

File

MINUTES
INDIANA STATE UNIVERSITY
BOARD OF TRUSTEES

APRIL 23, 2004

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MINUTES
INDIANA STATE UNIVERSITY
BOARD OF TRUSTEES

APRIL 23, 2004

The Indiana State University Board of Trustees met in regular session at 9:00 a.m. on Friday, April 23, 2004 in the State Room, Tirey Hall.

Trustees Present: Mr. Alley, Mr. Bonds, Mr. Carpenter, Mr. Fleetwood, Mrs. House, Ms. Robertson, Mr. Shagley, Mr. Smith and Dr. Zietlow.

President Benjamin, Vice Presidents Bouse, Floyd, Ramey and Schafer and Interim Vice President Maynard were present. Also attending were Ms. Melony Sacopulos, General University Counsel, Dr. Harriet Hudson, Chairperson, University Faculty Senate, Ms. Trina Langley, Chairperson, Support Staff Council and Mr. Douglas Huntsinger representing the Student Government Association.

There being a quorum present, Mrs. House called the meeting to order at 9:10 a.m.

SECTION I

A. APPROVAL OF THE MINUTES (Mrs. House)

On a motion by Dr. Zietlow, seconded by Mr. Bonds, the minutes of the February 27, 2004 meeting were approved as presented.

B. DATES OF NEXT MEETING (Mrs. House)

The dates for the next meeting are June 17-18. The June meeting will be held in Indianapolis.

Commencement is on Saturday, May 8.

C. REPORT OF THE BOARD PRESIDENT (Mrs. House)

Mrs. House appointed the Nominating Committee for the election of officers for 2004-05. Members of the nominating committee are Charlotte Zietlow, Chairperson, George Fleetwood and Jessica Robertson.

In accordance with a request by Governor Kernan, the Trustees held an open forum on student tuition for the 2004-05 academic year on Thursday afternoon in the State Room. Mrs. House thanked Vice President Floyd and Diann McKee for their presentation and for the remarks by the Student Government Association.

Mrs. House noted she recently attended the retirement tea for faculty and staff. She thanked and acknowledged the years of service of the retiring faculty and staff.

On Thursday evening the Trustees attended the faculty recognition banquet. Mrs. House felt the design of the program was tastefully done. She was pleased to see Mr. Boulet, President of the ISU Foundation, in attendance.

Mrs. House asked Dr. Zietlow to report on her April trip to Morocco with the group from ISU.

Dr. Zietlow commented that ISU is involved in a top level training program of higher education administrators in Morocco as the result of a USAID contract between ISU and Hassan II-Mohammedia University in Morocco. Hassan II-Mohammedia is the lead Moroccan university involved, but the work includes representatives from most of the 14 public universities in that country. The purpose is to have the ISU team train the Moroccan Fellows in the transition from a basically French system of higher education to one resembling an American system. This is the result of a reform initiative by King Mohammed VI to bring the entire country into the twenty first century, to make the educational system more accessible, more accountable, and more responsive to the social, economic and political needs of the country.

Last summer 17 Fellows spent three weeks in the United States, mainly at ISU in Terre Haute. Dr. Zietlow spoke with them at that time about the very foreign concept of Trustees, and they invited her to follow up this spring so she went and spent a full day in discussions about the role of Trustees.

Morocco is an Islamic country but it has Berber origins, and a long history of very peaceful relations with its Jewish citizens. Nearly 50 per cent of the University students are women; 75 per cent of the students at the Hassan II-Casablanca Medical School are women! Many of the Moroccans wear the long robes called djellabahs (with peaked hoods for the men and covering headscarves for the women). A very large number also wear western clothes. It is a country of contrasts. The country has few natural resources, but is a major agricultural and tourism center, and values, tolerance, education and the skills of its craftspeople. The present king is committed to economic development and sees education, health care and the eradication of poverty as central to this goal.

Dr. Zietlow felt that the Fellows involved in the program, led by a formidable and very engaging woman, Rahma Bourquia, the President of Hassan II-Mohammedia, are well-educated, intelligent, focused, committed to change in a part of the world that values tradition and values the fine points of life. They are

working very hard to make the tremendous shifts needed and are sophisticated and open-minded.

The main thrust of the program with Hassan II is leadership development for higher education officials, but ISU is also working with the Moroccan Soccer Federation to train the trainers in their soccer programs, and the ISU sports management program will bring 12-14 soccer professionals to Terre Haute this summer for a leadership training program which will be followed by a site visit by ISU faculty to build a training program there. ISU has also proposed a pilot leadership program in the delivery of rural health care between the Midwest Rural Health Clinic at the Landsbaum Center and the Hassan-II Casablanca School of Medicine and possibly the medical school at Marrakech.

Dr. Zietlow commended El-Houcine Chaqra, a native of Morocco and member of the ISU administration; Gaston Fernandez, Director of the International Center Programs, and President Benjamin for their support of this initiative.

D. REPORT OF THE UNIVERSITY PRESIDENT (Dr. Benjamin)

Student Financial Aid

A professional standards team from NASFAA was on campus for an operations review. While the report to be received in a couple of weeks will have some recommendations. Some very encouraging things about progress in this important area were noted.

Controller's Office

Controller and Assistant Treasurer Bob Sackett has left ISU for a medical college in Augusta, Georgia. His responsibilities are being covered by Assistant Controllers Dom Nepote, Bursar Operations, and Jeff Jacso, Director of Financial Accounting. These two individuals have long and productive tenure with ISU's financial operations.

Compensation Study Update

In compliance with the Board's request at its last meeting, we have briefed the campus community on the full process and current status of the compensation study. The Compensation Study Committee has been meeting frequently and will be ready to have a report for the Trustees at the June meeting.

Representative William Crawford Visits ISU

State Representative William Crawford, Chairperson of the House Ways and Means Committee, visited the campus. His schedule included a facilities tour and meetings with administrators and faculty. He also gave a lecture to a political science class and closed his visit with a social gathering at the African American Cultural Center.

Recognitions

President Benjamin acknowledged several groups and individuals as the academic year draws to a close:

- 21st Century Scholars
Richey Adderley, Assistant Coordinator, Brennen Bogle, Terrance Fort, Sierra Sibley
- Alternative Spring Break
Al Perone, Student Life Programs, students: Jessica Bush, Derrick Thatcher
- Memphis Civil Rights Trip
Marshall Jones, Assistant Director, Student Life Programs, student: Rodney Freeman
- Concert Choir at Carnegie Hall
Dr. Scott Buchanan, Director of Choral Activities
- Professor Sarah Hawkins, 2004 American Association of Family and Consumer Sciences Leadership Award
- Jeff Jacso, Assistant Controller, and Chip Rogers, Director of Payroll, assistance to international students in completing individual tax returns

Sycamore Showcase At Noon

The second Sycamore Showcase at Noon box lunch event sponsored by the Center for Public Service and Community Engagement will be held on Friday, April 30, in Dede I of the Hulman Memorial Student Union. The topic will be "INmigration," the economic development effort based on education and investment strategy designed to identify and attract successful client companies and unique talents back to Terre Haute and Indiana.

The monthly Sycamore Showcase at Noon forum is designed to foster University-community engagement. Through the Showcase presentations, educators and citizens can join together to address common concerns and emerging needs. Dr. Benjamin expressed appreciation to Mrs. Benjamin for proposing the idea and to Allen Varner who is coordinating the monthly events.

E. REPORT OF THE UNIVERSITY FACULTY SENATE CHAIRPERSON
(Dr. Hudson)

Dr. Hudson acknowledged the attendance of the trustees at the Faculty Recognition Dinner. She thanked those responsible for making it possible to recognize faculty accomplishments, and she welcomed the opportunity to honor the service of the Faculty Senators and committee members.

The Senate has been busy as it brought forward the results of a year of committee work to meet the deadline of its final meeting. In March the Senate passed the special purpose faculty guidelines and the code of student conduct. The special purpose faculty document provides for fairer hiring practices and compensation and guidelines for an appropriate mix of tenured and non-tenured faculty. The Student Affairs Committee has made recommendations for a student grievance policy which should be formalized next year. It will complement procedures in the student code of conduct. The Senate also endorsed the reorganization/reporting of the Center for Public Service and Community Engagement and the reorganization of the Library.

Next week the Senate will act on a revision of the sabbatical leaves procedure, the academic calendar for 2006-07, revision of the University Handbook section on department chairpersons, a proposal for the extension of faculty benefits, and procedures to implement the faculty scholarship.

Next year's University Faculty Senate and Executive Committee have been elected. Four new members are coming on the Executive Committee, with five members continuing. The officers were re-elected: Dr. Steve Lamb, Sister Mary Alma Anderson, and Dr. Hudson.

Currently Senate committees are responding to draft reports of the President's strategic planning committees on community engagement, eminent programs, and experiential learning. The work of the latter is particularly within the Senate's purview which includes courses of study, facilitation of research and teaching, and the educational philosophy of the University and the relation of existing and future curricula, and educational policies to that philosophy, to quote the Faculty Constitution. Concerns have been raised, not about experiential learning itself, but about the manner of its implementation as a strategic objective. Faculty and Senate responses have been sought and are being incorporated.

Dr. Hudson discussed the University Bookstore contract with Barnes and Noble. The terms of this contract and the level of service provided to faculty and students have been the subject of much discussion this year, and input was received.

Dr. Hudson thanked Megan McManama for her support of the University's requested tuition increase. Faculty recognize the need to keep tuition low so students can afford to come here, and many of them have put children through college so they know the impact of increases. If the University is to attract and retain excellent faculty, adequately compensate non-tenured faculty, and continue to advance in the present state budget climate, some increase is necessary. It is gratifying to know that students understand this difficult issue and are willing to make the sacrifice to maintain the institution.

F. REPORT OF THE SUPPORT STAFF COUNCIL CHAIRPERSON
(Ms. Langley)

Ms. Langley was honored to welcome retiring ISU employees at the annual retirement tea. This is the first year retiring support staff were included in the event.

The Support Staff scholarship provides financial assistance for ISU Support Staff who enroll in classes while employed at ISU. The Scholarship Committee was charged earlier this year to develop specific criteria for selecting awardees and to review the scholarship agreement. The process has initiated a passionate interest among Council representatives, which in turn slowed progress on the revision of the Council Bylaws. The Committee has recently made substantial progress, and we expect that agreement on the scholarship agreement and selection criteria will be completed in mid-May and presented at the May Council meeting.

There are several issues Council presented this year for action that have not come to a resolution. Ms. Langley remains hopeful that the Council's requests for a technology fee reduction, the retirement incentives, and changes to the process and paperwork for support staff tuition waivers will be addressed and approved yet this year.

The annual meeting of support staff will be held in the Mills Dining Hall on May 27. The meeting provides the only formal opportunity during the year for all support staff at ISU to gather for an update from Council representatives and for fellowship.

G. REPORT OF THE STUDENT GOVERNMENT ASSOCIATION PRESIDENT
(Mr. Huntsinger)

Doug Huntsinger reported for Megan who was unable to attend. He introduced Hobart Scales, the new Vice President of the Student Government Association.

SGA has been involved in discussions of a proposed new recreation center and the possibility of a student fee through a referendum to be voted on by the students. A study group has been formed to determine student interest.

Work is progressing on changing procedures for choosing student justices, and it is hoped the new process will help assure the selection of student justices who are interested in serving.

The petition circulated regarding textbook costs has been sent to Senator Lugar's office. After contact with the Federal Trade Commission, his office will report back the findings.

Doug thanked Dr. Hudson for all her help this year and also the Support Staff Council.

H. CANDIDATES FOR DEGREES (Dr. Maynard)

Candidates for graduate and undergraduate degrees to be conferred on May 8, 2004, are presented in Exhibit A.

Recommendation: Approval of the candidates for degrees to be conferred on May 8, 2004, subject to completion of the requirements.

On a motion by Mr. Smith, seconded by Mr. Shagley, the recommendation was approved.

I. EXTERNAL AUDITS POLICY (Dr. Benjamin)

Internal Audit Department has the responsibility for coordinating the visits and/or inquiries of all compliance and financial outside auditors, e.g., federal, state audit agencies, and public accounting firms. As part of the audit coordination process, Internal Audit Department serves as a liaison between university offices and external auditors.

All initial contacts with external auditors are to be arranged through the Internal Audit Department. If any University personnel are contacted directly by external auditors, they are to notify the Internal Audit Department immediately. The entrance conference is the initial meeting to discuss the scope of an external audit.

The exit conference is the final meeting to discuss the recommendations. The Internal Audit Department will coordinate all entrance and exit conferences with the appropriate University officials and with the external auditors. The Internal Audit Department may assign a designee to represent the Internal Audit Department during the review process.

The Internal Audit Department is to receive copies of all external audit reports within two weeks of receipt of the official reports. It is the responsibility of all University officials to assure all external audit groups have made the appropriate contact with the Internal Audit Department and that the Internal Audit Department receives a copy of all audit reports. University officials responsible for areas undergoing audits must contact the Internal Audit Department if any issues arise concerning the audit or possible findings.

