromble is former Vice Chancellor for External Affairs at IU-Southeast. He has experience in capital and special campaigns in the \$10-40 million range. Dr. Tromble has 20 years experience in University Advancement.

Brenda Weber, Director of Development for School of Education, was introduced. She has over 25 years of experience in several fundraising areas such as grant writing, telemarketing, direct mail solicitation, special events, corporate solicitation and two capital campaigns.

F. REPORT OF THE UNIVERSITY FACULTY SENATE CHAIRPERSON
(Dr. Warner)

Dr. Edward Warner represented the University Faculty Senate and presented Dr. Bell's report.

A twelve member University Faculty Workload Policy Development Committee completed its work July 3 with a unanimous recommendation of a University Faculty Workload Policy. The membership, representing eleven different units, including the College and all schools, was conjointly selected by the University Faculty Executive Committee and the Office of Academic Affairs from a list of volunteers. The document will be forwarded to the Executive Committee and Provost Pontius. Derived from knowledge of published workload studies, workload practices of other institutions, and the diverse nature of faculty work among our different academic units, the policy provides standards and other guidelines for use by individual academic units in the development of unit-specific policies. It is meant to be specific enough to promote parity between units, but flexible enough to permit units to develop policies commensurate with particular needs and goals. The policy supports the use of the "work unit" as a measure of faculty work for the three domains of teaching/librarianship, service and research/creative activity, a method that will be compatible with computerized documentation (Banner). The committee believes the proposed policy will facilitate more robust methods for acknowledging and accounting for faculty work load.

G. REPORT OF THE STUDENT GOVERNMENT ASSOCIATION PRESIDENT
(Ms. Garing)

Ms. Garing congratulated the new Board officers and the new Trustees on behalf of the students. She felt the new student trustee will do an excellent job.

She noted positive comments from some support staff who were pleased with the salary increases. Thanks to the administration, Ms. Gabey and Support Staff Council in helping to accomplish this.

SGA is looking forward to a new and busy year.

H. REPORT OF THE CHAIRPERSON OF THE SUPPORT STAFF COUNCIL
(Ms. Gabey)

Ms. Gabey welcomed Doug Huntsinger as the new student trustee and Mr. Michael Alley. She also commended Bryan Wooden for his service on the Board of Trustees.

The Support Staff Blood Drive was held earlier this week. Summer is always a difficult time to schedule and the number of donors was lower than for the last drive.

Wandell again thanked the administrators for formulating a plan to insure all current support staff employees of Indiana State University receive a minimum salary of \$15,000. As budget dollars permit, it is hoped that minimum salaries will continue to be increased as well as giving rewards for long-term employees.

I. CANDIDATES FOR DEGREES (Dr. Pontius)

Candidates for degrees to be conferred in August, 2001, are presented in Exhibit A.

Recommendation: Approval of the award of the respective degrees subject to completion of the requirements.

On a motion by Mr. Fleetwood, seconded by Mr. Smith, the recommendation was approved.

J. ISU/UNITED STATES OPEN UNIVERSITY (USOU) COLLABORATION
(Ms. Sacopulos)

Indiana State University ("ISU") has been involved in collaborative discussions with the United States Open University ("USOU") to determine whether it would be mutually beneficial for ISU and USOU to jointly offer business administration courses and a business administration degree program via distance education. A description of the anticipated collaboration and discussion of the same was conducted during the seminar session on Thursday, June 21, 2001.

Mr. Dooley expressed appreciation for the additional material the Board received following the last meeting, and he expressed interest in continuing to receive updates.

Recommendation: Authorization of the University President to proceed to negotiate and execute a collaboration agreement with USOU to offer ISU business administration courses and programs in collaboration with USOU via distance education.

On a motion by Dr. Zietlow, seconded by Mr. Fleetwood, the recommendation was approved.

K. REPAIR AND REHABILITATION REQUEST TO STATE AGENCIES
(Mr. Schafer)

The 2001 Indiana General Assembly appropriated \$2,004,350 for General Repair and Rehabilitation and \$818,747 for Infrastructure Upgrades for Indiana State University for the 2001-2002 fiscal year. The University is allowed to draw down one-half of the annual appropriation every six months.

Recommendation: Approval to request the Indiana Commission for Higher Education, the State Budget Committee, the State Budget Agency, and the Governor of the State of Indiana to authorize the following projects totaling \$1,002,175 from General Repair and Rehabilitation and \$409,374 from infrastructure appropriated funds to finance the projects.

General Repair and Rehabilitation

ADA Compliance	\$ 150,000
Roof Replacements	122,175
Science Building Restroom Renovation	100,000
Fire Alarm Replacements	200,000
Grounds Building Systems and Restroom Upgrade	90,000
Holmstedt Hall Electric Switchgear Replacement	<u>340,000</u>
	\$1,002,175

Infrastructure

Curb, Street and Sidewalk Replacement	\$309,374
Outdoor Lighting Upgrade	<u>100,000</u>
	\$409,374

On a motion by Mr. Shagley, seconded by Dr. Zietlow, the recommendation was approved.

L. NOTICE OF FEDERAL INTEREST (Ms. Sacopulos)

The joint medical education facility (Landsbaum Center for Health Education) to be constructed on a site at Union Hospital includes federal grant funds. As part of the federal grant approval process, each of the three boards of trustees must approve a "Notice of Federal Interest" document presented in Exhibit B.

Recommendation: Approval of the "Notice of Federal Interest" document presented in Exhibit B.

On a motion by Dr. Zietlow, seconded by Mr. Bonds, the recommendation was approved.

CANDIDATES FOR THE ASSOCIATE DEGREE
AUGUST 10, 2001
ASSOCIATE OF ARTS

SECTION I
EXHIBIT A
JULY 13, 2001

Buskirk, Jeffrey Brett
Kee, Clifford Leroy

Fusco, Michael James
Sinkfield, Cedric Joe, Jr

CANDIDATES FOR THE ASSOCIATE DEGREE
AUGUST 10, 2001
ASSOCIATE OF SCIENCE

Akers, Jamie Ann	Black, Tamara Jean
Brazzell, Jamie Lee	Brown, Danielle Lea
Caldwell, James Hadley	Dosekun, Maureen Lynne Moore-
Dungrith, Rachel	Dunham, Leah Kelley
Evans, Katy Leone	Fletcher, Tresa Faye
Gilbreath, Kara Ann	Goodwin, Brandy Lynn
Groover, Patti Sue	Hamilton, Cathryn Lynne Murph
Harris, Lyndsay Ellen	Hayden, Sharon Kay Orman
Hinds, Jennifer Marie	Hinton, Molly Marie
Jernigan, Brandi Marie	Johnson, Jessica Ann
Kent, Casi Dawn	Lawson, Breanne Lyn
Lyons, Kristen Faye	Mahoney, Katiri Rose
Matherly, Tracie Lynn	McClure, Carol Diane
Meginnis, Laurie Ford	O'Brien, Jacqueline Renee
Parthun, David Lee	Pointer, Corey Michael
Raybould, Sheryl Diane	Roberts, Lori Marie
Rollins, Jennifer Marie Kates	Slocum, Kendra Michele
Snider, Craig Lee	Sweatman, Samantha Anne
Wardman, Erin Marie	Yaeger, Patricia Ann

