To distribute a SoftChalk interactive lesson, there are actually TWO options for faculty:

**OPTION 1: ADD THE LESSON TO A COURSE WITHOUT TRACKING STUDENT PROGRESS**

1. Navigate to the content area in your Blackboard course where you would like to link to the SoftChalk lesson.
2. Hover over Build Content button. Select Web Link.
3. For the Name, type in the title you would like to appear within Blackboard.
4. For the URL, paste the Hyperlink from SoftChalk.
   a. To retrieve the Hyperlink if the lesson was created by another individual, ask the owner for the Hyperlink.
   b. To retrieve the Hyperlink if you created the lesson, navigate and log into SoftChalk. Hover over My Content and select Lessons. Click on the title of the desired lesson. Copy the Hyperlink URL.
5. Add whatever Description you desire in the text editor so that students are clear what they should do or expect in this lesson.
6. If you desire, you can have the lesson open in a new window (tab), track the number of views, and set dates for when you want this lesson link to be visible for your students.
7. Click Submit.
OPTION 2: ADD THE LESSON TO A COURSE AND HAVE BLACKBOARD GRADE CENTER AUTOMATICALLY UPDATE WITH STUDENT SCORES.

1. Navigate to the content area in your Blackboard course where you would like to link to the SoftChalk lesson.

2. Hover over Build Content button. Select Web Link.

3. For the Name, type in the title you would like to appear within Blackboard.

4. For the URL, paste the LTI Link from SoftChalk.
   a. To retrieve the LTI Link if the lesson was created by another individual, ask the owner for the LTI Link.
   b. To retrieve the LTI Link if you created the lesson, navigate and log into SoftChalk. Hover over My Content and select Lessons. Click on the title of the desired lesson. Copy the LTI Link.

5. Click on the box next to “This link is to a Tool Provider.”

6. Click on the circle next to YES by Enable Evaluation.

7. You can set the Points Possible to any desired value. The lesson includes 3 questions worth 10 points total; however, if you set the Points Possible to more or fewer points, Blackboard will automatically adjust the scores to reflect your desired point value for the assignment.

8. If desired, you can also set a due date for the task. This due date will generate an automatic reminder within the Home Page button in Blackboard for students enrolled in your course.

9. Add whatever Description you desire in the text editor so that students are clear what they should do or expect in this lesson.

10. If you desire, you can have the lesson open in a new window (tab), track the number of views, and set dates for when you want this lesson link to be visible for your students.

11. Click Submit.