Assessment Leadership Team Meeting Minutes

December 3, 2021, 9am

Attendance: Shelley Arvin, Melissa Nail, Malea Crosby, Nathan Myers, Jessica Durbin, Sheikh Ferdous, Paula Jarrard, Greg Bierly, Laura Froelicher, Ellen Malito-Green, Kelley Woods-Johnson

1. Welcome
2. Review of the Minutes

Paula motioned, Melissa second. Meetings were approved unanimously

1. Reports
	1. Officers

Chair’s Report - Nathan discussed presentations from the Assessment Institutes 2021, Excellence is Assessment winners.

He noted several techniques/strategies to assessment practices:

* An imbedded assessment system that assessed at the assignment, course, program, and institutional level.
* The use of assessment dashboards.
* Tracking non-academic outcomes.
* A peer review process for assessing program assessment reports.
* Tracking learning outcomes for everything included grant funded projects.
* Using a variety of software/systems to track outcomes.
* Utilizing student input into the assessment process.
* Lots of presentations on High Impact Practices.
* Flexibility and responsiveness to discipline specific needs in reporting assessment outcomes.
* Outward facing reporting of assessment outcomes (sharing with external stakeholder groups).

Assessment Institute Session recordings can be viewed at <https://assessmentinstitute.iupui.edu/program/recordings.html>

* 1. Coordinator – Kelley’s Report

Kelley shared an update on the SOAS Reports. A couple of programs were exempt due to various program needs. SCOB is working on the remaining 6 reports. Kelley is working with Chris Fischer in CAS to get the remaining reports. There are unique situations in CAS were multiple programs submit one report covering all programs therefore there will not be 100% completion for CAS. Kelley is planning to return assessment report feedback in January

Kelley is working with the institutions strategic planning committee. An audit has occurred on learning outcomes that encompass diversity and inclusion. Kelley noted there were not as many direct DEI outcomes as expected, however there are several indirect outcomes that could address the DEI outcomes. The strategic planning committee will review Kelley’s audit and determine what additional data is needed. There has been discussion about consulting with programs that are considered exemplary in this area. More to come in the spring.

* 1. Members

Nathan reported the political science program is proposing courses for the new High Impact Practices.

Malea shared the BCOE has proposed four courses for the HIP category.

The library has a new software program, Lib Wizard, that allows students to review an article or website and a quiz to assess the students learning. Shelley is hoping to build the tutorials in January.

A discussion occurred on faculty readiness for Canvas in the Spring. Nathan shared Molly Hare provided a virtual training to his department. Malea shared the BCOE has offered several in-person and virtual trainings as well as 1:1 help with faculty. Malea noted faculty are spending an average of 12-15 to build a new course in Canvas. Ellen shared students had opportunities to share feedback on their experiences with Canvas. Overall students are aware of the transition to canvas in the spring. The pilot students have provided positive feedback overall.

Shelly is a new member on the University Council Committee. Kelley shared there were concerns from last night’s faculty senate meeting regarding an increase in plagiarism issues. It seems students are not aware what plagiarism is or how to avoid it.

* 1. Committees

Strategic Planning Committee – Kelley is working with the new committee members to identify a meeting time. The goal for the spring is moving some of the strategic planning goals to action. Old Business

* 1. Academic Planning Process presentation prep

Kelley noted Keri Yousif will attend the next Assessment Council meeting on December 10, 2021. If you are not able to attend you can provide your questions to Kelley. Kelley asked if the materials have been sent to faculty yet. Malea noted the BCOE department chairs received the Qualtrics survey and have shared them with the program coordinators.

1. New Business
	1. Assessment Check-Ins

Kelley asked committee members to reach out to faculty in their respective colleges to gather feedback on assessment needs (e.g. training or workshop needs, barriers to assessment) and have feedback ready for the January 7th ALT meeting.

Open Comments – the HLC conference is coming up in Chicago if anyone is interested in attending. Susan Powers and Kelley will be attending.

1. Adjournment

Meeting was adjourned at 9:48am