**University Curriculum and Academic Affairs Committee**

**UCAAC**

**Meeting #6**

**October 23, 2018**

**Stalker Hall, Room 211**

**CAAC Members Present**: Winnie Ko, , Jeff Kinne, Renee Bauer, , Heather Abbott, Edie Wittenmyer, Jeanne Potts, Brian Schaefer, and Dan Clark

**Absent:** Melissa Nail

**Guest**: Darlene Hantzis; Linda Behrendt; Chad Witkemper

**Executive Committee** **Liason**: Liz Brown -absent

**Ex Officio**: Bassam Yousif, Kelly Wilkinson, Susan Powers, Angie Maclaren, and Linda Sperry

Minutes taken Jeanne Potts

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| **Agenda Item** | **Discussion** | **Recommendation/Action** |
| 1. **Call to Order**
 | Chairperson W. Ko called meeting to order at 12:30 |  |
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| 1. **Approval of Minutes**
 | Meeting #5 of October 9, 2018. | Motion by J. KinneSecond by B. Schaefer( 8-0-0) |
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| 1. **Review of** Communication Minor proposed

  | Darlene Hantzis: 1. Capture oversight of C- or higher in all communication minor courses.
2. List of courses in curriculog does not match catalog—this will be corrected.
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| 1. **Review of** Review of Gerontology Certificate proposed
 | Linda Behrendt:1. Record with what is actually happening
2. Give some order to the certificate course. Practical experience in the past could be taken prior to courses. Now can address when the practical experience is being taken.
3. Courses in curriculog are not correct.
4. Discussion on rejecting this now and have Linda Behrendt correct and come back through.
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| 1. **Review of** Recreation Management & Youth Leadership Major proposed
 | Chad Witkemper/Susan Powers: 1. Sports management major has been removed.
2. Allows for streamlining of this program.
3. This will look different than the catalog copy which streamlines. Students can now see it cleaner in MySAm and how they can switch majors.
4. Easier to seek accreditation.
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| 1. **Review of** Teaching English major change
 | This is on the agenda for next meeting but Susan Powers explained it is just a swap of courses which is needed because the state accreditation changed and mandated this. Discussion this could be voted on by the executive committee if no committee member objected or the committee could meet to discuss at the next meeting.  |  |
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| 1. **Chair’s Report and Executive Action Items**
 | No report. W. Ko will let us know if there is anything in curriculog by this evening which would warrant a meeting next week.  |  |
| Motion to Suspend the rules1. Motion to Approve Communication Minor proposed
2. Reject Gerontology Certificate
3. Motion to approve Recreation Management & Youth Leadership Major
4. Motion to approve the English Teaching Major
 | General discussion that it seemed odd there was not anyone from the program here to represent the major. It was noted this is not uncommon. C. Witkemper was invited and he invited his colleagues. Suggested when faculty are invited to attend CAAC chairperson should also invite the Dean, Associate Deans and Chairpersons of the Departments. | Motion by J. Potts ; Second by J. Kinne( 8-0-0)1.Motion by J. PottsSeconded by B. Schaefer(8-0-0)2.Motion by J. KinneSecond by B. Schaefer(8-0-0).3.Motion by W.KoSecond by J. Potts(8-0-0)4.Motion J. KinneSecond D. Clark(8-0-0) |
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| 1. **Executive Committee Report**
 | No report |  |
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| 1. **Old Business**
 | No report  |  |
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| 1. **Adjournment**
 | Meeting adjourned 1:05pm | Motion by KinneSecond by Bauer(8-0-0) |