

#7

INDIANA STATE UNIVERSITY

FACULTY SENATE, 2018-2019

February 21, 2019

3:30 p.m., DEDE III

Approved

Members Present: A. Anderson, S. Arvin, C. Ball, M. Blaszk, L. Brown, M. Chambers, M. Cohen, E. Gallatin, K. Games, B. Guell, C. Hanson, T. Hawkins, L. Henson, M. Hutchins, D. Israel, M. Jackson, B. Jose, B. Kilp, J. Kinne, S. Kopaczewski, X. Li, J. Liu, R. Owegi, R. Peters, S. Phillips, J. Potts, B. Roberts-Pittman, V. Sheets, A. Soleskey, E. Southard, S. Stofferahn, J. Weust, M. Williamson, E. Wittenmyer.

Members Absent: None

Ex-Officio Present: None

Ex-Officio Absent: Provost M. Licari and President D. Curtis

Guests: Andrea Angel, Susan Powers, Diann McKee, Chris MacDonald, and Rusty Gonser.

1) Memorial Resolutions

a) William Mooney (written and presented by John Lentz):

William E. (Bill) Mooney, Assistant Director of Recreational Sports Emeritus, passed away on September 2, 2018 at the age of 79. Bill was born and raised in Clinton, Indiana. He graduated from Clinton High School in 1957 and was a graduate of Indiana State University with masters and bachelors degrees in Biological Science. He taught at Newport High School from 1966 to 1969, at Woodrow Wilson Middle School from 1969 to 1972, and at Indiana State University from 1969 to 2003. He was a veteran of the United States Army.

His service to Indiana State University began as a teacher in the former university's Lab School where he was recognized for outstanding contribution to the Science Department. He attained the level of Associate Professor and was instrumental in the continuing education of teacher education students as well as the success of the Summer Science Camp program. Upon the closing of the school he transitioned in 1992 to a joint position through the Recreational Sports department and the Physical Education department. He enthusiastically supervised the student employees who managed the recreational use of the HHS Building as well as taught a large schedule of racquetball classes for Physical Education. As an outstanding racquetball player and instructor he developed a significant level of interest within the ISU student body. He would routinely hold monthly tournaments for Recreational Sports that would draw as many as 40-50 participants. He was also instrumental in bringing state and regional tournaments to campus. Bill retired from the university in 2003.

Bill was a member of the Phi Delta Kappa fraternity at Indiana State University. He achieved recognition from the Association of Teacher Educators as Distinguished Program in Teacher Education in 1988 and received the Caleb Mills Award in 1990.

Bill was proceeded in death by his son Brad Mooney and is survived by his wife, Betty Rendaci Mooney; a son, Bart Mooney, and grandson, Mai Manh Hoang.

THEREFORE, BE IT RESOLVED that the Faculty Senate of Indiana State University express to Mr. William "Bill" Mooney's family its sincere sympathy and condolence, and that it further express its appreciation for the service, care, and dedication that Bill gave to his students, the faculty, and the university.

BE IT FURTHER RESOLVED that this testimonial be placed in the minutes of the Faculty Senate and that a copy be transmitted to his family.

b) Nancy McKee (written by Esther Acree, Patrice Jones, and Rhonda Reed and presented by Andreas Kummerow):

Dr. Nancy McKee began her career in the School of Nursing as a clinical instructor. She initially worked with freshmen fundamental students and helped get each student started on the road to being successful nurses and leaders. She did not know it then but she planted the seed and inspiration in many of us to become a nurse educator just like her.

Nancy was a role model of nursing and nursing education. She completed her BSN at Indiana University's School of Nursing. She continued her education at Indiana University, completing her Master's degree in 1978 and her Doctorate in Nursing in 1985. She began her career at ISU in 1966, first teaching in the areas of fundamentals of nursing, medical-surgical nursing and then as one of the primary faculty in maternity nursing, which was her first love. During her tenure, she served as Department Chairperson and Associate Dean for Academic Affairs. She also served on the Indiana State Board of Nursing in 1994-1998. She served as our Acting Dean of the ISU School of Nursing in 1997 and Nancy always stepped in to help administratively when needs arose. She always said that nursing curriculums were rigorous, but once the basics and nursing process were accomplished, nothing was too hard to overcome.

