

Staff Council
April 12, 2018

In Attendance: Abby Wright, Angie Napier, Audre Brickey, Barry Overpeck, Beth Phillips, Carolyn Rohlfing, Debbie Woolard, El-Houcin Chaqra, Evan Boyer, Jamie Hays, Karen James, Martin Collins, Melissa Chase, Michelle Lewis, Pam Malone, Patti Bolton, Rhonda Beecroft, Roxanne Torrence, Sarah Froderman, Susan Crist, Todd LaComba, Yolanda Barnhill

Excused: Alisha Moorhead, Chad Clark, Chris Middleton, JoEllen Ornduff, Laura Jenkins, Tom Everett

Unexcused: Tiffany Cherry

The meeting was called to order at 10:33. New council members were introduced and welcomed.

Brett Taylor of Junior Achievement spoke to the members about volunteering for his organization. Volunteers are needed to classrooms for 30 minutes per week for 5 weeks. All information necessary for the classes will be provided. It's a chance to impact the lives of students, build community, and feel empowered to make a difference and to lead. Community Service hours can be used for this activity.

Carly Schmidt spoke next regarding voting stations on campus. In 2016 Vigo County was the 3rd lowest in the state in turnout of registered voters. Vigo county now has voting centers, including on campus. Voting will happen here on May 8th from 6 a.m. to 6 p.m. in DeDe II. It will also be open for election day in November. Y. Barnhill asked if we had a breakdown of the low voting levels in 2015 or 2012. C. Sschmidt replied that she has the breakdown for students, but not the general area.

Rick Enyard from Human Resources spoke about performance evaluations. He stressed that supervisors should have regular communication with their employees throughout the year so that what is in that review isn't a surprise to the employee. You must give the employee feedback and give them a fair chance to fulfill these duties. He also asked members to inform him of any issues or happenings in the Human Resources department that might need brought to his attention. He also stated that he has been hearing about training as well. If there is something that you would like to have brought to your department regarding training, let me know. I'd like to hear the bad as well as the good. A. Napier asked if there has been any development of a system for staff to evaluate their supervisors. R. Enyard replied that it has been talked about in the department, and are looking at the best system to achieve that. E. Chaqra asked if ISU has liability insurance for staff that sign documents on behalf of the university? R. Enyard replied that most campuses have this, but that he would verify.

Minutes from the March 2018 meeting were approved with a correction to the spelling of Enyard the removal of a duplicate phrase (AB/SF 20-0-2).

Executive Committee Report – B. Phillips reported that President Curtis verified that Winter Break will not be disturbed in any way. We have received quite a few nominations for the executive committee, with nominations still open. M. Lewis asked if nominations for the Sycamore Staff award need to be for an individual or can it be for a group? B. Phillips replied that the award is currently set up for an

individual. A. Brickey reminded members that the May 10th meeting will be in DeDe III, not in the Heritage Room.

Old Business - K. James brought up a presentation given at the March meeting proposing that ISU become a smoke free campus. K. James discussed this with her fellow employees in Public Safety. Some of the officers wanted to point out that enforcement would be difficult. Some areas are not campus property such as 7th, 8th, and 9th, and Cherry streets. ISU could not ban smoking in the sidewalk areas of these streets. The situation with second hand smoke might be an even worse problem without the smoke shacks once people figure out that they can smoke on those streets.

Employee relations Committee – M. Collins reported that the committee is wrapping up for the academic year. N. Hall has spoken to the Staff Benefits committee about the child care grant issue, as it is more their purview than Employee Relations. The Staff Video we filmed earlier in the semester is almost ready.

Public Relations – A. Brickey reported that the Facebook silent auction was a success. There are only three items left to pick up. It raised almost \$385 if all people pick up their items. Thanks so much to Michelle Lewis for gathering the donations. A. Wright asked if an alternative site could be used to host the auction next year, as many people do not have Facebook. A. Brickey also circulated a sign up sheet for Earth Day.

Staff Benefits – A new and updated list of the incentives offered to ISU employees has been submitted to Human Resources so that they can update their website.

The meeting went into closed session at 11:40, and adjourned at 12:03.