

# **Meeting Minutes: Assessment Council**

**February 24, 2012 – 1:00 p.m. – HMSU 407**

---

## **Attendees:**

<b>Name</b>	<b>Representing</b>
Arvin, Shelley	Library
Cain, Ruth	Assessment and Accreditation Coordinator
Childs, Christopher	Student Success
Crowder, Cindy	College of Technology
Davis, Nolan	Student Affairs
DePaolo, Concetta	Scott College of Business
Hampton, Eric	Bayh College of Education
Hare, Molly	Nursing, Health & Human Services
McLaren, Bruce	Associate Dean

## **I. Review and Approval of Minutes**

The minutes from the January 27, 2012, meeting were made available for review. A motion was made to approve the minutes. The motion was seconded and approved.

## **II. Updates**

Ruth Cain introduced Saadi Alzahrani. Saadi is a Ph.D. student doing his internship in Assessment. He will be attending the Assessment Council meetings as part of the project.

The following updates were provided:

- A brown-bag lunch was held yesterday. Sue Kiger and Diana Quatroche led a session on portfolios and rubrics. There were 24 in attendance. Four of the attendees were from the non-academic programs.
- Due to a busy Board meeting agenda in February, Assessment update was not included on the agenda. We anticipate that we will report in May or June.
- Several members from the HLC Academy Team met with Rob Perrin and Susan Latta to discuss assessing writing. Susan will identify ten sections of the first-year program to participate in data collection. Linda Maule will identify faculty teaching upper-division integrative electives who would be willing to take part in this first pilot. Faculty will work to adapt a rubric and training on applying the rubric will be provided. Data collection will occur in Spring 2013.
- The RosEvaluation conference will be held April 1-3, 2012. Assessment grants are being awarded for half of the registration fee.

## **III. Assess for Success! Updates**

Planning is underway for Assess for Success. Assessment Council members should register for the event by using the link on the Assessment website. A copy of the

---

schedule was provided for the committee members. The schedule was reviewed. Poster presentations will be prepared by the following areas.

- Curriculum, Instruction, & Media Technology
- Criminology & Criminal Justice
- Languages, Literatures & Linguistics
- Recreational Sports
- Geography & Geology
- Nursing
- Athletic Training
- College of Business
- Kinesiology Recreational and Sport

All Council members are invited to attend the lunch with Dr. Fager. A notice will be sent.

The afternoon will be devoted to A-Teams that wish to consult with Dr. Fager. An email was sent to the A-Teams asking what topics they would like to be addressed.

The Publicity subcommittee met with CIRT to create the posters for Assess for Success. They will be posted the Monday after spring break. It was also suggested that an email with a copy of the flyers be sent to the committee members so that it can be shared with their departments. The flyers should go out to the campus after spring break. The announcement will run in ISU Today two different times. Jim Johnson will assist with communications on Facebook and Twitter. A question was raised whether this information has been shared with the A-Teams. It was suggested that each of the council representatives contact the department chairs in their college. An ad will be placed in The Statesman and it will be announced in the President's update letter.

#### **IV. *Planning for Future Council Initiatives***

The committee members divided into groups and discussed the following:

- Assessment Ambassadors
  - Students helping present NSSE data would help students to become engaged.
  - Students need to be socialized into assessment.
- Assessing Assessment Plans
  - Implementation would be difficult.
  - Can get samples of rubrics of how plans are evaluated at other institutions.

A list of discussion questions was provided.

The results of the focus groups will be shared at the next meeting

#### **V. *Adjournment***

Meeting was adjourned at 2:00 p.m.