

I. Requested Graduate School Policy to be Waived

What specific University Graduate School policy/policies are you requesting the committee to waive? Using complete citations from the College of Graduate and Professional Studies Catalog, state the policy/policies below.

II. Justification for this Proposed Waiver

Upon what specific grounds do you claim justification for this proposed waiver? Please support your request by describing the situation(s) which has/have resulted in the need for this waiver request. Provide documentation to support your statements.

III. Proposal for Successful Completion of Degree

Outline a specific course of study, including dates, course numbers, and credit hours, for the completion of your degree, if the proposed waiver is approved.

If petitioning for a time extension, you must present a plan whereby the currency of your knowledge in out-of-date courses will be verified by the appropriate Indiana State University department. Use one validation form for each out-of-date course.

This petition must be submitted to and signed by your advisor and the chairperson of the department prior to forwarding to the College of Graduate and Professional Studies. Please have these individuals sign on the next page.

IV. Advisor Recommendation

Advisor Recommendation _____ I support the petition.
_____ I do not support the petition.

Advisor Comments
Attach letter if additional space is needed.

(Advisor Signature)

(Date)

V. Chairperson Recommendation

Chairperson Recommendation _____ I support the petition.
_____ I do not support the petition.

Chairperson Comments
Attach letter if additional space is needed.

(Chairperson Signature)

(Date)

Submit completed form, and supporting documentation to the College of Graduate and Professional Studies.