**Joe Sycamore**

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**Education**

Indiana State University, Terre Haute, IN May 2016

Bachelor of Science: Management Information Systems

**Skills**

* Experience working with HTML and Asp.net to develop websites
* Comfortable coding in SQL, Visual Basic, Java EE and VBA code
* Familiar working with SAP

**Related Experience**

Great Flooring Company, Greenfield, IN May 2014-August 2014

IT Process Improvement Intern

* Developed and wrote a new Standard Operating Procedures manual
* Prepared audits to assure company compliance with state and local laws
* Programmed staff members’ mobile devices using Visual Studio
* Used excel to analyze company databases and presented the topics to upper management

Computer Company, Vincennes, IN

SAP Intern

* Worked as part of a team to Design and make improvement to the Facility Management IT systems and data
* Investigated and solved Facilities Management problems
* Served as he liaison for system users and provided technical support as needed
* Trained staff in Facilities Management system operation as needed

**Work Experience**

Sam’s Food Distributors, Terre Haute, IN March 2012-Present

Cashier

* Manage customer transactions using a cash register with a positive, friendly attitude
* Assisted with the reorganization project of the store to improve the customer experience
* Answered customer questions and solved problems in fast, efficient manner

**Campus Involvement**

Management Information Systems Association, Member January 2013-Present

* Worked with events committee to bring in three industry professionals to speak with student the group
* Organized mock interview and speed networking sessions with industry professionals

Zeta Zeta Zeta Fraternity, ISU Chapter January 2013-Present

Event Coordinator (August 2014-April 2015)

* Raised $5,000 for Candles of Hope to be used to aid individuals with heart disease
* Coordinated marketing efforts for multiple events on and off-campus
* Volunteered with multiple non-profits organizations to improve the Terre Haute and surrounding communities