

**Assessment Council Meeting Minutes
November 15, 2013
HMSU 421, 1pm**

Present: Arvin, Shelley	Library
Cain, Ruth	Assessment and Accreditation Coordinator
Davis, Nolan	Student Affairs
Concetta DePaolo	Scott College of Business
Hampton, Eric	Bayh College of Education
Hare, Molly	College of Nursing, Health, and Human Services
Peters, Randy	College of Technology
Peterson, Yasenka	College of Nursing, Health and Human Services
Yousif, Bassam	College of Arts and Sciences
Ms. Sowmya Challa	Student
Ms. Randa Wells	Student

1. Minutes for September 20, 2013, were amended to correct the date on the second page. The amended minutes were approved with one abstention.
2. Y. Peterson, N. Davis, S Challa and R. Cain volunteered to be on Joint Committee with Student Success Council on FSSE/NSSE results dissemination
3. Rubric training discussed. R. Cain noted that attending the Part 2 training session would be useful even if people did not attend first. It was determined that a third session for Part 2 training would be arranged for those who could not attend the first two sessions.
4. Desirability (or not) of directly involving college deans in contact with departments was discussed. Majority opinion was not to involve Deans. Changes to contact email presented by E. Hampton were suggested. M. Hare shared prospective interview protocol for coaching with council. Discussion ensued.
5. Ruth updated Assess for Success conference. Structure, viz. keynote, workshops, and timetable for conference discussed. Members present signed up for conference subcommittees. Those absent will be emailed with a request to join a subcommittee.
6. Meeting adjourned 2pm.