Nancy cared about students and faculty. She encouraged faculty to seek their Master's and Doctorate degrees. Her love for ISU and the nursing students is reflected in her and husband, Dr. Dale McKee's, establishment of the McKee Nursing Center. It is a resource for all students in the School of Nursing. It gives a quiet place to study and interact, and in the past has provided a place to practice clinical skills. The McKee's received the President's Medallion in 1997 and both served as Homecoming Parade Marshalls in 1998. They established the McKee Family Scholarship in 2006 that provides financial support for sophomore students and above.

After retirement, Nancy and Dale traveled to Arizona and then over the entire United States, and continued their residence in Terre Haute until 2015 when they moved to Carmel, Indiana. She was a 50-year member of the Presbyterian Church in Terre Haute but joined the Second Presbyterian Church in Indianapolis in 2016. She was an ordained Elder and Deacon in the Presbyterian Church.

Nancy was a member of nursing's honor society---Sigma Theta Tau International, INC. She was also a member of Phi Kappa Phi Honor Society as well as a member of P.E.O. a philanthropic educational organization.

No words can reflect the entire accomplishment of a life well lived, but we, the Faculty of the School of Nursing, want to thank Nancy for her service to each of us and remember her for her great work at ISU. We hope that future generations of faculty and students in years to come will reflect on her life and emulate her many endeavors to better ISU and the School of Nursing.

She was beloved by faculty and students and she was never afraid to take on obstacles and conquer them.

THEREFORE, BE IT RESOLVED that the Faculty Senate of Indiana State University express to Professor McKee's family its sincere sympathy and condolences, and may it further express its appreciation for the years of service and dedication Nancy gave to the University.

BE IT FURTHER RESOLVED that this testimonial be placed in the minutes of the Faculty Senate and that a copy be transmitted to the McKee family.

2) Approval of Faculty Senate Minutes of January 17, 2019 (File #1)

a) Motion to approve (A. Anderson/D. Israel); **Vote 31-0-3**

3) Chair Report: T. Hawkins

a) Before moving on, I would like to request unanimous consent to reorganize the Agenda. A few circumstances make today somewhat unusual. First, the president and provost are attending a student success seminar and, therefore, will not be giving their regular reports. Second, as you see we will be hearing reports from Andrea Angel, Susan Powers, and Diann McKee. Diann, however, is currently at that aforementioned seminar and promised to be here between 4-4:15.

b) What I would like to do today is continue with my report and then move in order through 3, 4, 5, and 6. We will jump to 8 and then pause for a brief Open Discussion.

- c) We will then turn to our action items in 11, 12, 13, and 14. (We are removing 15 from the Agenda.)
 - d) At this point, I expect Diann will be ready to go. We can hear her report and then open to more discussion/questions.
 - e) T. Hawkins: Request for unanimous consent to reorder the agenda—**unanimous**]
 - f) Now, to my report. First, a reminder that Interim Grading opens today. Yesterday Dean Maule sent out an email reminder that underscored the importance of this reporting activity for our students.
 - g) Second, the application deadline for those interested in the position of Faculty Ombudsperson is tomorrow.
 - h) Third, we are now approaching election season for the Senate. The due date for nominations is March 15. Hard copies are due in Gillum 103J by 4:00. An informational meeting for those interested in Senate (or those who just like coffee and cookies) will be held in HMSU 421 at 3:30 on March 7. Please recruit your best and brightest colleagues to attend. Please encourage them to run. Please nominate them, if they need a little push.
 - i) Fourth, I would like to thank everyone, including in particular the 211 faculty members (32% of the total), who attended one or more of the SEM informational meetings. I've said enough already about the importance of this issue.
 - j) Fifth, at our meeting in January we approved constitutional language addressing vacancies on the Executive Committee. Subsequently, the faculty gave their approval in a campus-wide ballot. This item will be up for a vote tomorrow at the Board of Trustees meeting along with two other Senate items: the revised language for the Teacher Education Committee and the changes to the Temporary Faculty Advocate section.
 - k) Sixth, I am able to announce to you, without details as yet, an agreement to end the current restrictions on email retention. IT is all in now on the multifactor identification upgrade, so Lisa is a bit distracted. But, when that is over we should have the specifics ironed out.
 - l) Seventh, the University Budget Committee met on Tuesday. Diann provided those around the table with the report that she will give you today. I will not say much more than current planning anticipates at least a \$5.5 million reallocation, with \$3.5-4 million coming from Academic Affairs.
 - m) Finally, the Trustees are on campus today and tomorrow. During the years I have sat at one or more of these chairs, I have always been particularly interested in supporting closer ties between the Board and the Senate. When I first got to this position, I was surprised at how little contact existed. A lack of contact breeds a lack of understanding of what we do and how we operate. Fortunately, a bit of the curtain has fallen over the past few years. In the spirit of promoting further interaction, and taking to heart the president's stated interest in familiarizing the trustees with the campus, I extended an informal invitation to the Board to visit us today. This was done with the understanding that they were holding a concurrent seminar. But, it was done knowing that the seminar ends at 4:15, followed by a break. I made it known that we would welcome anyone who decided to show up and watch us work. I have been told we might expect to see one or more here. If so, let us all be on our best behavior.
- 4) Support Staff Report: El-Houcin Chaqra
- a) No report (absent).