CANDIDATES FOR THE BACCALAUREATE DEGREE
AUGUST 10, 2001
BACHELOR OF ARTS

Bankhead, Mary Louise
Giesen, Brian Casper
Jones, Angela L
Spink, Bethann

Coffey, Kimberly Ann
Hughes, Rachel Ann
Son, Sangyeok

CANDIDATES FOR THE BACCALAUREATE DEGREE
AUGUST 10, 2001
BACHELOR OF FINE ARTS

Berry, Ryan Scott
Gustafson, Marie Patricia
Stephens, Angela Marie

Erlanson, Angela Julian
Sneddon, William Samuel

CANDIDATES FOR THE BACCALAUREATE DEGREE
AUGUST 10, 2001
BACHELOR OF MUSIC EDUCATION

Wagler, Lori Lea

CANDIDATES FOR THE BACCALAUREATE DEGREE
AUGUST 10, 2001
BACHELOR OF SCIENCE

Abel, Jenna Michelle	Abernatha, Wanda Michelle
Abner, Billie Ann	Albright, Jean Nicole
Alderton, Andrew Lee	All, Jason Robert
Allen Morris, Tammy Sue	Allen, Kimberly Sheree
Allen, Nikia An`drea	Aloisio, James Peter
Amick, William Troy	Askofare, Fatoumata
Babcock, William Elliott	Badger, Autumn Kamineh
Barker, Dawn Marie	Barnell, Aaron Kyle
Barrett, Heather Sue	Barrick, Stacy Jean
Beck, Dean Robert	Beck, Dean Robert
Bell, Stacy Lynn	Bettis, Jennifer Jo
Bland, Jeffrey Carl	Bledsoe, Jameson Charles
Blouin, Patrick John	Booe, Lance Michael
Booker, LaTonia Alexander	Borter, Barry Brent
Bower, Adam Nicholas	Boyce, Micah William
Boyd, Reese Lane	Brandt, Andrew J
Britt, James Robert, Jr	Brown, Andrew Jackson
Brown, Jason Andrew	Bye, Jeremy Neil
Calandrilla, Jennifer Lou	Caldwell, James Hadley
Campbell, Bradley Aaron	Campbell, Michael John
Carter, Amber Albright	Casey, Natoka Pashawn
Casey, Natoka Pashawn	Chambers, Myla Monek
Chandler, Leah Grace	Chapman, Ray Lee
Cheatham, Matthew W	Chiang, Yin
Cho, Sung Woo	Chu, Sae-Ho
Clark, Brian Franklin	Claypool, Kriscinda Paula Mar
Clements, Jennifer Lynn	Clover, Carly Jo
Collier, Carrie Lee Morgan	Collins, Beverly J
Cooper, Brent David	Copp, Daniel Voldemars
Corn, Andrew William	Cowen, Jayne Lynn
Cox, Aaron Christopher	Cox, Amy Lynn
Crenshaw, Janica Senale	Curl, Erin Leigh
Curtis, Aaron Matthew	Cusick, Kelly Lee
Daugherty, Patty K Harbaugh	Deichmiller, Laura Marie Mall
Delong, Aaron Scott	Denman, Lori Elizabeth
Dickman, Mandy Lynn	Doane, Jason Kurtis
Donald, Kendrick Demontez	Dotson, Christy LaVern
Dougherty, Michael Patrick	Douglas, Melissa Sue
Dowell, Joshua Michael	Drake, John Lee
Dreher, Jody Ann	Duncan, Anne Marie
Duncan, Nathan Eric	Earley, Tressa Hayden
Edelman, Angela Kay	Edwards, Kimberly Sue
Emmons, Mary Joyce	Eppards, Michael Allen
Eubank, Jonathan James	Farruggio, Paul
Feyerabend, Ryan Eugene	France, Jeffery Alan

CANDIDATES FOR THE BACCALAUREATE DEGREE
AUGUST 10, 2001
BACHELOR OF SCIENCE

Francis, Jason Michael	Franklin, Atasha Coreen
French, Robert J	Fugate, Sara Elizabeth
Fulk, Tatum Rochelle	Fussman, Jamie Jennings
Gaddis, Dana Patrice	Gates, Anthony Von
Gekonyo, Sheila Njeri	George, Eric Scott
Gerber, Sandra Kay	Gholson, Jill Ann
Girton, Tia Jae	Glass, Colin Nathaniel
Goffinet, Michelle Lee	Goldman, Joshua Ray
Gorman, Michael Roy	Gropp, Heather Michelle
Guymon, Matthew Lee	Haase, Kevin Michael
Hagen, Kathy Iscelean	Hale, Bradley Joseph
Hall, Katherine Leigh	Hamilton, Stacie Lynn
Hardin, Andrea Sue	Harkness, Shaun Aaron
Harmless, Amanda J	Harrison, Bobby Dale
Harrison, Victoria A	Hartwyk, John David
Hatashin, Takaoki	Hathaway, Amy Elizabeth
Hewitt, Christina Diane	Hickel, Amanda Elaine
Hickman, Jennifer Jean	Higgins, Lori Ann
Hildebrand, Steven Lee	Hinchman, Angela Dane
Hopwood, Corey Scott	Houtz, Christi Jean
Hubbartt, Sarah Ruth	Hunt, Melvin Bradly
Hunter, Monica Joyce	Huth, Nicole Marie
Ito, Kyoko	Jacobson, Matthew Craig
Johnson, Brandi Renee	Johnson, Janice L Osmon
Johnson, Ralph Scott	Jones, Sheila Ann Curry
Jones, Valarie Ann	Jude, Tameca Tishel
Jung, Gerald F. , Jr	Kallner, Lindsay Anne
Keathley, Michael Allen	Kimbrough, Sherika N
Kipkorir, Chemutai Sogomo	Kitosi, Omar Yahya
Kleeman, Erin Elizabeth	Kleptz, Kevin Patrick
Klink, Lucas Dean	Kluesner, James Allen
Koie, Kamran Wayne	Kornbroke, Benjamin James
Lachenmaier, Frank Raymond	Lamere, Daphne Nicole
Lasure, Brandie Jo	Laughrey, Lindsay Mae
Law, John Matthew	Lay, Michael Shane
Leavell, Nichelle Marie	Lee, Michael Wayne
Little, Lara Leigh	Littlejohn, Ashley Renee Arne
Loden, Meredith Anne	Loden, Michelle Beth
Lorenz, Keith Allen	Lynch, Megan
MacNabb, Tina Marie	Madsen, Curtis Wayne
Magers, Mary Catherine	Manson, Tamika Shante
Marchant, Kevin L	Martin, Donovan Patrick
Martinez, Jennifer J	Massari, Andrew James
Matherly, Kyle Mathew	McBrier, Matthew Dennis
McClimon, James Justin	McConnell, Benjamin Ryan

