



Indiana State
University

Office of Finance and Administration
University Treasurer

Terre Haute, IN 47809
812-237-7779

TO: Todd LaComba, Staff Council Chair

FROM: Diann McKee, Senior Vice President for Finance & Administration/Treasurer

DATE: May 14, 2021

RE: Staff Waiver for Distance Education Delivery Fees

The recommendation submitted by Staff Council to waive distance delivery education fees is approved, effective with the fall 2021 semester. Current Staff Fee Waiver policy allows for up to 9 hours per semester of reduced tuition for employees. As on-line offerings have grown, the University recognizes many staff are now opting to take advantage of on-line course work. Therefore, the Staff Fee Waiver will be extended to waive the distance education delivery fees up to 9 hours per semester for both undergraduate and graduate level courses. Any distance courses taken above the 9 hours per semester would be at full cost to the employee.

As always, please let me know if there are questions.

Cc: Dom Nepote, Associate Vice President for Financial Services
Tami Weinzapfel-Smith, Interim Executive Director Human Resources