Recommendation: Approval of the external audits policy effective May 1, 2004.

On a motion by Dr. Zietlow, seconded by Mr. Shagley, the recommendation was approved.

J. STUDENT ACADEMIC SEMESTER FEES FOR 2004-05 (Mr. Floyd)

Recommendation: Approval of the academic student fee schedule beginning with Fall 2004 through Summer II 2005, as presented in Exhibit H.

On a motion by Mr. Fleetwood, seconded by Dr. Zietlow, the recommendation was approved.

K. ACADEMIC LABORATORY/COURSE SPECIFIC FEES (Mr. Floyd)

Recommendation: Approval of the proposed changes in academic laboratory/course specific fees effective Fall 2004 as presented in Exhibit I.

On a motion by Mr. Shagley, seconded by Mr. Carpenter, the recommendation was approved.

L. BOOKSTORE CONTRACT EXTENSION (Dr. Ramey)

A committee of students, faculty, and staff met in February 2004 to consider whether to renew or re-bid the existing contract between Barnes and Noble Bookseller Inc. and Indiana State University. The existing contract, signed in June of 2000, provides the potential for two four-year renewal (rollover) periods.

The committee recommended that ISU renew the contract with Barnes and Noble. In addition to the existing contract terms, Barnes and Noble agreed to pay Indiana

State University an additional \$60,000 over the life of the four-year extension. These funds will be used to enhance the availability of used textbooks, and to support ISU students with other marketing and promotion programs.
Recommendation: Approval of the letter of agreement submitted as Exhibit B to rollover the existing bookstore contract for a period from July 1, 2004 through June 30, 2008.

On a motion by Dr. Zietlow, seconded by Mr. Fleetwood, the recommendation was approved.

M. PROPOSED REVISIONS TO THE CODE OF STUDENT CONDUCT AND RIGHTS OF STUDENTS (Dr. Ramey)

A Task Force was appointed by the Vice President for Student Affairs to review the many aspects of the student conduct system including the Code of Student Conduct. The task force was asked to determine if the regulations in the Code are pertinent to the present University environment and if the regulations are clear and concise. Representatives from all segments of the University community were asked to participate in this effort.

The regulations of the present Code were developed and approved by the Board of Trustees during the late 1960's. Minor adjustments were made to the regulations since that time. The Task Force concluded that the regulations were not pertinent to the present University and that the regulations were not clear and concise.

The Task Force studied the codes of numerous other institutions including all the four-year public institutions in Indiana as well as a group of peer institutions. The Task Force also reviewed model codes developed by experts in the field. The two models which served as a basis for the proposed revisions are "A Model Code of Student Conduct; Applying the Power of Association on Campus" (Gary Pavela, Synthesis: Law & Policy in Higher Education, V11 #4, Spring 2000), and "Harnessing the Spirit of Insubordination: A Model Code for Student Discipline", (Edward N. Stoner II, 17 J.C.U.L. 89, 1990).

The Task Force recommends that Section 2.01 of the present code be replaced by the proposed regulations. The Task Force also recommends that several other sections of the present Code be abolished. Specifically, the Task Force proposes to rescind the following regulations:

- 2.02 (Failure to Abide by the Policies Guaranteeing the Right of Expressions of Students),
- 2.03 (Adjudication of Violations of Policies Guaranteeing the Right of Expression of Students),

- 2.04 (Failure to Comply with the Policies Regarding the use of university Buildings and Facilities by University Organizations and Groups,
- 3.02 (Failure to Comply with the All-University Social Policy),
- 3.04 (Failure to Comply with the Motor Vehicle Policy),
- 3.05 (Failure to Comply with the Provisions of the Outside Speakers Policy,
- 3.06 (Failure to Comply with the Procedures for Implementation of the Outside Speakers Policy).

These sections are no longer relevant or have been rendered redundant by sections of the new Code.

University Standards

University Standards was developed in response to a number of changes and new responsibilities faced by the University. The end of on-sight registration required that the Code and other policy documents be mailed to students. This, coupled with federal mandates to provide students with certain information (The Clery Act for example), necessitated the development of a publication that could be mailed at a reasonable cost.

During the last few years, federal regulations have no longer required that this type of information be mailed. The availability of this information on a web site has been deemed acceptable. This will allow the university to drastically reduce the content (and the cost) of printing and distributing University Standards. To this end, the Task Force has identified a number of policy documents that should be prominently situated within the University web site. Those documents include:

- The full text of the Code of Student Conduct (Procedures)
- The full text of the Indiana Chapters that empower the Board of Trustees
- Indiana Hazing Statute
- The ISU Motor Vehicle Policy
- The policy on Building and Facility Usage
- The Residence Hall Handbook
- The Student Handbook
- Sexual Harassment Prevention Policy
- The Policy and Implementation of the Family Educational Rights and Privacy Act (FERPA)
- Computing Policies and Procedures
- The Drug Free Schools and Communities Act
- The Smoking Policy

The revised Code will contain an index with links to these policies and documents.

Recommendation: Approval of the revisions to the Code of Student Conduct and Rights of Students as shown above effective July 1, 2004. The entire document is presented in Exhibit C.

On a motion by Mr. Shagley, seconded by Mr. Carpenter, the recommendation was approved.

N. STUDENT HEALTH CENTER PRICING POLICY (Dr. Ramey)

With the costs of medical services increasing at a rate of 15-20% per year, the Indiana State University Student Health Center seeks to establish an approved pricing policy that will allow a low cost, market sensitive, pricing structure that is advantageous to students, but flexible enough so that the Student Health Center can continue to operate on a break-even basis. The Center does not currently charge students for office visits. However, drugs, supplies, x-rays, medical procedures and laboratory tests are charged at prices that attempt to recover costs incurred.

It is recommended that drugs, supplies, x-rays, medical procedures and laboratory tests be priced in the Student Health Center at the actual cost of the item plus overhead. Overhead will allow for the cost to purchase, track and dispense medications as well as for a portion of the general operating cost of the Health Center. All services and products will be priced, where applicable, at ten to thirty percent (10%-30%) below manufacturer's suggest retail prices. Some items may be priced lower to insure student availability.

Recommendation: Approval of the Proposed Pricing Policy effective July 1, 2004 as outlined above.

On a motion by Dr. Zietlow, seconded by Mr. Shagley, the recommendation was approved.

O. INVOLUNTARY MEDICAL WITHDRAWAL POLICY (Dr. Ramey)

Student Affairs has developed a policy to address situations in which students pose a threat to themselves or others, or exhibit medically related behaviors that limit their ability to meet student responsibilities, academic and otherwise.

Recommendation: Approval of the Involuntary Medical Withdrawal Policy as presented in Exhibit D effective July 1, 2004.

On a motion by Mr. Carpenter, seconded by Mr. Bonds, the recommendation was approved.

P. STUDENT GOVERNMENT ASSOCIATION CONSTITUTION REVISIONS
(Dr. Ramey)

Recommendation: Approval of the SGA Constitution revisions as presented in Exhibit E effective May 1, 2004.

On a motion by Mr. Fleetwood, seconded by Dr. Zietlow, the recommendation was approved.

Q. PURCHASES OVER \$250,000 (Mr. Floyd)

Under University Purchasing Guidelines, during any calendar year a single purchase of more than \$250,000 or vendors with accumulated purchases in excess of \$250,000 are to be approved by the Board.

Recommendation: Approval of the purchases over \$250,000

Lowest Bid to Meet Specifications

Foliot Furniture, Inc. -- P0048430 -- \$232,826.00
(Stackable Beds, Residential Life)

Single Purchase

To be purchased on the Dell, State of Indiana Contract – Dell Computers for Student Labs, Information Technology -- \$325,000.00 Total

Single Purchase – Sole Source

To be purchased from Frasca International

(2) Aerospace Flight Simulators - \$600,000.00 Total
for College of Technology

Vendors Whose Purchase Amount Recently Exceeded \$250,000

<u>Vendor</u>	<u>Amount</u>
Otis Elevator (Maintenance) Indianapolis, IN	\$303,328.00

Educational Marketing Group
(ISU Marketing)
Aurora, CO

\$477,403.41

Previously Reported Vendors Whose Purchase Amounts Have Recently Increased:

<u>Vendor</u>	<u>Previous Amount</u>	<u>Current Amount</u>
SBC (Telephone Maintenance) Indianapolis, IN	\$ 775,999.94	\$ 810,900.04
Talisma Corporation (Admissions Software) Bellevue, WA	\$ 353,890.00	\$ 409,450.00
ST Construction (Parking Lot M) Terre Haute, IN	\$ 448,586.50	\$ 465,601.50
Dell Computer Austin TX	\$1,405,910.95	\$1,686,993.67

On a motion by Dr. Zietlow, seconded by Mr. Smith, the recommendation was approved.

R. IN MEMORIAM (Mr. Schafer)

Memorial Resolutions for the following individuals are presented in Exhibit F.

Richard W. Barton, Bursar, Government Contract Officer Emeritus, died on April 8, 2004.

Robert D. Cooksey, Custodian, Tirey Memorial Union Housing, (retired) died on December 14, 2003.

Edward Ellington, Facilities Management, (retired), died on March 4, 2004.

Mary Ford, Custodian, Residential Life, (retired), died on April 4, 2004.

Norvella Lewis, Parsons Hall Dining, (retired), died on January 20, 2004.

R. Samuel Mehrley, Professor of Communication (disability retirement), died on November 14, 2003.

Delbert Newman, Professor Emeritus, Department of Electronics and Computer Technology, died on March 1, 2004.

Hazel Taylor, Residential Life Housekeeping, (retired), died on February 21, 2004.

James Watson, custodian, Facilities Management (retired), died on April 7, 2004.

Recommendation: Acceptance of the Resolutions and acknowledgement of years of service.

On a motion by Dr. Zietlow, seconded by Mr. Smith, the recommendation was approved.

S. ACADEMIC YEAR CALENDAR, 2005-06 (Mr. Schafer)

Recommendation: Approval of the academic year calendar for 2005-06 as presented in Exhibit G.

On a motion by Mr. Bonds, seconded by Dr. Zietlow, the recommendation was approved.

T. PROMOTION/TENURE SPECIAL NEEDS (PROBATIONARY FACULTY) (Dr. Maynard)

Additional Language to University Handbook, Section III-3 – Criteria for Reappointment, Promotion, and Tenure

The Faculty Senate and the University recommend that our policy on tenure be revised to support the special needs of probationary faculty who have unique responsibilities related to the birth or adoption of a child, special health needs of family or partners, etc. It is recommended that the paragraph be inserted in the University Handbook.

Insert New Paragraph on page III-3, column 2, between current paragraph 2 and 3:

Candidates may elect to extend the tenure probationary period for a maximum of two years in the following circumstances: 1) They are the primary or co-equal caregiver of a newborn or newly adopted child (one year per child). 2) They are

the primary or coequal caregiver of a seriously ill spouse, partner, or other immediate family member (defined as child, parent, or other family member).

Medical certification from the ill person's health care provider shall be presented within fifteen calendar days after the extension is requested. Additional medical opinion may be requested at the University's expense. The candidate shall consult with his/her department chairperson to receive support of the extension. The decision to extend the tenure period will be reported to the Dean and the Provost and Vice President for Academic Affairs. Candidates who have elected extensions carry out their regular full-time responsibilities, and continue to undergo annual evaluations for reappointment through the extended probationary period. In their tenure-year review, candidates who have elected extension are expected to meet only criteria stated in University-approved tenure policies and letters of appointment.

During the probationary period, a candidate for tenure may apply for leave under the Family and Medical Leave Act, or for leave without pay in the event of a birth or adoption, or a family illness (see pp. III-13, IV-16 & 17, and Appendix C). In such cases tenure eligibility will be delayed automatically, as specified below.

Recommendation: Approval of the University Handbook changes in language as noted effective July 1, 2004.

On a motion by Mr. Fleetwood, seconded by Dr. Zietlow, the recommendation was approved.

U. SPECIAL PURPOSE FACULTY (Dr. Maynard)

Change in Language in University Handbook, Section III-1- Temporary Full-Time Faculty

To accommodate the recommendations for Special Purpose Faculty that have been approved by the Faculty Senate and Academic Affairs, the following changes are required in the Handbook.

Bold type reflects changes in Section III-1 – Temporary Full-Time Faculty:

Full-time appointments, **including Special Purpose Faculty appointments**, to non-tenure track position are ordinarily made at the rank of instructor. These appointments are usually made for an academic year. Departments may submit requests for temporary appointments at higher rank or for periods beyond one year, but these requests are subject to the approval of the appointing authorities. Candidates for temporary full-time faculty appointments, including **Special Purpose Faculty positions**, are evaluated in the same fashion as are candidates

for regular faculty position. Salary floors do not apply to temporary full-time faculty including **Special Purpose Faculty**.

