

Sarah Rose Campbell

Education:

Indiana State University

Student Affairs and Higher Education

Master of Science, Student Affairs and Higher Education

Terre Haute, Indiana
Anticipated Graduation: May 2018

Ferris State University

Business Administration

Bachelor of Science, Business Administration
Honors Program

Big Rapids, Michigan
Date of Graduation: May 2016
Cum Laude

Relevant Experience:

Indiana State University

Office of Residential Life

Assistant Hall Director

Terre Haute, Indiana
July 2016 – Present

- Directly supervise a staff of 13 student staff members including 10 Resident Assistants, 2 Academic Success Educators, 1 Social Justice Educator, and 1 desk manager
- 24-hour live-in position overseeing and maintaining the well-being of a non-traditional apartment-style 150 bed sophomore community
- Implement sophomore year experience program punch cards and study bucks to increase student participation
- Maintain constant communication with direct supervisor, co-workers, central leadership team, as well as student staff
- Assist student staff in the planning and implementation of a Residential Curriculum through intentional relationship and community building
- Manage a total budget of \$13,000
- Utilize StarRez for room assignments, student placement, as well as issuing keys and student check-ins
- Serve in a weekly duty rotation to ensure the safety and security of area complex while also addressing emergency and crisis situations
- Directly support, implement, enforce, and interpret University, Housing, and Residential Life policies and procedures

Indiana State University

Office of Residential Life

New Student Orientation Assistant Hall Director

Terre Haute, Indiana
Summer 2017

- Directly supervised a staff of 10 New Student and Parent Orientation Resident Assistants
- Checked in and managed payments from guests staying in the residence halls for orientation
- Oversaw summer desk operations for parents and guests staying in the residence halls for orientation

Indiana State University

Office of Residential Life

Co-Instructor

Terre Haute, Indiana
Spring 2017, Spring 2018

- Served as a co-instructor for an undergraduate leadership education course
- Challenged and supported students through discussion of Social Justice topics
- Educated on peer mentoring and leadership skills

Indiana State University

Office of Residential Life

Student Staff Training Coordinator

Terre Haute, Indiana
August 2016 – Present

- Coordinate 3 full weeks of Fall Student Staff Training, and 2 full days of Winter Student Staff Training for 132 student staff members including Resident Assistants, Academic Success Educators, and Social Justice Educators
- Create learning objectives and goals for all presentations for both Fall and Winter Training
- Serve as an emcee during training

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Ferris State University

Office of Housing and Residence Life

Resident Advisor

Big Rapids, Michigan

August 2013 – May 2016

- 24-hour live-in position assisted 400 residents through community building
- Worked front desk as a Desk Service Assistant
- Provided peer counseling to help students transition into college
- Mediated roommate conflicts
- Planned and executed monthly educational diversity, leadership skills, self-awareness, and social programs
- Assisted the student staff training committee in planning and presenting information

Office of Housing and Residence Life

Summer Camp Assistant

Big Rapids, Michigan

Summer 2014, Summer 2015

- Checked summer camps and conference guests in and out of the building
- Provided customer service to our summer guests while working the residence hall front desks
- Created and maintained building safety
- Built relationships with staff members as well as other campus partners such as facilities, athletics, and academics

Practicum Experience:

Saint Mary-of-the-Woods College

Office of Campus Life

Practicum Student

Terre Haute, Indiana

August 2017 – December 2017

- Create weekly programming newsletter sent to all campus students
- Plan and implement campus programming such as homecoming events, health week programs, and social programs
- Establish an assessment tool utilized to improve student involvement on campus

Indiana State University

Office of Student Conduct and Integrity

Practicum Student

Terre Haute, Indiana

May 2017 – August 2017

- Worked within Maxient conduct system to update online student files
- Facilitated conversations with incoming students and parents at New Student Orientation Resource Fair
- Reworked and provided feedback for all Student Conduct training materials

Indiana State University

Public Safety

Practicum Student

Terre Haute, Indiana

January 2017 – May 2017

- Observed day-to-day operations of a campus police department
- Participated in ride-alongs, three times a week, with deputized police officers during day, evening, and night shifts
- Attended campus events with Public Safety to see what is required for campus programming
- Provided feedback to bridge gaps between Residential Life and Public Safety to increase communication between the departments to better serve the students on campus

Supplemental Experiences:

- Participated in LINKS program working with students with an Autism Spectrum Disorder
- Honors Programming Board, Puterbaugh/Henderson Hall Council, Resident Hall Association
- Attended National Residence Hall Honorary(NRHH) STARS Leadership Conference in 2013
- Attended Great Lakes Association of College and University Housing Officers (GLACUHO) Conference Nov. 2016
- Advised students at National Association for College University Residence Halls (NACURH) Conference June 2017
- QPR Certification Summer 2016
- OPE Search Committee Member February 2017