

Academic Expectations

Advice from University College

University College would like to partner with you to make sure that your student starts off strong at Indiana State University. Your student's success is our mutual goal and we are going to share some information that we believe will help ensure your student's academic success.

We know that you want to help your student get off on the right foot! Here are some suggestions and ways that you can help:

1. Because email is the official mode of communication at ISU, your student should check their ISU email at least once a day. Please remind them to do so if they aren't already.
2. If your student has a question or concern, encourage them to reach out to their UC advisor, Susan Johnson or Linda Maule.
3. Remind your student that they should have their textbooks and required material at the very beginning of the semester. There are number of different options when it comes to acquiring your textbooks. You can rent them, buy them, or even get a virtual option. A laptop is another important material that you will need to be successful in your courses!
4. Please be aware that FERPA (Family Educational Rights and Privacy Act) prohibits ISU faculty and staff from sharing your student's confidential information with anyone other than your student, unless your student gives you proxy access to their information. This can be accomplished through your student's MyISU portal. Should you contact a university representative about your student's information, you will be asked to provide the passphrase set up by your student. Without this passphrase, we are not allowed by law to disclose the information. If you want more information about setting up Proxy Access, be sure to check out the Proxy Access video.
5. Make sure that your student's high school sends their final transcript to the Office of Admissions at ISU. We must have a transcript with the graduation date in order to avoid a registration hold being placed on your student's account.
6. If your student took college classes at an institution other than ISU, ask your student to request that their official transcript from that college or university be sent to the ISU Office of Admissions. The sooner that we receive the transcript, the better. That gives us the opportunity to confirm that your student's schedule is appropriate.
7. Please make sure that ISU has been provided with your student's complete immunization record. If you have any questions about the immunization requirements, that information can be found on the Office of Registration and Records' website. Students will not be able to register for next semester without having complete records on file.
8. Starting with the first day of classes, remind your student to carefully read the syllabus for each of their classes. The syllabus includes critical information such as the grading policy, important dates, and attendance policy. Your student should be aware of the instructor's policies. For example, attendance may be included in their final grade calculation. Some instructors may implement a policy that states a student will automatically fail a class if they have a certain number of absences. It is the student's responsibility to be aware of these policies. Encourage your students to place important dates and deadlines on their calendar.
9. And – you can help us remind your student of important deadlines which can be found in the academic calendar, family newsletter, and by them checking their ISU email.

We realize that any transition presents challenges. ISU has events scheduled at the beginning of the semester and throughout the semester to help students with some key topics. Please encourage your student to attend. We look forward to our partnership!