CANDIDATES FOR THE BACCALAUREATE DEGREE
AUGUST 10, 2001
BACHELOR OF SCIENCE

McConnell, Sarah Beth	McGillem, Dustin Lael
Miles, Jennifer Kathleen	Miller, Adam Theodore
Miller, Liam Anthony	Mitchell, Matthew Thomas
Mock, Carmen Elizabeth	Moore, Wilbert Deon, Jr
Mosier, Douglas Keith	Moyer, Amber Leah
Newton, Amanda Kay	Newton, Jennifer Leigh
Noritake, Yayoi	Norman, Barbara Jo Gregg
Norrick, Chad A	Nunley, Gregory
O'Connor, Matthew	Ong, Cheng Young
Orlando, Anne Marie	Oswald, Jessica Rachel
Overly, Scott Christopher	Overman, Heidi Leigh
Owens, Tarina Aishia	Pachrankul, Ploy
Page, Erica Lynn	Panaranto, Christopher Michae
Parker, Beth Janeen	Parker, Chanel Nicole
Patrick, Jill Mary	Pennington, Michael Ernest
Penny, Thomas Evan	Pettijohn, Kerri Ann
Phillippe, Darcie Joy	Pirtle, Michael Justin
Pleasants, Edward Lafayette,	Ploss, Jodi Michelle
Pryor, Damion Anthony	Putt, Gregory Charles
Rehmel, Amy Jo	Renn, Matthew Thomas
Rich, Travis J	Richardville, Mandy Leigh
Rigdon, Krista Beth	Robinson, Jason Carlton
Robinson, Kierstin Elizabeth	Robinson, Michael Joseph
Rohrbach, Darin Matthew	Roman, Adrian Luis
Rooksberry, Stacey Lynn	Royer, Adrienne Jill
Rush, Nickolas Joe	Sabaini, Angela Therese
Schneider, Jamie Louise	Schuetz, Amanda Jean
Schulze, Stephanie Jo	Scott, Michael David
Secrest, Elizabeth Ann	Sedigh, Soureh Aliyah
Setoguchi, Satoshi	Shaffer, Tighe Andrew
Shinn, Rashell Susanne	Shipley, Staci Ann
Shook, Amanda Leigh	Short, Brent Michael
Sibrel, Zachary Adam	Sinar, Holly Ann
Singer, Derek Wayne	Sisco, Brin Aaron
Slater, Tyson Lane	Smith, Anita Ellen
Smith, Anita Ellen	Smith, Cameron B
Smith, Jennifer Marie	Smith, Paul Brian
Smith, Robert Scott	Snapp, John Perry, Jr
Sobieraj, Andrea Lynn	Sollars, Lori Anne
Spitznagel, Joseph Carl, Jr	Spoor, Jason Michael
Stewart, Ashon Mikkel	Stewart, Kelly Suzanne
Stout, Kelly Sue	Strohm, Fredric Robert
Sullivan, Robert Tyler	Swaim, Charlotte Ann
Taylor, Christina Renee	Taylor, Patrick Bryan
Taylor, Rachell Lee	Templin, Jennifer Lea

CANDIDATES FOR THE BACCALAUREATE DEGREE
AUGUST 10, 2001
BACHELOR OF SCIENCE

Thais, Christina Ann	Thiet, Terri Michele
Thomas, Constance Lynn	Thomas, Damien B
Thompson, Allan C	Titus, Benjamin J
Tomioka, Yayoi	Tosk, Jarrett
Totten, Kathryn Ann	Tribbett, Jay Douglas
Tseng, Feng-Wen	Turchi, Brett
Turchi, Travis Gentry	Underhill, Kathleen Marie
Unrue, Todd Anthony	Van Hyfte, Andrew Scott
Van Ness, John Robert	Vandevender, Lisa Marie
Vest, Todd A	Vitale, Eric Charles
Wagler, Darla Harper	Walker, Amanda Renee
Wallen, James Lee	Washington, Troy Marion
Werner, Natalie Ann	Whitney, Matthew Wayne
Whittington, Terrell Duncan	Wickware, William James, Jr
Wilson, David Earl	Wilson, Lori Elisabeth
Wing, Angela Beth	Woodruff, Jessica Lee
Woods, Anisa Latrice	Wormser, Sara Beth
Yamaguchi, Yoko	

CANDIDATES FOR THE BACCALAUREATE DEGREE
AUGUST 10, 2001
BACHELOR OF SOCIAL WORK

Atterson, Lana Teresa Roberts Davis, Stephanie Ann

SUMMARY OF CANDIDATES BY DEGREE

AA	AB	AS	BFA	BME	BS	BSW	TOTAL
4	7	38	5	1	305	2	362

Candidates for Graduate Degree
SUMMER 2001
Doctor of Philosophy

Section I
Exhibit A
06/25/01

Baker, Mark A
Baldwin, Chris A
Boyd, Mary C
Damico, Lisa G
Duren, Tonika E
Grigar, Mary
Grimes, Jennifer L
Guy, Patrick W
Halvorsen, Linda A
Hamann, Richard E
Henderson, Heather J
Hoxmeier, Jami B
Kniery, Bernard J
Link, Sylvia C
Manuel, Ralph S
Merenova, Elena V
Schafer, Marion D
Schroeder, Janice L
Schultz, Tammy M

Complete Pending Award

Candidates for Graduate Degree
SUMMER 2001
Doctor of Philosophy

Section I
Exhibit A
06/25/01

Aviles, Hernan O

Candidates for Graduate Degree
SUMMER 2001
Doctor of Psychology

Section I
Exhibit A
06/25/01

Bencomo, Margaret .
Campbell, Wendy W
Nielsen, Britt A
Reed-Hughes, Katrenia Y

Candidates for Graduate Degree
SUMMER 2001
Educational Specialist

Section I
Exhibit A
06/25/01

Baresic, Marilyn J
Bowers, Clinton T

Candidates for Graduate Degree
SUMMER 2001
Master of Arts

Section I
Exhibit A
06/25/01

Cole, Deborah R
Cruthirds, Steven E
Franklin, William E
Galligan, Edward W
Haff, Melissa J
Hayes, James J
Hutchison, Van W
Jean, Robert P
Jiang, Bingxing .
Kim, You-Kyoung .
Landess, Margaret S
Laviolette, Niki L
Long, Curtis H
Page-Black, Karen K
Pickett, Rob A
Reitz, Rosa K
Reyes, Richelle M
Schubring, Steven R
Solano, Wilfrido .
Speigner, Kathleen S
Till, Gwendolyn R
Tollefson, Timothy G
Wilke, Catherine S
Zufall, Martin D

Candidates for Graduate Degree
SUMMER 2001
Master of Arts

Section I
Exhibit A
06/25/01

Comer, Molly E
Gangross, Aaron F
Jonet, Melody C

Candidates for Graduate Degree
SUMMER 2001
Master of Business Admin.

