INDIANA STATE UNIVERSITY

FACULTY SENATE

CURRICULUM AND ACADEMIC AFFAIRS COMMITTEE

CAAC 2017-2018

Andrew Phillip Payne, Convener

August 28, 2017

MINUTES #1

Members Present: A. Payne, K. Ward, K. Bolinskey, S. Bhowmick, L. Sperry (late), L. McQuiston, W. Ko, M. Nail, J Potts,

Student members: N/A

Ex-officio: D. Collins, K. Wilkinson, B. Yousef, T. Allen

Executive Committee Liaison:

Absent: S. Powers, Y. Peterson, A. Hay, T. Hawkins

Guests:

A. Payne called the meeting to order at 12:13 PM.

1. Review of letter to convene CAAC from Dr. Liz Brown to A. Payne. Discussion was held regarding duties, time expectations, and responsibilities of officer positions. Agreement was made to shift all future CAAC meeting times to 12:30pm-1:45pm to allow for classes before and afterwards.
2. Review of Charges 1-5 from Senate.

**CAAC Charges**

1. Continue with regular reports to the Faculty Senate on undergraduate curricular proposals.

2. Maintain due diligence in tracking enrollment and graduation rate of new programs, coordinating with Graduate Council on that of graduate programs.

3. Produce and submit an annual report by May 3, 2018.

4. Review progress on Career Readiness in the curriculum.

5. Work with AAC, FAC, and GC to review and report on the proposed contract with Pearson to market and manage four of our academic programs.

1. Nominations were made for Chair (K. Ward), Vice-Chair (K. Bolinskey), and Secretary (A. Payne).
2. A motion to approve the slate of officer candidates was made and passed, 8-0-0 (Payne/Bhowmick).
3. A discussion was had regarding current items on Curriculog and new members were encouraged to get access to and review materials prior to next meeting. K. Ward will invite representatives of the proposals to the next meeting for discussion.
4. K. Ward will inquire as to last year’s fast-track process and CAAC Exec will consider applying same process to this year’s proposals.
5. The Committee adjourned at 12:39 PM

Respectfully Submitted,

Andrew Phillip Payne, Secretary