

ACADEMIC NEWS & NOTES

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Online Graduation Application for Graduate Students Available

Graduate students who plan to graduate in spring/summer 2017 need to apply to graduate through the MyISU portal. The application is available beginning January 17, 2017 for students planning to graduate in Spring or Summer. The deadline to apply for Spring graduation is March 1, 2017, and the deadline for summer is June 1, 2017. Any students who think they may graduate for the respective term should apply.

Midterm Course Evaluations

Want to participate in the optional mid-term course evaluation through MyClassEvaluation? Email [Susan Powers](#) before February 8. Midterm course evaluations are a good way to obtain feedback on new teaching activities, new content and help explore ways to improve while a course is still going!

Required Submissions with Curriculum Changes

In order to help the University track and report on various strategic initiatives and HLC requirements associated with curriculum, we ask that departments submit certain documents along with curriculum changes. The purpose is to eliminate the need to follow-up with departments every year to obtain this information. When new or revised curriculum proposals are submitted, departments must submit:

- ◆ A revised assessment plan for majors or a statement that the changes to do not impact the existing outcomes assessment plan.
- ◆ Undergraduate major programs must submit a 4 year degree map, a 6 semester degree map, and a TSAP (Transfer Single Articulation Pathway) degree map if applicable.
- ◆ Minutes from department/committee deliberation.

Starting February 1, major programs are also asked to submit the Experiential Learning Requirement Verification Form. This form will help track the types of experiential learning activities which engage our students. This form can be found on the Academic Affairs Curriculum Website.

FAD—Faculty Activity Database

Remember to regularly update your information in the FAD. Here are some good reasons why:

- ◆ Your college may require it for annual review!
- ◆ It is the required way to submit your biennial review documentation (which will happen this coming September).
- ◆ We will be running a number of reports for our Higher Learning Commission review through FAD.
- ◆ We refer to FAD when we receive an outside inquiry as to how our faculty spend their time and effort (it is the official vita for the university).
- ◆ There are new features in FAD—ask Susan Powers for a demonstration or more information.
- ◆ All lecturer reviews go through FAD now.

If you need help at any time, don't hesitate to contact [Susan Powers](#).

Required Accommodations for Students

The Office of Disability Student Services (DSS) approves reasonable accommodations for students as required by federal law. Accommodations are individualized to the student and approved only after appropriate documentation is submitted by the student. Faculty **are required** to provide the accommodations as identified by DSS. If you have questions about the specific accommodations for a student, please contact the Office of Disability Student Services at x2700 or email Rita.Worrall@indstate.edu.

Integrate Undergraduate Research in Curriculum

ISU has set a new goal for undergraduate research: 250 intensive research experiences per year. We are looking for departments who are interested in reviewing their curriculum to include undergraduate research as a significant and intensive component. Development monies for faculty to transform curricula or to integrate research into a course or course sequence are available. There is also an opportunity to send a team to the [Transforming Undergraduate Research Culture and Curricula](#) in April. For more information, contact [Dr. Tom Steiger](#) by February 15.

Two Professional Development Opportunities

The Vincennes University Center for Research and Learning, in conjunction with the Psychology and Education departments would like to invite all teachers, instructors, and professors to a day of sharing classroom knowledge and innovative teaching skills. The first annual Phillip M. Summers Innovative Teaching Summit is a one-day professional development event which will be held on the Vincennes University campus on Friday, March 3, 2017. There will be 18 thirty-minute presentations and discussions, providing participants with the opportunity to learn innovative teaching strategies they will be able to immediately implement in their own classrooms. The luncheon for this event will also showcase Ben Glenn, The ChalkGuy, who guarantees to energize the audience with a new perspective on teaching and learning as he shares his personal story through "speedscaping". Registration can be completed at <http://vinu.edu/web/crl/vu-innovates>. The cost is \$25.00 per person. Lunch and snacks are included.

SAVE THE DATE

Faculty Commission Member Dr. John Conant
& Commissioner for Higher Education Teresa Lubbers
cordially invite you to the

2017 FACULTY LEADERSHIP CONFERENCE

CLASSROOM TO CAREER
Integrating Career Ready Skills Into Course Curriculum

Thursday, February 16, 2017
10:00 am – 3:00 pm
Registration at 9:30 am

Ivy Tech Community College
Corporate College and Culinary Center
2820 North Meridian Street
Indianapolis, Indiana 46208

facultyconference2017.eventbrite.com

Please join us for a discussion of faculty leaders concerning
the Commission's continuing work toward achieving
the goals set in *Reaching Higher, Delivering Value*.

 INDIANA COMMISSION for
HIGHER EDUCATION