Section I
Exhibit A
06/25/01

Arora, Gaurav .
Boni, Raissa E
Clayton, Laura D.
Cohen, James A
Davis, Holly S
Hu, Pei-Yi .
Kacou, Flore O
Lange, Kevin M
Shang, Honghua .
Thapliyal, Poonam K

Candidates for Graduate Degree
SUMMER 2001
Master of EducationSection I
Exhibit A
06/25/01

Ackles-Dumas, Misty R
Adcock, Brian N
Beatty, April D
Bolin, David B
Brewer, Kent D
Crenshaw, Aretha D
Duncan, Jamie R
Engelhardt, Lee A
Fussner, Bridget K
Gardner, Shelly L
Hornung, Brian D
Jackson, Phillip A
Laplante-York, Melissa A
Maxwell, Jeffrey L
Miller, Michael A
Minton, Staci L
Mitchell, Rhonda L
Palmer, Terri L
Pepmeier Daniels, Janet E
Rambis, Mark E
Sitarski, Julie J
Stephens, Michael D
Summers, Michele A
Thornton, Robbin J
Unfried, Tracey J
Weldon, Barbara A
Wiltermood, Angela M

Candidates for Graduate Degree
SUMMER 2001
Master of Music Education

Section I
Exhibit A
06/25/01

Merryman-Brown, Kandace .

Candidates for Graduate Degree
SUMMER 2001
Master of Music

Section I
Exhibit A
06/25/01

Chen, Pei-Yu .

Candidates for Graduate Degree
SUMMER 2001
Master of Public Administration

Section I
Exhibit A
06/25/01

Diop, Houlimata .
King, JaMarlon D
Meier, James P

Candidates for Graduate Degree
SUMMER 2001
Master of ScienceSection I
Exhibit A
06/25/01

Ahlemeyer, Margaret E
Anderson, Kristin C
Aten, Jamie D
Ballinger, Gary .
Barber, Dulcinea L
Barrett, Trina S
Bian, Hui .
Boyd, Brooke A
Buley, Joshua M
Buttz, Darin J
Caldemeyer, Marilyn R
Chaney, Christopher E
Charles-Blackman, Deborah .
Chen, Shumin .
Cherukuri, Ashok Kumar .
Cohen, Monica L
Colanese, Jennifer A
Courtney, Jason R
Coy, John R
Crews, Golden C
Davis, Jason M
Deckert, Linda M
Desai, Sharvil C
DiBerardino, Amanda C
Donnoe, Amber K
Durfey, Angela S
Elibol, Ercan .
Euler, Jim B
Franek, Thomas B
Frenkiewich, Brian J
Frisz, David J
Fuerst, Carrie A
Gallien, Cynthia L
Garland, Brett E
Giannini, Alexandra .
Gibson, Andrea W
Gillespie, Ryan E
Griffith, Kevin D
Groesch, Janet L
Hall, Francis T
Hartley, Wes B
Hatachi, Takeru .
Hoch, Erin E
Holsapple, Patricia M
Johnson, Cynthia D
Jorgenson, Linn L
Judd, Kyle T
Kagdawala, Shaheen M
Katayama, Keiichi .
Kauffman, Kristen E

Candidates for Graduate Degree
SUMMER 2001
Master of ScienceSection I
Exhibit A
06/25/01

Kim, Ho-Dong .
King, Natalie L
Krozier, Jennifer D
Kuruppallil, Zaki .
Labrier, Daniel P
Lanza, Nicole E
Lim, So-Yon .
Martinez, Edgardo J
Masterson, Tanya Y
McCammon, Melanie D
Melchek, Nicole R
Mohapatra, Urmila .
Montanez, Juan C
Mullen, Brock J
Muzumdar, Kedar V
Norris, Amy M
Null, Megan K
Pedroza, Angela D
Rhame, Aimee L
Richmond, Rakefet Y
Sanchez, James H
Schiavi, Thomas G
Schmaltz, Shannon G
Shen, Rong .
Singleton, Neil A
Springer, Kathryn A
Sreniawski, Sean J
Stahl, Courtney D
Stapp, Angela D
Stoklosa, David A
Sutton, Kristi L
Teng, Ya-Pin .
Tillman, Emily K
Turman, Shannon L
Walker, Matthew J
Wiggins, Nioka M
Wilkinson, Melissa S
Willson, Lucius W
Wise, Jason T
Wright, Jean A
Ye, Sha J
Yun, Yong C

Complete Pending Award

Candidates for Graduate Degree
SUMMER 2001
Master of Science

Section I
Exhibit A
06/25/01

Bray, Dawn M
Cornelius, Pyris R
Foster, Lynn C
Stoner, Kelli J

NOTICE OF FEDERAL INTEREST

On September 29, 2000 the Department of Health and Human Services awarded grant number **1 C76 HF 00080-01** and on June 12, 2001 the Department of Health and Human Services awarded grant number **4 C76 HF 00080-01** to Union Hospital, Inc., an Indiana non-profit corporation, Trustees of Indiana University, a body corporate existing under the laws of the State of Indiana, and to Indiana State University Board of Trustees, a body corporate existing under the laws of the State of Indiana. The grants provide Federal funds for the construction of a facility for Medical Education and for the acquisition of both fixed and moveable equipment to be used in the facility for Medical Education, which is to be located on the following land in Vigo County, State of Indiana, particularly described as follows:

Lots 9 and 10 and part of Lots 11 and 12 in the Porterfield Heirs Subdivision; also, all that part of vacated 7th Avenue which lies east of 6 ½ Street and west of a 35-foot wide alley; also, part of Lot 19 in the subdivision of the Southeast Quarter of Section 16, Township 12 North, Range 9 West all being located in Vigo County, Indiana and being more particularly described as follows:

