

## Assessment Leadership Team Agenda

9 am, January 20th, 2017, Rankin Hall Conference Room 245

Chair: Kirk Armstrong  
Recorder: Nathan Myers  
Timekeeper: Joe Harder

1. Welcome, Shelley Arvin, the new Assessment Council chair, and Amy French, the new representative from the Bayh College of Education! (5 minutes)
  2. Review and approval of the 12.02.16 ALT minutes and the 11.11.16 AC minutes (5 minutes)
  3. Development of the 2.10.17 Assessment Council agenda (15 minutes).
    - Terry Dean will train Assessment Council members and others to use the critical thinking VALUE rubric. We should have at least 50 student artifacts to assess, and we need to work out the logistics of preparing, distributing, and assessing them.
  4. Coordinator's Report (10 minutes)
    - The Provost's Awards for Excellence in Student Learning Assessment and Achievement were awarded at the Provost's Advisory Committee meeting on December 8<sup>th</sup>. Recipients also were recognized by the President at the Board of Trustees meeting on December 16<sup>th</sup>. Last, as requested, I invited the programs that did not receive the award to apply for an assessment grant.
    - Faculty Senate approved the Assessment Council bylaws with revisions on December 8<sup>th</sup>.
      - In 270.10, they changed "ultimate responsibility" to "primary responsibility."
      - In 270.10,1 they combined the first three bullet points, added a representative from University College, and modified the appointment process to potentially give faculty more oversight over members' selection. The first bullet now says "eight faculty representatives, each nominated by their respective college and the library." Altogether, the Council now has 19 members.
      - In 270.10.1.2, they struck the clause indicating that the at-large faculty members' terms are commensurate to the length of their service on the Senate, noting that it was inaccurate.

The bylaws will be reviewed by the Board at its February meeting.

    - Four of the deans responded to my email regarding their setting an internal college deadline for the Student Learning Summary Reports (BCOE – August 1; CAS- April 1; CHHS – June 1; SCOB – September 1)
    - No artifacts were collected for the fall Multi-State Collaborative project. At this time, the plan is to collect artifacts in the spring semester.
    - Bhagya has completed a draft of the Interim Progress Report Survey, available at [https://indstate.qualtrics.com/SE?Q\\_DL=3KT1nmKOGqim3MF\\_00PknTHI8BePNQ1\\_MLRP\\_3HfKH6f0G0WYvs1&Q\\_CHL=email](https://indstate.qualtrics.com/SE?Q_DL=3KT1nmKOGqim3MF_00PknTHI8BePNQ1_MLRP_3HfKH6f0G0WYvs1&Q_CHL=email). We'll discuss your suggestions for its revision at our Feb. 3<sup>rd</sup> meeting.
  5. Updates from the Chair/Team Members (10 minutes)
  6. Other (Remaining minutes)
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**Worth Reading:**

- [NILOA's December Newsletter](#)
- [Making a habit of using classroom assessment information to inform our own teaching](#) (Linda Suskie)

**Upcoming Events:**

- February 10<sup>th</sup> Training on Using the AAC&U VALUE rubric (9am, FCTE). This will take the place of our regular Assessment Council meeting.

**Links:** Assessment at ISU: <https://www.indstate.edu/assessment/> (Includes guiding principles, agendas, minutes, meeting schedules, requirements, results, etc.)