Change in Language in University Handbook, Section IV-4 – Temporary Faculty

To accommodate the recommendations for Special Purpose Faculty that have been approved by the Faculty Senate and Academic Affairs, the following changes are required in the Handbook.

Bold type reflects changes in Section IV-4-Temporary Faculty:

Full-time temporary faculty, **including Special Purpose Faculty**, are paid an academic year salary and are eligible for participation in the group health benefits plan, life insurance, and sick-leave accumulation. Full-time temporary faculty, **including Special Purpose Faculty**, are not eligible for the University retirement plan contributions, disability insurance, spouse fee waiver or dependent child fee waiver.

Recommendation: Approval of the University Handbook changes in language as noted effective July 1, 2004.

On a motion by Dr. Zietlow, seconded by Ms. Robertson, the recommendation was approved.

CANDIDATES FOR THE ASSOCIATE DEGREE
May 08, 2004
ASSOCIATE OF ARTS

Abercrombie, Santezie	Adams, John Howard
Alexander, Bryan Keith	Anderson, John Merrill
Anderson, Johnny Lee	Armstrong, Allan L
Ball, Edward Lamar	Baltimore, Jerry Lee
Baysinger, Steven Lee	Beam, Steven Douglas
Bilal, Asmar Malik	Bluck, Robbie Reinhardt
Bradley, Richard Duane	Brewer, Theodore D
Bundren, Steven P	Carr, Otis Dewone
Caruthers, Chawknee Prince, S	Case, Christopher Robert
Clark, Richard Edward	Clinton, Kiley
Coe, Kelvin DeMont	Coffey, Dorothy Jean
Collins, Kenneth Lamar	Cox, Michael Monroe
Craig, Kenneth DeWayne	Davis, Charles Lewis
Edwards, Rickie Jay	Embry, James E, Jr
Flynn, Douglas Michael	Frazier, Alonzo
Garrett, Phillip Charles	Gaston, Steven Laran
George, Jessica Marie	Goins, Dewey Victor
Hadley, Gary R	Haggard, Danny Freeman
Hayslett, Phillip Todd	Hough, Jason Eric
Hubble, John E	Hunter, Theron Wayne
Jackson, Terris Micheal	Jones, Derek J
Jones, Dontay La'mont	Joyce, Thomas Wayne
King, Ronald Jerome	Koestner, Auric Dylan
Laird, Michael Shane	Long, Michael Thomas
Luke, Tommy Matthew	Mathisen, Thomas Andrew
McCarty, David Allen	McClendon, Harrison Albert, I
Miller, Darnell Clearence, Sr	Miller, Trevor W
Minick, Corey David	Moore, James Robert
Morris, Abe, III	Niemann, Carlton Harold
Owsley, Ruth A	Pate, Troy Allen
Pigg, Steve Anthony	Poling, Shannon Tate
Prosser, Russell Arthur Jr	Raine, Edgar
Redeemar, Darryl Wayne	Reed, Brandon Lee
Reyes, Catarino	Roby, Toriano Adarryl
Ross, James	Rowlett, Paul D
Scott, Joran L	Searcy, Michael Eugene
Shaw, Angela Rose	Shaw, Perry Wilson, Jr
Shively-Scott, Shelli Ann	Smith, James L
Suzukawa, Junko	Taha, Isha Shaleen
Tinsley, Gary DeWayne	Turner, Duane E
Viney, John Frederick	Walker, Anthony Lujan
Wells, Priness L	Wilbourn, Julius Dewayne
Wilcher, Matt Houston	Wilkins, Craig
Wilkins, Daniel Joseph	Williams, Mark Anthony, Sr
Wilson, Charles E	Wilson, George W

CANDIDATES FOR THE ASSOCIATE DEGREE
May 08, 2004
ASSOCIATE OF ARTS

Works, Shawn DeAngelo

CANDIDATES FOR THE ASSOCIATE DEGREE
May 08, 2004
ASSOCIATE OF SCIENCE

Aballi, Nicholas Andrew	Barker, Samuel Dallas
Bean, Janice Renee	Blume, Landon Elliott
Bontekoe, Kim S	Broeker, Craig Michael
Catlin, Katie Lynn	Cavinder, Ashly Nicole
Cline, Lee Andrew	Conder, Adam Robert
Fiscus, Matthew Kenneth	Harris, Christopher David
Haza, Kim Eugene	Henderson, Kelvyn Lewis
Jones, Charles Robin	Kambe, Arthur Atwine
Kizart Thomas, Avetta Deanna	Laughlin, Thomas Joseph, Jr
Moore, Dustin David	Nolan, Robert Martin
Penny, Kent A	Pitts, Edgar DeMar
Ramseyer, Sherri Lynn	Whittington, Paul Eddie, Jr

CANDIDATES FOR THE BACCALAUREATE DEGREE
May 08, 2004
BACHELOR OF ARTS

Brothers, Melissa Marie
Carther, Lanetra LaShawn
Gretencord, Jason Andrew
Hollander, David James
Jamison, Steven Curtis, Jr
Mauntel, Melinda Marie
Russelburg, Earl Lee
Taylor, Michael Lee
Volz, Ramon Gabriel

Browning, Beth Erin
Glover, Carmen Ann
Henderson, Danielle Renee
Hornbeck, Amy Elizabeth
King, Caitlin Mariel
Mercer, Misty Leigh
Ryan, Joshua Edward
Vallejo, Rachel Marie
Will, Adam Daniel

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Cruse, Orilla Ellen
Malone, Kortney Anne
Rini, Robert Wilson

Connett, Kimberly Catherine
Johnson, Dianna Lynn
Ringo, Ashley Noel
Walton, Zachary Michael

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Travelsted, Brian Matthew

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Dombrowski, Leslie Anne
Gayso, Kristin Lynette
Kim, Rayung
Moore, Allison Anne

Carie, Travis Ryan
Day, Amber Sue
Gayso, Chad Alan
Hawley, Brooke Kristina
McClurg, Amanda Kay
Oeth, Steven Ray, II

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A-Wan, Katuta Kanteng
Addler, Melanie Dawn
Adou, Agnini Curtis Samuel
Aguilar, Phillip Henry
Aker, Emily D
Al-Mawali, Ali Talib
Alexander, Jennifer Lynn
Alexander, Megan Ann
Allen, Mikeal Scott
Ammerman, Beth A
Anderson, Brittany Marie
Anderson, Rachel Renee
Apple, Ryan Christopher
Applewhite, Courtney S
Arndt, Tiffany Rae
Asbury, Kristi Lynn
Atakorah, Janet Boatenmaa
Atwood, Nathan Brent
Austin, Morgan Nicole
Bahr, Marcia Lynn
Baker, Leanna Brooke
Baldwin, Stephanie Feree
Barham, Robin Aleasia
Barnes, Sarah Elizabeth
Barrett, Latrisha Rochelle
Bates, Ryan James
Bazziel, Damon Dion
Bean, David B
Begley, Micki Suzanne
Bell, Micah Tenise
Benjamin, Gale Williams
Besing, Jariah Wayne
Bilskie, Matt Scott
Black, Angela May
Black, Patricia
Blackburn, Robert Lee
Blade, Stephanie Elise
Blakeman, Betsy A
Bohlinger, Brie Anne
Bontekoe, Kim S
Borden, Eugenia Lynn
Bowman, Tracie Lee
Boyer, Aaron Harold
Bradberry, Harrison Allen
Branham, Dru Christin

Adams, Heather Ann
Adelsberger, Amy Renee
Afifi, Ahmed Adel
Ahaus, Edward Anthony
Al-Maghaslah, Raed Ali
Albright, Shane Allen
Alexander, Joseph Allen
Alford, Christopher D
Allstott, Jacob John
Anderson, Ashley Jaclyn Bobbi
Anderson, Krista Lashae
Andrade, Franklin Carmen
Applewhite, Collin W
Armour, Diana Grace
Asay, Donald Gregory
Ashley, Brett Maurice
Atkinson, Nathaniel Richard
Augustus, Bradley A
Bachelor, Stephanie Nicole
Baker, LaToya Leight
Baldwin, Anna Lee
Ball, Shena Jo
Barker, Samuel Dallas
Barnett, Kacee Marie
Barth, Rebecca Gail
Baumgaratner, Kristin Nicole
Beadles, Jason Andrew
Beauchamp, Diana Jean
Bell, Erica Faith
Benefiel, Kyle Reese
Berry, Jennifer Dawn
Bettcher, Kira Kay
Bishop, Roger Max
Black, Katherine Marie
Blackburn, Jo Anna
Blackgrove, Tonja Lee Tischen
Blakely, Asia Renee Jackson
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Bozell, Kevin Robert
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Briggs, Jason Lee	Brimberry, Ryan Alan
Brinck, Jamie M	Brinson, Rita Faye Collins
Brisco, Sarah Abijah	Britt, Emilie Jeanne
Broeker, Craig Michael	Broermann, Matt John
Brooks, Christopher Paul	Brown, Charles Alfred
Brown, Jennifer D	Brown, Jennifer Lynn
Brown, Jonn Benjamin	Brown, Joseph Louis
Brown, Scott David	Brown, Seth Ewing
Brown, Sylvia Anne	Brown, Trent Darrell
Brummett, Sean Matthew	Bruner, Brock Morgan
Bryan, Mandy M	Bryant, Bennie E
Buchholz, Angela Jeanette	Budd, Korey Matthew
Burgess, Joseph Linn	Burks, Basheera Khadijah
Burnett, Jason Matthew	Burns, Jamie Jo
Burton, Leslie Brooke	Bush, Jessica Louise
Buskirk, Jeffrey Brett	Butler, Billy Joe, Jr
Byers, David Matthew	Callender, Ted Christopher
Calloway, Neeley Danielle	Canfield, Jennifer Anne
Cantonwine, Heather Michelle	Canull, Mark Richard
Caple, Benjamin Abel	Carbaugh, Thomas Adair
Carlson, Christopher John	Carter, Harold L
Carter, Kelsey Laron	Carver, Donald Robert
Casler, Tina Marie	Casper, Jonathan Todd
Cassell, Christopher David	Cassity, Alexis Diana
Caswell, Edward Neil	Cates, Chad Eric
Catlin, Seth Benjamin	Cazel, Paul Steven
Celichowski, Jamie Marie	Chahal, Jaspinder Singh
Chase, Carolyn Ann	Chatman, Nicole Dawn
Cheever, Andrew W	Cheever, Erin Lorna
Cheng, Ping	Childers, Tiffany Rose
Childress, Majel Halona Medin	Cho, Kyu-Wook
Christian, Kevon Marcus	Ciresi, Vincent Damian
Cisneros, Alex	Clark, Benjamin M
Clark, Laura Marie	Clason, Aaron M
Clay, Amanda Marie	Cline, Lee Andrew
Coble, Cameron Justin	Cochran, Randy Stewart Carl
Coffing, Kristen Dawn	Collins, Kimberly Michelle
Combs, Michael Craig	Conder, Adam Robert
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Daugherty, Lowell Shane
Davis, Dustin Shane
Davis, Nicholas Ray
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Dishroom, James Earl
Dorr, Kacy Lee
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Dugan, Charles Michael
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Earl, Nathan Edward
Edwards, Matthew Ryan
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Ellis, Natalee Willette
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Estes, Tiffany Brianna
Evans, Aaron Nicole
Evans, Chad Alan
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Cripe, Cheri Angela
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Davidson, Joseph Marcus
Davis, Matthew Douglas
De Moura, Carina Gama
DeCoteau, Kerste Lynae
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Denton, James Michael
Dexter, Jason Stuart
Dinkel, Andrea
Dix, Jeremy Wayne
Dowdell, J'Mel Dawaun
Drumb, Jason Lee
Dulin, Timothy Joseph
Dunwiddie, Kristen Danielle
Dzurison, Erin Nicole
Eash, Susan Jean
Ehresman, Robert M
Ellis, Brandon Scott
Emily, Blair Renee
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Erny, Kathleen Renae
Essex, Jenny L Lowe
Etter, Matthew Joseph
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Evans, Joy Nicole
Evans, Steven Kyle
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Farber, Charles Henry
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Ferre, Timberly Dawn
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Garrison, Julie Melissa
Gatsos, Crecentia Marie
Gentry, Amber Lee
George, Sara Suzanne
Getche, Travis James
Gibson, Jodie Lynn
Gillen, Matthew Edward
Gilliatt, Leah Dawn
Givens, Valerie Yvonne Froder
Glenn, Christina Marie
Goda, Amanda Dawn
Gonterman, Antony
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Gray, Jennifer Lynn
Greathouse, Jeremy Matthew
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Greenwell, Mindy Ann
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Griffin, Tracy June
Groch, Mark Christopher
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Grubbe, Jill Suzanne
Gruchala, Jennifer Marie
Guinn, Breanne Kaylor
Guy, Billy Dale
Hale, Samantha Jo
Hall, Christopher Marshall
Hall, Michael Wayne
Hambrick, Daniel Thomas
Hammond, Mickey Daniel
Hanner, Erin Ray
Happ, Jacob Daniel
Hardey, Amy Darlene
Harley, Jamille Aaron
Harper, Damon M