5) SGA Report: S. Lamb

- a) SGA election preparations are in full swing. We have four pairs of president and vp candidates running. I hope that the increased competition will mean more voters. Elections begin March 5 and run through March 6. If none of the candidates obtain over 50% of the vote we will have a run-off of the top two. From what I understand, we have always had a runoff with over two candidates, so there is no reason for this to be any different. Other than voting for president and vice-president, there will be a referendum for the proposed \$75 Health & Wellness Fee. We are anticipating strong support. SGA officers will be setting up voting precincts on campus at both the fountain and the rec center to try to catch students who have not yet voted. Please, encourage them to vote!
- b) We are also taking applications for the student trustee position. Please, encourage your most passionate and ambitious students to apply. The deadline is March 8, after we will begin the first round interviews. The committee will send an unranked list to the governor's office. His office will interview them all and we will find out who has been chosen in July. The committee is chaired by the SGA Director of Government Affairs and has members from various student organizations including Spectrum, NAACP, IFC, Panhellenic, NPHC, NSLC, and Graduate SGA. I nominate three additional students as well so it is wide ranging and balanced. Encourage top students to apply. The only requirements are they have to be a resident of Indiana and able to serve for two more years, so we are looking at those going into their junior year. We want a strong pool to send to the governor's office so we will be well off.
- c) I have asked the provost to host a SEM session for students on Wednesday, March 20. We are reaching out to student leaders on campus from the Welcome Center, Res Life, Greek orgs as well as others. We will have a wide range of students who have the most impact on first year retention. They help freshman get involved and find a home here.

6) TFA Report: S. Monday

- a) I am working on making sure temporary faculty are in compliance with storing student information. I showed many of them how to access the portal and save to the L: drive, but our off campus temporary faculty are not able to access the L: drive. I am figuring out how are they storing things and talking to OIT about what the university would like to have them use. For example, if they have a spreadsheet of grades on their computer, we want to make sure it is saved in a secure location. We need to make sure we are in compliance.

7) *Give to Blue* Report: A. Angel, R. Guell

- a) A. Angel: I am the new VP for University Advancement and the CEO of the ISU Foundation. I began in mid-November. I am an Indiana native, but have been in Little Rock for the last 20 years. I am very happy to be back home in Indiana and with ISU! In November, we piloted an annual day of giving with athletics. Our goal was to have 100 donors, and we had 720 donors. It was the brainchild of Monica Love, so I would like to thank her. We have a feeling that March 13 will be successful for the entire campus. I will give some details about *Give to Blue*:
 - i) When: It will take place from midnight-11:59pm on Wednesday, March 13, 2019.
 - ii) Where: On campus and all over the world!

