

## **Assessment Leadership Team meeting October 10- 9-15**

Members present: Nathan Myers, Bill Baker, Sandeep Bhowmick, Shelley Arvin, Molly Hare, Mary Herrington-Perry, Brittany Bernard

Happy Birthday, Brittany!

**ALT Minutes** from the previous meeting were reviewed. We do have an undergraduate student Brandy Protz. Minutes approved by consensus.

### **Roles & Responsibilities document:**

Suggestion that we insert these in the conceptual framework document (located as Appendix B). Dr. Powers was asked to share these assessment roles and responsibilities with the provost and president and we have not heard anything of concern.

### **Conceptual Framework document:**

In appendix A, we agreed to add some verbiage as suggested below in red:

Assessment -one or more [add collaborative] processes that identify, collect, and prepare data to evaluate [add and improve] the attainment of student outcomes and program objectives.

### **Bylaws document:**

We agreed to have the Associate VP and the Assessment and Accreditation Coordinator as having voting roles on this committee.

We recommend the removal of the following verbiage within **270.10.1.2 Terms of Office: Upon completion of a second term, individuals may not be nominated for at least one year. Students serve one-year terms and are eligible to be nominated for additional terms as long as they retain full-time status.**

We recommend the addition (upon recommendation from the CGPS Dean Mauer) that and Graduate Program representative be added to the ALT.

We recommend adding the frequency of monthly meetings into the Bylaws document. The ALT meets twice monthly and the AC meets once a month.

Framework and Bylaws on the AC agenda for next week.

**AC meeting planning:** We may need cookies.

Conceptual Framework (seeking approval)

Bylaws (seeking approval)

Changes for Reducing Duplication proposal (SPA accredited documents) (seeking approval)

**Quick updates from Mary:**

ISU is no longer participating in the Multistate Collaborative Initiatives (using AAC&U value rubrics and across states) (with the blessing of Provost Licari).

HLC Academy project is now being handed off to Foundational Studies.

Mary is struggling to learn the crazy Drupal web system using html code and the website is slowly coming along. It needs lots of work, and any suggestions are welcomed.

TaskStream is now enabled to complete an assessment plan review. Mary has piloted this with the Physicians Assistant Program.

Starting Monday, Mary started sending Deans monthly reports on program assessment.

**ALT meeting 10-23-15 roles:**

Molly Hare: Chair

Sandeep Bhowmick: Recorder

Bill Baker: Timekeeper