

December 11, 2015      Assessment      ALT Notes

Members present: B. Baker, M. Herrington-Perry, N. Myers, E. Hampton, A. Jones, B. Bernard, S. Arvin, M. Hare

Members absent: S. Bhowmick, S. Powers

Chair: Bill Baker

Recorder: Molly Hare

Timer: Nathan Myers

### Introductions

Aaron Jones represented graduate programs at this meeting; Dr. Maurer will join us beginning in January.

Minutes were approved by consensus.

Assessment Needs Survey discussion. We will allow the full Assessment Council to preview latest draft of survey and approve at the January meeting.

Plan to Assess Minors is important, however, the group will put this on the bottom of our to-do list. We need to put emphasis on current time specific assessment issues for the council.

The Revised Assessment Plan/Process format was presented for the Arts and Sciences Council of Chairpersons' meeting. The proposed revised assessment plan was well received. The June 1<sup>st</sup> reporting deadline was discussed. M. Herrington-Perry distributed two documents for preview prior to the January 15<sup>th</sup> Assessment Council meeting: (1) **Student Learning Summary Form AY2015-16** 12.10.15 draft, and (2) **12.10.15 DRAFT EXAMPLE Student Learning Summary Form AY2015-16**. Please thoroughly review the documents and come prepared for deep discussion and possible approval.

*Members of the ALT group are asked to communicate with their respective department and college prior to Jan 15 to see if they have feedback on this plan/process prior to the January 15<sup>th</sup> meeting.*

Review of the grant request from a department based on their assessment plan. M. Herrington-Perry will ask for more information based on sustainability and report back to the group.

January 8<sup>th</sup> is our next meeting in RH 245. Enjoy your holiday!