

#15

INDIANA STATE UNIVERSITY  
FACULTY SENATE, 2018-2019  
**EXECUTIVE COMMITTEE**

January 29, 2019

3:30pm, HMSU 227

Approved

Members Present: C. Ball, L. Brown, M. Chambers, M. Cohen, K. Games, B. Guell, T. Hawkins, R. Peters, S. Phillips

Ex-Officio Present: Provost M. Licari and President D. Curtis

Guests: Katie Butwin, Diann McKee, Liz O’Laughlin, Tom Nesser, Winnie Ko, and Katherine Lee

1) Approval of Executive Committee Minutes of January 15, 2018 (File #1)

a) Motion to approve (L. Brown/R. Peters); **Vote 9-0-0**

2) Administrative Reports:

a) President D. Curtis

i) If you have not yet heard, we are closing down tomorrow. I am proud that Mike made the decision to close it for safety. I am not a fan of institutions that cancel classes, but expect employees to be there. If it is not safe for students, it is not safe for employees. I was blown away by the great show of folks coming to the SEM sessions. It shows that people care and are anxious to be engaged. People get the importance. There is a lot of work that lies ahead.

b) Provost M. Licari

i) I would like to publically say thank you to campus for the strong turnout we have already had at our SEM sessions. We have had three now and have already met our target participation numbers. We would like to reach 350 people. There were more than 100 yesterday and at least that at each session today. We are closing in on the week’s goal already. I really appreciate your help; it speaks highly of Senate leadership. While it is going well, there is work to do on campus with enrollment and the SEM strategy. Effort does matter and it works. We have done a good job already to fill the hole created this fall. We are doing better for this spring, and that speaks highly of retention and online enrollment. Thank you! Effort matters and we should find that to be inspiring.

3) Chair Report: T. Hawkins

- a) First, I would like to thank everyone for the energetic and constructive discussion we had at the informal meeting last week. Open communication helps prevent problems from becoming crises, and I think we are a lot closer to a workable accommodation regarding the issue of the Trustees agenda. I would like to encourage the president to advance her goal of expanding trustee involvement on campus. The Senate officers are available at any time to provide background and context regarding faculty governance to board members who would like (and need) a better understanding of what we do.
- b) I would like to thank everyone (especially the faculty) who attended the first SEM session yesterday—it looked to me like +200 people attended. I hope today’s turnout was also strong. The sessions are designed to communicate our current reality, outline our plans, and solicit input from the campus community. As I mentioned above, open communication is essential to success.
- c) Following Open Discussion, our agenda today will be dominated by curricular issues. We welcome our guests who will take us through these proposals. Liz O’Laughlin is here for the Grad Council items. We agreed it would be helpful, too, to discuss how to ensure consistency in the consideration of accelerated degree programs.

4) Fifteen Minute Open Discussion

- a) B. Guell: Could you verify the process by which you will be seeking input from faculty on the budget?
  - i) D. Curtis: The budget committee will be meeting soon and will have three faculty reps on it.
  - ii) B. Guell: So we are keeping with the existing practice.
  - iii) D. Curtis: That is the plan.
- b) M. Cohen: In SCOB, we have heard there are proposed changes in the quantitative literacy section of Foundational Studies, which could affect our class size and such. Our concern is scheduling and how that could affect our other BUS classes.
  - i) L. Brown: Proposed changes would go through the UCC to CAAC, and then to the EC and FS. This would not happen without discussion and voting.
  - ii) B. Guell: I have a similar concern on this issue, but significant changes to Foundational Studies go through EC and on to Senate. When courses or items are minor in nature and insignificant in impact they go from CAAC to publication. I share your concern; we will talk about it there.
- c) K. Games: With campus closed tomorrow—are graduate assistants who are health care providers considered essential? Would they need to be here for practices?
  - i) M. Licari: If campus is closed, there should be no practices.
  - ii) K. Games: If there are practices, should they be there?

