

## Assessment Leadership Team Minutes

9 am, April 22, 2016, Rankin Hall Conference Room 245

Chair: Bill Baker  
Recorder: Shelley Arvin  
Timekeeper: Lynn Maurer

Members Present: Arvin, Baker, Bernard, Chao, Hampton, Hare, Herrington-Perry, Maurer, Myers  
Members Absent: Powers

### I. Thanks and Farewell to Brittany Bernard

Brittany is leaving ISU to complete her internship. Council members thanked her for her work and wished her well.

### II. Review of the Minutes

The April 8<sup>th</sup> Minutes were approved by consensus.

### III. Final Review of the Revised Draft of the Rubric to Assess the Student Learning Summary Reports

Members agreed that the draft was ready to put to the test. Additional revisions may be needed once the Coordinator puts it to use this summer.

### IV. 2016-17 Plan of Work

Council members identified the key items that should be addressed in the next academic year:

- Offer the planned professional development opportunities. All Assessment Council members will be expected to participate in at least one (and attend as many as possible).
- Develop recommendations to improve student learning assessment processes, procedures, and results, based on the reports completed by the Coordinator in early fall 2016; share these recommendations with the campus community.
- Train to serve/serve as scorers who will assess Foundational Studies critical thinking artifacts in spring 2017 so that we will have direct evidence of student performance. Council members will continue to serve in this role in subsequent years as the University College Council collects additional student artifacts related to quantitative literacy, oral communication, and writing.
- Revise the Council Bylaws in response to recommendations from the Faculty Senate.

### V. Election of the New Chair

Molly Hare agreed to serve another term. Thanks, Molly!

### VI. Adjournment

The meeting adjourned at 9:55 am. The Council will reconvene early in fall 2016.

Thanks, everyone—we made tremendous progress this year!