Indiana State University
Interfraternity Council Constitution

ARTICLE I
Name and Purpose

Section 1: The name of the governing body for the social fraternities at Indiana State University will be the Interfraternity Council.

Section 2: IFC, except as protected by federal or legislative act, shall not discriminate on the basis of race, color, religion, sex, sexual orientation, national origin, ancestry, age, marital status, disability, or status as a Vietnam era or disabled veteran in the conduct of its activities or the selection of its members.

Section 3: IFC shall comply with all policies and regulations of Indiana State University, as well as with all local, state, and federal laws.

ARTICLE II
Membership

Section 1: Membership Eligibility
Membership in the IFC is open to chapters and colonies of fraternities at Indiana State University, as follows:
A. Any chapter or colony of a North-American Interfraternity Conference (NIC) member organization shall hold membership in the IFC.

Section 2: Membership Classification for Member Fraternities
The membership classification of member fraternities shall be as follows:
A. Full Member: Any fraternity chapter which has obtained its charter from its (inter)national organization, or any local fraternity chapter. Full membership grants the member fraternity all rights, privileges and, responsibilities under the IFC Constitution and Bylaws.
B. Associate Member: Any fraternity colony of a (inter)national organization. Associate membership grants the member fraternity all rights, privileges, and responsibilities under the IFC Constitution and Bylaws.

For the purpose of this Constitution and the IFC Bylaws, both full members and associate members are referred to as member fraternities.

Section 3: Member Fraternity Expectations
Each member fraternity shall adhere to and abide by the following expectations:
A. Each member fraternity shall comply with all policies set forth by:
   a. The IFC Constitution, Bylaws, ISU Code of Student Conduct, and other policies set forth by Indiana State University or by IFC;
   b. FIPG Risk Management Policy;
   c. All Federal, State, and Local laws;
B. Each member fraternity shall maintain the minimum expected GPA set forth by the Academic Policy of IFC
C. Each member fraternity shall be current on all IFC dues owed
D. Each member fraternity shall submit all required membership rosters to the Office of Fraternity & Sorority Life
E. Each member fraternity shall adhere to all recruitment rules and regulations as set forth by the IFC Recruitment Policy

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F. Each member fraternity shall comply with all attendance policies for the IFC Council and IFC Judicial Board, as outlined within this Constitution.

A member fraternity which has failed to meet any of the aforementioned expectations will be referred to the Vice President of Health and Safety for potential judicial review.

Section 4: Membership Status for Member Fraternities
The membership status of member fraternities shall be as follows:

A. Good Standing: A member fraternity shall be in good standing if the member fraternity is not currently operating under any sanctions assigned by IFC, Student Conduct, or the Office of Fraternity & Sorority Life, and is currently meeting the minimum expectations outlined in Article II Section 2.

B. Probation Status: A member fraternity shall be on probation status if the member fraternity is currently operating under sanctions assigned by IFC, Student Conduct, or the Office of Fraternity & Sorority Life, and currently meets the minimum expectations outlined in Article II Section 3.

C. Poor Standing: A member fraternity shall be in poor standing if the member fraternity has been placed under suspension by the IFC or has currently failed to meet the minimum expectations outlined in Article II Section 2.

ARTICLE III
Division of Government

Section 1: The IFC will be organized into three branches. They shall be the Executive Branch, hereafter referred to as the Board, the Legislative Branch, hereafter referred to as the Council and the Judicial Branch, hereafter referred to as the Judicial Board. The powers and duties are those mandated by the respective articles of this Constitution and subsequent bylaws.

ARTICLE IV
The Board

Section 1: Executive Branch Definition
The Board shall include the President, Executive Vice President of Membership Development and Academic Success, Vice President of Administration and Finance, Vice President of Health and Safety, Vice President of Recruitment and New Member Education, Vice President of Marketing and Public Relations, and Vice President of Programming and Community Engagement. All executive powers are vested in such officers.

Section 2: Voting Powers of Board Members
The members of the Board shall have no voting powers except as otherwise outlined in the Constitution and Bylaws.

A. President will have a vote in the Council only in the case of a tie.
B. Vice President of Health and Safety will have a vote in the Judicial Board only in the case of a tie.

Section 3: Order of Succession
The order of succession shall be as follows:

A. President
B. Executive Vice President of Membership Development and Academic Success
C. Vice President of Administration and Finance
D. Vice President of Health and Safety
E. Vice President of Recruitment and New Member Education
F. Vice President of Marketing and Public Relations
G. Vice President of Programming and Community Engagement

In the absence of a board member the board reserves the right to appoint a temporary member until the issue is resolved.

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Section 4: Executive Board Qualification
All members of the Board must meet the following qualifications:
A. Enrolled in Indiana State University, as a full-time student
B. Be an active member in good standing of his fraternity
C. A cumulative grade point average of 2.6 or above
D. Have completed 30 hours or more of accredited college work
E. Must not hold any of the following positions in their respective chapters:
   a. President
   b. Internal/External Vice President
   c. Recruitment Chairman
   d. New Member Educator
   e. Any position the equivalent of the above mentioned

The Council shall be the sole judge of additional qualifications of its members, none of which may alter the aforementioned. No qualification added will affect current executive officers. The qualification will become effective during the election following the amendment.

Section 5: Executive Branch Election Policies
The following policies and procedures shall be utilized for the election and removal of IFC Executive Board Officers:
A. Nominations for IFC Executive Board positions shall open no later than two meetings prior to the last business meeting of each calendar year.
B. Elections and installations of IFC Executive Board officers shall take place no later than the last business meeting of each calendar year.
C. Each IFC Executive Board officer shall be elected by a majority vote of the Council.
D. No member fraternity may have more than one (1) member on the Board at a given time.
E. Any officer may be removed from his position by a 2/3 affirmative vote of the Council.
F. In the case of a vacant position, the IFC President shall appoint a successor to complete the term under the advice and consent of the remaining members of the IFC Executive Branch.
G. If the position of President becomes vacant, a special election shall be held within two meetings after the vacancy was created

ARTICLE V

The Council

Section 1: IFC Council
All legislative power granted herein shall be vested in, and exercised by, the Council of the Interfraternity Council of Indiana State University.

