

# Career Center and Student Employment

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Most students need some sort of income to help pay for college. Having a job on campus is the best way to not only earn extra money, but also ensure that students will be able to work around their class schedule!

## On Campus Student Employment

All jobs are posted on Indiana State's website, so students can easily search for a good fit. ISU's minimum wage is \$8.40 per hour and we understand that students are students first, so schedules are flexible. First year students are limited to 20 hours per week, but that can increase to 28 hours per week the following year. Student Employment Programs requires some documentation to complete employment paperwork, so students will need their driver's license or Sycamore ID card, and their birth certificate or social security card in order to complete the employment process. Be sure to send those with your student when they come to campus, along with something secure, like a small safe, for the documents to be kept in.

## Federal Work Study

In addition to our regular on-campus jobs, Indiana State offers Federal Work Study, which is a subsidized employment program. With these positions, students have the option of on campus positions and off campus positions in the non-profit community. Federal Work Study is a form of financial aid, so a FASFA application is needed to determine eligibility. Keep in mind that this is an academic year program only and not available in the summer. Students may earn up to a maximum of \$3000 to go towards educational costs depending on the Financial Award letter. If your student did not apply for Federal Work Study when submitting their FASFA, they will need to contact the Financial Aid office to verify their eligibility.

## Internships

Indiana State encourages students to do at least two internships. Did you know that 80% of employers prefer to hire students with relevant experience? The best way to accomplish this, is to begin looking for internships as early as the sophomore year. Some programs require internships as part of their curriculum and others do not, so make sure your student is aware of those requirements ahead of time. Encourage them to reach out to the Career Center about internship opportunities, as they can be a great resource to help in your student's search!

The Career Center also offers internship scholarships for juniors and seniors. These \$1000 scholarships are awarded each semester to students completing an internship of 200 hours or more. Students will need to apply for the scholarship for the semester in which they are going to complete an internship experience. Applications are located inside the Branch.

Remember – Your student is now on a career journey and it is never too early for them to become involved with the Career Center! You are your student's biggest cheerleader and supporter, so remember to listen to your student and be open to new ideas. Be a networking resource for them! Encourage them to develop contacts and relationships for information and advice for career planning, like the Career Center or faculty members. Be an advocate! The Career Center has numerous services and resources for students and can help start them on the path toward future success. Finally, remember to emphasize the importance of getting involved and gaining experience that employers love to see on resumes! It will not only help your student professionally, but also to develop a sense of balance between work and play while in school.

**Career Center | 812.237.5000 | [isu-career-center@indstate.edu](mailto:isu-career-center@indstate.edu) | [indstate.edu/career-center](http://indstate.edu/career-center)**

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