

2023-2024 Staff Salary Increase Information

1. Regular benefits-eligible employees will be eligible for the salary increase on July 1, 2023 upon meeting the following criteria:
 - Current (most recent) start date must be before April 1, 2023.
 - Employee must have no written disciplinary actions since November 1, 2022.
2. The distribution of salary dollars for benefits-eligible staff employees will consist of the following primary components:
 - A 4.0 percent standard increase for eligible employees.
 - Increase in the minimum hourly rate for non-exempt employees to \$13.00 per hour.
 - Salary increase to minimum of the pay grade and other adjustments, if applicable.
3. Target Salary adjustments will be evaluated at a later date.
4. Salary increases for grant employees will be determined based upon adequate funding within the grant and other factors including performance.
5. The salary increase effective date for non-exempt staff will coincide with the beginning date of the pay period that includes July 1 which is June 24, 2023. This allows non-exempt staff to receive the increased hourly rate on all days within the pay period. The first pay date with the new increase for non-exempt staff is July 14, 2023. The first pay date with the new increase for exempt staff is August 1, 2023.
6. Employees will receive their salary letters from Human Resources no later than July 14, 2023.
7. Human Resources will not process reclassification requests until after the increase is effective on July 1.