



## **Faculty and Staff Guide to helping Students with It's On Blue Training**

ISU is committed to the prevention of sexual harassment, sexual violence, and intimate-partner violence and stalking.

The It's On Blue sexual misconduct prevention and education initiative launched on Thursday, August 13, 2015. It's On Blue is a campus-wide program designed to create a culture of care, safety, and support within the ISU campus community. One aspect of the It's On Blue initiative is an online prevention and education program for undergraduate students, graduate students, and employees. Campus Clarity / LawRoom is our partner for online campus training.

As stated in the Policy Prohibiting Sexual Misconduct, Intimate Partner Violence, and Stalking, employees and students must complete mandatory training.

**Degree-seeking undergraduate students must complete the It's On Blue online education program in order to register for spring and summer 2016 classes.**

**Please help us to ensure that students complete the training by regularly reminding your students and advisees of this requirement.**

Beginning October 5, 2015 advisors, Department Chairs, and college offices (including Deans and Associate Deans) will have access to completion reports for their students. More information about how to access those reports will be forthcoming. During the month of September, please encourage all Degree-seeking undergraduate students to complete the It's on Blue online education program.



## Frequently Asked Questions.

### **What is the It's On Blue initiative?**

In the spring of 2015, Indiana State joined a nationwide campaign called It's On Us- a campaign focused on sexual misconduct prevention. In August 2015, ISU launched the It's On Blue initiative. It's On Blue is focused on creating a campus culture of care, safety, and support. One aspect of the It's On Blue initiative is completion of an online education and prevention program by students.

### **Why do I have to take this training?**

In June, 2015, the ISU Board of Trustees adopted Policy 922 Prohibiting Sexual Misconduct, Intimate Partner Violence, and Stalking, which states that all Indiana State University students are required to participate in a mandatory training and prevention program covering the topics of sexual harassment, sexual misconduct, intimate-partner violence and stalking.

Maintaining a safe, supportive campus means ensuring all members of the community are aware of policies, procedures, and resources for the prevention of sexual misconduct.

ISU has engaged Campus Clarity as our partner to provide an online education program for students. Campus Clarity offers courses specifically for ungraduated students, graduate students, and employees.

### **When does this training have to be completed?**

The training must be completed no later than September 30, 2015. Students can start the training at any time, by following the link provided in their ISU e-mail. If students don't have the email, they can request it by going to <https://www.campusclarity.com/signup>. Students can stop the training program at any time and return to where they stopped. It is an interactive program, and will require students to participate by answering various questions. The answers to the questions are anonymous. The answers are not available to ISU, and are only used in aggregate form by Campus Clarity.



## **How long does this training take?**

The training will take approximately 45 minutes to one hour. Students can start the training at any time, by following the link provided in their ISU e-mail. Students can stop the training program at any time and return the stopping point. The more one stops and starts the training program, the longer it will seem to take.

## **What will happen to me if I do not take it?**

Degree-seeking undergraduate students will not be able to register for spring and summer 2016 classes until the It's On Blue education program is completed. Students should complete the training no later than September 30.

Degree-seeking graduate students will be able to complete the graduate student program through the fall 2015 semester and will not be able to register for fall 2016 classes until the It's On Blue education program is completed.

All students are encouraged to complete the training as soon as possible.

## **If I am a student and an employee, do I need to take two trainings?**

No. You will take only the training that is associated with your primary role at ISU. In other words, if you are an undergraduate student who works as a student employee for an ISU department, you will only take the undergraduate student program. If you are a graduate student working as a graduate assistant, you will only take the graduate student program. If you are a full-time employee who also takes either undergraduate or graduate classes, you will only take the employee training. The only exception to this general requirement is residence life student staff who have been asked to complete both the student and employee training.



## Technical Assistance for Students

- The training is slow or won't run on my computer. Be sure that you have updated your browser. Campus Clarity and LawRoom may run slow or not function properly if using IE 9 or below.
- Technical assistance is available from 11 a.m. – 8 p.m. EST from Campus Clarity / LawRoom. Please call the Campus Clarity support at 1-800-652-9546 or [click here](#)
- My link doesn't work. – Students - Links are scheduled to expire two weeks after receipt. Updates will be sent weekly to those who have not completed the assigned student or employee training. If your link has expired, please go to <https://www.campusclarity.com/signup>, enter your ISU email address, click Continue, and enter your MyISU ID and password. If your link still doesn't work, please contact Campus Clarity/LawRoom support at 1-800-652-9546 or [click here](#). You may also contact the It's On Blue administrative team at [itsonblue@mail.indstate.edu](mailto:itsonblue@mail.indstate.edu)
- Lost or deleted email – Students - If you've lost or deleted the invitation email and you are a student, please go to <https://www.campusclarity.com/signup>, enter you ISU email address, click Continue, and enter your MyISU ID and password.
- For assistance with other technical issues, please see [http://www2.indstate.edu/itsonblue/technical\\_assistance.htm](http://www2.indstate.edu/itsonblue/technical_assistance.htm).
- The Director of Equal Opportunity and Title IX Coordinator is Aimee Janssen-Robinson. If you have questions, would like a departmental visit, or need to make a report, please email Aimee at [Aimee.Janssen-Robinson@indstate.edu](mailto:Aimee.Janssen-Robinson@indstate.edu) or call x8954.

To download the It's On Blue app, which contains information about reporting and resources, please visit <http://www2.indstate.edu/itsonblue/index.htm>