Commencing at the Southwest Corner of Lot 16 in Porterfield Heirs Subdivision, said point being located at the intersection of the North right-of-way line of 6th Avenue and the east right-of-way line of 6 ½ Street; thence along the east right-of-way line of 6 ½ Street North 00 degrees 16 minutes 11 seconds East 191.82 feet to the point of beginning; thence continue along the east right-of-way line of 6 ½ Street North 00 degrees 16 minutes 11 seconds East 202.86 feet; thence North 90 degrees 00 minutes 00 seconds East 94.97 feet; thence along the extended building line and the building line of the existing Family Practice Center, North 00 degrees 21 minutes 44 seconds East 49.26 feet; thence continue along said building line, South 89 degrees 38 minutes 16 seconds East 9.05 feet; thence continue along said building line and extended building line South 89 degrees 46 minutes 34 seconds East 24.60 feet; thence South 00 degrees 00 minutes 00 seconds East 41.02 feet; thence North 90 degrees 00 minutes 00 seconds East 68.65 feet to a point on the west line of an existing 35-foot wide alley; thence along the west line of said alley South 00 degrees 16 minutes 40 seconds West 180.80 feet; thence South 89 degrees 36 minutes 39 seconds West 75.81 feet; thence South 00 degrees 23 minutes 21 seconds East 20.00 feet; thence South 89 degrees 36 minutes 39 seconds West 125.55 feet to the point of beginning and containing a gross area of 40,462 Square Feet (0.93 Acres).

The grants incorporated conditions which include restrictions on usage of the aforementioned property and provided for a continuing Federal interest in the property from the date of occupancy.

Specifically, the property may not be: (1) used for any purpose inconsistent with that authorized by Public Law 106-113, (2) mortgaged or otherwise used as collateral without the written permission of the Secretary, DHHS (HHS), or (3) sold or transferred to another party without written permission of the Secretary, DHHS (or employee who has the authority to give this

permission of the Secretary, DHHS). These conditions are in accordance with Part 140 of the PHS Grants Administration Manual and PHS Grants Policy.

These grant conditions and requirements cannot be nullified or voided through a transfer of ownership. Therefore, advance notice of any proposed change in usage or ownership must be given to the Secretary, DHHS.

UNION HOSPITAL, INC.

Signature: By: _____

Name (please typed): _____

Title: _____

Date: _____

TRUSTEES OF INDIANA UNIVERSITY

Signature: By: _____

Name (please typed): _____

Title: _____

Date: _____

INDIANA STATE UNIVERSITY BOARD OF TRUSTEES

Signature: By: _____

Name (please typed): _____

Title: _____

Date: _____

STATE OF INDIANA)
) SS:
COUNTY OF _____)

On this _____ day of _____, 2001, before me, the undersigned, a Notary Public for the County of _____, Indiana, personally appeared _____, of the _____, and known to me to be the person who executed the within instrument on behalf of said UNION HOSPITAL, INC., and acknowledged to be that he/she executed the same as the free act and deed of said Corporation.
Witness my hand and official seal.

_____, Notary Public
(Name Typed or Printed)

My Commission Expires: _____

County of Residence is: _____

STATE OF INDIANA)
) SS:
COUNTY OF _____)

On this _____ day of _____, 2001, before me, the undersigned, a Notary Public for the County of _____, Indiana, personally appeared _____, of the _____, and known to me to be the person who executed the within instrument on behalf of said TRUSTEES OF INDIANA UNIVERSITY, and acknowledged to be that he/she executed the same as the free act and deed of said Corporation.

Witness my hand and official seal.

_____, Notary Public
(Name Typed or Printed)

My Commission Expires: _____

County of Residence is: _____

SECTION III

JULY 12, 2001

PERSONNEL (Mr. Schafer)

Recommendation: Approval of all the items in this section.

On a motion by Mr. Fleetwood, seconded by Mr. Smith, the recommendation was approved.

A. FACULTY

1. Full Time Appointments
(effective August 15, 2001)

Kveta E. Benes; Assistant Professor, Department of History; Ph.D., University of Washington; salary \$39,000.

Koji Fuse; Assistant Professor, Department of Communication; Ph.D., University of Texas at Austin; salary \$39,140.

Daniel D. McLean; Chairperson and Professor, Department of Recreation and Sport Management; Ph.D., Kansas State University; salary \$68,000.

Merlin L. Taylor, Jr.; Assistant Professor, Department of Communication Disorders and Special Education and Coordinator of the Rowe Center for Communicative Disorders; Ph.D., University of Memphis; salary \$42,000.

One Year Appointment
(effective July 1, 2001)

Robert A. French; Instruction Librarian, Library Services; M.S., Indiana State University; salary \$30,600.

Temporary Part Time Faculty Appointment, 2001 Fall Semester
(effective August 16, 2001)

Charles Clark; Lecturer III, Department of Educational Leadership, Administration and Foundations; Ed.S., Indiana State University; six hours; salary \$6,000.

2. Changes of Status and/or Rate

Sandra D. Alvarez; Department of Sociology; change in educational status to doctoral level; Ph.D., Kansas State University; \$1,200 added to 2001-02 academic year base salary; salary \$41,000 per academic year; effective August 15, 2001.

Suzy H. Fletcher; from Professor in the Baccalaureate and Higher Degree Nursing Department to Interim Chairperson and Professor in the Baccalaureate and Higher Degree Nursing Department; \$2,000 stipend for this added responsibility; effective for the 2001-02 academic year.

Robert K. Goidel; from Associate Professor in the Department of Political Science to Chairperson and Associate Professor in the Department of Political Science; salary \$60,000 per academic year; effective August 16, 2001.

dele jegede; from Professor in the Department of Art to Interim Chairperson and Professor in the Department of Art; \$3,000 stipend for the added responsibility; effective for the 2001-02 academic year.

Robyn R. Lugar; from Assistant Professor in the Department of Social Work to Interim Chairperson and Assistant Professor in the Department of Social Work; \$5,000 to be added to 2001-02 academic year base salary with no additions or stipends in the subsequent years of this interim appointment; total salary \$48,827 per academic year; effective August 16, 2001 for three years.

3. Resignation

Heather Pleasants; Department of Educational and School Psychology; effective May 5, 2001.

B. ADMINISTRATION1. Appointments

Stephen R. Chastain; Technical Support Coordinator, School of Graduate Studies; B.S., Indiana State University; salary \$35,000 per fiscal year, prorated from the effective date of June 11, 2001.

Janet E. Smith; Systems Analyst, Information Technology; A.A., Indiana Vocational Technical College; salary \$38,000 per fiscal year; effective July 1, 2001.

Tamara Lynn Spoor; Assistant Director of Student Services, Division of Lifelong Learning; B.A., Bethel College; salary \$30,000 per fiscal year, prorated from the effective date of June 4, 2001.

Brenda S. Weber; Director of Development, University Development and School of Education; B.S., Purdue University; salary \$60,000 per fiscal year, prorated from the effective date of July 16, 2001. This is a cost-shared position, 50% (\$30,000) will be paid by the ISU Foundation and 50% by the University (\$30,000-School of Education).

