

Click [here](#) to upload your weekly testing results.

Click [here](#) to upload your COVID-19 vaccination record.

Click [here](#) for Frequently Asked Questions related to these guidelines.

COVID-19 Vaccine and Screening Requirements for Select Experiential Learning and Community Engagement Activities

During the 2021-22 academic-year, Indiana State University is committed to offering the full range of experiential opportunities that historically have been available to students, including student travel. As academic programs and departments have worked through logistical considerations for this academic year, it has become clear that the risk of COVID-19 transmission poses a considerable barrier to safe implementation of some types of experiential learning. In addition, industry standards in some fields, such as theater, point to the need for increased efforts to combat the spread of COVID-19. Over the past month, the Provost and the Vice President for University Engagement have been informed by Department Chairs and Deans that some types of experiential learning simply cannot be implemented in a safe manner without additional measures to prevent the spread of COVID-19. In response to these requests and in order to protect the health of the entire ISU community, the following vaccine and screening requirements have been put in place for the fall semester for certain experiential learning and community engagement activities that meet at least one of the following criteria:

- Participation or supervision of the experience has a high-risk of transmission of COVID-19
- Intensity or duration of close interactions with others creates a high-risk of transmission of COVID-19
- Masking is difficult, impossible or significantly alters the nature of the experience
- Experience requires close contact with people who are at increased risk for severe illness, including older adults, people with disabilities or medical conditions that increase their risk and people, including children, who are unable to receive the COVID-19 vaccination

Verification of vaccination against COVID-19 will be provided by the Office of the Dean of Students via the current ISU Portal tool used to upload vaccination documentation. Verification of a negative test will be provided by the Office of the Dean of Students via a new [Qualtrics tool](#) that can be accessed by students to upload a copy of test results. PCR or antigen (rapid) test results will be accepted. Students are responsible for scheduling their screening test with a test provider. Some providers may charge a fee for asymptomatic COVID testing. Students are responsible for paying these fees. Information about test sites, including free community test sites, is available at: <https://www.coronavirus.in.gov/2524.htm>. Asymptomatic testing is available at the ISU Student Health Center.

All verification will be completed by the Office of the Dean of Students. In order to keep personal health information private, faculty and staff must not accept verification of vaccination or COVID-19 test results directly from a student.

Student Travel

Effective October 1, 2021, ISU students participating in University-sponsored travel will be required to provide either proof of vaccination OR proof of a negative COVID-19 test taken within 72 hours of start of travel. Tests taken earlier than 72 hours of the start of travel will not be accepted. This guideline applies to all types of

University-funded or University-organized travel, including trips for which students are required to provide their own transportation, such as field trips to local sites.

U.S. states, international destinations, and host organizations may have restrictions that exceed the University requirement. All ISU students and employees are expected to comply with restrictions in place at their destination.

All student travel, including local field trips, require pre-approval through the University's travel authorization system. Travel information is available at: <https://www2.indstate.edu/controller/travel.htm>. Field trip information also must be submitted to the Office of Risk Management. Field trip information is available at: <https://www2.indstate.edu/riskman/fieldtrips.htm>.

Verification Process for Student Travel

No Later than One Week Prior to Travel: Faculty/Staff upload names and student ID numbers of participants to the Office of the Dean of Students using this link:

https://indstate.qualtrics.com/jfe/form/SV_79FNKe2ZT389VWe. Faculty remind students of the vaccine/screening requirement and provide the deadline for upload of information.

72 Hours Prior to Travel: Students upload proof of vaccination (if not already uploaded) OR take COVID-19 test at Student Health Center or local provider and upload results to

https://indstate.qualtrics.com/jfe/form/SV_4GwCSOQsDPMYIAW. Some providers, including the Student Health Center, may charge a fee for asymptomatic COVID testing. Students are responsible for paying these fees.

Information about test sites, including free community test sites, is available at:

<https://www.coronavirus.in.gov/2524.htm>. **Students with a positive COVID-19 test must immediately isolate and notify the Office of the Dean of Students using the Sycamore Symptom Assessment.**

Afternoon before Activity: The Office of the Dean of Students verifies eligibility of student participants and sends list of eligible students to faculty or staff member.

Day of Activity: Students check-in with faculty/staff member prior to starting travel. Students must be on the eligible list to participate.

Experiential Learning Activities

Effective October 1, 2021, ISU students participating in the following experiential learning activities will be required to provide either proof of vaccination OR weekly/semi-weekly proof of a negative COVID-19 test.

Unvaccinated students participating in activities where masking is difficult, impossible or significantly alters the nature of the experience will be required to submit test results on Mondays and Thursdays for the duration of the activity. Unvaccinated students participating in activities where masking is possible, but the nature of the experience creates an elevated risk of transmission of COVID-19, will be required to take a COVID-19 test on Tuesday or Wednesday of each week and submit test results no later than 4:30 p.m. each Wednesday.