Section 2: Composition of the Council
A. The council will be composed of two representatives of each of the Member Fraternities.
B. The President of each Member Fraternity will serve as one of the representatives.
   a. Class is the only acceptable excuse for a President not to attend the meeting. A class schedule must be provided as proof.
C. The second representative must meet the qualifications outlined in the Constitution in order to serve.
D. One alternate representative must be submitted in the case of the absence of a Member Fraternity’s representatives.

Section 3: Representative and Alternate Representative Eligibility
All members of the Council must meet the following qualifications in order to represent their respective fraternities:
A. Enrolled in Indiana State University as a full-time student.

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B. Be an active member or his respective fraternity.
C. Good Conduct standing with the University.
D. A cumulative grade point average of 2.6 or above.

The Council shall be the sole judge of additional qualifications of its members, none of which may alter the four aforementioned.

Section 4: IFC Council Meetings
The IFC Council shall conduct its meetings according to the following requirements:
A. The most recent edition of Robert’s Rules of Order shall be used to run all meetings.
B. Majority of eligible voting membership will constitute quorum in order to conduct Council Business.
C. The council shall conduct regularly scheduled business meetings at least twice a month during the academic year.
D. Special meetings may be called by the IFC President at any time or at the request of two member fraternities, with notice of time, location, and purpose of the special meeting provided to all member fraternities at least 72 hours in advance.
E. Each member fraternity’s president and secondary representative or alternate representative is required to attend all meetings of the IFC. More than two absences shall result in a referral to the Vice President of Health and Safety.
F. Representative shall display professional behavior at all meetings and refrain from the following:
   a. Use of offensive or foul language.
   b. Use of cellular devices
   c. Improper use of other electronic devices

Section 5: Council Voting Policies
The Council shall operate using the following voting policies
A. Each member fraternity, in good standing, shall have one (1) vote.
B. Individuals holding IFC Executive Board positions are not entitled to a vote.
C. In the event of a tie, the IFC President shall cast the deciding vote.

ARTICLE VI
The Judicial Board

Section 1: IFC Judicial Board
The IFC shall be a self-governing organization with an independent Judicial Board, operating under Robert’s Rules of Order, which shall have jurisdiction over cases involving alleged member fraternity violations including but not limited to:
A. The IFC Constitution or Bylaws
B. FIPG Guidelines
C. The rules and regulations of Indiana State University
D. All federal, state, and local laws
E. The general values-based conduct of fraternity men

Section 2: Composition of the Judicial Board
The IFC Judicial Board shall be composed of the Vice President of Health and Safety, five justices, and two alternates, one who shall serve as scribe. Both alternates shall vote in the absence of one of the five justices

Section 3: Justice Eligibility
In order to serve as an IFC justice, an individual must meet the following requirements:
A. Enrolled in Indiana State University as a full-time student.

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B. Be an active member or his respective fraternity.
C. Good Conduct standing with the University.
D. A cumulative grade point average of 2.6 or above.
E. Current or past chapter president within an IFC member fraternity

Section 4: Appointment of Judicial Board Positions
The Vice President of Health and Safety, shall appoint members to the Judicial Board who meet all of the eligibility requirements

Section 5: Judicial Board Hearing Attendance
All IFC Judicial Board hearings shall be conducted in accordance with the following requirements:
   A. All IFC justices assigned to an IFC Judicial Board hearing shall be present in order to conduct business on behalf of the IFC Judicial Board unless excused by the Coordinator of Risk Management
   B. IFC justices will not be assigned to IFC Judicial Board hearings that are held in regard to their chapter
      a. In the event that the Vice President of Health and Safety’s chapter is being brought before the IFC Judicial Board, the IFC Executive Vice President of Membership Development and Academic Success or highest ranking IFC officer available will take over the responsibilities of the Vice President for Health and Safety for the duration of the hearing
   C. In the event of an unexcused absence, the IFC justice may be subject to removal from his position at the discretion of the Vice President of Health and Safety

Section 6: Judicial Board Hearing Voting Policies
All IFC Judicial Board hearings shall operate utilizing the following voting policies:
   A. Each IFC justice serving on an IFC Judicial Board hearing shall have one vote
   B. A majority vote shall govern all actions of the IFC Judicial Board
   C. The Vice President of Health and Safety shall serve as the chairman and scribe of the Judicial Board and shall not have a vote
   D. The alternate shall vote in the absence of one of the five voting justices

ARTICLE VII
IFC Committees

Section 1: Standing Committees
The IFC shall have the following standing committees chaired by its respective corresponding member of the IFC Executive Board, which report to the Executive Vice President of Membership Development and Academic Success.
   A. Recruitment Committee
   B. Finance Committee
   C. Member Development Committee
   D. Service Committee

Section 2: Additional Committees
The IFC Executive Board or the IFC President may form any additional committees deemed necessary to perform the work of the IFC. The IFC President shall appoint the additional committee’s chairman and committee members with the concurrence of the IFC Executive Board

Section 3: IFC Committee Meeting Policies
All committees of the IFC shall conduct its meetings according the following requirements:

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A. A majority of committee members present shall constitute a quorum in order to conduct committee business
B. Each committee shall meet as called by its committee chair

ARTICLE VIII
Constitutional Amendments

Section 1: Constitutional Amendments
This Constitution may be amended by a three-fourths (3/4) affirmative vote of the IFC General Body provided notice of the proposed amendment has been provided to Member Fraternities at the preceding regularly scheduled business meeting of the IFC Council

Section 2: Adoption
This Constitution shall become effective and shall supersede all previous Constitutions of the IFC when adopted by a three-fourths (3/4) affirmative vote of the IFC Council.

