

## **Assessment Leadership Team Minutes**

### **12-02-16**

**Present:** K. Armstrong, B. Baker, B. Dhome, E. Hampton, M. Herrington-Perry, L. Maurer, N. Myers, J. Sare.

**Absent:** S. Arvin, J. Harder, S. Powers.

**1. Approval of the Minutes.**

Hampton moved to approve the 11-04-16 minutes; Sare seconded. The minutes were approved as published, 6-0-1.

**2. Recap of the 11.11.16 Assessment Council Meeting**

Members discussed the interim progress survey. Because the survey is short and simple and will provide useful evidence of assessment efforts for internal and external constituents, members agreed to continue with plans to implement it in 2018 (or midway between due dates of the Student Learning Summary Reports).

Members discussed the new September 1 deadline for the Student Learning Summary Reports. While they agreed that there is no ideal deadline, concerns remain about whether or not the September date poses a special problem because many faculty are not available in the summer to complete the reports, which could make it difficult for deans to set appropriate internal deadlines. Members agreed that the next step is for the Coordinator to contact the deans to alert them to the new deadline and get their feedback on how (if?) they will implement it in their respective colleges.

**3. Development of the January 13<sup>th</sup> Assessment Council Agenda**

The next meeting will be held in the FCTE at 9am. After council members approve the 11.11.16 minutes, Terry Dean will lead a workshop on using the AAC&U critical thinking rubric. Council members will be asked to assess some critical thinking artifacts later in the spring.

**4. Assessment Awards**

John Sare, chair of the subcommittee, reported on the selection of the undergraduate and graduate programs that will receive ISU's first Provost Award for Excellence in Student Learning Assessment. The winners will be recognized at the December 8<sup>th</sup> Provost Advisory Committee meeting. Sare noted that all nominees were excellent, and he recommended that we encourage those that did not receive the award to apply for the \$500 assessment grants.

**5. Coordinator's Report**

- ISU Assessment Report: S. Powers has shared the college and university reports with Provost Licari. The Coordinator awaits his feedback and looks forward to his assistance in getting all programs to submit Student Learning Reports.
- Tim Hawkins, Chair of the Faculty Senate, has indicated that the Assessment Council Bylaws will be reviewed next week.
- The Coordinator is creating an online assessment tutorial that should be available in January. It includes information about student learning assessment generally and the Student Learning Summary Report in particular.

**6. Expression of Thanks to Chair Eric Hampton**

Eric will be on sabbatical in the spring semester. Council members wished him well. Dr. Denise Collins is seeking his replacement. Shelley will assume leadership of the Assessment Council in spring 2017. Thanks, Shelley!

**7. Other**

Sare noted that Student Affairs has drafted an assessment plan and will begin collecting student feedback. He also met with Linda Ferguson in OIR to develop a data collection plan that will help them create a profile of the successful student. He expects to complete a pilot report by the end of the spring.

**8. Adjournment**

The meeting adjourned at 9:55. The next ALT meeting is on January 20<sup>th</sup> at 9am in Rankin 245.

Items for Future Discussion:

- Creating a culture of assessment at ISU