

Application should include:

1. Application Form
2. Abstract
3. Budget & Justification
4. Proposal Justification
5. Project Narrative
6. Invitation letter from international host

INDIANA STATE UNIVERSITY International Travel Grants Application Form

For Fall or Spring Competition

For Office Use:

Term: FALL / SPRING _____
 Date application rec'd: _____
 Application Status
 Complete
 Incomplete

FACULTY/STAFF DATA

Faculty Full Name	Phone	Department / Area	College / Division
Principal Investigator (PI) Signature			
			<i>Date</i>

APPLICATION DATA

Proposal Title		
Host Institution	City	Country
	Travel Dates	
	From:	To:
Type of Project	Category of Project	Amount Requested
	<input type="checkbox"/> International Research <input type="checkbox"/> International Teaching & Learning	

UNIVERSITY APPROVALS

<i>Signature</i>	<i>Date</i>
Department Chair/Director	
Dean/Vice President	
Center for Global Engagement	

Recipient of awards commit to provide a final report to the Center for Global Engagement (CGE) on how travel met the criteria within 90 days of completion of the project.

Criteria for Awarding International Travel Grants

- A. Discovery activities focusing on collecting data, collaborating with colleagues in research, as well as performance or presentations related to research (support for **invited** presentations at international conferences will be considered); OR
- B. Learning activities related to curriculum development or course activities involving planning for student related to learning, but not accompanying students will be considered.

Awards are for

- Expenses associated with travel (airfare, lodging, meals, transportation, visa fees, etc.)
- Indiana State University faculty travel and not to support an international visiting faculty member's expenses