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Frome, Jason Richard
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Ganatra, Seema Rasiklal
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Gartenman, Bradley Joseph
Geile, Elizabeth Ann
Genung, Judith Ann
Georges, Stephanie Rose Westo
Gholson, Ryan Daniel
Gilbert, Meredith Lynn
Gillespie, Curtis
Girard, Tommie Jean
Glasgow, Brian Allen
Gobles, Nathan Edward
Godwin, Amanda Sue
Goodman, Justin Michael
Gorgas, Bradley Charles
Graham, James Steven
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Griebel, Matthew Joseph
Grizzel, James Joseph
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Grubbs, James A
Gudeman, Kelly Marie
Guinn, Jill B
Hale, April Lynn
Hale, Samantha Nicole
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Holman, Jennifer Lee	Hooker, Jenilee Joan
Hooper, Joni Lee Thomas	Hoover, Natalee LeeAnn
Hopf, Breann Renae	Hopkins, Deondra DeShell
Hopkins-Smith, Elicia Daniell	Hopkins-Smith, Kier Loniel
Hounshel, Melissa Diane	Huber, DeLisa Adell
Humphreys, Justin Eugene	Huntsinger, Douglas Wayne
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Ignatoski, Penelope Jane	Imlay, Diana Marie
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Ivy, Richard Lamarr	Jackson, Leon Antonio
Jackson, Rebecca Leigh	Jackson, Susanna Lynn
Jacobus, Laura Grace	Jahn, Kyle Phillip
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Jarvis, Maria Antoinette Pere	Jeevan, Sheila
Jeffers, Alyson Mary	Jeffers, Jessica Leigh
Jefferson, Jacinda Marie	Jenkins, Pamela Marie McCall
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Johnson, Lorenzo, III	Johnson, Shemeca L
Johnson, Stacy Marie	Jones, Cassandra Lynn
Jones, Charles Robin	Jones, Dustin Michael
Jones, Jeffrey Ryan	Jones, Julia Christine
Jordan, Patrick Wayne	Kalb, Erin Striegel
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Kante, Djibril Andie	Keck, Mary Susan
Kees, Leticia Janelle	Keglar, Skyler Graham
Keller, Marlaina Renae'	Kellerman, Melissa Dawn
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Knierim, Traci Sumer	Knies, Beth A Ficker
Knoerzer, Heidi Marie	Knox, Cameron Michael
Koch, Norman David	Kovacs, Amy Lynn
Krehely, Michael Paul	Kress, Gregory Michael
Kriss, Alissa Brynn	Krzyzewski, Rachelle Lynn
Kuchaes, Peter Paul	Kvidahl, Jason Michael
Kyle, Jason Ryan	LaFary, Eric Wayne
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Langferman, Anne Catherine	Langferman, Gwen Elizabeth
Langley, Kerri Dawn	Lanham, Willian Allan
Lanoue, Beth Ann	Latham, Shanley Danae
Lawson, Brandye Rhaye	Leatherman, Justin Kent
Lee, Chad A	Lee, Keith Herman
Lee, Kenneth Spencer	Lee, Morgan MarAnn
Lehe, Adam Christopher	Lemasters, Timothy Michael
Lemmon, Brittany Renea	Lemon, Laura Sipe
Lemon, Tim Joseph	Lemond, Sarah Leslie
Lemont, Melita Fawn	Lents, Jarrod Heath
Lentz, Melanie Jo	Lesko, William Earl
Levy, Vaughn Robert	Lewis, Connie
Lewis, Katharine Marie	Lindsay, Chad Robert
Lipps, Sarah Patrice	Lipscomb, Karen Jean
Livingston, Joshua Kent	Logan, Zachary Tyler
Longfellow, Matthew Stephen	Loomis, Ian M
Loper, Caleb Richard	Loudon, Nicholas
Lowery, Crystal Denise	Lude, Jennifer Lynn
Luke, Lauren Leann	Lunsford, Ellen Patricia
Lykins, Cherish Ondrea	Lyles, Marsha Marie
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Maurer, Candice Ann	Mause, Kathryn Mary
Mavronicles, Brooke Diane	May, Brendon S
McCallister, Anna Marie	McCaslen, Aaron Matthew
McClure, Michael Ryan	McCombs, David Alan
McCombs, Karen Michell	McCrary, Amber Nicole
McCrea, Erin Elizabeth	McCulloch, Cole Hamilton
McDaniel, Elise Nicole	McDonald, Trevor James
McElroy, James Phillip	McGee, Lester S
McGowan, Scott Patrick	McGuire, Timothy Michael, Jr
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McIntyre, Alyson Lois	McKanna, James Joseph
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McNeely, David Andrew	McPheron, Brian Josef
Megyesi, Michael Frank	Mehling, Jeffrey Alan
Mehlman, Kate Elizabeth	Mehringer, Natalie Anne
Melvin, Brent William	Mendoza, Robyn
Mennen, Kourtney Kay	Mercer, Raymond Charles
Metternich, Adrienne Nicole	Meyer, Christopher Scott
Michael, Lisa Rachelle	Miller, Angela Marie
Miller, Benjamin Dana	Miller, Brian Scott
Miller, Debra Kay Lewis	Miller, Joshua Ryan
Miller, Michael J	Mills, David Aaron
Miskuf, David Kevin	Mitchell, Charles David
Mitchell, Mia Tiffany	Mitchell, Robert L
Mitchell, Scott Lee	Mitseff, Nicholas Ryan
Mizuochi, Aya	Moffatt, Lori Ann
Mohr, Justin David-Gus	Moke, Kristianne
Moon, Lisl Marie	Moore, Cynthia Ann/May
Moore, Dustin David	Moore, Frank William, III
Moore, Martin Ross	Moore, Stephany Erin
Morin, Chad S	Morrison, Brandy Dawn
Mosier, Cristi Dawn	Motsinger, Joshua Neal
Mott, Kathryn Suzanne	Mugg, Dustin Philip
Mundell, Joshua Alan	Murdock, Kari Sue
Murphy, Adrienne Lynn	Murphy, Adrienne Lynn
Murphy, Amy Nicole	Myers, Latoria Shevette
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Neises, Cassandra Lynn	Neland, Michelle Marie

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Nissley, Kristi Jo	Nix, Amy Marie
Nolan, Robert Martin	Nord, William J
Norris, Jennifer Theresa	OSullivan, Mike Charles
Oberman, Kathryn Terese	Odum, Rebecca Sue
Oelschlager, David Wayne	Ogle, Dorcas Sue
Opolski, Tracy	Oskay, Jennifer Nicole
Ousley, Gregory Joe	Ousley, Scott Riley
Pahl, Marcie Marie	Park, Hyojin
Park, Inn-Jee	Patel, Mehul
Patrick, Kari Lynn	Pattee, Adam James
Patton, Carey Lynn	Paulin, Sasha Nicole
Paulson, Adam Charles	Payne, Daniel Lee
Pedigo, Terry L	Pence, Amy Anne Eisman
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Penry, Jason Neil	Peperak, Joseph Anthony
Peralta, Ivana Romina G	Perigo, Dane Butler
Perry, Brooke Nicole	Perry, Ronald, Jr
Peters, Jenica Lane	Petty, Amber Rae
Phelps, Ramie Lynn	Phillips, Andrew Thomas
Phipps, Kristin Lynn	Pierce, Bradley Dowell
Piland, Ashley Renee	Pinkstaff, Winfield Scott
Pinkston, Nelson Clay, III	Pinner, Lindsey Elaine
Pitts, Edgar DeMar	Plascak, Pamela Sue
Poole, Warriren	Poorman, Jamie Lynn
Poston, Candice Joleen	Prather, Trina Gail LeValley
Presnal, Jeremy W	Prewitt, Anthony D
Price, Kevin Lewis	Price, Nicholas Patrick
Prunty, Brandi Michelle	Pryor, Vincent Lenard
Qualio, Phillip Hamilton	Quarles, Frederick Alan
Quarles, Quiana Marie	Quinn, Sean Michael
Raber, Danielle Amber	Rafiuddin, Muhammad Adnan
Raimondi, Ashley Dawn	Ramsey, Adam Nicholas
Ramsey, Jessica Leora	Ransford, Jeffrey David
Ransome, Frances Kathleen	Rasche, Eric Michael
Rauckman, Raye Eileen	Ray, Nick Stonewall
Reasby, Terry A	Rebman, Stephanie Ann
Recknor, Diane Annette	Redmon, Nathaniel Scott
Reed, Suzanne Elaine	Reed, Tiffany Diane
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Reynolds, Cynthia Ann	Reynolds, Elizabeth Marie

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Robbins, Natalie Nicole	Roberts, Andrew Joseph
Roberts, Jamie Dean	Robertson, Hugh Burton, IV
Robertson, Kate Renee	Robinson, Justin Eric
Robinson, Melissa Lynn Ann	Robison, Chad Allen
Roddy, Kendra Dawn	Rodgers, Christian
Rodgers, Denise Louise Hakman	Rodriguez, Esteban
Rohloff, Renee Lee	Rollins, Tamika Kenyatta
Rondot, Sarah Lynn	Roper, Jackie, Jr
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Rucienski, Megan Michelle	Ruth, Brittany Ann
Salinas, Lucia Carolina	Salisbury, Ryan Joshua
Salyer, Robert Harold	Sanchez, James Jason
Sanders, Nicholas Anthony	Sanders, Rebecca Lynn
Sanders, Shantale Lashe	Sanquenetti, Jeffrey Alan
Satkamp, Graig Alan	Sato, Akinobu
Saunders, Ronald Carlomon, II	Saunders, Stevie N
Savage, Jamie	Schad, Tisha Ann
Scheller, Jeffrey Scott	Schenk, Kathryn Anne
Scheuermann, Robert William	Schick, Jason Robert
Schildknecht, Randi Suzanne	Schlabach, Renee Christine
Schlottman, Jacob Edward	Schmit, Alexander Louis
Schnell, Krista Ann	Schoettmer, Carrie Ann
Scholl, Ricky Lee	Schrader, Brandy Nicole
Schuldt, Donna Ann	Schultz, Jessica A
Schultz, Julie Ann	Schutt, Nina Marie
Schweikhardt, Jodi Ann	Schweizer, Sarah Beth
Scott, Erick Joel	Scott, Heather Melissa
Scott, Kristin Ann	Scott, Tristan Thomas
Scotten, Kyle Bryan	Seger, Elizabeth Ann
Seger, Jody Nicole	Seitz, Susan Lynn
Sendelweck, Jeffrey Dean	Seo, Hyun-A
Shaffer, Heather Marie	Shaker, Emily Marie
Sharer, Shelly Jean	Sharp, Chandra Nicole
Sharpe, Amy Janelle	Sharum, Traci Jean
Sheeder, Jeremiah Laurent	Shepherd, Elizabeth Anne
Sheridan, Bobbi Michelle	Shick, Stephanie Marie
Shields, Laura Mae	Shima, Martin Ezequiel
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Smith, Gretchen Leigh	Smith, Justin Michael
Smith, Kristi Rose	Smith, Lisa Renee
Smith, Megan Michelle	Smith, Shena Yevette
Smith, Stacia Aileen	Smock, Christine Nichole
Smyth, Jordan Matthew	Snyder, Holly Ann
Soppe, Travis William	Sosbe, Rachael Elizabeth
Southard, Malissa Ann	Sparger, Stacey Lynn
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Spicer, Jared Adam	Spurlin, Ryan Lynn
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Stark, Amber Christine	Starnes, Molly Laine
Starr, Joshua Gabriel	Steckler, Wendy Ann
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Stengel, Kevin Vincent	Stepek, Jessica Kathleen
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Stewart, Robert Clayton	Stewart, Timothy N
Stewart, Timothy S	Stillabower, Adam Michael
Stockberger, Kreg Robert	Stockberger, Kristy Lyn
Stoner, Sarah Emelia	Storer, Melinda Louise
Storms, Kortney Joe	Story, April Dawn
Strange, Sam Ryan	Strom, Jason Thomas
Stroud, Jeffrey Michael	Sturgell, Hannah Rene'e
Sutfin, Amber Michelle	Swalwell, Catherine Anne
Swartzentruber, Tyson David	Swearingen, Andrew Jason
Sweitzer, Andrew G	Switzer, Michael Wade
Sword, Rebecca Gayle	Synko, Christine Marie
Szigethy, Ilona Sophia	Taifa, Kataza
Takahashi, Yosuke	Talabay, Jill Marie
Taylor, Hannah Grace	Taylor, Rachell Lee
Taylor, Rebecca Louise	Tenerelli, Emily Jo
Terrell, Julie Dawn Anderson	Thirumalai, Anantha Karthik
Thomas, Damien Brice	Thomas, Jennifer Lee
Thompson, Andrea Nicole	Thompson, Benjamin L
Thompson, Justin Lee	Thompson, Larry Joe
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Trumbour, Dennis Joseph	Tuel, Donald Eugene
Tuft, Erin Elizabeth	Turchi, Brett Christopher
Turner, Angela Kristen	Turner, Jared Andrew
Turner, John Ray	Utter, Kendel Kirk
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Vanlue, Aubrey Lynn	Verhoff, Jessica Lynn
Vinson, John Andrew	Vogel, Adam Curtis
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Walker, Helaynia Diane	Walker, Pamela Sharron
Walters, Scott Allen	Walton, Alaina Marie
Walton, Jennifer L	Walton, Kenneth Paul
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Warn, Barry Robert	Warren, Carol
Warrick, Jennifer Blair	Waters, Nicholas Bane
Watkins, Kimberly Mashall	Weatherholt, Tiffany Jo
Weatherwax, Todd Robert	Weddle, Erica Dale
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Wertz, Karen LeeAnn	West, April Marie
Weyer, Clifford Ryan	Wheeler, DeAndrea Yvette
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White, Mykkail Arisha	Whitehead, Brett Michael
Whiteside, Erin Kaye	Whitmore, Sarah Ellen
Whitson, April Shunte	Wible, Melissa Jeane
Wickens, Ryan Gene	Wilderman, Justin Edward
Wildman, Lorraine Marie	Wilkerson, Amanda Gayle
Wilkerson, Andrew Willis	Willett, Justin Lee
Williams, Amber Chantel	Williams, Andrew James
Williams, Autumn Lynn	Williams, Chad Matthew
Williams, Michelle Lynn	Williams, Misty Dawn Patton
Williams, Rodney	Williamson, Jamin David Defib
Williamson, Susan Lynn	Williamson, William J
Willis, Shannon Marie	Wills, Rashonda D'nee
Wilson, Amanda Kay	Wilson, Corey Lee
Wilson, Jessica	Wilson, Jessica Jean
Wilson, Joshua James	Wilson, William Joe, Jr
Winters, Jacqueline Lucinda	Wireman, Mickey Lynn
Wise, Megan Grace	Wittkamp, Krissy Nicole
Wittman, Michael Gene	Wojak, Jennifer Christine
Wolverton, Laura	Woodcock, Jennifer Ashleigh