- iii) B. Guell: Who constitutes essential personnel is understandably vague; authority should be at the VP level. Whoever is responsible for athletics, they are the ones who are going to decide if a practice is going to happen.
      - iv) M. Licari: If there is practice, then yes, they have to be there.
    - d) D. McKee: Usually we have the budget committee meet earlier in the year, but this year it was my call to convene later. We were waiting for the spring enrollment numbers to do a more accurate job at projections. With it being a budget year, we are waiting on the commission, the governor's budget, and the House ways and means, all of which give us a much clearer idea of the operating appropriation for the next two years. We do not have all the information yet, so I said to hold off.
      - i) B. Guell: My concern was that two predecessors ago it came through AAC, and then there was a shift to FEBC. President Bradley did not want it that way, and so he established his way. My concern was it was going to fall off.
      - ii) D. McKee: That is on me. The intent is for present practice to continue, because it works well.
- 5) CAAC Items: W. Ko (see curriculog)
- a) For approval: Humanities for Health and Medical Professionals minor
    - i) Motion to approve (L. Brown/M. Chambers); **Vote 9-0-0**
    - ii) K. Lee: Healthcare is a growth area. Healing is not only technical, and this is an attempt to meet a perceived trend in healthcare beyond Foundational Studies electives. There is also a need for more cultural diversity, and this minor gives those in health professions the opportunity to explore the humanities in more depth.
    - iii) W. Ko: Some classes are already offered. Some will be removed and some will be added.
    - iv) K. Lee: This will work off existing courses.
    - v) K. Games: Is there a demand for this? How many pre-med, or other majors in HHS, will have the room in their schedules?
    - vi) K. Lee: This will necessitate strategic planning with advising, but there is quite a bit of overlap with Foundational Studies in the 21 credits. It is projected 20-25 students would declare.
  - b) For suspension: Martial Arts minor
    - i) Motion to approve suspension (K. Games/R. Peters); **Vote 9-0-0**
    - ii) T. Nesser: Our instructor resigned. We were not given a replacement. Numbers are in single digits. We simply cannot support it; we do not have the faculty. We are currently working to help remaining students finish and get them through. We will not allow any additional enrollments. We cannot afford it.
- 6) GC Items: L. O'Laughlin (see curriculog)
- a) For Approval: Accelerated MA in Mathematics

- i) Motion to approve (K. Games/M. Chambers); **Vote 9-0-0**
  - ii) L. O’Laughlin: I will give you some background first. The only guiding documents were approved in 2017; these are the first programs that came through. Our subcommittee for review noted they needed to see a curriculum map, something that shows students would need to have 96 credits by their 4<sup>th</sup> year. Some were clear and some of them were not. The other thing was catalog language. We thought it would be helpful to have a template so all accelerated programs looked the same and used the same terms. With those additions, all have an undergrad/grad curriculum map as well as catalog language. The last concern was what we called the programs. We decided to go with “accelerated.” With those changes, CAAC voted both programs unanimously with no discussion.
  - iii) L. Brown: This has been in the works for more than four years. We had to get everything in place with the registrar, etc. I am pleased to see it has finally become a reality.
- b) For Approval: Accelerated Non-Thesis in Biology
- i) Motion to approve (M. Chambers/R. Peters); **Vote 9-0-0**
  - ii) L. O’Laughlin: Rusty Gonser had a better idea of what needed to be uploaded, so they had all of their documents from the get go.
  - iii) L. Brown: It is non-controversial; it was more of an issue when the idea went through a few years ago.
- c) L. O’Laughlin: Two EES programs were submitted as revisions and the other two that we just voted on as new programs. At the time, we were not sure what the process was, but all four did go through CAAC. They did not have to go through the BoT.
- i) L. Brown: Senate said they would like to see these new programs, but not revisions later. The primary concern was that the rigor was still there.
  - ii) M. Licari: I would treat this as new program.
  - iii) B. Guell: I would say to save time you could present on the two EES today and not vote until next week.
  - iv) L. O’Laughlin: Susan [Powers] already signed off on them.
  - v) T. Hawkins: Yes, they went through in November.
  - vi) L. O’Laughlin: For future reference, we will put them through as new programs.
- 7) Standing Committee Liaison Reports:
- a) AAC (M. Cohen): We were supposed to meet this afternoon, but it was rescheduled for next month.
  - b) AEC (R. Peters): No report. Done for the year.
  - c) CAAC (L. Brown): Did not meet today.
  - d) FAC (B. Guell): Discussed charge on letters of admonishment, timing, “shall” versus “may.” Meet next week with anticipation on resolution on that. Began to contemplate the

need to revisit 503/4. When that does become an agenda item, Katie Butwin will be asked to attend so the policies will be coherent and mean something.

- e) FEBC (K. Games): No report; meeting on Monday.
- f) GC (C. Ball): Meeting tomorrow has been cancelled.
- g) SAC (M. Chambers): Meet on Friday.
- h) URC (S. Phillips): No report.

8) Adjournment at 4:07pm.