- iii) Why: Our goal is to have 1,000 donors. It is not about how much, but about simply giving and the hope it inspires more to give their first gift. Participation is key. I am really excited to see first time donors. We are a little late in the game; hospitals, and non-profits have been doing this for a while. So really I say, why not? This will take concentrated efforts. We have areas all over campus that you can support or you can choose. It really targets social media and digital giving. We have seen how much that works with crowdfunding such as Go Fund Me, and the popular Ice Bucket Challenge, which happened on social media. We want to take advantage of the platform and target younger alumni and students.
- iv) Objectives: We want to raise money and increase support. We want to engage new people and first time donors. We want to change the culture of philanthropy here. Students can give an investment and pay it forward for future students. We need to create a culture of philanthropy. Having it happen for one day gives the effort a sense of urgency. We also have broad areas of support: the academic colleges, “The Fund” at ISU, Student Success Initiatives, Charles E. Brown African American Cultural Center, and Bridge the Gap scholarships. The site is up and running already. You can also make yourself a social media ambassador, and when you donate, your name goes up on the ‘wall.’ You can put the amount or even leave it anonymous. This wall will show a running total and help us celebrate milestones. We also have matching gifts and challenges that the deans and others on campus like Bob Guell have set up. A lot have already stepped up to challenge an area of support. It helps create a buzz and excitement. In athletics, I think it worked so well because student athletes are competitive. They wanted their sport to win and that competition promotes giving. In some places if we secure \$10,000, a donor would match that. I am happy to report we have raised \$160,000 in matching and challenge funds before this day starts. We will have a leader board. For example, a donor will give \$5,000 to the college that raises the most or has the most donors. I would also like to do that for the college that raises the least—that would be kind of fun. There is also individualized participation. One dean has said if a certain number of students donate, he/she will match with \$500. We want to include our campus partners and alumni in creating these challenges. You have until March 1 to load on to the website so you have plenty of time to get them up and promote them. Hilary Duncan is running this event, there will be events on campus all day to engage everyone, but at 11:30am in the HMSU, there will be a pep rally. We will show you how to get to website, how to give, and will have some prizes. We are all here to support ISU, to inspire students, and to make ISU better. I am excited to come back next year and share our success. Lastly, when I was here for my interview, I met Bob Guell. He has a passion for ISU. He, Susan and I have met a couple of times since and he has a great idea to help students.
- (1) B. Guell: When she was here for her interview and met the EC, we were all impressed with Andrea and knew what a great a fit she would be. Right before she interviewed, the provost put me on the SEM Council. I learned things I had suspected, but were still troubling. There are dozens of students who are \$1,000 or \$500 away from being able to register. There is a few hundred to \$1000 that cause a dream to come to an end or be put on pause. As we know a lot of times those pauses do not get returned the next semester. Talking about both the quality of Andrea and her coming to campus, I have been here since the early 1990’s, and

Susan and I have experienced all of the horror stories of the Foundation. In her interview, I laid it all on the line and Andrea did not shy away. She understood this was going to be a task and that faculty have been displeased with the allocation of scholarship money compared to what it had been in the past. She has an enthusiasm and willingness to acknowledge what has been broken. Susan and I have pledged \$15,000 to a faculty and staff Bridge the Gap scholarship challenge. I want to do something, and if you are willing and able to help our students who are just a little bit short I encourage you whole heartedly to click the scholarship or activity of your choice, but please click on Bridge the Gap.

- (2) A. Angel: There will be a general Bridge the Gap fund, which is the endowment and the ISU faculty and staff one, which will be an annual award. You have the option to donate to either one, or both.
- (3) B. Guell: To make an immediate impact chose mine, to make an enduring impact, choose the other one.

8) BR Template Report: S. Powers (Files #2-3)

- a) Liz Brown and I worked together for a revised BR report to run through FAD. It has as much as it did before with the addition of grade distribution and missing grades, plus missing interim grades and three week attendance reporting. Those two are manually added. On plus side there are not a lot of those every term, so please keep it that way. I keep a record of the last 6 years of missing data. I will have those to backfill, but in the future, it should only take about 20 minutes each semester. For course rating surveys and the syllabi, you can do a two-year run out of workflow. The other portion is what you can control. If you want to enter a 20 year span, they can do that. It is under your control to edit and run.
 - i) L. Brown: This makes more data available to reviewers.
 - ii) S. Powers: The teaching screen has been added and it is more user friendly. These reports can be for P & T who run that data as well.
 - iii) M. Chambers: Will this make syllabi uneditable?
 - iv) S. Powers: If it is uploaded into FAD, it will pull it. I will put on my HLC hat—*you need to upload syllabi*. At any point, they could say they would like to see these courses from these years. They could go 5 years back. My life would be happier and simpler if I can pull that easily.
 - v) D. Israel: It is hard to understand, especially if you do not know the codes. How do we find out where to put what before I generate the report?
 - vi) S. Powers: On the screen is the link when you are in FAD. It will be pulling from that screen. If you want something to show up in that section, it has to be under that. If you go by the grey box, it will make something show up in a certain place.

