Faculty Affairs Committee

Minutes

August 28, 2018

Attendees: N. Goswami, R. Guell (Ex-Officio), J. Inlow (Secretary), J. Nelson (Vice Chair), J. Pommier, S. Powers (Ex-Officio), V. Sheets (Chair), E. Strigkas, J. Weust

Absent: None

1. No Agenda adopted
2. Academic Affairs Liaison Report (S. Powers)
3. Workflow (Faculty Activity Database—FAD) is now being used for all annual reviews;
4. A tile is being created in the portal for course evals
5. Faculty Senate Executive Committee Liaison Report (R. Guell)
6. Changes are being examined to strategic plan
7. Enrollment looks to be down as we develop/revise management strategy (& hire VP)
8. Univ Atty is exploring method to combine/locate university policies
9. Changes to Biennial Review procedure in Handbook passed by Faculty Senate last spring: FAC will review all Departmental procedures for BR and merit pay distribution to ensure they are consistent with Handbook (it is desired that minimum standards be raised)
10. Election of Officers
11. Chair—V. Sheets nominated (J. Pommier/J. Nelson, 6-0-0)
12. Vice Chair and representative to serve as Chair of the Promotion and Tenure Oversight Committee—J. Nelson nominated (J. Pommier/V. Sheets; 6-0-0)
13. Secretary—J. Inlow nominated (V. Sheets/J. Pommier 6-0-0)
14. Meeting frequency: Agreed to meet every other week
15. Discussion of charge #4 (see below) to consider the establishment of a Permanent Faculty Liaison
16. Would serve as an advocate for faculty who have grievances/concerns. Title could be “ombudsman.” Could be given course release and would need to log work hours for first year to determine appropriate level of compensation
17. J. Pommier and N. Goswami will research faculty ombudsman positions at other institutions and present information at next meeting
18. Agreed to work on charges #5 and #6 (see below) at next meeting
19. Next meeting set for Tuesday, Sept. 11, 8:00-9:00 AM, Root Hall B-027
20. Adjourn

Charges

1. Select nominee for service on PTOC (per 305.10.3)
2. Biennial Review: confirm that departments have updated standards in place for BR and compose general guidelines for merit-pay distribution at the department level by the end of October.
3. Investigate and identify trends in Standing Committee service: e.g., who volunteers, what ranks, what colleges? What are the broad trends?
4. Consider the establishment of a Permanent Faculty Liaison (grievances/faculty concerns)
5. Select nominees for service on Awards Committees (PC)
6. Maintain grievance committee pool (PC)
7. Oversee constitutional votes and Senate elections (PC)
8. Review and consider revisions to the Senate nomination/election process, specifically EC succession policy.
9. Clarify the timelines and order of activities in HB 350.2.9.1.3.4, 350.2.9.1.3.5, and 350.2.9.1.3.6 (following notification of continued deficient performance).
10. Review PTOC recommendation for Handbook language on MOUs.
11. Produce and submit an annual report in time for the final Senate meeting of 2018-19.