

Online Graduate Student Enrollment Checklist

- Activate your MyISU portal.** To access your university email you must activate your university username on your portal at isuportal.indstate.edu. Click on “Activate Your University Username.” You must use a computer, not a mobile device, to activate your portal.
- Apply for financial aid as early as October 1.** Apply for state aid by completing the Free Application for Federal Student Aid (FAFSA) at fafsa.ed.gov. Indiana State University’s school code is 001807.
- Be sure to contact your academic advisor:** To identify contact information for your academic advisor, login to MyISU and click student self-service.
- Check with your program director** and be aware of any required orientations you may need to attend. Some orientations can take place up to two weeks before classes start. Don’t miss out on valuable information! There is also a mandatory online orientation that takes place up two weeks prior to the beginning of the term.
- Request submission of final materials.** These materials should be sent directly from the generating institution to admissions@indstate.edu or mailed to the Office of Admissions, whose address is Welcome Center, 318 North Sixth Street, Terre Haute, IN 47809.
 - Previous Institution Transcript
 - GRE or GMAT Scores
 - Other program specific documents
- Contact your course instructors** to be sure that you are aware precisely how the online course will be conducted.