

Return of Military Tuition Assistance

Military Tuition Assistance (TA) is awarded to a student under the assumption that the student will attend school for the entire period for which the assistance is awarded. When a student withdraws or drops, the student may no longer be eligible for the full amount of TA funds originally awarded.

To comply with the Department of Defense policy, Indiana State University will return any unearned TA funds on a proportional basis through at least the 60% portion of the period for which the funds were provided. TA funds are earned proportionally during an enrollment period, with unearned funds returned based upon when a student stops attending. These funds are returned to the military Service branch.

If a service member stops attending due to a military service obligation, Indiana State University will work with the affected service member to identify solutions that will not result in a student debt for the returned portion.

Calculation

When a student “officially” withdraws from a course(s), either by officially dropping the course(s), or by processing an official withdrawal for the term, the date of withdrawal will be used as the last date of attendance.

For unofficial course drops or withdrawals, Indiana State University will determine the last date of attendance based on instructor information provided at the time of grade submission. For online courses, the instructor information will be based on the last date a student made a substantive contribution to the class or submitted an assignment.

Once the last day of attendance has been determined, Indiana State University will recalculate TA eligibility based on the following formula:

Number of days completed / Total days of the course = percent earned.

Note:

“Number of days completed” is defined as “start date to last date attended”.

“Total days of the course” is defined as “start date to end date, with the educational institution’s week of instruction counted as 7 days”.

Return of funds

Determining eligibility for TA is class specific. The start and end date will be used for each class to determine eligibility. Using the formula above, Indiana State University will be required to return some or all of the TA awarded to service members that did not complete at least 60% of each course, possibly creating a balance on the Indiana State University student account.