Temporary Appointment

Susan R. Johnson; Academic Coordinator of the Ronald McNair Project; M.B.A., Indiana State University; salary \$30,000 per fiscal year, prorated from the effective date of June 11, 2001 through September 30, 2001.

Reappointments

Kenneth Coopwood; Office of the President; continuation of appointment as Interim Special Assistant to the President for Ethnic Diversity for the period July 1, 2001 through June 30, 2002; salary \$49,000.

Robert Elsey; Student Affairs; continuation of appointment as Interim Vice President for Student Affairs and Dean of Students for the period July 1, 2001 through June 30, 2002; salary \$104,500.

Bonita Odom McGee; Affirmative Action; continuation of appointment as Interim Affirmative Action Director for the period July 1, 2001 through June 30, 2002; salary \$56,200.

Robert D. Sackett; Controller and Assistant Treasurer, Office of Planning and Budgets; \$5,000 stipend to continue appointment as Assistant Treasurer to July 15, 2002.

Roseann Toulson; Telecommunications and Networking Services; continuation of appointment as Director of Technical Support in Telecommunications and Networking Services; \$750 stipend per month for the added responsibility; effective July 1, 2001 through June 30, 2002.

2. Changes of Status and/or Rate

Mark D. Green; from Director of Grants and Contracts in the Office of the Vice President for Planning and Budgets to Director of the Office of Sponsored Programs in the Office of the Provost and Vice President for Academic Affairs; salary \$70,000 per fiscal year; effective July 1, 2001.

James K. Jensen; Director of Operation Maintenance, Facilities Management; \$300 per month stipend for total supervisory duties associated with ISU's Keying and Security Authorization procedures; effective July 1, 2001 through December 31, 2001.

Barbara J. Lawrence; Director of Custodial Services, Facilities Management; \$300 per month stipend for total supervisory duties associated with the ISU Mailroom; effective July 1, 2001 through December 31, 2001.

Dennis Orenchick; Superintendent, Civil Engineering and Grounds Maintenance, Facilities Management; \$300 per month stipend for total supervisory duties associated with the ISU Motor Pool; effective July 1, 2001 through December 31, 2001.

3. Retirement

Robert J. Murray; Administrative Affairs; retirement leave at one-half pay effective August 1, 2001 through July 31, 2002; temporary one-half time employment effective August 1, 2001 through July 31, 2002.

4. Resignations

Lisa Holmes-Chullino; Office of Admissions; effective June 7, 2001.

Rebecca Moore; Lifelong Learning; effective May 18, 2001.

5. Termination

Shane B. Coffey; Telecommunications and Networking Services; effective June 11, 2001.

C. COACHES AND ATHLETICS

1. Appointments

Ted Unbehagen; Assistant Football Coach; B.A., Texas A & I University; salary \$30,000 for the employment period of February 1, 2001 through January 31, 2002, prorated from the effective date of July 9, 2001.

Reappointments

Marianne Bullis; Assistant Softball Coach; employment period July 1, 2001 through June 30, 2002; salary \$21,936.

John Gartland; Head Women's Track and Cross Country Coach; employment period July 1, 2001 through June 30, 2002; salary \$38,524.

Mitch Hannahs; Assistant Baseball Coach; employment period July 1, 2001 through June 30, 2002; salary \$28,422.

Kip Hytrek; Head Strength and Conditioning Coach; employment period July 1, 2001 through June 30, 2002; salary \$25,875.

John McNichols; Coordinator/Head Men's Track and Cross Country Coach; employment period July 1, 2001 through June 30, 2002; salary \$55,985.

Ruth Medworth; Cheerleading Sponsor; employment period August 1, 2001 through May 15, 2002; salary \$7,179.

Mark Rodriguez; Assistant Track and Cross Country Coach; employment period July 1, 2001 through June 30, 2002; salary \$24,108.

Thomas Rupert; Head Softball Coach; employment period July 1, 2001 through June 30, 2002; salary \$35,037.

Robert Warn; Head Baseball Coach; employment period July 1, 2001 through June 30, 2002; salary \$89,330.

2. Changes of Status and/or Rate

Scott Anderson; Assistant Football Coach; salary increase for the employment period February 1, 2001 through January 31, 2002; salary \$41,500; effective July 1, 2001.

Donald Bender; Assistant Men's Basketball Coach; salary increase for the employment period April 1, 2001 through March 31, 2002; salary \$55,000.

James Bertoli; Head Women's Volleyball Coach; salary increase for the employment period January 1, 2001 through December 31, 2002; salary \$44,027.

Brian Boland; Men's Tennis Coach; salary increase for the employment period June 1, 2001 through May 31, 2002; salary \$27,946.

Vernon Croft; Head Women's Soccer Coach; salary increase for the employment period January 1, 2001 through December 31, 2001; salary \$30,469.

Tim McGuire; Head Football Coach; salary increase for the employment period January 1, 2001 through December 31, 2001; salary \$64,192.

William Ray; Assistant Men's Basketball Coach; salary increase for the employment period April 1, 2001 through March 31, 2002; salary \$45,500.

Kareem Richardson; Restricted Assistant Men's Basketball Coach; salary increase for the employment period April 1, 2001 through March 31, 2002; salary \$25,400.

Mark Smith; Assistant Football Coach; salary increase for the employment period February 1, 2001 through January 31, 2002; salary \$38,598.

Royce Waltman; Head Men's Basketball Coach; change in salary for the period April 1, 2001 through March 31, 2002; salary \$134,000.

3. Resignation

Kerri Fagan; Assistant Athletics Director-Operations; effective June 29, 2001.

D. SUPPORT STAFF REPORT

The Support Staff Personnel Report for the period ending June 28, 2001, is presented in Exhibit A.

E. STUDENT EMPLOYMENT HOURLY WAGE GUIDELINES

The Student Employment hourly wage Guidelines, effective July 1, 2001, are presented in Exhibit B.

INDIANA STATE UNIVERSITY
 MONTHLY REPORT OF SUPPORT STAFF EMPLOYEES
 FOR THE PERIOD ENDING JUNE 28, 2001

A. APPOINTMENTS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>RATE</u>	<u>EFFECTIVE DATE</u>
Joy, Amber	Facilities Management	Lead Gardener	\$17,199	06-25-01
McGrew, Amber	Controller's Office	Acct Clerk II	\$15,054	06-25-01
Oliver, Lani	Controller's Office	Acct Analyst	\$15,678	06-25-01
Vicory, Linda	T H Center for Medical Educ	Ofc Asst III	\$15,678	06-11-01

B. LEAVING UNIVERSITY EMPLOYMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>EFFECTIVE DATE</u>
Comby, Patricia	Geography & Geology	07-06-01
Eversole, Jamie	Sycamore Housing	06-14-01

C. CHANGE IN STATUS OR RATE

1. Reclassification

<u>NAME</u>	<u>DEPARTMENT/POSITION FROM</u>	<u>DEPARTMENT/POSITION TO</u>	<u>EFFECTIVE DATE</u>
Secrest, Erin	Student Judicial Programs Ofc Asst III \$15,873	Student Judicial Programs Admin Asst I \$18,018	06-09-01

INDIANA STATE UNIVERSITY Human Resources Student Employment Salary Guidelines

Student* employees are an important asset to the university. In order to provide a consistent program on a University wide basis, the following guidelines have been adopted and become effective on July 1, 2001.