CANDIDATES FOR THE BACCALAUREATE DEGREE
May 08, 2004
BACHELOR OF SCIENCE

Woods, Brian Louis
Woodward, Troy Allen
Woolley, Robert Matthew
Wright, Jeffrey Ray
Wright, Michael Steven
Wynn, Bradley Alan
Yates, John Benjamin, Jr
You, Hyung-Guen
Zafrullah, Tasneem Mamoon
Ziegler, April Marie
del Valle-Rivera, Eva Arline

Woods, Kimberly Sue
Wool, Kevin Edward
Wright, Gloria Jean
Wright, Jonathan Gabriel
Wrightsman, Nicole Marie
Yanego, Andrea J
Yelland, Brandon Joseph
Young, Naketa Lisette
Zentz, Sarah Ann
Zwerner, Adam Joseph

CANDIDATES FOR THE BACCALAUREATE DEGREE
May 08, 2004
BACHELOR OF SOCIAL WORK

Bannister, Crystal Lee
Daffron, Patricia Lynn
Gamble, Lindsay Pearl
Helsley, Judith E Roe
Leamon, Vanessa Lyne
Phillips, Sara Elizabeth
Roberts, Aimee Pauline
Toth, Angela Marie

Curry Fulk, Elizabeth Ann
Diehl, William Joseph
Greenwell, Emily Scott
Jones, Melissa Jo
Mishler-Vinson, Jana Jayne
Reese, Evelyn Marie
Schroeder, Megan Brooke
Woods, Charlotte Nicole

SUMMARY OF CANDIDATES BY DEGREE

AA	AB	AS	BFA	BM	BME	BS
91	18	24	8	1	12	1011

Candidates for Graduate Degree
Spring 2004
Doctor of Philosophy

Anaya, Juan Manuel
Arbuckle, Gregory Keith
Ayatollahzadeh, Mahboobeh
Gage, Brent A.
Gellert, Linda Lewis
Haworth, Robert Eric
Leinenbach, Marylin T.
Melin, Andrew Theodore
Olson, Darren Craig
Scott, Sophia K.
Yoder, Edwin Daniel

Candidates for Graduate Degree
Spring 2004
Doctor of Psychology

Monroe, Keith
Springer, Kathryn

Candidates for Graduate Program
Spring 2004
Educational Specialist Degree

Mitchell, Sherri Lynn
Pfister, Jody W.
Reichhart, William
Younghans, Barry C.

Candidates for Graduation Degree
Spring 2004
Master of Arts

Alexander, Kerisha Lynn
Baez-Holley, Monica Cecilia
Barth, Desiree Renae
Bender, Leah Rachelle
Biller, Jason Allen
Bulhoon Aamene Esmaeel
Fruth, Eric Jobert
Hanganu, Eduard C.
Holycross, David Neil
Hunter, Joan M.
Lee, Chung Mi
Lee, Seungbum
McNichols, Claudia Alexandra
Tsai, Yi-Hsin

Candidates for Graduate Degree
Spring 2004
Master of Business Administration

Adebola, Hamed Solomon
Al-Hajri, Khalid Saad
Allen, Christina A.
Baxter, Brogan Daniel
Bley, Jean Koliao
Chang, Yen-Yen
Chen, Jingyi
Coe, Lori Gail
Erdem, Ozer
Goldstein, Elise C.
Grocki, Jennifer Christina
Herendeen, Cory Michael
Helselbarth, Michael David
Iyer, Ramachandran Viswanathan
Kantilal, Bijal
Nasser, Abe M.
Nelson, Jeffrey Richard
Peng, Wenchao
Yao, Yanbei

Candidates for Graduate Degree
Spring 2004
Master of Education

Afifi, Kashana K.
Briles, Gregory Glen
Certain, Amy Suzanne
Coffing, Jill Rae
Engel, Alanna Elyce
Ennen, Bradford C.
Eubank, Carolyn K.
Galey, Karl Heinrich
Gile, Breanna Nemeth
Goodwin, Dusty Alan
Haag, Wendy Leann
Hassell, Patricia Whitehouse
Hesler, Russell S.
Holton-Moy, Barbara Ann
Mullen, John P.
Satterblom, Raymond Thomas
Schuler, Mark Allen
Stephens, Bonnie J.
Yonker, BeAnn M.

Candidates for Graduate Degree
Fall 2003
Master of Fine Arts

Garrett, Jeffrey Dean
Kilgore, Craig Michael
Mollenhauer, Rebecca Ellen
Phillips, Carolyn Basehore

Candidates for Graduate Degree
Spring 2004
Master of Music

Frye, Megan Diane
Geter, Damien LeJuan
Grzelaczyk, Michael Adam
Kelley, Richard Paul Russell
Keown, Daniel James
Ng'ang'a, Jean Carol

Candidates for Graduate Degree
Spring 2004
Master of Public Administration

Qiu, Xiaofan

Candidates for Graduate Degree
Spring 2004
Master of Science

Adderley, Richie Alfred
Alao, Olayinka Dauda,
Alkaabi, Mohamed K.
Baskerville, Rahsaan Keith
Bender, Andrea Leigh
Beshears, Michael L.
Beshears, Michelle L.
Bianco, Brian Joseph
Bontrager, Lisa Colleen
Bratton, Justin Paul
Buckner, Elise Martha
Carmel, Fred John
Carroll, Stacey Lynn
Caruso, Michael Stephen
Cassidy-Stultz, Lisa Michelle
Chikarambotla, Rajhavendra
Cobb, Douglas Ray
Coleman, Kenneth Lamontm
Coulibaly, Lossonzana Abd.
Crockett, Brian James
Crooks, Lea Anne
Davis, Darrin Keith
Davis, Irma Diana
Diekman, Kip
Dollard, Andrew James
Dorich, Ann E.
Dutta, Komal
Ervin, Tasha LaVaughn
Eversole, Valarie Lynn
Farra, Mitchell L.
Feitel, Daniel Joseph
Fernandez, Rosita M.
Fitzgerald, Keely M.
Fitzgerald, Michelle L.
Fosdick, Tandie Jon
Foxwell, Barbara Jensen
Freda, Jennifer Lindsay
Gibson, James Arthur
Glanville, Alison L.
Grimes, Jana Lynn
Grossman, Christina L.
Hackenberg, Jessica L.

Hall, Shelley Kay
Halwes, Betsy Faye
Harris, Devon Nicole
Hasenwinkel, Megan Aubrey
Hatfield, Troy Allen
Hayhurst, Rhonda Anne
Hengstler, Sarah Rae
Isbell, Jennifer Lynn
Islam, Tahera
Jeffers, Ashley Rae
Jibben, Curtner John
Johnson, Darin Lynn
Jones, Travis W.
Joo, Jae Yeon
Kandula, Rajasekhara R.
Kasa, Nagaraju
Keele, Kimberly Marie
Kelly, Susan Marie
Krupinski, Amy Louise
Kukelhan, Alison Ann
Lance, Barbara Jean
Laymon, Michael Glenn
Leonard, Richard M.
Livers, John Thomas
Love, Sara Michelle
Maddux, Jemour Antoine
Marksberry, Bethany Marie
Mattox, Joy Murphy
McClellan, Jessica Amy
McLain, Gay Anne
McQueen, Julie Ann
Meddles, Larry Dean
Meriweather, Karen L.
Mershon, Deana Kay
Miller, Justin E.
Milliken, Douglas Eric
Mughrabi, Hisham Mohammed Ali
Naidu Leela, Nageshwara Prasad
Narendra, Ashweni
Okorie, Oluchi Uivian
Oladiran, Olubunmi O.
Oufiero, Christopher E.
Park, Hyun-Woo
Phares, Kurt Alfred
Poduri, Ratnakar V.
Pullen, James Stanley

Pund, Kyle Stephanie
Rajupalepu, Santosh K.
Ramsey, Barbara Lyn
Rasmussen, Jaime L.
Rea, Thomas Earl
Reinhart, Edward J.
Robinson, Jenelle Arana
Roske, Andrea Renee
Rousan, Jamal A.
Sadler, Candon Deanne
Sakurayama, Takeshi
Samuelson, Douglas Carl
Sands, Amanda Jean Ann
Sasaki, Tomoko
Scott, Michael Aaron
Scifres, Joel Anthony
Seitz, Susan Lynn
Smith, Jennifer Louise
Southard, Andrew L.
Steele, Jeffrey Paul
Stephenson, Megan Elizabeth
Strader, Sumalayo Leona
Strong, Tuesday Ann
Tapley, Michelle Dawn
Tata, Raghu Kiran
Thacker, Stacey Lynn
Toins, Victoria F.
True, Melissa Gayle
Varanasi, Vasavi S.S.
Wall, Tyler Jeffrey
Williams, Joseph I.
Wincowski, Robert J.
Yang, Mingyin
Yelisetty, Ravi Kiran
Yenamandra, Janaki
Yoshizawa, Motoko
Zaucha, Chad Louis
Zhang, Hui, Shanghai

**Agreement for the Extension of the Contract
Between
Indiana State University
and
Barnes & Noble College Bookstores, Inc.**

The current contract between Indiana State University and Barnes & Noble College Bookstores, Inc. for bookstore services is hereby extended for a four year period from July 1, 2004 to June 30, 2008 under the following conditions:

1. Barnes & Noble College Bookstores, Inc. will make an annual donation of \$15,000 to Indiana State University.
2. All other terms and specifications shall remain the same.

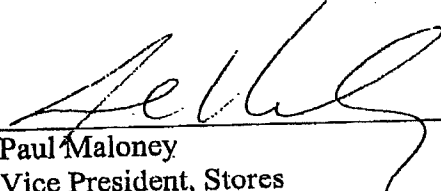
Agreed:

For Indiana State University

Barnes & Noble College Bookstores, Inc.

Reed Kidder
Associate Vice President, Student Affairs

Date: _____



Paul Maloney
Vice President, Stores

Date: 4/2/04

INTRODUCTION

The Code of Student Conduct contains the regulations governing the behavior of all students and student organizations at Indiana State University. These regulations are necessary to the orderly operation of the University and the maintenance of an environment designed to enhance the academic and personal growth of students.

Students and student organizations are expected to conduct themselves in accordance with these regulations. Furthermore, students and student organizations are to avoid any activity that aids, abets, or incites the violation of these regulations by others. Students and student organizations can be held accountable for violations committed by guests and associates.

The Board of Trustees has approved these regulations. Furthermore, the Board has empowered the President of the University and his/ her designees to enforce the regulations, adjudicate violations, and assign appropriate sanctions.