9) Budget Report: D. McKee

- a) This is a biennial budget-writing year. They do this every 2 years in the IN general session. It is a 2-year budget, for public higher education as well as state student assistance. The process will not be over until the end of April. This is a transition and we do not know what our level of funding will be for 19-20 fiscal year. We have what the Commission recommended in November and what the House Ways and Means recommended on Tuesday morning. We still have a ways to go. I want to say to preface,

that there are no final decisions and there are many pieces that need to come together. I am going to be sharing an abbreviated version of what we shared on Tuesday morning with the University Budget Committee, which is made up of the officers of the Faculty Senate, chair of Staff Council, president of SGA, the provost, VPs and President Curtis.

- i) State appropriation: In past years, our state appropriation was much more than half our budget, much higher than other institutions in Indiana. The state appropriation is now less than half of the budget, so we have conquered that issue. On the revenue side—Student Success appropriation, which is \$2.3 million, has been rolled into the base, which is a good thing. On top of that, ICHE has \$4.1 million of new dollars for us. So it would be \$2.3 million plus \$4.1 million. The House W&M would be a little over \$3 million. The governor's budget was the House W&M that was adopted. Nothing was different between those two versions. We will have a 2% growth in tuition rates. We have historically increased via the CPI. In addition, housing is our largest auxiliary and it reimburses the general fund. It will be an increase of \$115,000 to the university and approximately \$4 million a year.
- ii) Enrollment Management: If you recall from the SEM Sessions, we have a projected decline in First-time/Full Time freshmen this fall and will also have smaller classes moving towards graduation. This is projected in smaller numbers of continuing students. The decline was an average of 543 students. Every 100 student FTE equates to \$1 million in tuition revenue and of course, it varies whether they are in state, out state, full time, part time on top of the decline from fall of 2017 to 2018. So for over 500 students, we need to adjust for the loss. We have to adjust spending, just as we do at home.
- iii) Planning for 19-20: There are three things in the state funding that we have to keep in mind. The percent of the overall institution's operating appropriation is a part of a performance-funding model. The commission usually appropriates 7% the first year and then 8%. The House W&M and governor's committee was the same thing. If it were new money it would be one thing, but that is not how it works. There is an amount taken off operating, adding new monies from the state are allocation. It is 2% then 4%. That is why you get \$4 million versus \$3 million. The Commission recommended first priority for each institution. The governor's budget had no capital, but the House W&M did. We requested \$18.4 million for Dreiser Hall. It is cash funded, but they do not just write up a check. We start the project, award contracts and draw funds as they are spent. Funds would not be available until July 2021 so we would not begin construction until after May commencement 2020. For repair, rehab, and upkeep we get \$1.4 million annually, but that does not go very far. For example, the roofing last fall on Tilson was \$1 million. We took bids today on work at the theater, which will be \$250,000. It does not take much to eat through that. We have over 70 academic/administrative buildings. As far as dual credit/college challenge, there is a formula. Per state law we can charge no more than \$25 per credit hour. For the number of credits delivered by ISU we receive \$50 per credit hour. Line items are degree length, IPLI, and nursing. We requested 2.5% increase, which the Commission recommended, but the House W&M has no increase. Institutions who requested new line items were not funded. Degree completion, at-risk degree completion, student persistence, on time graduation, STEM degree all are taken into consideration. Graduation is the percentage of a cohort. Growing enrollment does not have that

