

Approved (Guell/Goswami, 4-0-1)

Faculty Affairs Committee

Minutes

November 2, 2017

Attendees: R. Guell (Vice Chair), T. Tesmer, M. Chambers, T., Stofferahn (Ex-Officio), A. Arrington-Bey, N. Goswami

Absent: L. Eberman (Chair), J. Nelson (Secretary), H. E. Gallatin, S. Powers (Ex-Officio)

Guests: L. Spence, K. Butwin

1. Adopt the Agenda
 - a. 0830

2. Approve Minutes from 10/26/2017
 - a. Chambers/Goswami 4-0-0

3. Chair Report
 - a. None

4. Academic Affairs Liaison Report
 - a. None

5. Faculty Senate Executive Committee Liaison Report
 - a. Senate Exec had only an informal this week.

6. Temporary faculty Liaison Report
 - a. Reported on introduction to Senate. K. Butwin asked about concern from Senate meeting regarding email termination for temporary faculty who do not teach continuous semesters. Discussion about the issue ensued, both OIT and Payroll involved. L. Spence reported that President Bradley had inquired to her about the issue, she suggested either OIT had to change processes and procedures, or Payroll needed to. President Bradley would talk with Payroll.

7. Charge #10 – Motion to revise Sections 930, 932, 935, and 936 and remove sections 933, 934, from the University Handbook. Goswami/Arrington-Bey 4-0-0.
 - a. L. Spence reported on revisions she made to these sections based on conversation from October 26, 2017. In discussion of the revised language in 930.1, agreement was reached to retain the general acknowledgement of institutional responsibilities and to remove the list of specific institutional responsibilities from 930.1 and replace with language that would direct readers to the OIT website for that list. A suggestion was accepted to add “afterward” in 930.3.3 regarding immediacy of password change when it has been provided to another employee in an emergency situation. Typos were corrected in 930.3.11. Spence noted she removed “policy” from name of “Indiana State University Data Storage Matrix” (932.4.2.2).
8. Tabled. Charge #10 – Motion to revise Sections 937, 938, 939, 940, and removal of 941 of the University Handbook.
9. Motion to endorse 93X, Definition of a Computer or Data Security Incident, as amended and subject to numbering changes (4-0-0, Chambers, Arrington-Bey)
 - a. L. Spence explained purpose of this document: employees need to tell someone if they think there has been a security breach so it can be addressed. K. Butwin stressed that with so many types of security attacks in world these days and with various governmental entities promulgating new laws, ISU needs to maintain compliance. To do so, University officials need to know if there’s an incident. Guell suggested that while the University needs to have a standard that would ensure the proper OIT personnel are informed, there also should be a standard of reasonableness to address the level of an individual employee’s familiarity with email systems and thus culpability in causing an incident. Spence replied that OIT is not going to have heavy sanctions for someone when there is an accident, but if you know that your direct deposit info has been changed without your doing so, then that would be a larger problem (e.g., was changed due to phishing attack). Butwin reiterated the University’s need to know if there is a major security breach that has occurred. Further discussion about reasonableness for discovery. Came back to: when you recognize something is wrong, then tell someone. Don’t just pay the \$200 in ransom to get your machine unlocked.
10. Discussion item: Brief intro to discussions about social media policy documents for Nov. 16th meeting. K. Butwin says that it may take some time to discuss these. Guell asked about how

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political support from a faculty member, student group, etc., fits with social media policy. Butwin affirmed that it would be related, and we should save that for discussion with S. Naidu on 11/16. L. Spence suggested OIT may need to benchmark what other universities are doing to assess how ISU should handle. Guell suggested that as this will be a discussion of principles to guide policies, should also have a discussion with SGA.

11. Adjournment

a. 0910