Class	Minimum	Maximum
1. Basic Student Assistant -	\$5.15	\$6.75
2. Intermediate Student Assistant -	5.40	7.50
3. Advanced Student Assistant -	5.75	10.00
4. Project Based Student Assistant -	9.50	20.00
5. Pre-Professional -	10.00	20.00

(Payment may be made in a lump sum but the hourly rate must fall within the rate listed)

Each position class will be identified on the basis of activities and/or skills needed to perform the job. A summary of each class follows:

* *Student* is defined as an undergraduate or graduate student

1. **Basic** assumes basic knowledge required to perform such tasks as, but not limited to: custodial; data entry; filing; general office work, food preparation; food serving; food clean-up; lawn care; making deliveries; mail processing; photocopying; snow/ice removal; receptionist/night-hosting; telemarketing; typing; and word processing.
2. **Intermediate** positions require special training that a student may have acquired while working in a Basic position within the department or have gained the training in some other way or may be of a complex or difficult nature. Intermediate positions include: supervision of other student assistants; use of software that requires programming skills or text/graphic manipulation for design purposes; configuring/repairing equipment or use of materials that require special skills or knowledge because of danger or

difficulty; making presentations to groups and responding to questions; tutoring; life-guarding; instruction; or coaching.

3. **Advanced** positions require that a student possess a special skill or combination of special skills that may have been acquired through experience prior to being hired or through course work or both. Only in rare circumstances will students be employed near the high end of this category range.
4. **Project Based** positions pay students on the basis of work accomplished. This class is suitable for such things as written articles submitted on a random basis or for contributing to the work involved in putting on a special event. Only in rare circumstances will students be employed near the high end of this category range.
5. **Pre-Professional** positions are for students who perform highly specialized tasks and provide services that will require either a bachelor's degree or a skill in very high demand. Pre-professional positions will be filled as an exception that will happen on rare occasions.

Student assistants will generally be hired at the minimum rate for the assigned class; departments may, if justified, hire above the minimum, but not higher than the midpoint of the range. No student may be paid more than the maximum of the range and all students without regard to the source of funds, fall within these guidelines.

Rate Increases

If a student assistant returns to the same department after having worked a full academic year and is rehired in the same position, the student may be paid up to an additional \$0.25/hour. For each subsequent academic year with the same department, up to another \$0.25/hour may be added to the rate, however, no student may be paid more than the maximum for the job class.

In the event that a student assistant demonstrates exceptional ability in performing the assigned duties, a written rationale to Student Employment Programs may be made after one semester of work in the position for a rate increase up to \$0.30 per hour. Areas to be evaluated include performance, quality and quantity of work, and attendance. This increase may be in addition to the increase noted in the above paragraph.

If the student is earning more than the starting rate for the position and begins working for a new department in the same position class, the rate from the first department may not follow the student.

Hiring Guidelines

Departments desiring to hire students for positions that will be classified as either Intermediate, Advanced or Project Based must have a detailed job description on file with Student Employment Programs prior to the job being posted or filled. Valid job descriptions include a description of what is expected of the workers and a list of the minimum level of skill(s) needed to fulfill their duties.

Each vacant position available to students is to be posted through Student Employment Programs.

All student assistants are to maintain an accurate record of and be paid only for the actual number of hours worked. The time sheet must be signed in ink by the student and the immediate supervisor, as this is a legal document. All hours worked are to be reported in the week they are worked.

Students working under the first three position classes are expected to adhere to a weekly schedule agreed to by the employer. If the student has a change in class schedule after the work schedule has been agreed to by the employer and the change affects the work schedule, the employer needs to approve and document the change.

While classes are in session, student assistants are to work no more than 20 hours cumulative per week regardless of the number of departments in which they are employed.

For questions regarding having a relative of a student worker employed in the same division, see University Handbook on nepotism.

This policy does not apply to graduate fellows or graduate assistants who have been awarded a 20-hour per week assistantship. If the graduate assistant has a 15 or 10 hour per week assistantship, the difference in hours between 10 and 20 or 15 and 20 can be used to work on the student payroll.

Evaluations

It is expected that the performance of each student will be evaluated on a periodic basis. It is recommended that all evaluations be in writing and be retained in the respective office.

SECTION IV

JULY 12, 2001

INFORMATION/DISCUSSION ITEMS

1. Agreement – Information Only (Dr. Pontius)

Western Indiana Workforce Investment Board Terre Haute, IN

The purpose of this agreement is to allow Indiana State University to participate in education and training of citizens in the Western Indiana Workforce Investment Board (WIWIB) service area utilizing funding available through their resources. A copy of the agreement is on file in the Office of the Secretary of the University.

2. Grants – Information Only – Attachment 1 (Dr. Pontius)

Dr. Antonak distributed the annual report from the Office of Sponsored programs and briefly discussed some of the highlights in the report.

Mr. Bonds commented as he scanned the report that he noticed most of the grants are in the College of Arts and Sciences and the School of Business does not seem to have as much success. He wondered if there was a trend there. Dr. Antonak replied that Arts and Sciences has more than 50 per cent of the faculty and the School of Education is second largest. Size of faculty in the College and each professional school may be a factor.

3. Purchasing Report – Information Only (Mr. Schafer)

Purchases Over \$25,000 – Low Bid

G and K Services, P0036062, \$26,000.00, Uniform Services, Facilities Management

South Central Company, Inc., P0035613, \$32,850.00, Manitowoc Ice Cube Machine QD

Pacesetter Sports, P0035739, \$33,360.00, Lockers for Athletics

Terre Haute SMG, P0036038, \$50,000.00, Printing of the Indiana Statesman

Purchases Over \$25,000 - Per Contract Direct From Manufacturer

Cisco Systems, Inc., P0036086, \$54,688.09, Networking Equipment, Information Technology

Purchases Over \$25,000 - Per Contract

Cavinder Elevators, P0035775, \$77,427.00, Elevator Maintenance Contract

Purchases Over \$100,000 And Less Than \$250,000 – Low Bid

Redapt Systems and Peripher, P0036011, \$105,234.00, Mainframe Equipment
for Information Technology

Indiana Caulking Corporation, P0035876, \$150,389.00, Painting at Hulman
Center

ST Construction, Inc., P0035870, \$222,750.00, Parking Lot Per Specifications
and Drawings

Purchases Over \$100,000 And Less Than \$250,000 – Per Agreement Direct From
Supplier

SCT Software and Resource, P0035944, \$164,699.00, Maintenance Software,
Information Technology

4. Vendors Report – Information Only – Attachment 2 (Ms. Schultz)

Mrs. House adjourned the meeting at 2:35 p.m.