- much of an impact. We need to smooth out the fluctuations caused by large enrollment increases or decreases. That majority of money is in the first year of the budget, which means you are trying to smooth out the differences. All of this could be blown out tomorrow. The April revenue forecast will drive what all of this is and what they allocate to each year.
- iv) Expenses: There was a 1.5% adjustment including student wage lines. The BoT approved health insurance rates January 1, and there was no increase. We have had a good experience, and no projected increase. Utilities are managing well; we have long term hedge contracts. Student financial aid, there will be a 2% increase to equal tuition rates. The budget reserves we would like to keep it equal for what it was this year. There have been issues with SFA budget. We have been overspending by \$3.5 million. That is why the Bridge the Gap scholarships are important, and what Bob and Susan Guell, and what Andrea Angel are doing is so important. We will be working with the provost and the new vice-provost, who starts in a week, and it will be serious work. We have to think about how that is being allocated and we can figure out what tweaks are needed. They have been heavily weighted toward merit based. We need to smooth that out to students who may have financial need. Many awards are reoccurring if they maintain a certain GPA. There will be a reallocation need for the general fund of \$5.5 million, based on the ICHE proposed budget recommendation. That does not cover Hulman Center and the HMSU, which will be capped at the 2019 level. Residential life reallocation is \$850,000. As far as occupancy, we are not at full, so we need to reduce accordingly. We need to be providing a balanced budget.
 - v) Timeline: In early November, we got the commission's recommendation and in February we heard from the House W&M. In March we will hear from the Senate Appropriations Committee, and there will be the April revenue forecast in which ICHE adopts non-binding tuition targets. In June, the ISU BoT adopts the 19-20 fiscal budget and tuition rates. We are not required to adopt what the Commission may recommend. We will need to recapture the budget for what we are projecting enrollment to be.
- b) T. Hawkins: I thought it was important for Diann to present to the campus community, because it prevents rumors and uncertainty.
 - i) B. Guell: Can you provide next month the history of profit that the institution garnered in last decade and what was done with that profit. In '10, '11, '12 there was a difference in \$10s of millions. Can you provide a history of that so we know some perspective? Recently the institution had good margins.
 - (1) D. McKee: When we were experiencing enrollment growth, we took several millions and allocated out as a part of the budget. Since '13, '14, '15 the millions we have built into \$10 million, which went to Academic Affairs for the scholarship budget, etc. Looking at where we might come up with these funds to balance the budget, some of those things we are not going to draw out what we put in the scholarship budget.
 - ii) D. Israel: Can you explain the budget reserve with SFA that has been overspending?
 - (1) D. McKee: We have had in the past enrollment projection based on 100% of the average of two previous semesters. To do that we created a budget reserve that would be used to offset declines. We have declines and overspending in SFA. If one is going on it is easier to manage, but with both the budget reserve is spent.

- iii) M. Cohen: Can you explain the debt?
 - (1) D. McKee: There are two types. Student fee bonds are backed by the state of Indiana. We issue them in the name of the institution. For example, the new HHS facility. It was funded by the state of Indiana. The other is housing and dining debt. It is paid for by the housing and dining budget, which is not a part of the general fund at all. There is an appropriation for fee replacement and corresponding space for debt service. All fees are replaced, and there is a small amount that was not, just a little bit on Federal Hall.
- iv) B. Guell: If enrollment declined enough, even though it is the auxiliary side, if they could not make the operational side what would have to make it up?
 - (1) D. McKee: First is housing and dining, but they are set to fund that. That is a very unlikely scenario. I think it is remote.
- v) J. Kinne: Phased retirement—are we not guaranteed to recoup lines. That would be clearing away salary.
 - (1) T. Hawkins: The Provost is not here to answer that.
 - (2) D. McKee: I cannot answer that.

10) Fifteen Minute Open Discussion

- a) R. Owegi: This is for our SGA rep—do we have a practical election process for distance students, it looks like current voting procedures do not allow that and could online students be represented in the SGA? In addition, would the online students be subject to the Health & Wellness Fee, or would they be able to opt in or opt out?
 - i) S. Lamb: All of the voting is done online on Treehouse [via the ISUportal]. They can do that from anywhere so encourage them to vote. As far as representation in the body of student government, we have not had any serious discussions about that. I am not sure how to go about that. The Health and Wellness Fee will have the same requirements as the SRC fee. If you pay it, you will also be charged the new fee. Currently online students do not pay that so they would not pay the Health and Wellness Fee. How the fee is there or if they can opt into it is a discussion we have not had with Student Affairs. We can talk about it after the election and iron out the mechanics. This was not something we wanted to focus on at the time we were writing it.
 - ii) K. Games: I would like to advocate for mental health resources for distance students. There are no resources through the student counseling center. If the fee is to help with mental health resources than it should be included for them if they want it.

11) CDCSEP Name Change: C. MacDonald (File #4)

- a) Motion to approve (B. Guell/B. Roberts-Pittman); **Vote 32-0-0**
- b) C. MacDonald: When we merged the three departments into one we kept all the names. This is what we did at the time and now we have thought more about it and come up with Applied Clinical and Educational Sciences—ACES. It encompasses all the work that we do. Our partners in Psych and Applied Health Sciences did not object. It was a unanimous vote in our department, which was a minor miracle in itself. We would really appreciate your support.

