

University College Probation Contract Spring 2017

Students with a cumulative GPA of less than 2.0 are placed on Academic Probation. University College students on probation are required to complete this probation contract with their advisor within the first two weeks of the semester. This contract outlines the terms of the University College Probation Program.

Student Name: _____ ID: 991- _____
Student Email: _____ Advisor: _____
Student Cell: _____ Date of Meeting: _____

This contract is for University College students on Academic Probation. Fulfilling the requirements of this contract will allow you to register for classes for the upcoming semester during Priority Registration. However, fulfilling your contract will not by itself remove you from academic probation. In order to regain good standing you must raise your cumulative GPA to a 2.0 or higher.

Monthly Probation Meetings with Academic Advisor:

Students on academic probation should begin working immediately with their primary academic advisor to make any necessary adjustments to their spring 2017 schedule. This may include reducing current credit hours and reconsidering current class choices. Your advisor will work with you to ensure that your spring 2017 schedule places you in the best position for academic success. University policy states that students on academic probation are only allowed to take 13 credit hours a semester, however your UC advisor will also discuss whether it is in your best interest to exceed that amount. All schedule changes are to be completed by Monday, January 23rd, 2017. Your probation contract must also be completed, in person, with your academic advisor by Tuesday, January 31st, 2017.

In addition to completing your probation contract and adjusting your spring 2017 schedule, you are required to meet with your academic advisor once each month to discuss your academic performance. It is your responsibility to schedule and keep these appointments. You are required to provide your advisor with updated grade information at each of these meetings. You may utilize Blackboard for this information, assuming your instructors update that site regularly. These meetings are also an opportunity to ask questions and share concerns. If you are struggling in a class, it is your responsibility to share this with your advisor so that you can be referred to the appropriate resources. Your advisor will outline any additional expectations for these meetings.

Weekly Meetings with UC Peer Mentor:

You will be assigned a UC Peer Mentor and are expected to meet with your mentor weekly. These meetings are an opportunity for you to discuss, with a peer, academic and personal success strategies. You are expected to engage fully during these conversations and share any concerns.

UC Probation Modules via Blackboard:

Each UC student on academic probation will be enrolled in a developmental Blackboard site designed to provide you with immediate access to important information regarding academic probation. The UC Probation Modules will be found within this Blackboard site and will include units designed to provide you with additional information and skill building opportunities in an effort to assist you to exceed Good Standing as soon as possible. Deadlines for the modules will occur throughout the semester and be communicated via email accordingly. Please note this Blackboard site is separate from your probation course (UC 150 or COUN 135).

Enroll in UC 150:

UC students on academic probation will be required to enroll in UC 150. If a probation section of UNIV 101 has already been successfully completed and a student is unsure of his/her major, COUN 135 may be strongly encouraged. UC 150 is designed to assist students in building/re-establishing necessary academic success skills. COUN 135 is designed to assist students in major and career exploration. If you have successfully completed both courses, you will not enroll in either course for the current term.

Earn Satisfactory Interim Grades GPA:

In order to demonstrate that you are making necessary progress toward returning to Good Standing, the UC Probation Program requires you to earn an interim grades GPA of at least 1.71 to participate in Priority Registration. If you do not meet this requirement you will wait until semester grades are posted before you have access to the registration system. Please note that the UC policy prohibiting priority registration for students who have three or more deficient interim grades stands – even probation students who earn at least a 1.71 interim grades GPA who have three or more deficient interim grades will not be permitted to priority register without providing his/her academic advisor with updated grade information.*

Progress through the UC Probation Program:

Probation students are expected to complete all probation program requirements. Students who fail to achieve 75% completion by March 31, 2017 will not be permitted to participate in priority registration for the upcoming semester. Students in this situation must wait until spring 2017 grades post to register for fall 2017.*

The UC Probation Program is designed to aid in your academic recovery. The staff members of the University College are eager to assist and support you as you work to exceed Good Standing. However, you must first take responsibility for your situation and commit to changing necessary behaviors in order to be successful at Indiana State University. In order to take responsibility for yourself, you must recognize the choices you have made, identify behaviors that need to change, and commit to seeking necessary resources early. You are expected to be honest with yourself and your advisor and communicate concerns immediately.

Your initials below indicate you understand the requirements of the UC Probation Program.

- I. Commit to checking your Sycamores email daily. __ __
- II. Commit to putting forth your best effort as a student by attending class and turning in all assignments as directed. _____
- III. Adjust your spring 2017 schedule by January 23rd, 2017 ____
Special permission given to exceed 13 credit hour maximum
- IV. Enroll in and successfully complete: ____
 - i. UC 150: Academic Recovery
 - ii. Probation Section of COUN 135 (for students who have successfully passed UNIV 101/UC 150)
 - iii. Enrollment in either course is not required because of prior successful completion of both
- V. Meet with Academic Advisor Monthly. _____
- VI. Meet with University College Mentor Weekly. __ __
- VII. Complete Probation Modules. _____
- VIII. Earn Satisfactory Interim Grades GPA. ____
- IX. Progress through the UC Probation Program. ____
- X. Failure to comply with the terms of this program may result in my administrative withdraw at any point within the semester. _____

The minimum term GPA you must meet for continued enrollment is:

- 1.71 (for students with less than 30 total earned hours after Spring 2017**)
- 2.0 (for students with 30-59 total earned hours after Spring 2017**)
- 2.2 (for students with 60+ total earned hours after Spring 2017**)

**Students who show documented improvement from interim grades may participate in priority registration. Students should still meet with their advisor for a priority registration appointment to discuss a tentative schedule regardless of their eligibility to participate in priority registration*

***Term GPA required for continued enrollment is based on total number of previously earned hours added to Spring 2017 total enrolled hours*

My signature indicates that I understand and agree to abide by the above. I also understand that I may be administratively withdrawn from Indiana State University at any time in the semester if I fail to meet the terms of this contract.

Student Signature: _____ Date: _____

Advisor Signature: _____ Date: _____