

**Meeting Minutes: Assessment Council**  
**September 26, 2011 – 9:00 a.m. – HMSU 407**

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**Attendees:**

<b>Name</b>	<b>Representing</b>
Arvin, Shelley	Library
Brown, Liz	Associate Dean
Cain, Ruth	Assessment and Accreditation Coordinator
Childs, Christopher	Student Success
Crowder, Cindy	College of Technology
DePaolo, Concetta	Scott College of Business
Downs, Wil	Business Affairs
Derrick, Thomas	Faculty At-Large
Hampton, Eric	Bayh College of Education
Johnson, James	Graduate Student Association
McClintock, Patty	Institutional Research
McLaren, Bruce	Associate Dean
O’Laughlin, Elizabeth	College of Arts and Sciences
Powers, Susan	Academic Affairs
Utterback, Nicholas	Student Government Association
Boyd, Jerry	Associate Dean (Visitor)

**I. Review and Approval of Minutes**

The minutes from the April 14, 2011 meeting were made available for review. A motion was made to approve the minutes. The motion was seconded and approved.

**II. Updates**

A copy of the Program Assessment Timeline was provided for the committee members. Dr. Cain reviewed the timeline and explained that the focus of the Assessment Council is to support programs and student success. The timeline summarized the deadlines that the Board of Trustees and upper administration have identified.

Dr. Cain announced that Indiana State University has been accepted to the Higher Learning Commission’s Assessment Academy. The members of the Academy Leadership Team are Molly Hare, Jerry Boyd, Susan Powers and a representative to be named by Student Success. Orientation will be held in mid October and the team meeting will be held in early November. Membership in the Academy will provide access to mentors, access to HLC staff, and opportunities to interact with other colleges and universities.

**III. Overview of the NSSE, FSSE and BCSSE**

Patty McClintock provided an overview of the National Survey for Student Engagement (NSSE), the Faculty Survey of Student Engagement (FSSE), and the Beginning College Survey of Student Engagement (BCSSE).

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Copies of the Student Advising Report for 2010-2011, NSSE 2010: The Student Experience at Indiana State, and the Student Engagement: NSSE, FSSE & BCSSE were provided for the committee members.

The following was highlighted.

- The BCSSE is given to students in orientation and it provides data regarding students' expectations both socially and academically as well as information on high school activities. The BCSSE would allow the University to look at the freshman orientation program.
- The NSSE is given to students at the end of their first year and then again at the end of their senior year. The NSSE allows for comparison of the student's expectations at the end of their first year and then again at the end of their senior year. The NSSE would allow the university to look at the undergraduate experience.
- Last year was the first year that the University gave the FSSE. The FSSE asks faculty questions based on the typical student in undergraduate education.

The major focal points of the surveys relate to the five areas of student engagement or benchmarks.

- Level of Academic Challenge
- Active and Collaborative Learning
- Student-Faculty Interaction
- Enriching Educational Experiences
- Supportive Campus Environment

After the tabulation of the results, reports are provided. This information allows comparison of colleges and of other institutions.

It was suggested that a composite of the information be presented on the website. It was explained that the information is not currently available, but the plan is include the information in the future.

A question was raised regarding what the ETS Proficiency Profile included. It was explained that it looks at math, writing, reading, and critical thinking. The test is given to freshman during orientation and then to seniors. It is used to show learning gains from entering to exiting the University. It has been difficult to get seniors to take the test. Indiana State participates in the proficiency profile because the University joined the Voluntary System of Accountability (VSA). It is a voluntary initiative by public four-year universities that supplies basic information on the undergraduate experience. There will be future opportunities to have forums to share the data received from the NSSE, BCSSE and FSSE.

**IV. Identification of Assessment Council Priorities**

The committee members were provided with a copy of the Assessment Council Goals and Outcomes and the 2011-2012 Priorities Identified by the Assessment Leadership Team. The committee divided into groups and prioritized the “must do’s” for 2011-2012. The groups reported out and the results will be discussed at the next meeting. Dr. Cain noted that it had been suggested by the Leadership Team that subcommittees be established around the action plan items to help assist with the implementation.

**V. Adjournment**

Meeting was adjourned at 10:00 a.m.