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Indiana State University
Interfraternity Council Bylaws

ARTICLE I
Role of the Executive Board Officers

Section 1: President
The duties and responsibilities of the IFC President are as follows:
A. Provide guidance and focus to the efforts of the General Body and Executive Board.
B. Shall serve as liaison between IFC and each chapter’s officers. Maintain monthly contact with chapter presidents to address their concerns and discover how IFC can help individual chapters.
C. Preside over all meetings of the General Body and Executive Board.
D. Cast the final vote in the event of a tie.
E. Build rapport and establish positive working relationships between IFC and Member Fraternity leaders.
F. Serve as the official spokesperson for the fraternity community
G. Establish positive working relationships with campus and local law enforcement agencies.
H. Regularly interact with the leaders of other governing councils and campus organizations.
I. Establish a working relationship with key college administrators.
J. Shall submit, at the end of his term, a final report of accomplishments and suggestions to the new board. The President shall also be responsible for organizing a transitional session for the incoming board.

Section 2: Executive Vice President of Membership Development and Academic Success
The duties and responsibilities of the Vice President of Membership Development and Academic Success are as follows:
A. Shall preside as chairman at all IFC Council and Board meetings in the President’s absence.
B. Shall serve as liaison between IFC and each chapter’s officers. Maintain monthly contact with Academic and Membership Chairs to address their concerns to discuss how IFC can help individual chapters.
C. Develop opportunities for continuing member education by collaborating with alumni, Indiana State University offices and departments, and student organizations to offer educational programming covering the following topics: academic achievement, career preparation, leadership development, values and ethics.
D. Coordinate a scholarship chair orientation event for member fraternities.
E. Publish important academic dates and deadlines.
F. Collect and distribute information about campus academic services, such as tutors, the writing lab, math lab, learning assistance programs, interest tests, career counseling, placement workshops, and library resources.
G. Work individually with member fraternity scholarship chairs below the all-men’s grade point average.

Section 3: Vice President of Administration and Finance
The duties and responsibilities of the Vice President of Administration and Finance are as follows:
A. Serve as secretary of the IFC General Body and the IFC Executive Board.
B. Write minutes of IFC Council meetings and distribute said minutes to fraternity presidents.
C. Write minutes of IFC Executive Board meetings and distribute said minutes to IFC Executive Board members.
D. Write and distribute all memos and letters necessary for IFC to function effectively.
E. Supervise the annual budget process.

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F. Communicate due dates for fraternity membership dues to be collected.
G. Collect IFC Member Fraternity dues or other assessments as needed.
H. Maintain accurate records throughout the year through invoicing and receipts.
I. Prepare financial statements monthly and at the end of each term for distribution to all Member Fraternities.

Section 4:  
Vice President of Health and Safety
The duties and responsibilities of the Vice President of Health and Safety are as follows:
A. Serve as chair of the Judicial Committee and serve as the non-voting Chief Justice of all IFC Judicial Board hearings
B. Investigate and refer to the Judicial Board alleged violations of IFC policy, including but not limited to:
   a. The IFC Constitution, Bylaws, and policies;
   b. FIPG Policy;
   c. Federal, state, and local laws;
   d. The rules and regulations of Indiana State University; and
   e. The general values-based conduct of fraternity men
C. Ensure proper filing and preparation for all judicial actions
D. Ensure compliance with all IFC judicial action imposed upon a Member Fraternity.
E. Educate Member Fraternities on the IFC Constitution and Bylaws, judicial processes, and risk management policies
F. Ensure all Member Fraternities review FIPG Risk Management Policy at least once per school year.
G. Conduct judicial policy and procedures training for new Judicial Committee justices
H. Assist in conflict mediation between Member Fraternities
I. Impose fines in conjunction with the Judicial Board and/or the Executive Board to member fraternities.
J. Annually review all IFC governance documents
K. Have weekly 1:1 meetings with the IFC Graduate Assistant
L. Have 1:1 meetings with the Executive Vice President every other week

Section 5:  
Vice President of Recruitment and New Member Education
The duties and responsibilities of the Vice President of Recruitment and New Member Education are as follows:
A. Oversee IFC Recruitment
B. Develop recruitment workshops and programs for Member Fraternities.
C. Arrange Recruitment Kickoff and Signing Day
D. Enforce the IFC Recruitment Policy to ensure no restrictive policies are placed on new member recruitment
E. Maintain an interest list of Potential New Members.
F. Provide advice and support to Member Fraternity recruitment officers.
G. Develop, organize, and implement new member orientation events.

Section 6:  
Vice President of Marketing and Public Relations
The duties and responsibilities of the Vice President of Marketing and Public Relations are as follows:
A. Utilize technology (social media, ISU webpage, individual chapter web and profile pages, etc.) in marketing efforts
B. Work closely with individual chapters to promote programs, events, and philanthropic endeavors
C. Develop and execute a public relations and social media strategy to highlight positive contributions from the IFC community
D. Develop, organize, and maintain the marketing competition
E. Provide advice and support to Member Fraternity community service/philanthropy officers.

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F. Collect and disseminate information on the fraternity community to all campus and community media sources
G. Assist in the development of various IFC publications and outreach programs.

Section 7: Vice President of Programming and Community Engagement
The duties and responsibilities of the Vice President of Programming and Community Engagement are as follows:
A. Oversee all IFC programs including, but not limited to the Annual Beef Master Challenge
B. Work closely with other executives in order to help organize the logistics of community events put on by IFC.
C. Develop opportunities for continuing member education by collaborating with alumni, Indiana State University offices and departments, and student organizations to offer and/or coordinate civic engagement opportunities

ARTICLE II
Role of the IFC Representative
Section 1: IFC Representative
The duties and responsibilities of all IFC Representatives are as follows:
A. Serve as a representative and voice for his member fraternity’s concerns regarding the fraternity community.
B. Represent the larger fraternity community’s interests.
C. Inform his member fraternity of the actions, discussions, and workings of the IFC Council.
D. Serve as a liaison between the Council and his respective member fraternity.
E. Serve as an active member of IFC Standing Committees and Additional Committees as necessary.
F. Represent the highest ideals of fraternity life to the greater campus community.