Numerous policies and procedures are referenced in the **Code** and will be enforced by the University. A partial listing of these policies and procedures is located in (page/section) with the appropriate web site identified. **Students agree to abide by these policies as a condition of admission and are expected to know the regulations of the University and conduct themselves in harmony with these regulations.**

The following definitions apply to terms found in the **Code of Student Conduct**:

1. The term "University" means Indiana State University.
2. The term "student" includes all persons taking courses at the University, both full-time and part-time, pursuing undergraduate, graduate, or professional studies and those who attend post-secondary educational institutions other than Indiana State University and who reside in University residence halls. Students who are not officially enrolled for a particular term or terms (up to two years after the last active enrollment) are defined as having a continuing relationship with the University and are considered "students."
3. The term "faculty member" means any person hired, appointed, or assigned by the University to conduct classroom activities.
4. The term "University official" includes any person employed by the University, performing assigned administrative or professional responsibilities. This term includes student employees such as Resident Assistants, Community Service Officers, etc.
5. The term "member of the University community" includes any person who is a student, faculty member, university official, or any other person employed by the University. The Director of Student Judicial Programs shall determine a person's status in a particular judicial process.
6. The term "University premises" includes all land, buildings, facilities and other property in the possession of or owned, used, or controlled by the University (including adjacent streets and sidewalks).
7. The term "student organization" means any number of persons who have complied with the requirements for University registration or recognition.

8. The term "All-University Court" or "judicial body" means any person or persons authorized by the President of the University or his/her designee(s), pursuant to policies established by the University, to determine whether a student or student organization has violated the Code of Student Conduct and to impose appropriate sanctions, including termination of student status or revocation of registration or recognition.
9. The term "shall" is used in the imperative sense.
10. The term "may" is used in the permissive sense.
11. The Director of Student Judicial Programs is that person designated by the President of the University or his/her designee to be responsible for the administration of the Code of Student Conduct.
12. The term "policy" is defined as the written regulations of the University as found in, but not limited to, the Code of Student Conduct, the Residence Hall Handbook, The University Handbook, and the Graduate and Undergraduate catalogs.

The Indiana State University Code of Student Conduct And Rights of Student

These regulations and other University policies and regulations referenced herein govern the conduct of individual students and student organizations. Students and student organizations will be held accountable for the conduct of their guests. Students and student organizations will be subject to these regulations for conduct occurring away from the campus when that conduct affects the educational interests or mission of Indiana State University.

SECTION I

MISCONDUCT ACTIVITIES WHICH SUBJECT A STUDENT OR STUDENT ORGANIZATION TO DISCIPLINARY ACTION

A. Offenses Against Academic Integrity

1. **Academic dishonesty including plagiarism, cheating, submitting another person's material as one's own, or doing work for which another will receive academic credit.**

The benchmarks of any great University are directly related to high standards of academic endeavor on the part of both teacher and student. It is in this relationship that truth and honesty are recognized as fundamental to a University community. The University expects both students and faculty to adhere to these principles and in so doing to foster the ideals for which the University was founded. Put simply, this means that the student will do his/her academic work without unauthorized aid or recourse to unauthorized means of any kind. Although most students have well developed concepts of honesty, professors may need to explain carefully to them the special hazards to academic honesty that work in a given discipline may present. Professors should also exercise care in planning and supervision of academic work so that honest effort will be encouraged.

Such breaches of academic honesty as may occur will be handled in the following way. In instances of cheating that appear to warrant a failing grade in a course, the professor will notify the department chairperson and the academic dean, in writing, of the circumstances. The student shall have the right of appeal of the professor's decision to both the dean and the Provost. After such an appeal, the instructor upon the advice of the department chairperson and the academic dean will determine the student's grade.

In instances of academic dishonesty in which the professor feels that action stronger than a failing grade in the course is indicated, the professor will report the situation to his/her department chairperson, the student's academic dean, and the Provost. When in their judgment such action is warranted, the student may be referred to the Office of Student Affairs, which will determine appropriate disciplinary action in keeping with procedures utilized in the handling of other types of student conduct situations.

All students are expected to maintain professional behavior, which includes the highest standards of integrity and honesty. For the student's benefit we include the following examples of academic dishonesty.

Academic dishonesty includes, but is not limited to:

- **Plagiarism**
- **Cheating**
- **Fraud**
- **Using another person's material as one's own**
- **Knowingly allowing another person to use one's work as his/her own**
-
- **Plagiarism includes, but is not limited to:**
 1. **Copying and pasting text from on-line media, such as encyclopedias or journal articles, without attribution.**
 2. **Copying and pasting text from any web site without attribution.**
 3. **Transcribing text from any printed material, such as books, encyclopedias, newspapers, journal articles, and magazines without attribution.**
 4. **Simply modifying text from any of the above resources without proper citations. This includes lifting portions of another source and using them as your own work.**
 5. **Replacing a few selected words using a thesaurus.**
 6. **Using photographs, video, or audio without permission or acknowledgement.**
 7. **Using another student's work and claiming it as your own, even with the other student's permission. The latter is an act of collusion in which both students are plagiarizing.**
 8. **Acquiring work from commercial sources, including buying papers off the web or paying someone to do the work.**
 9. **Translation from one language to another without citations.**

- 10. Submitting an essay or paper that was written for another class/purpose without the consent of the current instructor.**
- 11. Using your previous work in any way as a basis for new assignments without citing the original work in the bibliography.**

Cheating includes, but is not limited to:

- 1. Looking at another student's paper when taking tests.**
- 2. Using notes of any kind during a test unless specifically given permission to do so by the instructor.**
- 3. Working with others on individual take-home tests and individual projects/assignments unless specifically given permission to do so by the instructor.**

Fraud includes, but is not limited to:

- 1. Providing false information on any academic document or record.**
- 2. Falsely documenting internship hours in the field.**

Academic dishonesty, plagiarism, cheating and fraud are bases for penalty. Academic dishonesty is a serious academic offense that is not acceptable at ISU

Adapted from the Department of Social Work Code of Student Conduct, ISU.

B. Offenses Against Persons

- 1. Physical abuse, verbal abuse, threats, intimidation, coercion, stalking, and/or conduct that threatens or endangers the health or safety of any person.**
- 2. Use or possession of a firearm or object used as a weapon, dangerous chemical or explosive, or the use of any object in a manner that could be reasonably seen as having the potential to cause physical harm or the apprehension of such harm to another. The Director of Student Judicial Programs will determine the status of a weapon in any given situation.**
- 3. Sexual assault or sexual harassment as defined in University policies or by state law.**
- 4. Hazing, defined as an act or acts which endanger the mental or physical health or safety of another, or which destroy or remove public or private property for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in a group or organization.**
- 5. Any activity that limits or restricts the freedom of a person to move about in a lawful manner.**

C. Offenses Detrimental to the Operation of the University.

- 1. Conduct that is disorderly, lewd, or indecent.**
- 2. Acts that interfere with the freedom of expression of others.**
- 3. Disruption or obstruction of teaching, research, administration, or other University activities including public service functions.**
- 4. Furnishing false information to the University and/or the forgery, unauthorized alteration, or unauthorized use of any University document or instrument of identification.**

5. Conduct that is a violation of the Criminal Code of the State of Indiana or of Federal Law, or that by its nature poses a threat to the welfare or safety of persons or property.
6. Misuse or unauthorized use of computing facilities or programs as defined by *University Computing Policies and Procedures*. (See web reference on page XX).
7. Failure to comply with verbal and/or written instructions of University officials acting in the performance of their duties and made within the scope of their authority.
8. Violation of all other published University policies not specifically described in this Code. (See web reference on page XX).
9. Engaging in solicitation of any type on University property without appropriate authorization. (See Section II).

D. Offenses that Compromise the Health and Safety of Others:

1. Intentionally initiating or causing to be initiated any false report, warning, or threat of fire, explosion, or other emergency.
2. Use, possession, sale or transfer of any unlawful drug or narcotic.
3. Drinking or possession of alcoholic beverages on University owned property or fraternity/sorority housing, except in designated areas listed below where students of legal age, according to the laws of the State of Indiana, may use or possess alcoholic beverages:
 - a. In student rooms when the student is living in Pickerl Hall and is 21 years of age or older.
 - b. University Apartments when the student/resident is 21 years of age or older.
 - c. Any University facility, property, or area under the governance of the University with the approval of the President or his/her designee.
4. Providing alcohol to persons not of lawful drinking age.
5. Igniting or burning materials in a manner that reasonably could or actually does cause a fire.
6. Engaging in gambling, wagering, or other games of chance in violation of the law.

E. Offenses Against Property:

1. Theft of property or services or knowingly possessing stolen property.
2. The intentional and/or reckless destruction or damage of University property or the property of others.
3. Unauthorized use, entry, occupancy, or possession of University facilities, structures, or property.

F. Offenses Against the Judicial Process

1. Conduct that is in contempt of the All-University Court and/or Student Judicial Programs, including but not limited to failure to obey an order to appear before the All-University Court or the staff of Student Judicial Programs, or the falsification, distortion, or misrepresentation of information before the All-University Court or the staff of Student Judicial Programs.

SECTION II

A. POLICY ON SALES AND SOLICITATIONS

Sales and solicitations may be conducted on campus by an officially registered or recognized student organization. Off-campus charitable, not-for-profit, and commercial enterprises offer programming opportunities that often include sales. Such programs may be brought onto campus under the sponsorship of a registered or recognized student organization. All sales and solicitations must comply with University regulations and policies, as well as local, state, and federal laws and ordinances.

1. Sales or solicitations in residence halls must be approved by Residential Life.
2. Sales or solicitations conducted anywhere on campus except in the residence halls must be approved by Student Life Programs. In addition, use of a facility for the purpose of sales or solicitations must be approved by the person charged with primary responsibility for use of that facility. (Names of such persons are available in Student Life Programs.)
3. Individual students who wish to sell or solicit on campus may do so by renting space in the Hulman Memorial Student Union or by conducting the sale in the privacy of their own residence hall rooms or University Apartments residence, provided such sales have been specifically approved in accordance with the Residential Life guidelines.

B. POLICIES FOR POSTING NOTICES

The University provides facilities for the posting of University related and private notices under the following criteria:

1. Notices must have the name, address, and telephone number of an authorized organization representative (or individual if not affiliated with an organization) clearly printed on the back of the notice.
2. The notice cannot promote any activity in violation of University regulation or policy, or federal, state or local law or statute.
3. Hulman Memorial Student Union and Residential Life have limitations on the size of notices. Users should contact the Directors of those facilities concerning these limitations. In all other areas, posted notices may be no larger than 18 inches by 24 inches.
4. Outdoor displays cannot be nailed to trees or other structures or objects. The use of string, tape, or wire is suggested. No stakes or postholes may be used without the written permission of Facilities Management.
5. Chalking with water soluble chalk is restricted to flat, horizontal walkways in open areas that will allow rain to eventually wash the chalk away. Chalking is prohibited on benches, walls or other vertical surfaces. Chalking is not allowed on the brick paver walkways.

6. Posters may not be attached to the sides of buildings. Banners may be hung from buildings if approved by the building supervisor and Facilities Management. Posters and notices may not be placed on glass (entry) doors or windows.

7. Private parties may post notice of meetings and services as long as the above criteria are followed. Posters are removed after two weeks or at the end of the effective date of the posted message, whichever comes first.

8. Priority is given to those notices posted by University departments and by registered/recognized student organizations.

The University may remove and discard any outdated notice, or any notice posted in violation of the criteria outlined above.

SECTION III PROCESS AND THE RIGHTS OF STUDENTS

A. GENERAL OVERVIEW OF PROCESS FOR HANDLING CONDUCT SITUATIONS

The Board of Trustees of Indiana State University has adopted University policies and procedures to provide an orderly environment whose purpose is the academic and personal growth of students. The University administration is responsible for providing the process for addressing violations of these policies.

A process has been developed for addressing student conduct situations at three levels: hearings with minimum due process, conferences with Student Judicial Programs staff, and full due process hearing.

Minimum Due Process. Conduct Discussion or Residence Hall Probation may be utilized by a Student Judicial Programs professional staff member or residence hall head staff member when a complaint is received for an alleged violation that is a first offense, minor in nature, or addresses a violation that is related to residence hall contractual issues. If a student is found responsible, it will not result in a change of student status. The accused student is informed of the complaint by the appropriate staff member and is given the opportunity to discuss the alleged violation. The student may admit to the violation or may deny involvement. If the student is not satisfied with the outcome of the hearing, he/she may have the complaint referred to the Director of Student Judicial Programs and request that the matter be heard in Conference.

Should the student be found responsible for the violation, a record of the incident is maintained in Student Judicial Programs or in the residence hall area director's office for one (1) calendar year. If during that year, the student becomes involved in another conduct situation, the Conduct Discussion or Residence Hall Probation record will be utilized in determining at what level the new allegation(s) will be addressed.

Conference. A conference hearing addresses behavior that is too serious to be processed with minimum due process. A conference would not require the preparation of charges or hearing. A Student Judicial Programs staff member would meet with the accused student and discuss the alleged violations. The facts surrounding the case would be reviewed with the student and a

decision reached. If the student and staff member do not agree, the student may request to have the complaint referred for a full process hearing. Charges will be filed against the accused student and he/she may request a hearing with the All-University Court.

