Change of Project Director Form

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| **Original Project Director Name:** | | Click here to enter text. | | |
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| **Proposed Project Director Name:** | | Click here to enter text. | | |
|  | | | | |
| **Proposed PD’s Supervisor’s Name:** | | Click here to enter text. | | |
|  | | | | |
| **Proposed Effective Date:** | Click here to enter a date. | | **Grant Index or Proposal #** | Click here to enter text. |

When a change of Project Director (PD) is proposed on a sponsored program, this form is to be completed by the person who intends to be PD. The purpose of this form is to ensure compliance with federal, state, and local regulations on sponsored program activity. In most cases, the change of a Project Director requires the approval of ISU and the agency providing funding. Completion of this form DOES NOT indicate approval from the sponsoring agency. Please contact the Office of Contracts and Grants to obtain sponsor approval of PD change.

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| **Financial Disclosure:** For this specific project, the PD, Co-PDs or other key personnel have undisclosed financial interests that could directly affect the design, conduct, or reporting of this research?  See policy at <http://www2.indstate.edu/research/compliance.php> | Yes | No |
|  |  |  |
| **For NSF or PHS (NIH)** **Funded Projects:** Has the new PD and all other key personnel listed on the project completed the Financial Disclosure Survey? Link to Survey: <https://indstate.qualtrics.com/jfe/form/SV_9oTAOk3jcp0Zyq9> | Yes | No |
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| **Debarment:** Are the Project Director, Co-Project Director or any key personnel on this project, to the best of your knowledge, debarred, suspended or proposed for debarment by any Federal department or agency? <http://www.epa.gov/ogd/sdd/debarment.htm> | Yes | No |

Project Director and Co-Project Director(s) signatures are required and certify that the proposal, including the scope of work and budget, is true and accurate and does not infringe on the proprietary rights of others. **By signing in Cayuse, the person intending to serve as Project Director certifies that they have read and concur with the compliance responses on page one of the *original* routing form. Changes to these compliance questions must be reported to the Office of Sponsored Programs immediately.**