Some host organizations and sites, including clinical placement sites, may have vaccine, testing or other mitigation requirements that exceed the University requirement. All students are expected to comply with host organization guidelines.

Verification Process for Activities with Twice Weekly Testing

Programs included in this category currently include:

- Department of Theater – All students participating in theater productions for fall 2021.
 - ISU Flight Academy – All students and instructors for fall 2021.
1. Faculty/staff upload names and student ID numbers of participants to the Office of the Dean of Students using this link: https://indstate.qualtrics.com/jfe/form/SV_79FNKe2ZT389VWe. Faculty remind students of vaccine/screening requirement and provide the deadline for upload of information. Roster changes must be submitted to the Office of the Dean of Students by 4:30 each Friday.
 2. Vaccinated students are expected to upload proof of vaccination by October 1 or as soon as final dose of vaccine has been received.
 3. Starting the week of October 4, unvaccinated students must take and submit proof of a negative COVID-19 test by 4:30 p.m. every Monday and Thursday. Testing is available at the ISU Health Center and several local providers. Some providers, including the Student Health Center, may charge a fee for asymptomatic COVID testing. Students are responsible for paying these fees. Information about test sites, including free community test sites, is available at: <https://www.coronavirus.in.gov/2524.htm>. Test results should be uploaded using this link: https://indstate.qualtrics.com/jfe/form/SV_4GwCSOQsDPMyIAW. Test results must show a test date. Unvaccinated students who do not submit test results to the Office of the Dean of Students are ineligible to participate in experiential learning until the next testing cycle. Late results will not be accepted. Vaccination or test documentation must be uploaded by noon the day prior to travel. Test results must be dated. Students who are not verified by the Office of the Dean of Students are ineligible to participate in University-sponsored travel. **Students with a positive COVID-19 test must immediately isolate and notify the Office of the Dean of Students using the Sycamore Symptom Assessment.**
 4. The Office of the Dean of Students will verify eligibility of students to participate and confirm with the responsible faculty or staff member no later Tuesday at noon for Monday testing and Friday at noon for Thursday testing.
 5. The department/program must implement a check-in system to verify students are eligible prior to participating in the activity.

Verification Process for Activities with Weekly Testing

Programs included in this category include:

- Students who have matriculated into the clinical, practicum or internship phases of a clinical program.
 - Pre-service teacher education majors, including secondary education majors, with school-based experiences
 - Student instructors in the Community School of the Arts
 - Sycamore Community Work participants
 - Participants in Club Sports with Close Contact
1. Faculty/staff upload names and student ID numbers of participants to the Office of the Dean of Students using this link: https://indstate.qualtrics.com/jfe/form/SV_79FNKe2ZT389VWe. Faculty remind students of vaccine/screening requirement and provide the deadline for upload of information. Roster changes must be submitted to the Office of the Dean of Students by 4:30 each Friday.
 2. Vaccinated students are expected to upload proof of vaccination by October 1 or as soon as final dose of vaccine has been received.
 6. Starting the week of October 4, unvaccinated students must take a COVID-19 test on Tuesday OR Wednesday and submit proof of a negative COVID-19 test by 4:30 p.m. on Wednesday. Testing is available at the ISU Health Center and several local providers. Some providers, including the Student Health Center,

may charge a fee for asymptomatic COVID testing. Students are responsible for paying these fees. Information about test sites, including free community test sites, is available at: <https://www.coronavirus.in.gov/2524.htm>. Test results should be uploaded using this link: https://indstate.qualtrics.com/jfe/form/SV_4GwCSOQSdPMyIAW. Test results must show a test date. The Office of the Dean of Students will verify eligibility of students to participate and confirm with the Unvaccinated students who do not submit test results to the Office of the Dean of Students are ineligible to participate in experiential learning until the next testing cycle. Late results will not be accepted. **Students with a positive COVID-19 test must immediately isolate and notify the Office of the Dean of Students using the Sycamore Symptom Assessment.**

3. The Office of the Dean of Students will verify eligibility of students to participate and confirm with the responsible faculty or staff member no later than noon on Thursday.
4. The department/program is responsible for notifying students of their eligibility status for the upcoming week.

Process for Requesting Permission to Implement a Vaccination and Screening Requirement

Additional programs may be added to list of those requiring proof of vaccination or regular testing. Requests to implement a vaccination and screening requirement for experiential learning or community engagement activities must be submitted to the Office of the Vice President of University Engagement through the requesting department's Dean or Vice President.

At this time, requests will not be considered for regular in-class instruction or admission to ISU facilities. Guidance regarding vaccination and screening requirements is subject to modification, including expansion to include additional activities.