Conduct Adjudication. Full due process is used for all alleged violations that may result in a change of student status. The process contains three fundamental steps: (1) presentation of the charges, (2) hearing and decision by All-University Court, and (3) action by an administrator. An appeal opportunity is available for the accused student or complainant upon receipt of the decision.

B. RIGHTS IN DISCIPLINARY SITUATIONS

The Board of Trustees in keeping with procedural guidelines has accorded students rights in disciplinary situations. These rights may be found in written detail in the Student Government Association Constitution and in the Conduct Adjudication Information pamphlet, which is given to a student at the time of presentation of written charges. Basically students have the right:

1. To examine all written information pertaining to the alleged violation;
2. To a fair hearing;
3. To know whether statements made in disciplinary situations can be used in All-University Courts, administrative procedures, or civil courts;
4. To bring an advisor from the University community to a hearing (the accused student may use legal counsel as an advisor when facing criminal charges for the same occurrence);
5. To appeal decisions of the hearing based on specific grounds defined within this process.

C. CONDUCT ADJUDICATION PROCESS

1. Presentation of Charges. A student who is accused of an alleged violation of a University policy receives written notice and materials outlining the allegations against him/her and the appropriate charges drawn from the allegations. The student also receives materials that provide a thorough explanation of the conduct adjudication process that includes a review of rights of students during disciplinary proceedings, a detailed explanation of possible actions, and a description of the preservation of and release of information from the conduct records. The student is given two (2) days to present his/her plea to Student Judicial Programs.

2. Hearing. All hearings provide the opportunity for the accused student to respond to the charges, to change his/her plea, to present witnesses, and to raise questions. Hearings provide the opportunity for the complainant to present the allegation, to present witnesses, and to raise questions. An All-University Court hearing panel will, through questioning, seek to arrive at the truth. Should a student fail to appear at a scheduled hearing, after proper written notification, the hearing will be conducted in his/her absence.

3. Presentation of Decision. An administrator meets with the accused student to communicate

the decision and to take the action of a hearing panel. The student is apprised of the decision from the hearing concerning his or her responsibility. A detailed explanation is given of the action and its effect on the student, which may include probation, stipulations, and future expectations for the student's behavior. The student is informed of the right to appeal and the procedure to follow. The complainant is also apprised of the decision and given information about the appeal process.

D. TYPES OF DISCIPLINARY ACTIONS

The actions that may be taken when a student is found in violation of University regulations or public laws range from charges dropped up to and including expulsion from the University. The action taken depends upon the severity of the violation, the degree of involvement of the student, the individual circumstances of each case, the student's conduct record, and the student's academic progress.

1. Charges Dropped/Not Responsible. The charges may be dropped if there is insufficient evidence to support the charge. If evidence is presented during the hearing that shows a student has not committed the violation, then he or she is found not responsible. All written materials pertaining to the allegations against the individual are destroyed.

2. Judicial Probation. This action is a probationary status that would notify a student that his or her actions are of a serious nature and that a formal sanction is justified, but the student is not removed from good standing. The probation could include additional stipulations, and would be assigned for at least the equivalent of one full semester. A written record is maintained for (1) one calendar year after the date of the action, pending no further violations.

3. Deferred Suspension. Formal disciplinary action near suspension, and includes a review of a student's behavior for a specific period of time. The student is removed from good standing at the University, for not less than the equivalent of one full semester. The sanction may carry other restrictions and stipulations. The student must meet all conditions and submit a written request to be returned to good standing. A subsequent violation could be cause for suspension. A written record is maintained for three (3) calendar years after the date of the last action taken, pending no further violations.

4. Suspension. This action indicates that a student is excluded from the University for one (1) or more semesters, depending upon the severity of the violation. The sanction includes a ban from entering the environs of the University property and a hold placed on registration. Parents of financially dependent students will be notified. The record is maintained permanently.

5. Interim Suspension. This action may be used to temporarily remove and exclude a student from the University community, when the student's action or threat of action indicates serious threat to the welfare and safety of persons or property. No hearing is necessary before the action is taken, but a hearing panel of the All-University Court will review the suspension within five (5) business days of the effective date. Full due process, including a hearing, may be granted at a later date. If the suspension stands, the record is kept permanently.

6. Expulsion. This action means permanent termination of student status. The record is

maintained permanently.

E. RECORDS POLICY, STUDENT JUDICIAL PROGRAMS

The Family Education Rights and Privacy Act (FERPA) affords students and eligible parents the right to “inspect and review the education records of the student.” (section 99.10 (a). Disciplinary records maintained by the University are considered education records as defined by this law. Parents of a dependent student as defined by the Internal Revenue Code will receive notification of sanctions of certain violations of the **Code of Student Conduct** (See section III of the *Code of Student Conduct*, subsection D. “Types of Disciplinary Action” for details.)

Indiana State University is responsible for maintaining these records, including the development of procedures necessary to safeguard the confidentiality of the records. Student Judicial Programs has established guidelines in order to afford students and eligible parents access to the disciplinary record, while exercising the institutions responsibility to confidentiality required by law. A dependent student who desires that his/her parent review his/her disciplinary record must provide written consent to Student Judicial Programs.

All materials in the disciplinary record are the property of Indiana State University. This includes the recordings of hearings, in printed summary as well as audio tape recordings of hearings, and written recommendations or decisions reflecting findings of guilt and innocence and the sanctions assigned to those students found in violation. The University will not release these materials to any party, unless compelled to do so through a court order. Students may request an opportunity to review those records by scheduling an appointment with Student Judicial Programs.

Student Judicial Programs is charged with the responsibility for the destruction of records based on the schedule described in Section III, D. of the *Code of Student Conduct*. Tape recordings of hearings will be maintained until the final decision of the University appellate process or the failure of the student to file appeal within the deadline specified by the University.

Those materials provided an accused student (the complaint, witness statements, charges, etc.) become the property and the responsibility of the accused student. These materials are provided the accused student in accordance with fairness and University due process. (Reference the FERPA web page @ XX).

F. APPEALS

An accused student or the complainant has the opportunity to appeal the decision and action of a hearing body. Appeals must be presented in writing within five (5) calendar days of the receipt of the decision from the administrator taking the action. Details of the procedure are explained in the written materials describing the conduct adjudication process, which is distributed with the presentation of charge. The appeal process is also explained when the decision is given.

One or more of the following grounds must be established to appeal:

1. To determine whether the original hearing was conducted fairly and in conformity with the

prescribed procedures giving the accused party a reasonable opportunity to prepare and to present a rebuttal of those allegations;

2. To determine whether the sanction(s) imposed is appropriate for the violation of the **Code of Student Conduct** the student is found to have committed;

3. To consider new evidence that is sufficient to alter a decision (conduct action) or to offer relevant facts not brought out in the original hearing because such evidence and/or facts were not known to the appealing party at the time of the original hearing.

G. VIOLATIONS OF REGULATIONS BY A STUDENT ORGANIZATION

As in the case of a violation of a conduct regulation by an individual, a complaint may be filed accusing a student organization of a violation. Upon receipt of such a complaint, a charge will be given to the president or highest-ranking officer in the organization, the organization advisor, and the national office of the organization (if applicable). A hearing will be conducted, and a decision will be given and disciplinary action taken. All proceedings will parallel those provided by Section III, C. The filing of charges against and taking disciplinary action with a student organization does not preclude the filing and taking of disciplinary action with individuals involved in the same violation(s).

H. TYPES OF DISCIPLINARY ACTION APPLIED TO A STUDENT ORGANIZATION

Charges Dropped/Not Responsible

1. The charge may be dropped if there is insufficient evidence to support the charge.
2. The charge will be dropped if there is evidence presented during the hearing that shows the organization is not guilty of the charge.

Conduct Warning

1. Notification to organization that the conduct of its members has not been in keeping with the expectations of the University.
2. A thorough explanation of University policies is given.
3. The student officers and University advisor of the organization are instructed that further violations of University policies could be cause for additional disciplinary action.

Probation

1. This action is a formal probationary status during which the organization will have certain restrictions placed on it for a period of time.
2. Restrictions and provisions of the probation are individualized to the particular needs of the organization; these may include restrictions on social events, on use of University facilities, or on participation in campus-wide events (i.e., Homecoming or Tandemonia).
3. Charges for any damages or costs incurred as a result of a violation may also be assessed.

4. Any further violation of University regulations or probation restrictions while on probation means that an organization subjects itself to further disciplinary action.

5. University officials with responsibility for adherence to restrictions placed on the organization will be notified, as well as the persons responsible for registration of student organizations. Additionally, national offices of affiliated student organizations will be notified.

D. Review of Recognition/Registration of Student Organization

1. This action indicates that an organization's standing as a registered student organization of the University is in jeopardy and a formal review of the recognition/registration of the organization is being requested of the body with jurisdiction.

2. Action from such a review may ultimately result in revocation of recognition/registration of a student organization.

3. For those organizations with national affiliations, a request for formal review will also be made to the national office.

SECTION IV

YOUR RIGHTS AS A STUDENT UNDER THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

It is the policy of Indiana State University that all practices and procedures related to the education records of students shall be in accord with the provisions of the Family Educational Rights and Privacy Act of 1974, as amended. This policy has been implemented by the development of guidelines for record keepers and a listing of the education records on campus. Both the guidelines and the listing are available for review by students as indicated below. The following questions and answers provide an outline of students' rights under the Act.

Q. As an enrolled student at Indiana State University, what rights do I have regarding my University records?

A. You have the right to inspect and review all your records that meet the Act's definition of "education records."

Q. What is the definition of "education records"?

A. Education records are all records maintained by the University about you. There are eight exceptions:

- a. Personal notes of Indiana State University staff and faculty;
- b. Employment records of all employees whose employment is not dependent upon student status;
- c. Medical and counseling records used solely for treatment;
- d. Records in the Public Safety Department;
- e. Financial records of your parents;
- f. Records that contain only information relating to a person after that person is no

- longer a student, such as alumni records;
- g. Confidential letters and statements of recommendation for admission, employment, or honorary recognition placed in your records after January 1, 1975, for which you have waived the right to inspect and review.

Q. Is there any situation in which the University may insist that I waive my rights?

A. Under no conditions may you be required to waive your rights under this Act before receiving University services or benefits.

Q. Where are my records kept?

A. Records are not maintained in a single location on the campus. Requests to review your records must be made to each of the offices that maintain your records. In some instances you may be required to submit in writing your request to review a record; the Act allows up to 45 days for honoring such a request. Most likely you have education records in the offices of the Registrar, the dean of your school or college, your major department, and any other campus offices with which you have been involved such as the Student Academic Services Center, Student Financial Aid, Residential Life, and Student Judicial Programs. A list of the kinds of education records maintained on campus, their location, and titles of personnel responsible for those records is a part of the University Policy for implementation of this Act and is available in Parsons Hall, room 203.

Q. What if I do not agree with what is in my records?

A. You may challenge any information contained in your "educational records" which you believe to be inaccurate, misleading, or inappropriate. This right does not extend to reviewing grades unless the grade assigned by your professor was inaccurately recorded in your records. **The first step in challenging the record is to request of the record-keeper or the person** responsible for placing the data in the record that the record be amended. If the request to amend the record is denied, you may file a request for a hearing; a hearing officer will be appointed; and a decision will be made. If the record is not amended as a result of the hearing, you may insert in the record an explanation of your reasons for believing the record to be inaccurate, misleading, or inappropriate. The explanation becomes a part of the record until the record itself is destroyed, and the explanation you have written is included every time the contents of the record are disclosed. You also have the right to file complaints with the Family Educational Rights and Privacy Act Office, Room 4511, Switzer Building, 400 Maryland Avenue SW, Washington, D.C. 20202.

Q. May I determine which third parties can view my education records?

A. Under the Act, your prior written consent must be obtained before information may be disclosed to third parties unless they are exempted from this provision. These exemptions include:

- a. Requests from Indiana State University faculty and staff with a legitimate educational "need to know" (except employees of the Public Safety Department);
- b. Requests in accordance with a lawful subpoena or court order;
- c. Requests from representatives of agencies or organizations from which you have received financial aid;
- d. Requests from officials of the educational institutions in which you intend to enroll;

- e. Requests from other persons specifically exempted from the prior consent requirement by the Act (certain Federal and State officials, organizations conducting studies on behalf of the University, accrediting organizations);
- f. Parents of a dependent student as defined by the Internal Revenue Code will receive notification of sanctions of certain violations of the **Code of Student Conduct** (See Section III, D., of the *Code of Student Conduct*, "Types of Disciplinary Action" for details); and
- g. Requests for directory information (please refer to the next question for an explanation).