ARTICLE III
Role of the IFC Justice
Section 1: IFC Justice
The duties and responsibilities of an IFC Justice are as follows:
A. Serve as an impartial justice, as called on for IFC Judicial Board hearings.
B. Uphold:
   a. The IFC Constitution, Bylaws, Code of Conduct, and Policies;
   b. The rules and regulations of Indiana State University, and;
   c. The general values-based conduct of fraternity men.
C. Maintain confidentiality in all judicial hearings, matters, and deliberations.

ARTICLE IV
Role of the Standing Committees
Section 1: Recruitment Committee
The IFC Recruitment Committee shall assist the Vice President of Recruitment and New Member Education in the development and implementation of activities, programs, and resources that foster its Member Fraternities’ ability to implement a successful and quality recruitment effort.

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Section 2: Member Development
The IFC Member Development Committee shall assist the Vice President of Recruitment and New Member Education in the development and implementation of activities, programs, and resources for continuing and new member development covering topics such as alcohol consumption, career preparation, civic engagement, hazing, leadership development, sexual assault/abuse, and values and ethics. This committee shall also assist in the development and implementation of activities, programs, and resources that promote academic achievement within its Member Fraternities.

Section 4: Service
The Service Committee shall assist the Vice President of Programming and Community Engagement in the development and implementation of activities, programs, and resources that promote the fraternity community and the encouragement of Member Fraternity involvement in service and philanthropic endeavors that enhance the reputation of the fraternity community at Indiana State University.

ARTICLE V
Financial Management Policy

Section 1: Fiscal Year
The IFC Fiscal Year shall be from July 1 to June 30.

Section 2: IFC Annual Budget
The Vice President of Administration and Finance shall propose an annual budget to the IFC Executive Board by April 1st. Upon adoption by the IFC Executive Board, the budget shall be presented to the IFC General Body for ratification.

Section 3: IFC Contingency Account
The IFC Budget shall include a contingency account that equals 10-15% of the overall expenses. The contingency account shall be utilized for cost overruns in budgeted areas and/or unanticipated, unbudgeted items, such as new IFC programs developed after the budget was finalized. At the end of the fiscal year, any amount remaining in the IFC Contingency Account shall be carried over to the next fiscal year.

Section 4: Appropriate Use of IFC Funds
IFC funds are under the jurisdiction of the IFC Member Fraternities and shall only be used in a manner that benefits the fraternity community and that is congruent with the values of fraternity life.

Section 5: Expenditure Approval
The President and the Vice President of Administration and Finance shall approve all budgetary expenditures. Requests for budgetary expenditures shall be made utilizing the IFC Expenditure Request Form. All expenditure requests shall be submitted at least two weeks prior to the date of the requested disbursement.

Section 6: Request for Reimbursement
Individuals or Member Fraternities conducting business on behalf of the IFC may request a reimbursement for their expenses utilizing the IFC Reimbursement Request Form. All reimbursement requests shall be submitted within two weeks of the purchase and are subject to the approval of the IFC President and Vice President of Administration and Finance.

Section 7: Signature Requirements for Financial Accounts and Transactions
Two signatures are required for all financial accounts. The IFC President, Vice President of Administration and Finance, and the Director of Fraternity & Sorority Life are able to sign all financial accounts.

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Section 8: Financial Reporting
The Vice President of Administration and Finance shall provide a financial report to the Council on a monthly basis including all income and expenses during the given period of time and in relation to the overall budget for each line item.

Section 9: Financial Record Keeping
The Vice President of Administration and Finance shall maintain accurate and organized financial records consisting of all receipts and invoices, copies of all monetary disbursements and deposits, IFC financial forms and reports, actual dues levied, canceled checks, ledgers, and journals.

ARTICLE VI
Member Fraternity Financial Obligations

Section 1: IFC Member Fraternity Dues
The semester dues for each member fraternity shall be fixed at $15.00 per member and $10.00 per new member.

Section 2: Payment
A. A fraternity may pay either in full or through payment installments.
B. Dues must be paid by the last scheduled IFC meeting in September, and the last scheduled IFC meeting in February.
C. Monthly installments will be charged $5.00 per active member equally distributed on the 4th Tuesday in September/October/November/December of the fall semester and the 4th Tuesday of January/February/March/April of the spring semester.

Section 3: Establishment of IFC Member Fraternity Dues
Any proposed amendment to the established per active member dues in Section I of this Article shall be initiated utilizing the following protocol:
A. If the IFC Executive Board determines a need to amend the established per active member dues amount, it shall charge the IFC Finance Committee with assessing the current dues amount and providing a recommendation for possible amendments.
B. The IFC Executive Board shall consider any recommendations made by the IFC Finance Committee and propose an amendment to the dues amount to the Council.
C. A 2/3 vote of the Council is required to amend the IFC Member Fraternity dues amount.

Section 4: Delinquent Payments
Any amount unpaid by the due date shall result in a loss of representation in the Council until payment has been made. Any amount unpaid within 30 days of the original due date shall result in a 10% penalty. Any amount unpaid within 60 days of the original due date shall be assessed and additional 15% penalty and will be referred to the Vice President of Health and Safety.

