



Staff Council

Minutes

February 9th

HMSU Dede III

10:30am – 12:30pm

In Attendance: Susan Crist, Pamela Malone, Marisa Vincent, Roxanne Torrence, Jamie Hays, Chris Middleton, Rusty Hochhalter, Katelunn DUBY-Edwardson, Elizabeth Phillips, Patti Bolton, Laura David, Carolyn Rohlfling, Evan Boyer, Tom Everett, Rick Murdock, Debbie Woolard, Leslie Wheeler, Barry Overpeck, Martin Collins, Yolanda Barnhill, Martha Reed

Excused: Jayme Payne, Wendy Cox, Tracy McDaniel, JoEllen Ornduff, Matt Jenkins, El-Houcine Chaqra, Audre Brickey, Vicki Banks

Unexcused:

- ✿ Call meeting to order (Roxanne Torrence)
- ✿ Approval of Minutes
 - January minutes were approved
 - 1st motion – Jamie
 - 2nd motion – Pam
 - Abstentions – Susan Crist
 - Changes to be made to minutes
 - Yolanda should not be unexcused – she sent an email
 - Confirm “University Counsel” with Tim Hawkins
 - Faculty and Staff Campaign is Foundation no United Way
- ✿ Wil Downs not at meeting (Candy)
 - 1094 and 1095 forms associated with the Affordable Care Act
 - Required to send form to employees each year and to government
 - Tells government if you have had medical insurance or not
 - Mailed yesterday (2/8/17)
 - Government already gets information so employees should not have to send with their taxes
 - Individuals will receive a fine if they didn’t have coverage for the full year
 - Electronic copy of the 1095 form is located in the portal
 - Unfortunately, you can’t see the code that is usually on the back of the form
 - You can call Margaret to get a copy of the codes

- No decision has been made on if the form will be mailed in the future if you opt for electronic W2 forms
- Medicare part A – free for those still working over the age of 65 – hospitalization
- Medicare part B – cost associated with this coverage – wait until individuals retire
- General questions about Anthem?
 - It appears to take longer to process claims
 - Run off claims – claims incurred in November and December with Cigna
 - 6 months to finalize these claims
 - Call doctor / Cigna / etc. to get claims processed before the 6 month ends

🌀 Alex

- He has taken over the position of Wellness Coordinator
- He is planning on continuing certain programs such as sleep wellness / water diffusion / etc.
- Plans for the future:
 - TIAA quarterly workshops and seminars
 - Union Hospital – lunch and learn series (quarterly)
 - HMSU in 2-3 weeks
 - Sodexo brown bag lunch
 - Biometric screenings – Diabetes focus
 - Diabetic based programming this year
 - Large increase last year (2%)
 - 23 diagnosed during last screenings
 - Let Alex know if you have any suggestions of programs
 - More fitness tracker challenges
 - Revamped newsletter
 - “Did you know?” section
- Employee incentives on HR website
 - Staff benefits will review and update the PDF file
 - Reach out to Kale Walker with updated information

🌀 Dr. Hawkins – Faculty Senate (Not present – no report)

🌀 Treasurer’s Report – donations for fundraisers and shirt sales will be added next month

- Ornament sales – funds will go into scholarship account - \$1,515 total
- TShirt sales – funds will go to United Way - \$915 total
- 217 tshirts sold during the 2nd round of ordering – funds will go into scholarship account
- Massage fundraiser – funds will go into scholarship account

🌀 Exec committee

- Parking rates will increase
 - Tag prices will increase by \$2
 - Roxanne will send out the information to everyone
- Bi-Laws
 - Any changes – contact Barry Overpeck

- T-shirt update
 - 2nd round of orders
 - Help is needed for distributing shirts
 - Roxanne will send out the date of distribution if you wish to help
- ISU faculty and staff campaign –Foundation – kicks off March 1st
 - Looking for suggestions for new challenge
- Parking concerns
 - Students purchasing garage passes and get hang tag for anywhere and parking in faculty/staff parking lot near dorms
 - Can student hang tags be a different color if they have purchased a garage pass?
 - Patti is on parking committee
 - New lot put under the overpass –
 - Will university police pick up employees or students if needed?
 - Bus – certain times to pick up
 - Can signs be altered to reflect bus pick up times?
 - Is there a blue light?
 - Roxanne to verify
 - Invite Lori Elkins to meeting to discuss
- New old business
- No new business

🌟 Committee Reports

- Employee relations – (Susan)
 - Marti / Rusty / Jayme – working on cleaning up the rep session video so it can be placed in the global and on the Staff Council webpage
 - Bi- laws need updated to propose removal of rep sessions
 - Welcome items
 - ISU note cards and handwrite notes to employees
 - Too costly to give gifts anymore
 - Nancy is getting a list of employees that need to be welcomed
- Public relations –
 - Hoopla – February 9th window decoration at 5pm
 - Chair massages in February and March
 - Money will go into the scholarship account
- Staff Benefits – (Marissa)
 - Alex Barrett is the new Wellness Coordinator
 - Kale Walker is the new Training Coordinator
 - FLSA salary decision is on hold
 - Incentives
 - Information regarding the switch from Cigna to Anthem insurance should be placed in the newsletter
 - April newsletter should include a reminder of the Holiday World discount

- Performance evaluation and summary finalized and emailed to Roxanne this morning
 - Roxanne will forward to council
- Any information that needs to be in the newsletter should be sent to Audre
- ✿ Closed session
- ✿ Motion made to adjourn by Rick and seconded by Leslie

Next meeting:

March 9th, 2016

10:30 - 12:30

Dede III