

Approved (Chambers/Nelson, 5-0-1)

Faculty Affairs Committee
Minutes
September 7th, 2017

Attendees: L. Eberman (Chair), R. Guell (Vice Chair), J. Nelson (Secretary), H. E. Gallatin, A. Arrington-Bey, M. Chambers, Stofferahn (Ex-Officio), Powers (Ex-Officio)

Absent: N. Goswami (Excused)

1. Adopt the Agenda
 - a. 0800
2. Approve Minutes from 8/31/2017
 - a. M. Chambers, L. Eberman (4-0-0)
3. Chair Report (L. Eberman):
 - a. Lisa Spence scheduled for upcoming meeting (9/28/2017)
 - b. M. Chambers primary point person for Pearson Initiative
 - c. A. Arrington primary point person for evaluation of part-time/lecture awards (timeframe for completion November/December).
 - d. L. Eberman has scheduling conflict with two upcoming meetings. Agreement from group to cancel 9/21 and 10/12 meeting.
4. Academic Affairs Liaison Report (S.Powers):
 - a. Investigation into new course evaluation tool to replace current system underway. New system may have option for students to complete within Blackboard and transmit directly into FAD.
 - b. Qualtrics increasing current pricing per year based on student body enrollment. Projections to be double the current costs, academic affairs researching alternatives with likely end of Qualtrics usage. S. Powers to update when change to occur.
5. Faculty Senate Executive Committee Liaison Report (Stofferahn):
 - a. Request for retirement initiative to be re-directed to FEBC pending
 - b. Work day definition brought forward to EXEC
6. Temporary Faculty Liaison Report
 - a. No report, Stofferahn to seek update
7. Delegation of Charges
 - a. See document of charges

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- b. Goal for 9/14 meeting: Select nominees for service on awards committees, have open conversation on how administrative duties can or should be evaluated
 - c. A. Arrington-Bey to head up Charge #17
 - d. M. Chambers to head up Charge #9
8. Charge #11 – Consider revisions to Constitution to account for the appointment of alternates when none have been nominated.
- a. Large discussion regarding current university handbook language 245-3-3-5. Motion to strike 245-3-3-6 and revise 245-3-3-5 with attached document and move to EXEC (H. E. Gallatin, L. Eberman, 3-1-2).
9. Adjourn
- a. 0840