ARTICLE VII
IFC Code of Conduct

Section 1: IFC Code of Conduct
As members of the IFC, we, the Member Fraternities, hereby agree to and adopt the following code of conduct:

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A. We will know and understand the ideals expressed in our fraternity Rituals and will strive to incorporate them in our daily lives.
B. We will strive for academic achievement and practice academic integrity.
C. We will respect the dignity of all persons; therefore, we will not physically, mentally, psychologically or sexually abuse or harm any human being.
D. We will protect the health and safety of all human beings.
E. We will respect our property and the property of others; therefore, we will neither abuse nor tolerate the abuse of property.
F. We will meet our financial obligations in a timely manner.
G. We will neither use nor support the use of illegal drugs; we will neither misuse nor support the misuse of alcohol.
H. We acknowledge that a clean and attractive environment is essential to both physical and mental health; therefore, we will do all in our power to see that our properties are properly cleaned and maintained.
I. We will challenge all fraternity members to abide by these fraternal expectations and will confront those who violate them.

**ARTICLE VIII**

**IFC Judicial Policy**

Section 1: IFC Judicial Powers and Responsibilities
Per Article VI, Section I of the IFC Constitution, the IFC shall be a self-governing organization with an independent Judicial Committee who shall have jurisdiction over cases involving alleged member fraternity violations of IFC policy, including but not limited to:
A. The IFC Constitution, Bylaws, Code of Conduct, and policies;
B. The rules and regulations of Indiana State University, and;
C. The general values-based conduct of fraternity men.

Section 2: Due Process
In appearing before the Judicial Board, each Member Fraternity shall be granted certain rights termed “due process.” Those rights are:
A. Right to be notified, in writing, of all charges, as outlined in the Bylaws;
B. Right to present a defense, including the calling of witnesses;
C. Right to question witnesses;
D. Right to be accompanied by an advisor for advisory purposes only, but not for representation;
E. Right to be notified, in writing, of all findings and sanctions imposed, as outlined in the Bylaws;
F. Right to appeal the decision, as outlined in the Bylaws.

Section 3: Filing of Complaints
Any individual or group may file a complaint against a Member Fraternity, specifying in writing the particular alleged acts of the accused. This must be done by submitting an IFC Judicial Complaint Form to the Vice President of Health and Safety. The Vice President of Health and Safety shall promptly review and investigate the allegation. Upon determination that an allegation has merit, the Vice President of Health and Safety may charge a Member Fraternity with a violation.

Section 4: Notification of Charges
Once the Vice President of Health and Safety has determined the filed complaint has merit, the Member Fraternity is to be provided written notification of the charges at least one week in advance of the hearing. This written notification shall include the following:
A. Date, time and location of their informal judicial hearing;

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B. Description of the alleged violation; and
C. Due Process Rights

Section 5: Investigatory Evidence
All evidence related to a complaint shall be compiled and presented to all parties prior to any Informal Judicial Hearing or Formal Judicial Board Hearing. All evidence shall be directly related to the complaint(s) alleged against the Member Fraternity and shall be approved by the Vice President of Health and Safety prior to circulation.

Section 6: Informal Judicial Hearing
Upon a finding of the Vice President of Health and Safety that a filed complaint has merit, he shall offer the charged Member Fraternity the opportunity to participate in an Informal Judicial Hearing.

In cases in which the charged Member Fraternity accepts an Informal Judicial Hearing, Vice President of Health and Safety shall meet with a representative of the charged Member Fraternity to discuss the allegations of the complaint. Within three (3) business days of the Informal Judicial Hearing, the Vice President of Health and Safety may dismiss the complaint with a finding of no violations or provide the charged Member Fraternity with his finding of violations and recommendation for a resolution through disciplinary sanctions. The charged Member Fraternity has three (3) business days to accept or reject the terms of resolution. If the charged Member Fraternity accepts the resolution, the charged Member Fraternity waives all rights of appeal and the outcome is final.

If the charged Member Fraternity rejects the resolution, a Formal IFC Judicial Board Hearing will be convened to hear the case.

Section 7: Prohibited Sanctions for Informal Judicial Hearings
The Vice President of Health and Safety shall not recommend suspension or loss of IFC recognition through an Informal Judicial Hearing. Should the Vice President of Health and Safety believe suspension or loss of IFC recognition is warranted, the case shall automatically be referred to a Formal IFC Judicial Board hearing.

Section 8: Formal IFC Judicial Board Hearing
A Formal IFC Judicial Board Hearing is necessary if:
A. The charged Member Fraternity rejects having an Informal Judicial Hearing;
B. The charged Member Fraternity rejects the Informal Judicial Hearing recommendation for resolution; or
C. The Vice President of Health and Safety determines the allegation is bad enough to warrant potential suspension or loss of IFC recognition; the Vice President of Health and Safety shall convene a Formal IFC Judicial Board Hearing.

Section 9: Formal IFC Judicial Board Hearing Proceedings
For all IFC Judicial Board hearings, the following procedures shall be followed:
A. Participants: Attendance at all IFC Judicial Board hearings shall be limited to the Member Fraternities involved, any witnesses, the IFC Justices assigned to serve on the Judicial Board for the hearing, and the Vice President of Health and Safety. Additionally, the charged Member Fraternity may be accompanied by its chapter advisor during any Judicial Board hearing. The chapter advisor must be registered as the official chapter advisor of the Member Fraternity.
B. Confidentiality: All individuals involved in a hearing are required to agree to a statement of confidentiality. Individuals shall not disclose information regarding the following:
   1. Any individuals, Member Fraternities, or IFC Justices involved.
   2. Details of the proceedings
   3. Witness testimony.

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C. Hearing Process:

1. Initiation of the Hearing: The Vice President of Health and Safety shall inform all individuals present that the hearing will be conducted in an orderly manner and any person causing disruption will be asked to leave. Additionally, he shall advise the charged Member Fraternity of the formality of the hearing and the necessity of all parties to be truthful.

