

# INDIANA STATE UNIVERSITY STAFF COUNCIL

NEWSLETTER

Volume 1, Issue 8, March 2022

Serving ISU Staff



## Staff Council Spotlight: Christine Knight

By Martha Vaughn

Christine Knight is our Staff Council Representative Spotlight for March. She has worked at Indiana State

University for 13 years and is currently working at the Hulman Center as Administrative Assistant II Budget Coordinator. Christine joined Staff Council this year.

In addition to serving on Staff Council, Christine also is an ISU Performing Arts Member and was the first Chairperson of the College of Technology Staff Council before taking her new position at the Hulman Center Ticket Office.

Christine has a very close family and is the middle sibling with an older sister and younger brother. She loves spending time with her family; her three grandchildren, two boys and one girl, keep Christine on her toes.

See Spotlight Page 2

## ADMINISTRATIVE PROFESSIONAL'S DAY Carnation Sale

SPONSORED BY ISU STAFF COUNCIL

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**ORDERS ARE PREPAID AND MUST BE RECEIVED BY APRIL 8TH.**

**ALL ORDERS WILL BE DELIVERED THE MORNING OF APRIL 27TH.**

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INDIANA STATE UNIVERSITY





**STAFF COUNCIL**  
INDIANA STATE UNIVERSITY

Chair  
Morgan Leek

Vice Chair  
Katie Lugar

Secretary  
Roxanne Torrence

Treasurer  
Jamie Hays

Communications Officer  
Martha Vaughn

Grievance Liaison  
Tina Pitts


Elections Coordinator

Parliamentarian  
Elizabeth Tomlinson

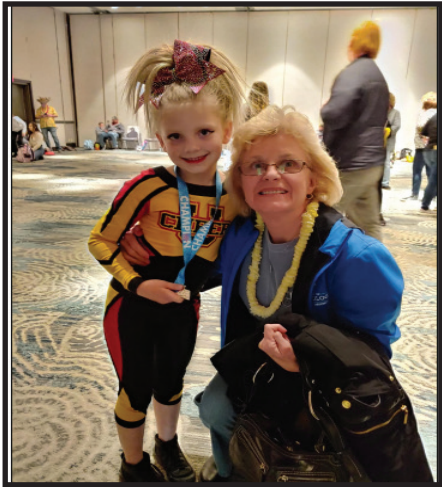
Send content to:  
[martha.vaughn@indstate.edu](mailto:martha.vaughn@indstate.edu)

## Mark Your Calendars

The next Staff Council Meeting is on April 14, 2022 in Dede III Meetings are open to ALL ISU Staff.



**Submit Content To:**  
[martha.vaughn@indstate.edu](mailto:martha.vaughn@indstate.edu)



Christine and her granddaughter Joselyn – 6 years old in Cheer Competition.

## Cont... Spotlight

Christine is an ISU Alumni graduating in 2008 with her Bachelors in Social Work. And in 2010, Christine graduated with her Masters of Leadership Development from Saint Mary's of the Woods College.

An entrepreneur at heart, Christine teaches Stampin Up Paper Pumpkin Class to make greeting cards. Visit <https://paperpumpkin.com/> to learn more about Paper Pumpkin craft kits and subscriptions to make cards. It is a Stampin' Up product.

She also enjoys walking, bird watching, gardening and traveling. Her favorite vacation spot is Panama Beach with her daughter and family. In the Fall you can find Christine cheering on the Colts and in the Spring and Summer the Cubs.

Christine's favorite food is Guacamole and Mexican food. "Get connected with others and attend training when you can," is Christine's advice for new staff members. She advises new staff council members to "Learn about other Employees and ISU."

In the coming months, join us as we get to know each of our Staff Council Representatives.



