

Meeting Minutes: Assessment Council
January 27, 2012 – 1:00 p.m. – HMSU 407

Attendees:

Name	Representing
Arvin, Shelley	Library
Brown, Liz	Associate Dean
Cain, Ruth	Assessment and Accreditation Coordinator
Childs, Christopher	Student Success
Crowder, Cindy	College of Technology
Davis, Nolan	Student Affairs
DePaolo, Concetta	Scott College of Business
Downs, Wil	Business Affairs
Hampton, Eric	Bayh College of Education
Hare, Molly	Nursing, Health & Human Services
Johnson, James	Graduate Student Association
McClintock, Patty	Institutional Research
McLaren, Bruce	Associate Dean
O’Laughlin, Elizabeth	College of Arts and Sciences
Powers, Susan	Academic Affairs
Boyd, Jerry	Associate Dean (Visitor)

I. Review and Approval of Minutes

The minutes from the November 28, 2011, meeting were made available for review. A motion was made to approve the minutes. The motion was seconded and approved.

II. Updates

Assess for Success! (March 23, various locations in HMSU)

Preliminary Schedule

The focus of Assess for Success will be assessing experiential learning. Jennifer Fager has agreed to give the keynote address and to conduct one of the workshops. She is currently the Assessment Director at the University of Wisconsin Eau Claire. The leadership team developed the following preliminary schedule. The information will need to be shared with campus.

9:00 a.m.	Welcome – Provost Maynard (Dede II)
9:20 a.m.	Keynote Address – Jennifer Fager
10:30 a.m.	Break for coffee and posters (Dede III)
11:15 a.m.	Concurrent workshops Jennifer Fager – Assessing Experiential Learning Eric Hampton and Cindy Crowder – Assessment Essentials
12:30 p.m.	Lunch with Assessment Council and Jennifer Fager

1:45 p.m. Opportunity for the A-Teams to consult with Jennifer about assessing Experiential Learning or other topics.

It was suggested that a separate consultation be provided for non-academic units. Ruth Cain will discuss with Dr. Fager. Nolan Davis suggested that departments that do large volumes of experiential learning have a small group session. He will provide a list of names.

Call for Posters

Liz O'Laughlin announced that the Call for Posters went out in the ISU Today this week. The announcement was also included in the A-Team Newsletter. Two responses have been received. It was suggested that the council representatives share the link with their departments. It was also suggested that the link from the ISU Today be sent to the chairs and the college assessment committees to generate interest.

A question was raised regarding the criteria for the posters. It was explained that the posters could have any assessment focus. Liz O'Laughlin should be contacted regarding any questions.

A-Teams

Brown Bagger – Portfolios and Rubrics (February 23, HMSU 421)

There will be a Brown Bagger on February 23. Sue Kiger and Diane Quatroche will be discussing using portfolios and rubrics as part of assessment methods.

Subcommittee Report

The A-Team subcommittee met earlier this week. Cindy Crowder updated the Council. The following items were discussed.

- The mission and the vision of the A-Teams.
- The efforts that were made with the A-Teams over the last 18 months.
- How the A-Teams would be involved in Assess for Success.
- How more non-academic A-Teams can get involved.
- A-Teams that cover six or seven departments may not be conveying the information to all departments.
- Student leadership could be encouraged to attend Assess for Success.
- Promoting events and participation.
- A potential event for A-Teams to be held in May.
- The need for Assessment 101.

A suggestion was made to promote the RosEvaluation conference to student leadership. Departments should also be reminded of the event.

ETS Proficiency Profile

As part of our participation in the Voluntary System of Accountability we are obligated to administer the ETS Proficiency Profile to incoming freshman and to graduating seniors. It has been difficult to get enough seniors to take the test. Efforts were made last year to improve the number but still fell short of the goal. The plan is to send an invitation to all graduating seniors to take the test in February 2013. Communication will need to come from faculty to students in class. Council members will be needed to help proctor the test.

Nolan Davis noted that major student organizations may be interested in attending a more focused assessment discussion at their leadership conferences regarding what they can do to assess their own organizations. This will be added to the goals for next year.

A suggestion was made to create posters that are aimed toward students. Linda Maule could do a poster presentation on how Foundational Studies is trying to do assessment and how it is meaningful to students.

III. HLC Assessment Academy – Year-One Project

A copy of the HLC Academy design for the first-year project was provided for the committee members. The four-year project will focus on Assessment of the Foundational Studies Program. The first year will focus on assessing writing. Student success in the first-year writing program will be assessed as well as the writing achievement in the upper division of the integrative elective courses. Student writing skills were discussed.

This project will need to be communicated to the campus.

IV. Assessment Progress

A copy of the updated matrix was provided for the committee members. The information has been shared with the deans. The matrix will be shared with the Board of Trustees in February. Anything received by noon next Wednesday will be included. There is presently no reporting of the non-academic areas.

V. Council Subcommittees

The subcommittees met for the remainder of the meeting.

VI. Adjournment

Meeting was adjourned at 2:00 p.m.