2. Overview of Judicial Hearing Process: The Vice President of Health and Safety shall outline the process for the remainder of the hearing as follows:
   a. Presentation of alleged charges, violations, and investigatory evidence against the charged Member Fraternity shall be presented by the Vice President of Health and Safety:
      i. Charged Member Fraternity may ask questions;
      ii. IFC Justices may ask questions;
   b. Presentation of charged Member Fraternity:
      i. IFC Justices may ask questions;
   c. Calling of Witnesses
      i. Charged Member Fraternity may ask questions;
      ii. IFC Justices may ask questions;
   d. Charged Member Fraternity may give final statement;
   e. IFC Justices deliberate in closed session to determine findings of responsibility and if necessary, appropriate sanction(s).

Section 10: Conflicts of Interest
In the event the Vice President of Health and Safety’s Member Fraternity is involved in the alleged violation, the highest ranking IFC Executive Board officer, starting with the IFC President, as listed in Article IV, Section III of the IFC Constitution shall serve in his stead.

Section 11: Prohibition on Recruitment Restrictions as a Sanction
The IFC Judicial Board may impose educational and punitive sanctions, as prescribed in the IFC Bylaws, but may not restrict a Member Fraternity from recruitment.

Section 12: Non-Status Sanctions
The following are sanctions that may be imposed by the IFC Judicial Board and/or Vice President of Health and Safety (including, but not limited to):
   A. Letter of apology
   B. Fines
   C. Restitution
   D. Educational programming
   E. Public service to the campus or community
   F. Meetings with campus office/departments
   G. Loss of social event and/or campus event privileges

Section 13: Status Sanctions
In the event of a harsh violation, the following are sanctions that may be imposed by the Judicial Board for a specified period of time:
   A. Suspension: Loss of IFC voting rights, removal from Good Standing status, and any additional sanctions listed in Non-Status Sanctions.
   B. Loss of IFC Recognition: Loss of IFC recognition and its rights and privileges.

Section 14: Duration of Sanctions

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Judicial action shall specify the duration and deadlines of any sanctions imposed. After such specified time, if the Member Fraternity has fulfilled the requirements of the sanctions imposed, the Member Fraternity shall return to good standing. In the event the Member Fraternity does not fulfill all of the requirements of the sanctions imposed, the Vice President of Health and Safety shall convene a Formal IFC Judicial Board Hearing to determine future course of action.

Section 15: Notification of Findings
Within three (3) business days of any Informal or Formal Judicial Hearing, the Vice President of Health and Safety shall communicate in writing to the charged Member Fraternity, its inter/national headquarters, and its chapter advisor, as well as any relevant Indiana State University administrators, the alleged violation, the findings of the hearing, and any sanction(s) imposed.

The Vice President of Health and Safety shall notify the Council of any sanctions imposed upon a Member Fraternity through any Informal or Formal Judicial Hearing.

Section 16: Appeals
The IFC Judicial Board’s decision is subject to appeal by a Member Fraternity within two weeks of receiving written notification of the decision. Appeals shall be made in writing to the IFC President and shall be made solely on the following grounds:

A. Error in the charge and/or Judicial Board Hearing process that materially affected the outcome.

B. The severity of the sanction did not match the severity of the violation.

C. New information that could not have been discovered prior to the IFC Judicial Board Hearing through the exercise of reasonable diligence.

Sanctions imposed through the Judicial Process shall stand until an appeal is heard.

Section 17: Non-Status Sanctions Appeals
The IFC Executive Board shall hear appeals for Non-Status Sanctions. The Vice President of Health and Safety shall first present the IFC Judicial Board’s decision and rationale for its actions. The appealing Member Fraternity shall then be afforded the opportunity to present its reasons for seeking a reconsideration of the IFC Judicial Board’s actions. Any individual from the appealing Member Fraternity serving on the IFC Executive Board shall not participate in the appeal proceedings. The IFC Executive Board may either dismiss the charge(s) with no sanctions or to alter the sanctions imposed by a two-thirds (2/3) vote. The decision of the IFC Executive Board shall be final for Non-Status Sanctions.

Section 18: Status Sanctions Appeals
The Council shall hear appeals for Status Sanctions. The Vice President of Health and Safety shall first present the IFC Judicial Board’s decision and rationale for its actions. The appealing Member Fraternity shall then be afforded the opportunity to present its reasoning for seeking a reconsideration of the decision. Upon completion of the Member Fraternity appeal presentation, all representatives of the Member Fraternity shall be dismissed from the meeting, including the Member Fraternity’s IFC Representative and Alternate Representative.

The Council shall first vote on whether to uphold the status sanction, which shall require a two-thirds (2/3) vote. In the event the Council fails to uphold the decision, the Council shall determine by a two-thirds (2/3) vote to either dismiss the charge(s) with no sanctions or to alter the sanctions imposed.

The decision of the Council shall be final with no further appeal rights.

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ARTICLE IX
IFC Recruitment Policy

Section 1: Recruitment Policy
We, as members of ISU’s Fraternity community, in the spirit of cooperation and fraternity, agree to abide by the following rules which shall govern our recruitment and membership induction process at Indiana State University

Section 2: Definition of Terminology
A. Recruitment shall be defined as any event bringing non-affiliated students at Indiana State University in contact with a fraternal organization or its members for the purpose of informing and educating the students on programs, values, and principles, in order for him to join their organization.
B. Designated Recruitment Period is the period of time at the beginning of each semester in which chapters can host recruitment events. Further definition can be found in Article IX, Section 4-A.
C. Formal Recruitment Event is any premeditated and scheduled event recognized by the Office of Fraternity and Sorority Life held during the designated recruitment period in which potential new members are present and encouraged to affiliate with the chapter’s respective fraternity.
D. Informal Recruitment Event is any event that is not scheduled and not recognized by the Office of Fraternity and Sorority Life in which potential new members are present and encouraged to affiliate with the chapter’s respective fraternity.
E. Bid is a written invitation to join a fraternity that is recognized by the Office of Fraternity and Sorority Life.
F. Potential New Member is any non-affiliated male student.
G. Once a potential new member has accepted a bid of membership, he is no longer considered non-affiliated student.