SECTION IV

July 13, 2001

GRANTS

Research Grants and Contracts

1. U. S. Department of Education, Fund No. 547530, Proposal No. 01-052
An agreement in the amount of \$246,839 has been received from U. S. Department of Education for the project entitled "Student Support Services Program" under the direction of Rita Worrall, Student Support Services, for the project period September 1, 2001 through August 31, 2002.
2. U. S. Department of Education, Fund No. 547532, Proposal No. 01-194
An agreement in the amount of \$340,524 has been received from U. S. Department of Education for the project entitled "Upward Bound Program" under the direction of Elizabeth Gaither, Student Academic Services Center, for the project period June 1, 2001 through May 31, 2002.
3. The Nature Conservancy, Fund No. 547533, Proposal No. 01-098
An agreement in the amount of \$35,000 has been received from The Nature Conservancy for the project entitled "The Impact of European Honeybees On Natural Areas: Assessing Impacts On Native Bee Community Structure and Diversity and Pollination Ecology of Oak Savanna Forbs" under the direction of Peter E. Scott, Life Sciences, for the project period May 1, 2001 through May 31, 2004.
4. Indiana Department of Education, Fund No. 547531, Proposal No. 01-184
An agreement in the amount of \$450,000 has been received from Indiana Department of Education for the project entitled "ISEAS Project – 23rd Year" under the direction of Gary Collings, Office of Educational Research and Evaluation, for the project period July 1, 2001 through June 30, 2002.
5. Battelle Memorial Institute Pacific Northwest Division, Fund No. 547535, Proposal No. 01-108
An agreement in the amount of \$27,503 has been received from Battelle Memorial Institute Pacific Northwest Division for the project entitled "Mathematics, Algorithm and Application of Spatial Information" under the direction of Cheng Zhao, Math and Computer Science, for the project period May 15, 2001 through September 30, 2001.

6. Indiana Professional Standards Board, Fund No. 547534, Proposal No. 01-156
An agreement in the amount of \$119,000 has been received from Indiana Professional Standards Board for the project entitled "IPSB Title II Indiana State University Teacher Preparation Unit Assessment System-Year 2" under the direction of Rebecca Libler, Dean of School of Education, for the project period September 1, 2001 through August 31, 2002.

The following vendors have accumulated purchases from the University for the time period January 1, 2001 to June 29, 2001 (Calendar Year) in excess of \$100,000:

**Vendors with Purchases Exceeding \$100,000
June 8, 2001 to June 29, 2001**

<u>Vendor Name</u>	<u>Current YTD Paid</u>	<u>Services Rendered</u>
Cavinder Elevators	121,084	Elevator Maintenance and Repairs

**Previously Reported Vendors with Purchases
Exceeding \$100,000**

<u>Vendor Name</u>	<u>Current YTD Paid</u>	<u>Services Rendered</u>
Stratasys Inc	100,541	Rapid Prototype Machine
Stanley Consultants Inc	103,182	Professional Services - New Power Plant
Sewage Disposal Works	105,679	Sewage Utility Payments
S and G Excavating Company	109,260	Snow Removal for Campus
SBC DataComm	117,003	Computer Networking Equipment and Supplies
YBP Library Services	118,282	Library Book Purchases
Teachers Insurance and Annuity Association	120,014	Disability Premiums
Advanced Microelectronics	123,584	Computer Equipment Maintenance Agreement
Spence Banks Inc	124,776	Unleaded Gasoline and Diesel Fuel
Bell Tech.logix	131,219	Computer Equipment , Peripherals & Supplies
Ivy Tech State College	131,527	Degree Link, Rental Agreement, & LAAP Grant Svc
Harrah Plumbing and Heating Co	138,686	HHP Bldg Air Conditioning Upgrade
Verizon North	155,336	Monthly Telephone Services
Binford Group of Indiana Inc	180,928	Classroom Furniture
Apple Computer Inc	187,390	Computer Equipment, Peripherals, & Supplies
Indiana Gas Company Inc	193,300	Gas Utility Payments
Heidelberg USA Inc	196,789	Printing Machinery
BSA Design Inc	216,868	Professional Services - Ctr for Health Educ
Indiana-American Water Company	217,090	Water Utility Payments
Ameritech	217,846	Telephone Maintenance
Duncan Video Inc	218,646	Television Production Equipment
Xerox Corporation	278,139	Copier Agreement
Ohio National Life Insurance Company	281,081	Life Insurance Benefits Premiums
Office Depot	287,331	Office Supplies Contract Purchases
Williams Randall Marketing Communications	296,045	University Advertising
Postmaster	296,797	Postage Purchases
IT Travel	320,038	Travel Expenses

**Previously Reported Vendors with Purchases
Exceeding \$100,000**

<u>Vendor Name</u>	<u>Current YTD Paid</u>	<u>Services Rendered</u>
Associated Roofing	369,463	Re-Roof HHP Bldg, Home Econ, & Lincoln Quad South
Koch Corporation	373,032	Lincoln Quad Window Replacement
Black Beauty Coal Co	377,978	Coal Purchases
Delta Dental Plan of Indiana	390,871	Dental Payment Reimbursements
Indiana Department of Corrections	408,192	Academy Courses
NRK Inc	423,249	Jones Hall, Hulman Ctr Lite Improv, 6th St Improve & Misc Elec
B and S Plumbing	542,968	Jones Hall Mechanical Renovation
Dennis Trucking	581,471	6th Street Improvements
Dell Marketing LP	983,415	Computer Equipment
Public Employees Retirement Fund	986,103	Employee Retirement Payments
Terre Haute First National Bank - VEBA	1,020,000	VEBA Contribution
PSC Health Systems Inc	1,083,069	Prescription Drug Coverage
Cinergy Services Inc	1,378,331	Electricity Utility Payments
Freitag-Weinhardt Inc	1,484,562	New Power Plant Mechanical
CDI Inc	1,789,739	New Power Plant and Jones Hall Projects
Sycamore Engineering Inc	1,838,948	New Power Plant Electrical
J F Molloy and Associates Inc	3,092,180	University Medical Payments
Marriott Management Services Corp	3,368,853	Dining Services and Catering