12) CAAC Items: W. Ko (see curriculog)

- a) Humanities for Health and Medical Professionals Minor
 - i) Motion to approve (M. Cohen/D. Israel); **Vote 31-0-0**
 - ii) D. Israel: I am not an expert on it, but I voted on this as part of Multidisciplinary. From my understanding, it gets at those who are already practicing in medical fields. It is called Humanities for Health and Medical Professionals because that name was used at other institutions. It offers professional development in things that are not just medical related.
- b) Martial Arts Minor
 - i) Motion to approve suspension (B. Roberts-Pittman/V. Sheets); **Vote 31-0-0**
 - ii) T. Hawkins: There is a lack of faculty to teach the specific courses.
- c) Forensic Sciences Minor
 - i) Motion to approve (A. Anderson/ JK); **Vote 31-0-0**
 - ii) S. Phillips: I initially proposed this; I am a Forensic Anthropologist. There is some interest here, but there is no bachelors in forensic science available. I had some students who had proposed their own minor, and did really well. One is now the Deputy Coroner in Marion County and the other is working for the Chicago PD. They both were hired before graduation. This will put the forensic training on the transcript so recruiters do not have to look through the courses to see the training they have had. I take my students on a trip to the state crime lab, and these courses are what the director said she looks for. With her help, I designed this minor around those types of classes. It will make students more marketable and more easily able to get the jobs they are going want to get.
 - iii) B. Jose: In LLL, we have been talking about a forensic linguistics course, if we do develop that can we edit this list in the future?
 - iv) S. Phillips: Certainly, we are also developing a Museum Studies Minor so there are different tracts as well.
- d) Entertainment Design and Technology Minor: M. Jackson
 - i) Motion to approve (A. Anderson/E. Wittenmyer); **Vote 31-0-0**
 - ii) M. Jackson: This grew out of my sabbatical when I spent a month in LA picking the brains of those in the entertainment industry. This goes beyond traditional theater into theme parks, live shows, film, television, houses of worship, concerts, conference planning, and other events. It is designed after a program at Eastern Michigan University, where they have created a standalone major. It is interdisciplinary, there are no new costs, and we are asking for no additional resources. I am looking into partnering with other departments, I have already talked to Edie [Wittenmyer] about working with COT. I already have Textiles, Apparel, & Merchandising students in my classes and working in the costume shop. This may also help a student who is not in the position where they can be a theater major. Parents are sometimes unwilling for them to be theater major. We are aware of the stigma, but pairing this minor with a more traditional major might help. It would add the other part of what we do to our other minors, which are general theater and acting.

13) GC Items: (see curriculog)

- a) Accelerated Masters in Mathematics: L. Brown
 - i) Motion to approve (K. Games/B. Roberts-Pittman); **Vote 29-1-0**

- ii) L. Brown: This is the culmination of a 4-year project to get these approved. Last year it was the framework that went through Senate for programs who wanted to propose the 4+1 programs. In these programs, students have one year to finish their masters after completing their bachelors. We went through the curriculum and mapped where students could finish a big part of their major by the end of their junior year and start taking master courses as a senior. They would still graduate in 4 years and have their masters in 5.
- b) Accelerated Non-Thesis in Biology: R. Gonser
 - i) Motion to approve (B. Guell/A. Anderson); **Vote 29-1-0**
 - ii) R. Gonser: In this program, students would need to have 96 hours by the end of their junior year. There are many questions on whether it would work or not. Seniors can take 500 level courses right now, and there are majors in MySam who have 120-127 and are high achieving. They would be coming back as non-degree seeking or extending. They can get 127 hours in four years and now count those 500 level courses towards their masters. They are half way for masters already and if they stay one more year, they have both. There are four programs in the que for this accelerated path. This fits nice in Biology; we already offer those courses to seniors, now they would just do the graduate part that distinguishes it.

14) FAC Item: V. Sheets

- a) 350 revisions (File #5)
 - i) Motion to approve (A. Anderson/J. Kinne); **Vote 30-0-0**
 - ii) V. Sheets: This was a charge delivered to FAC from the EC this fall. They wanted us to clean up the timing and process and keep it from being abused. A chair cannot build up files against a faculty member and keep it hidden. They would have to take a formal action and they have to do so in a timely fashion. They have 5 days from the informal failure. The other big section of change regards written letters of admonishment. Personnel committees should be informed if letter is written by the chair, but there may be times it is not advisable. This is an opportunity for a chair to have time to make another decision. If they believe it will take care of the issue, the chair has the discretion to not create a bigger problem than they already had. If the personnel committee knew about a letter and a resolution that occurred then the personnel committee should be told. If they did not know about letter, they should not be told about anything.

15) Adjournment at 5:10pm.