Section 3: General Rules
A. All Chapters, Colonies, and Interest Groups of the Interfraternity Council at Indiana State University must comply with these recruitment rules and regulations as well as University, IFC, NIC, FIPG, and national affiliation policies.
B. Fraternities may publicize events so long as:
   a. Advertisements follow all University regulations regarding the displaying of banners, posters, handbills, table tents, etc.
   b. Signs posted in Residence Halls are distributed through the Residential Life Office.
C. All prospective IFC fraternity members are required to complete the IFC Structured Recruitment Registration before they will be eligible to be extended an invitation to membership by any IFC member organization.
   a. Any new member added to an ICS roster that has not registered for recruitment through IFC will result in a fine of $50 per new member
   b. If more than five new members show up on a chapter’s ICS roster who have not been registered for recruitment, the chapter will be placed on social probation through the end of the semester in addition to the $50 per man fine.

Section 4: Recruitment Dates and Events
A. Chapters are encouraged to recruit year round and host recruitment specific events throughout the year. All year round recruitment specific events will be governed by the rules and regulations set forth in this document.

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B. Recruitment Schedule should include all pertinent event information and the contact information for the respective chapter’s representatives.

C. Recruitment Events include any recruitment specific events that are premeditated and scheduled by a chapter and that are also recognized by the Office of Fraternity and Sorority Life. These events should be scheduled and publicized to encourage potential new member participation. All recruitment rules and regulations as well as University, IFC, NIC, FIPG, and national affiliation policies should be followed during these events.

D. All University Policies must be upheld at all times during any recruitment events

E. IFC representatives may attend any Recruitment Event held by any chapters at any time.

F. IFC will host a Fraternity Kickoff day the first Saturday after the start of classes in both the spring and fall semesters.

G. New members are encouraged to wait until “Signing Day” to accept a bid. This will be the second Saturday after classes start.

Section 5: Alcohol and Illegal Substances

In accordance with University, IFC, NIC, and FIPG rules and policies, all recruitment specific events are to be free of alcohol and other drugs. There is to be no presences of, serving, consuming, or promotion of alcohol in any form during any recruitment specific activity.

A. Chapter members (i.e. alumnus, active, or new members), shall not consume alcohol during any recruitment event hosted by the chapter throughout the year. This rule applies to any recruitment event or any event an observer could associate with fraternity recruitment.

B. No alcohol may be consumed by any non-members (i.e. sorority women, parents, etc) during any recruitment event hosted by the chapter throughout the year. This rule applies to any recruitment event or any event an observer could associate with fraternity recruitment.

C. Fraternity chapters and individual chapter members shall not sponsor any open or closed parties of any sort at their chapter house, any off-campus owned or rented property by members of the fraternity or on behalf of members of the fraternity, or local vendor establishments as a means of recruiting new members directly or indirectly.

Section 6: New Member Eligibility Requirements

A. No potential new member will be denied membership on the basis of race, national origin, sexual orientation, religion, disability, or veteran status.

B. All potential new members must meet a minimum 2.6 cumulative grade point average to be considered for membership and bid extension.

C. All potential new members must be enrolled full time and in good standing with Indiana State University.

D. All potential new members must register for structured recruitment to verify academic and conduct standing.

Section 7: Bidding

A. Bids will be made available at 9:00 am on the first day of classes during the fall semester, until the last day of classes of the spring semester

B. A bid may be extended to a potential new member so long as potential new members grades and conduct eligibility have been verified

C. Upon accepting a bid, the new member must be immediately added to the respective chapter’s ICS Roster, including full name, Indiana State University email address, and student ID number.

Section 8: Violations

A. In the event of a violation of recruitment policy, a report must be filed with either the Vice President of Health and Safety or Director of Fraternity and Sorority Life. Violations must be

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reported within five (5) business days after the alleged violation was said to have happened. The Vice President of Health and Safety will review the allegation to determine if mediation or a formal hearing is necessary.

B. After the violation is reported, the chapter/colony/interest group presidents or representatives involved in the allegation may be called to meet with the IFC Judicial Board within 10 business days of the date the report was filed.

C. IFC Judicial Board retains the power to assess sanctions to chapters who are found to have violated these recruitment policies. Violations may result in but are not limited to: fines, loss of voting rights, loss of social privileges, notification to national/international fraternity headquarters, and referral to the Indiana State University Office of Student Conduct & Integrity.

D. Appeals for hearing decisions must be made in writing and within twenty-four (24) of the Judicial Board’s decision to the IFC Executive Board.

Section 9: Dry Rush Checks

The IFC Executive Board shall have the right to conduct dry rush checks on any member fraternity with an advertised recruitment event.

A. Advertised is defined as any event that is put on social media, email, a physical advertisement, or credible word of mouth

B. Member fraternities will not be given prior notice as to when rush checks will occur

C. Rush checks must be conducted by at least one member of IFC Executive Board as well as one other individual, either a member of the IFC Judicial Board, IFC Cabinet, or another member of IFC Executive Board

D. Rush checks may not be conducted by a member of the member fraternity that is being given a rush check

E. The Vice President of Health and Safety and the Vice President of Recruitment and New Member Education will coordinate when dry rush checks are completed.

F. The IFC Executive Board has the right to impose sanctions on any member fraternity found to be violating IFC recruitment policy, as per the IFC Judicial Policy (Article VIII)

ARTICLE X
Academic Policy

Section 1: Academic Policy

The purpose of the Academic Policy of the Indiana State University Interfraternity Council is to promote the highest possible standards of scholarship in order to contribute the development of the men who make up our fraternity community.

Section 2: Academic Status

A. Academic Good Standing

a. A member fraternity in academic good standing must maintain a chapter semester average grade point average above the all-men’s average grade point average of the previous semester.

b. A member fraternity’s new member class must maintain a minimum average grade point average of 2.6.