## 2021 – 2022 ISU Staff Council Representatives

Alisha Moorhead  
 Angie Napier  
 Barbara Auman  
 Beth Tomlinson  
 Brenda Lower  
 Brooke Young  
 Christine Knight  
 Elonda Ervin  
 Eric Aztor  
 Grace Muñoz  
 Jamie Hays  
 Katie Lugar  
 Kelly Wright  
 Marsha Dull

Martha Vaughn  
 Michelle Lewis  
 Morgan Leek  
 Nancy Hall  
 Nick Aballi  
 Pamela Malone  
 Rhonda Beecroft  
 Robert Bandelt  
 Roxanne Torrence  
 Sarah Ber  
 Teresa Dwyer  
 Tina Pitts  
 Todd LaComba  
 Viola Ellis

## 2021 – 2022 ISU Staff Council Committees

### Public Relations Committee

Beth Tomlinson  
 Brenda Lower  
 Brooke Young  
 Christine Knight  
 Eric Aztor  
 Grace Muñoz  
 Lisa Syed\*  
 Marsha Dull  
 Melisa Allen\*  
 Michelle Lewis  
 Rhonda Beecroft  
 Roxanne Torrence  
 Todd LaComba

### Staff Benefits Committee

Alisha Moorhead  
 Barbara Auman  
 Christi Burt\*  
 Elonda Ervin  
 Kelly Wright  
 Martha Vaughn  
 Nancy Burkett\*  
 Nicholas Aballi  
 Pamela Malone  
 Sarah Ber  
 Tabytha Seward  
 Ardoin\*  
 Vicki Gaunt\*

### Staff Relations Committee

Alicia Miller\*  
 Angie Napier  
 Caroline Blower\*  
 Debbie Considine\*  
 Garrett Hurley\*  
 Iris Mosah\*  
 Katherine Black\*

Lynn Larimer\*  
 Nancy Hall  
 Robert Bandelt  
 Teresa Dwyer  
 Tina Pitts  
 Viola Ellis

\*Denotes Staff who are not serving as Staff Council Representatives

## Staff Council to Meet in Dede III for April

Join us on April 14th at 10:30am. All Staff are welcome to attend.

Why should you attend meetings?

- Learn about all of the activities around campus
- Learn about ways to get involved
- Collaborate with others
- Voice ideas
- Communicate with representatives

Who should attend meetings?

- All Staff
- Staff Council Representatives
- Invited Guests

What is the difference between open and closed sessions?

- Open Session is the part of the meeting where topics are discussed, questions can be asked, decisions can be made.
- Closed Session is specific to the members of the organization. Typically, strategic planning and problem solving conversation happens here that helps advance the mission.

Click [Here](#) for Past Meeting Minutes.

### Questions?



**STAFF COUNCIL**  
 INDIANA STATE UNIVERSITY

# Staff Benefits: Counseling Services

By Alisha Moorhead

So much is happening in the world around us. Sometimes, it's overwhelming, other times is sunshine and rainbows. We wanted to remind our staff of the Employee Assistance Program.

It's okay to seek help and advice. It's okay to not be okay. You have permission to take care of yourself.

## Counseling Services

The Employee Assistance Program (EAP) offers counseling services for Indiana State University benefit-eligible employees and their dependents through the ISU Psychology Clinic. The Psychology Clinic is a nonprofit training facility for doctoral students in clinical psychology to receive supervised training from licensed faculty and staff. Two services are offered through the clinic:

**Psychotherapy:** The clinic is trained to provide individuals, couples, and group psychotherapy, as well as therapy designed specifically for children and their parents.

**Evaluations:** In addition to the routine evaluations, they offer more extensive psychological evaluations of adults, adolescents, and children. The clinicians also offer a specialty assessment of Attention Deficit Hyperactivity Disorder (ADHD) in school-aged children.

Indiana State University will pay for a maximum of 6 individual counseling visits or 1 complete evaluation at the Psychology Clinic with a confidential referral by Employee Wellness. Couples/family counseling is available, and the EAP will pay for a maximum of 12 visits.

If employees or dependents prefer to use an off-campus provider, EAP will pay for a maximum of 3 visits with a confidential referral by Employee Wellness. Couples/family counseling, if requested, will be covered by the EAP for a maximum of 6 visits.

## Emergency Services

Employees and their dependents who need emergency services should contact one of the following agencies or seek the nearest emergency room:

- Hamilton Center- 24 hour crisis services: 800-742-0787 or 812-231-8200
- Regional Hospital Behavioral Health 24 hours/7 days a week: 812-237-1475

National Suicide Prevention Lifeline 24 hours every day: 800-273-8255



**March is Disability Awareness Month**



# 2021-22 Staff Performance Evaluation

By Tami Weinzapfel-Smith

The time is nearing for all exempt, non-exempt professional and non-exempt staff employees to complete their annual performance evaluations. You can make that process easier by starting to think about your accomplishments over the past year as well as the things that you hope to achieve in the coming year.

