

From: [Residential Life](#)
To:
Subject: Housing Room Charge Credits Processing this Week
Date:



Room charge credits will be processed this week for the Spring 2020 Semester. The room charge credit is based off the student's assigned room type. Room charge credits are based on the date that residence halls were closed for the semester (March 21). Students are not refunded for the week of Spring Break as housing is not open during this period. The entire account adjustment period is March 30 through the end of the semester, a period of 6 weeks.

Student room charge credits were issued to all students who checked out of housing by March 30. Students who were relocated to Burford Hall will see a room charge account adjustment for that room reassignment. Students who checked out of housing after March 30, 2020 will fall under the traditional room refund schedule found here:

<https://www.indstate.edu/reslife/resources/terms-and-conditions/refund-policy>.

Room charge credits are applied to a student's account. Those credits will apply towards any outstanding balance before they are issued to a student as a refund. If a student has a refundable credit, they are expected to be processed over the next several days. Should the resulting refundable credit be identified as a TMS/(Nelnet) budget credit, those will not be refunded until mid-May, as is the norm for TMS/(Nelnet) credits.

Meal plan adjustments/credits have not been processed yet, and will take some time to do so. We will send more communication once board adjustments start to be placed on student accounts.

With Sycamore Pride,

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