

Assessment Leadership Team Meeting

Friday, September 25th, 2015

9AM

Shelley called meeting to order. Minutes reviewed and approved. Hampton moved to approved. Myers seconded.

Council meeting minutes discussed. Consensus that attendance should be taken and reported.

Sandeep asked question about student members. Mary said it was the Student Government Association President's responsibility to identify student members. Brittany could serve as graduate student member. Faculty council chairs could be contacted about identifying other students.

Conceptual Framework Roles and Responsibilities

Non-academic departments have not taken action on assessment plans since 2012.-Mary

Molly-Are you supposed to put program outcomes on syllabi?

Eric-What about courses involved with multiple programs? No discussion at department/faculty level.

Bill-Program outcomes are posted in their syllabi.

Molly-Should have a discussion about whether program outcomes should be on syllabi.

Sandeep-Goals and objectives of class, how they are linked to accreditation goals.

Brittany-Not common in syllabi she has seen.

Molly-Need to open up discussion.

Hampton-Are program outcomes included in Foundational studies courses? Molly-Not linked to programs. Use curriculum map to identify those courses tied to program.

Troy-University College Council-How will we assess these courses?

Brittany-Student lack of understanding about what program standards mean.

Eric-Don't need all objectives in all syllabi. Note what objectives are included.

Molly-Take back to departments for feedback?

Troy-Changing culture to include assessment outcomes in new courses.

Eric-Should give multiple options to communicate learning outcomes (syllabus, handbook, web site, etc.)

Need for clarification between assessment committee-unit assessment committee

Eric-How to get everyone actively involved in assessment?

Mary-Be aware of best practices?

Shelley-Are people just paying lip service to assessment?

Eric-Are we using assessment data to continuously improve student outcomes?

Molly-Strong support for bullet on deans/director in the roles/responsibilities document.

Eric-Make necessary resources available to faculty to be able to do high quality assessment.

Shelley-Responsibility for reporting back assessment findings/outcomes?

Sandeep-Should be placed with chair who has easy access to information.

Molly-Should it be placed on the Associate dean?

Eric-Worried about placing too much on chairs.

Troy-Be concerned about placing too much on faculty.

Mary-Need to create a system that embeds assessment.

Consensus to make roles and responsibilities its own document.

Eric-What is our authority?

Mary-Discuss by-laws at next meeting

ALT-Oct. 9-Molly will bring cake.

Get documents to council at next meeting.

Assessment Work Day?

Mary-Discussion handouts. 2013-2014 Cycle not completed.

Assessment Plans need to meet requirements.

Need a new AC chair.

Molly nominated for chair. Approved.