Performance evaluations are often viewed as one of the more uncomfortable interactions between employee and supervisor. When managed professionally, openly, and honestly, evaluations can help enhance working relationships and performance. It is a time to provide feedback, recognize quality performance, and set expectations for future job performance. It is also a time to have candid conversations about performance that is lacking and discuss how performance can be improved.

We will be providing Employee and Supervisor Training regarding the performance evaluation process during April. You will be receiving email notification regarding those sessions.

In order to be eligible for future salary increases as available, the employee must complete their portion of the 2021-22 evaluation. This includes completing the self-evaluation and submitting it to the Chair/Supervisor and creating the plan/goals in the 2022-23 Annual Performance Evaluation.

Should you have any questions or concerns regarding the Staff Performance Evaluation, please contact the Human Resources Office at 4114.

**WOMEN'S HISTORY MONTH**  
*Honoring the contributions of women*



# STAFF COUNCIL

INDIANA STATE UNIVERSITY

## Welcome New Members

Congratulations to all of our new representatives! We are so appreciative of your leadership and willingness to represent your fellow Staff.

### 2022-2025 Term

- Melisa Allen
- Barbara Auman
- Robert Bandelt
- Karissa Baumgartner
- Melissa Chase
- Sara Ellinger
- Ben Kappes
- Rivkah Mentzer
- Brandi Overton
- M Schaeckel

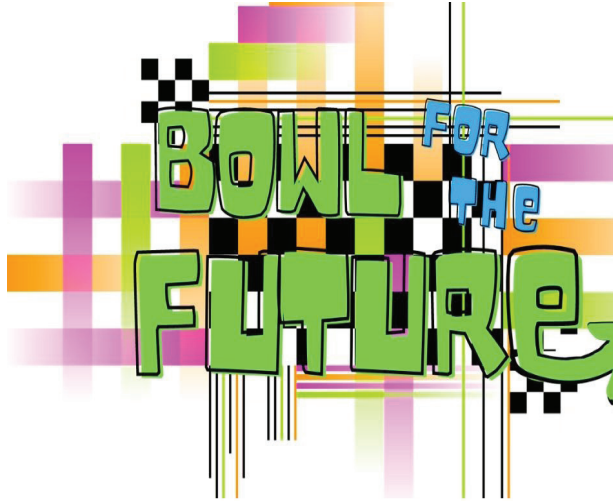
### 2022-2024 Term

- Roxanne Torrence



# Community Service Opportunities

By Jessica Starr

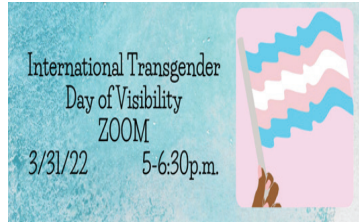


Bowling: Big Brothers and Big Sisters of the Wabash Valley is seeking teams for Bowl for Kids' Sake on Friday, April 1st at the Terre Haute Bowling Center. Cost is \$200 per team. Register at <https://casonline.org/big-brothers-big-sisters-of-the-wabash-valley/> or email [efreeman@casonline.com](mailto:efreeman@casonline.com).

Volunteers needed to assist Manna from Seven on Fridays. Staff can use community service leave time with supervisor's approval. Register to volunteer at

<https://www.signupgenius.com/go/20f0a4bacaf29a5f58-manna3>

Volunteers needed to assist with planting fruit trees on April 26th from 10am-2 pm. Staff can use community service leave time with supervisor's approval. Register at <https://www.signupgenius.com/go/20f0a4bacaf29a5f58-planting>



## International Transgender Day

International Transgender Day of Visibility (also called TDOV, Transgender Day of Visibility) is

an annual event occurring on March 31 dedicated to celebrating transgender people and raising awareness of discrimination faced by transgender people worldwide, as well as a celebration of their contributions to society.

<https://indstate-edu.zoom.us/meeting/register/tJlo-cu6gqjwrHNShsAzynOBzunbm96D9C9wq>



## Beyond Stonewall

<https://indstate-edu.zoom.us/meeting/register/tJluf-6urjopG9Y6G-83CEBI5JPTpPU12shgr>



## Sycamore SafeZone

Sycamore SafeZone (SSZ) is an ally development program created to establish a campus that is safe and affirming for lesbian, gay, bisexual, transgender, queer, intersex, asexual (LGBTQIA+) students, faculty, and staff. The SSZ program encourages students, faculty, and staff to explore cultural identity, values, and stereotypes in order to better understand how these issues impact the university, Terre Haute, and LGBTQIA+ communities.