B. Academic Warning Status

a. A member fraternity will be placed on academic status if:

i. The chapter’s average semester GPA is below the all-men’s average GPA of the previous semester, or;

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ii. The chapter’s new member class’ average semester GPA is below a 2.6.
b. Academic warning status may result but is not limited to the following:
   i. The member fraternity must create and implement an academic success plan for its members and report their progress to the IFC Executive Board.

C. Academic Probation Status
   a. A member fraternity will be placed on academic probation status if:
      i. The chapter’s average semester GPA is below the all-men’s average GPA of the previous semester for two or more consecutive semesters, or;
      ii. The chapter’s average semester GPA is below a 2.6, or;
      iii. The chapter’s new member class average semester GPA is below a 2.6 for two consecutive semesters
   b. Academic probation status may result but is not limited to the following:
      i. The member fraternity will implement an academic success program designed by the IFC Executive Board.
      ii. A letter regarding the academic status of the member chapter will be written to the member chapter’s national headquarters.
   c. A member fraternity who has two or more consecutive semesters on the Academic Probation Status will be referred to the Director of Fraternity and Sorority Life for a membership review.

ARTICLE XI
IFC Cabinet

The IFC Cabinet will be made up of delegates from each member fraternity. The expectation from each delegate is outlined below:

A. Each chapter will elect one (1) delegate to represent their fraternity on the IFC Cabinet.
B. Each Delegate will be required to attend Tri-Council and IFC meetings every other week.
C. Delegates will choose/be assigned a position on the IFC Cabinet, and they will hold that position for a full term, which would be December to November.
D. Delegates will meet every other Wednesday at 4pm, opposite of the Tri-Council/IFC meeting, as needed.
E. If the delegate cannot adhere to the rules and obligations that IFC has laid out, the chapter must find an immediate replacement.
F. IFC Delegates will be expected to work at least two (2) hours per week in the Greek Suite for office hours.
   a. During these office hours, they can work on anything they need to accomplish for IFC, or work on homework if there are no other tasks to complete.
G. Delegates will report to a specific IFC Executive Board member that is outlined below, but ultimately the delegates as a whole will report to the Executive Vice President.
H. Cabinet positions may be added at any point in time with the discretion of the Executive Vice President

The duties and responsibilities of the IFC Cabinet stand as follows:

Directed by the Administrative Vice President

A. Social Media: will run the IFC social media accounts, ensuring all fraternities and sororities are up-to-date on events that are occurring

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B. Liaison to Student Government/Union Board/Panhellenic/NPHC: will serve as a communicator between these organizations, representing IFC within these orgs and working with them to further our goals on campus
C. Service Chair: will work with the Administrative Vice President to coordinate service events amongst the IFC, PA, and NPHC.

Directed by the Coordinator of Risk Management
A. Risk Management Chair: will work with chapters to ensure compliance on all risk management-related issues
B. Dry Rush Check Chair: will be in charge of ensuring compliance with dry recruitment rules and regulations
C. Associate Coordinator: will work with the Coordinator of Risk Management to ensure compliance with dry recruitment rules and assist with other tasks as assigned.

Directed by the Coordinator of Membership Development
A. Scholarship Chair: will be in charge of coordinating scholarship programming and ensuring that all chapters understand the scholarship requirements
B. New Member Education Chair: will be in charge of educating chapter sons on rules and the best practices for new member education
C. Library Hours Chair: will ensure that any issues with the library hours system is fixed, reward chapters/individuals for achievement, and send out hours weekly to chapter presidents.
D. There will be four associate recruitment chairs: will plan recruitment roundtables, working with chapters to further their recruitment efforts, and will assist with campus-wide IFC recruitment efforts
E. Chair of the FSL Carnival: will oversee the planning and execution of all events relating to the F.
F. FSL Carnival in August

ARTICLE XII
Social Events

Section 1: The IFC Executive Board shall have the right to conduct social event checks on any member fraternity with a registered social event.
A. All IFC member fraternity social events must be registered with the FSL office
   a. The IFC Executive Board has the right to impose sanctions on any IFC member fraternity that is found to be hosting an unregistered social event, as per the IFC Judicial Policy (Article VIII)
B. Social event checks will be conducted within the time frame of thirty (30) minutes prior to the registered start of the social event to fifteen (15) minutes after the registered start of the social event
   a. After the time frame has expired, no social event checks will be conducted
C. Social event checks must be conducted by at least one member of IFC Executive Board as well as one other individual, either a member of the IFC Judicial Board, or another member of IFC Executive Board
D. Social event checks may not be conducted by a member of the member fraternity that is being given a social event check
E. The social event check will be conducted utilizing the Social Event Checklist
   a. Any violation of FIPG policy or concerns that are noticed during the social event check will be documented by the checker and sent to the member fraternity within

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seventy-two (72) hours of the event, documenting specific suggestions for improvement
   i. Multiple violations of the same policy could result in sanctions as per the IFC Judicial Policy (Article VIII)
b. No social event checker will have the ability to shut down an IFC member social event, even if the member fraternity is violating policies, however, those violations could potentially result in sanctions as per the IFC Judicial Policy (Article VIII)
F. The Coordinator of Risk Management will coordinate social event checks.

ARTICLE XIII
Publication and Distribution of Constitution and Bylaws

Section 1: Publication and distribution of Constitution and Bylaws
The IFC’s current Constitution and Bylaws shall be published on the IFC website.

An updated copy of the IFC Constitution and Bylaws will be electronically distributed to each Member Fraternity.

ARTICLE XIV
Amendments

Section 1: Amendments
These Bylaws may be amended by a two-thirds (2/3) affirmative vote of the eligible voting Member Fraternities provided notice of the proposed amendment was provided to member fraternities at the preceding regularly scheduled business meeting.

Section 2: Adoption
These Bylaws shall become effective and shall supersede all previous Bylaws of the IFC when adopted by a two-thirds (2/3) affirmative vote of the IFC General Body.

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