**University Curriculum and Academic Affairs Committee**

**UCAAC**

**Meeting # 12**

**February 5, 2019**

**Stalker Hall, Room 211**

**CAAC Members Present**: Winnie Ko, Melissa Nail, Renee Bauer, Dan Clark, Heather Abbott, Edie Wittenmyer, and Jeanne Potts, Brian Schaefer

**Absent:** Jeff Kinne

**Guest**: Dr. Katherine Lee, Dr. Chris Fischer, and Dr. Michael Jackson, Dr. Shawn Phillips

**Executive Committee** **Liason**: Liz Brown

**Ex Officio**: Bassam Yousif, Kelly Wilkinson, Susan Powers, Angie Maclaren, Linda Sperry, and Kara Harris

Minutes taken Jeanne Potts

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| **Agenda Item** | **Discussion** | **Recommendation/Action** |
| 1. **Call to Order**
 | Chairperson W. Ko called meeting to order at 12:32 |  |
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| 1. **Approval of Minutes**
 | Meeting # 11 January 22, 2019 | Motion by H. AbbottSecond by D. Clark( 4-0-3) |
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| 1. **Review of**

**Forensic Sciences Minor proposed**   | Dr. Shawn PhillipsMST department had 2 students who proposed an individual Forensic Sciences minor and were immediately hired after graduation. Employers were ask what was needed for hiring and built minor around what employers are looking for. Employers asked not to have a specialty but a general background. Criminology and anthropology majors were the 2 students who developed the individual minor. 28 credit hours—(requirement <30 hrs for a minor). IUPUI has a Forensic Science program. University of Indianapolis has a Forensic Science Masters. |  |
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| 1. **Review of**

**History Major and Minor** | Dr. Chris FischerUpdating- History 113 will be eliminated.Give the major opportunity to take 213 or 313. Same change for major and minor.Advised to add language that student cannot declare a minor who has the major. |  |
| 1. **Review of**

**Entertainment Design and Technology Minor** | Dr. Michael JacksonMinor being discussed for long time. Sabbatical in 2016 talking with alumni about this and there is a need for these skills in the field. Students may take courses but not declare a minor. Students are interested in “the backstage world” could have a minor. Could entice students from other disciplines (Technology, Criminology, Safety, and Business). This proposal based off of Eastern Michigan University. Goal for a stand-alone track as a career path. Cruise industry asking for students with these skills. Technology may have some courses which would fit well into this minor.  |  |
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| 1. **Chair’s Report and Executive Action Items**
 | 1. CAPS Manual statement of students cannot declare a minor in a major concentration.
2. Rewording of CAPS Manual>Programs>#1 to state: **Review by Indiana Commission of Higher Education: All new majors and certificates must be submitted to the Indiana Commission of Higher Education.**
 | Motion by M. Nail to make #2 changeSecond by L. Brown(7-0-0) |
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| 1. **Executive Committee Report**
 | L. Brown.Provost is pleased with attendance at SEM meetings.  |  |
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| 1. **Old Business**
 | No report.  |  |
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| 1. **New Business**
 | None |  |
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| 1. **Adjournment**
 | Meeting adjourned 12:58PM | Motion by D. ClarkSecond by M. Nail |