\*Please note: Level 1 is a prerequisite for levels 2 & 3.\* For more information, please contact Drew Taylor at [dtaylor34@sycamores.indstate.edu](mailto:dtaylor34@sycamores.indstate.edu)

### Lavender Graduation in Dede III

5/4/22 5-7p.m.

The Office of Multicultural Services & Programs and the LGBTQ Student Resource Center in partnership with Spectrum are asking you to attend the Lavender Graduation Ceremony.

Lavender Graduation is an annual celebration intended to bring the entire LGBTQ+ community together to celebrate the success of our students. ANY LGBTQ+



student AND ally can take part in Lavender Graduation. Students do not need to have been a member of the Spectrum student organization to participate and be recognized.

If you are planning to graduate with your bachelor's, master's, or doctoral degree this May, please [click here](#) to register! Registration closes on April 20th, 2022.

\*This event is separate from ISU's commencement ceremonies on May 6th and 7th\*



# Inspiring Women Series

*Ms. Marsha Miller*

Monday, 3/21

5:00 pm - 6:00 pm

Zoom

Register here!







WOMEN'S RESOURCE CENTER



MULTICULTURAL SERVICES & PROGRAMS  
INDIANA STATE UNIVERSITY

For more info, contact  
[bpierce7@sycamores.indstate.edu](mailto:bpierce7@sycamores.indstate.edu)



## Earth Day

Submitted By Stefanie Knott

Our annual Earth Day at Indiana State University will take place on April

21<sup>st</sup>. We encourage all staff on campus to engage in the festivities. Community members are also encouraged to attend. There will be over 40 vendors from campus and the community, lunch from Sodexo for charge, and fun activities. If your department would like to participate in Earth Day as a vendor or for any other Earth Week activity, please reach out to [Garrett.Hurley@indstate.edu](mailto:Garrett.Hurley@indstate.edu).

Job Openings!

# https://jobs.indstate.edu/

## Fraternities and Sororities Seek On-Campus Advising Support

By Kristen Kardas

All registered student organizations, including social fraternities and sororities, are required to have an on-campus faculty/staff advisor. The responsibilities of this on-campus advisor are designated by the organization itself, but often take the form of attending meetings and events, providing information on policies and procedures, co-signing on all campus financial transactions, and providing guidance and support. Several fraternities and sororities are seeking someone to fill this role. For more information or to express an interest, please contact Kristen Kardas, Director, Fraternity and Sorority Life at [kristen.kardas@indstate.edu](mailto:kristen.kardas@indstate.edu).



