Office of the Registrar

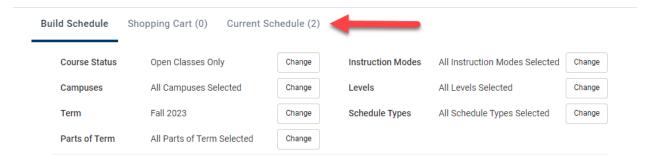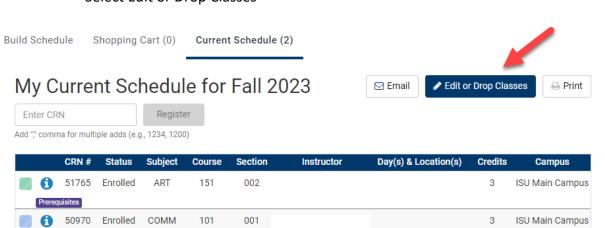**INDIANA STATE UNIVERSITY**

Pass/Fail Option How To

Logging In From Student Self-Service

- Select Student Profile
- On left side, select Schedule Builder
- In Schedule Builder, select Current Schedule tab

Build Schedule	Shopping Cart (0)	Current Schedule (2)

Course Status	Open Classes Only	Change	**Instruction Modes**	All Instruction Modes Selected	Change
Campuses	All Campuses Selected	Change	**Levels**	All Levels Selected	Change
Term	Fall 2023	Change	**Schedule Types**	All Schedule Types Selected	Change
Parts of Term	All Parts of Term Selected	Change			

- Select Edit or Drop Classes

Build Schedule	Shopping Cart (0)	Current Schedule (2)

My Current Schedule for Fall 2023

✉ Email   ✏ Edit or Drop Classes   🖨 Print

Enter CRN   Register

Add ',' comma for multiple adds (e.g., 1234, 1200)

		CRN #	Status	Subject	Course	Section	Instructor	Day(s) & Location(s)	Credits	Campus
🟩	❶	51765	Enrolled	ART	151	002			3	ISU Main Campus
Prerequisites										
🟦	❶	50970	Enrolled	COMM	101	001			3	ISU Main Campus
									6	

- Use the Class Settings Drop Down to change the grading mode from Normal: A-F Grading Scale to Pass/Fail Option: Student Selection Pass/Fail
- Save

Edit or Drop Classes for Fall 2023

Cancel Save

Course	Section	Class Settings		Registration Status
ART-151	002	Grading Mode	P Student Selec... ▲	
			P Student Selection Pass/Fail	Enrolled ▼
		Level		
COMM-101	001	Grading Mode	N A-F Grading Scale	
			A *Do Not Use* Audit	Enrolled ▼
		Level		