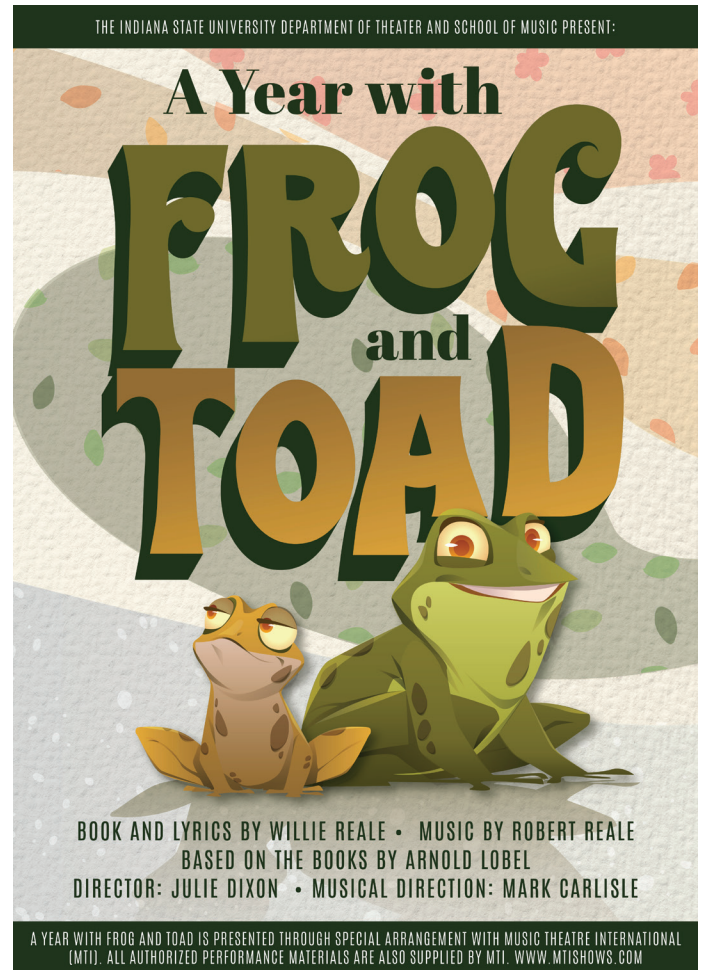
YOU'RE INVITED TO PARTICIPATE IN

# WEAR YOUR LETTERS WEDNESDAY

a staff-wide celebration of our shared Greek siblinghood

**THE FIRST WEDNESDAY OF EVERY MONTH**

FACEBOOK: FRATERNITY & SORORITY LIFE AT INDIANA STATE UNIVERSITY |  
INSTAGRAM/TWITTER: @INDSTATEFSL



THE INDIANA STATE UNIVERSITY DEPARTMENT OF THEATER AND SCHOOL OF MUSIC PRESENT:

# A Year with FROG and TOAD

BOOK AND LYRICS BY WILLIE REALE • MUSIC BY ROBERT REALE  
BASED ON THE BOOKS BY ARNOLD LOBEL  
DIRECTOR: JULIE DIXON • MUSICAL DIRECTION: MARK CARLISLE

A YEAR WITH FROG AND TOAD IS PRESENTED THROUGH SPECIAL ARRANGEMENT WITH MUSIC THEATRE INTERNATIONAL (MTI). ALL AUTHORIZED PERFORMANCE MATERIALS ARE ALSO SUPPLIED BY MTI. WWW.MTISHOWS.COM

DEPARTMENT OF THEATER  
SCHOOL OF MUSIC  
INDIANA STATE UNIVERSITY

MARCH 31 -  
APRIL 4, 2022

THURSDAY-SATURDAY  
AT 7:30 PM  
SATURDAY-SUNDAY  
AT 1:00 PM

\$20 GENERAL ADMISSION  
\$10 CHILDREN  
\$5 STUDENT  
INDSTATE.EDU/THEATER



## Business Engagement Center & Office of Sustainability Presentations

The Business Engagement Center and Office of Sustainability are offering group experiences and [presentations](#). The offerings range from introductions to the area's efforts, to sustainable business practices, to entrepreneurial thinking and problem solving. You can see the range of experiences and inquire about having them come to your next event or class through the below Qualtrics form.

If you have any questions, please contact [Carrie Lutz](mailto:Carrie.Lutz@indstate.edu).



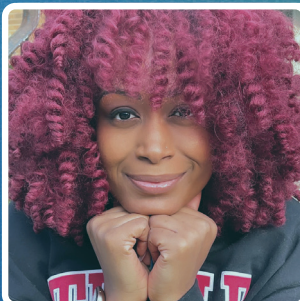


INDIANA STATE  
UNIVERSITY

2022

# Social Justice SUMMIT

**AGENCY ▪ ADVOCACY ▪ ACTION**  
THURSDAY, MARCH 24 TO SATURDAY, MARCH 26



**Campus Conversation: Becoming Agents of Change with Feminista Jones**  
Thursday, March 24 ▪ 7:00 p.m. to 8:30 p.m. ▪ Tilson Auditorium

Intersectionality expert, author, and award-winning writer Feminista Jones joins us for a campus-wide conversation about agency and advocacy on the first night of our Social Justice Summit. She has published *Reclaiming Our Space: How Black Feminists Are Changing the World From the Tweets to the Streets* and co-created *Black Girl Missing*, a true-crime podcast that focuses on the stories of missing African American women in the United States, along with many more accolades. This event is free and open to all.



**Social Justice Summit Academy with Jarrod Benjamin**  
Saturday, March 26 ▪ 9:00 a.m. to 2:00 p.m.

CEO and founder of the Lead Firm Jarrod Benjamin is guiding a select group through our Social Justice Summit Academy. Participants will walk away from this interactive session with empowered understandings of how to transform agency and advocacy into action. In order to attend, students must apply by March 17 at 11:59 p.m. for consideration. If learning how to be a more active social justice leader on campus sounds like the next step for you, apply to attend: [bit.ly/sjs-application22](https://bit.ly/sjs-application22). Confirmation of admittance will be sent via email by March 21.



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& PROGRAMS**  
INDIANA STATE UNIVERSITY

## ◆◆◆ Women's History Month ◆◆◆

- Monday, March 14**  
International Women's Day with MSP  
4-6PM, DeDe I
- Wednesday, March 16**  
Female Jurists' Ascension to the Supreme Court from Justice Sandra Day O'Connor's Appointment to Ketanji Brown Jackson's Nomination with Dr. Maule  
5-6PM, Normal Hall 212
- Saturday, March 19**  
Women's Unity March with SGA  
2-4:30PM, Fountain
- Monday, March 21**  
Inspiring Women Series with MSP  
5-6PM
- Monday, March 21**  
Intersectionality Roundtable with SGA  
5-6:30PM, DeDe I
- Tuesday, March 22**  
Women's Resource Fair with SGA  
5-7PM, DeDe I
- Wednesday, March 23**  
Open Mic Night with SGA  
5-7PM, Pride Center
- Wednesday, March 23**  
Women in Congress with Dr. Schmitt  
5-6PM, Holmstedt Hall 103
- Thursday, March 24**  
Black Women Book Discussion with Dr. Reed  
5-7PM, AACC Lower Level
- Wednesday, March 30**  
Women in Law Panel with SGA  
5-6PM, DeDe 3



## Disabilities Awareness Month

Indiana State University recognizes the month of March as Disabilities Awareness Month. The University College and the Accessibility Resource Office will hold two events this month to champion inclusion, collaboration, and acceptance for all people. This year, we will be partnering with the Happiness Bag and others around the Terre Haute community. We look forward to seeing you present to celebrate with us!



<https://today.indstate.edu/announcement/disabilities-awareness-month/>



## Medical ID

By Martha Vaughn & Dalton Boyles

The Emergency Medical ID is the area of your cell phone that allows you to add all of your medical information, contact information, emergency contact information, etc. The reason it is so important is that it can be accessed even when your phone is locked. It allows first responders or others to get a hold of someone in the event you have an emergency. It also allows for first responders and medical personnel to know if you have any special needs during a medical crisis.

It should not matter the carrier, the process will be the same, but the brand of cell phone you use will be different. If it isn't listed here, please Google your brand "How to set up you Medical ID on \_\_\_\_\_".

iPhone: <https://support.apple.com/en-us/HT207021>

Android: <https://support.google.com/android/answer/9319337?hl=en#zippy=%2Cadd-emergency-info-on-your-lock-screen>

Other resources

<https://www.pcmag.com/how-to/how-to-add-emergency-info-to-your-phones-lock-screen>

<https://parentology.com/how-to-set-up-medical-id-on-iphone-and-android/>



# Staff Recognition

## January

Name	Department	Years of Service
Jason Trainer	Vice President & Provost	3
Paul Lindeman	Facilities Management	3
Julie Land	Early Childhood Education Center	3
William Thompson	Development	3
Holly Wolf	Applied Medicine & Rehab	3
Barbara Auman	Student Financial Aid	5
Jennifer Boggs	Housing Facilities Operations	15
Misty Bolinger	Early Childhood Education Center	15
Tami Weinzapfel-Smith	Human Resources	20
Paul Reed	Facilities Management	40

Connect with Staff Council Representatives, Committees, and more by visiting:

<https://www.indstate.edu/services/staff-council>

Find us on Facebook:

<https://www.facebook.com/IndianaStateUniversityStaffCouncil>

### ELEMENTS OF THE INDIANA STATE ADVANTAGE:

#### Tuition-Free Guaranteed.

A last dollar-in scholarship program that **covers the remaining tuition** after non-repayable and federal financial aid are applied.

#### Experience Guaranteed.

**Up to \$3,000 for every student** to pursue a research, internship, education abroad, or service trip experience while completing their degree at Indiana State.

#### 4 Years Guaranteed.

At Indiana State, we're making a four-year graduation a priority. Eligible students are **guaranteed to complete a bachelor's degree within their four years**. If not, the remaining courses are tuition free.