Q. What is meant by the term "directory information"?

A. The University, in accordance with the Act, has designated the following categories of information about you as public unless you choose to exercise your right to have this information withheld. These categories are:

- a. Full name;
- b. Address, campus, home, and e-mail;
- c. Telephone listing;
- d. E-mail address;
- e. Major field of study, includes teacher certification majors and minors;
- f. Participation in officially recognized activities and sports;
- g. Weight, height, and position of members of athletic teams;
- h. Dates of attendance (including current classification and year, matriculation, and withdrawal dates);
- i. Degrees, awards, and honors, and dates received including honor roll designation;
- j. The most recent previous educational institution attended; and
- k. Full or part-time status.

Q. What kinds of inquiries does the University receive for "directory information"?

A. The University receives many inquiries for "directory information" from a variety of sources including friends, parents, relatives, prospective employers, graduate schools, honor societies, licensing agencies, government agencies, and news media. Please consider very carefully the consequences of any decision by you to remove these items from the list of "directory information." Should you decide to inform the University not to release this "directory information," any further requests will be refused. For example, if you direct the University not to release your directory information, the University could not release your telephone number or address to a family member wishing to notify you of a serious illness or crisis in the family. A prospective employer requesting confirmation of your major field of study, address, or date of birth would also be denied access to such items should you withdraw them from the list of "directory information." The University will honor your request to withhold the items listed above but cannot assume responsibility to contact you for subsequent permission to release them.

Regardless of the effect upon you, the University assumes no liability for honoring your instructions that such information be withheld.

Should you wish to file a form withdrawing information in the "directory" classification, you should complete the form developed for this purpose, which will be available for your use in the Office of Registration and Records at registration time. After you have filed this form, the Registrar will notify the appropriate University offices and begin to comply with your wishes as

soon as possible.

Q. Where can I find out more information about the provisions of the Act?

A. Several documents are available in room 203 of Parsons Hall for further study. They include: guidelines for record keepers on campus in implementing provisions of the Act; a list of education records on campus arranged alphabetically by classification and with location and custodian identified for each; the Family Educational Rights and Privacy Act of 1974 as amended; and Department of Health, Education, and Welfare Final Rule on Education Records. If you have questions or if you need assistance in understanding and exercising your rights under the provisions of the Act, assistance is available in the same office.

Q. Whom should I contact to make a complaint?

A. When you believe the University is not complying with the Act, please direct your comments to the Office of the Vice President of Student Affairs, room 203, Parsons Hall.

Appendix

Listed below are University policies and procedures, pertinent federal legislation, and Indiana legislation establishing the authority and duties of the Indiana State University Board of Trustees. Students should review these policies and familiarize themselves with the regulations contained therein. These policies can be found on the Student Judicial Programs website at <http://www.indstate.edu/sjp/>

- Authority of the Indiana State University Board of Trustees
- The Code of Student Conduct (Including Procedures)
- Family Education Rights and Privacy Act
- The Residence Hall Handbook
- ISU Motor Vehicle Regulations
- Computing Policies and Procedures
- Sexual Harassment Prevention Policy
- Smoking Policy
- Student Handbook
- Use of University Facilities
- The Drug-Free Schools and Communities Act
- Indiana Hazing Statute

Guidelines for Involuntary Medical Withdrawal

1. The Involuntary Medical Withdrawal process will be initiated when the student's condition involves one or more of the following:
 - Causes the student to engage in behavior that poses a significant danger of causing harm to self or others or to substantial property rights.
 - Involves a condition that threatens public health.
 - Renders the student unable to engage in basic required activities necessary to obtain an education.
 - Directly and substantially impedes the lawful activities of others.
 - Interferes with the educational process and orderly operation of the University.

Medical Withdrawal should not be imposed when judicial, academic, or other responses are readily available and the student's situation can be addressed through those avenues. Furthermore, when possible and appropriate, efforts will be made to persuade the student to voluntarily withdraw and to follow a course of treatment needed to resume student status.

2. The Assistant Vice President for Student Affairs and/or the Director of Student Judicial Programs may recommend that a student be withdrawn for medical reasons under the above criteria.

The student will receive written notice of this recommendation and a copy of the procedures used to determine if this action should be taken.

This recommendation will be cause for the Medical Withdrawal Committee to convene and review the recommendation within five (5) working days. Prior to this hearing, the student may be required to submit to a medical or psychiatric evaluation (paid for by the University). The results of this evaluation will be available for review at least two days before the hearing. The student may review this evaluation by scheduling an appointment with a designated member of the Medical Withdrawal Committee.

The Medical Withdrawal Committee is comprised of the Director of the Student Counseling Center, the Director of the Student Health Center, and the Assistant to the Vice President for Student Affairs. The student may be assisted at the hearing by an advisor of his/her choosing. The name and relationship of the advisor to the student must be communicated to the Committee in advance of the hearing.

Should the committee agree with the recommendation, the student will be medically withdrawn from the University. The committee will prepare a written record of the hearing and will prepare a written decision. This decision will specify the effective date of the withdrawal, and will outline specific requirements the student must meet in order to apply for re-admission to the University. The student must be academically, financially, and judicially cleared for continued enrollment at the

University. The decision should clearly reflect the goal of designing steps to assist the student in correcting the debilitating condition and returning to active enrollment.

The University will communicate notice of the withdrawal to the parent, guardian, or person designated as a contact person by the student. The University is authorized to make this notification under the health and safety clause of the Family Educational Rights and Privacy Act.

The student has two (2) working days to file a written appeal of this decision with the Vice President for Student Affairs. The Vice President's decision is final.

3. Interim Medical Withdrawal will be invoked when the danger to the student and/or others is imminent, or when the student has failed to undergo an evaluation for the purposes of assessing his/her condition as directed by the Assistant Vice President for Student Affairs or by the Medical Withdrawal Committee.

A hearing will be scheduled before the Medical Withdrawal Committee within two working days of the action. The student will receive written notice of this hearing and is invited to attend. Aside from attendance at this hearing, the student is barred from campus.

This is an administrative hearing and does not require the process found in criminal hearings. The Committee will determine appropriate action based on a preponderance of evidence.

Should the committee determine that the Interim Withdrawal is not warranted, the Office of Student Affairs will provide all necessary assistance in returning the student to class.

Should the committee determine that the Interim Withdrawal is justified, the action is affirmed. The student has 48 hours to file an appeal of this decision with the Vice President for Student Affairs. This appeal is a review of evidence gathered in the committee deliberation and does not involve a hearing. The Vice President can ask to meet with the student if he/she deems this necessary to the review. The Vice President's decision is final.

4. The committee recommends an appropriate date for the withdrawal to become effective. The effective date may be backdated to accurately reflect that point in the term when the student's condition impeded his/her ability to meet the demands of academic responsibility. If this is not a pertinent concern, the committee may establish the date of action as the effective date of the withdrawal.
5. The student will be asked to sign release of information documents authorizing the committee to review and share as appropriate information regarding the student's condition. Should the student refuse to provide such authorization, refuse to undergo evaluation, or fail to comply with requests for information pertinent to this

review, the committee may draw a negative inference and affirm the recommended action.

6. The student will be required to submit a completed questionnaire from his/her attending physician or licensed mental health professional as a requirement of the petition to re-enter the University. The Medical Withdrawal Committee may further request that the student undergo an evaluation with a medical professional designated by the committee. This evaluation must be completed and the student is responsible for the cost of this evaluation. Again, the student must authorize that this information be provided to the Committee and shared as the committee deems appropriate. The student is not required to attend this review.

The committee will determine after a review of relevant information if the student no longer suffers from the condition that caused the withdrawal, or that continued treatment will prevent a recurrence of the condition.

Constitutional Amendment
Drafted By: Doug Huntsinger
Submitted By: Ashley P'Poole
Tiffany Mack

Student Senate Vote:
Aye 12
Nay 0
Abstain 0

Draft: #1
Date: March 3, 2003

- Whereas: The Student Government Association desires to update and revise its constitution and
- Whereas: It was the original intent of the 39th Administration to create a purely academic senate. The Fraternity Housing Senator, Residence Hall Senator and Commuter Senator seats were left in the reorganization as to appease any dissent for the change. These three seats have not been filled in at any time during the last session of the senate and therefore are removed in the interest of representation and
- Whereas: The Student Government Association Constitution does not currently represent the true construction of the executive officers. This amendment updates the Constitution so that it mirrors the current structure of SGA; so

THEREFORE IT BE:

Enacted: The following changes replace the current language of the Constitution of the Student Government Association and that these changes be forwarded to the Indiana State University Board of Trustees for Approval.

ARTICLE V
The Executive Branch

Section 1:

The executive officers of the Student Government Association shall include the President, Vice President, Chief of Staff, Treasurer, Secretary and other officers as deemed necessary by the Senate. All executive powers are vested in such officers.

Section 2:

The Student Senate shall be composed of Senators with voting powers from each Academic Colleges except Graduate Studies and including Student Academic Services, and speaking seats which shall not have voting power.

ARTICLE VI
The Legislative Branch

Section 5:

2. The Secretary shall have no vote in the Senate.
3. The Secretary shall take minutes of Senate meetings and perform other duties as set forth by the Student Government Code.

Section 7:

Senators must be enrolled in the college they represent.

ARTICLE VIII
Elections

Section 1:

An election for all elected SGA positions will be held on an annual basis in late February or early March.

Section 6:

- A. A number of students from each Academic College except Graduate Studies and including Student Academic Services. This number shall be determined by the following formula:

At the beginning of each spring semester, based on the total population of each college from the spring 10-day report, the election commission will determine the number of senators for each college based on a 1:250 ratio.

First Reading: March 3, 2004

Action Taken: Passed

Second Reading 3-24-04

I hereby affirm that the SGA Student Senate has duly considered and Passed this act.

Hobart Seal

President of the Senate

4-1-04

Date

I hereby pass this act.

Megan J. McManama
President of the SGA

April 1, 2004
Date

I hereby affirm that the Student Senate has duly reconsidered and _____
the President's veto.

President of the Senate

Date

SECTION I
Exhibit F
April 23, 2004

IN MEMORIAM

Richard W. Barton

Robert D. Cooksey

Edward Ellington

Mary Ford

Norvella Lewis

R. Samuel Mehrley

Delbert Newman

Hazel Taylor

James Watson

IN MEMORIAM
RICHARD W. BARTON

WHEREAS, Richard W. Barton, Government Contract Officer Emeritus in the Controller's Office, died on the ninth day of April two thousand four and;

WHEREAS, Richard W. Barton had given loyal and devoted service to Indiana State University for thirty-eight years and had gained the respect of those who knew him as a dedicated co-worker and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to his family deep sympathy and condolence and further expresses gratitude and respect for the superior service which he gave to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to his family.

IN MEMORIAM
ROBERT D. COOKSEY

WHEREAS, Robert D. Cooksey, Custodial Worker (retired) in Tirey Memorial Union Housing, died on the fourteenth day of December two thousand three and;

WHEREAS, Robert D. Cooksey had given loyal and devoted service to Indiana State University for fourteen years and had gained the respect of those who knew him as a dedicated co-worker and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to his family deep sympathy and condolence and further expresses gratitude and respect for the superior service which he gave to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to his family.

IN MEMORIAM
EDWARD ELLINGTON

WHEREAS, Edward Ellington, Refrigeration Mechanic (retired), died on the fourth day of March two thousand four and;

WHEREAS, Edward Ellington had given loyal and devoted service to Indiana State University for five years and had gained the respect and affection of those who knew her as a co-worker and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to her family deep sympathy and condolence and further expresses gratitude and respect for the service which she gave to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to her family.

IN MEMORIAM

MARY FORD

WHEREAS, Mary Ford, Custodial Worker (retired) in Sandison Housing, died on the fourth day of April two thousand four and;

WHEREAS, Mary Ford had given loyal and devoted service to Indiana State University for nineteen years and had gained the respect and affection of those who knew her as a co-worker and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to her family deep sympathy and condolence and further expresses gratitude and respect for the service which she gave to the University and;

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to her family.

IN MEMORIAM
NORVELLA LEWIS

WHEREAS, Norvella Lewis, Cook (retired) in Parsons Dining, died on the twentieth day of January two thousand four and;

WHEREAS, Norvella Lewis had given loyal and devoted service to Indiana State University for twenty-four years and had gained the respect and affection of those who knew her as a co-worker and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to her family deep sympathy and condolence and further expresses gratitude and respect for the service which she gave to the University and;

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to her family.

IN MEMORIAM

R. SAMUEL MEHRLEY

WHEREAS, Mr. R. Samuel Mehrley, Retired (Disability) Professor of Communications, died on the fourteenth day of November two thousand three and;

WHEREAS, Mr. Mehrley had given loyal and devoted service to Indiana State University for twenty-one years and had gained the respect of students and colleagues who knew him as a scholar, teacher and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to his family deep sympathy and condolence and further expresses gratitude and respect for the dedicated service which he gave to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to his family.

IN MEMORIAM

DELBERT R. NEWMAN

WHEREAS, Mr. Delbert R. Newman, Professor Emeritus of Electronics and Computer Technology, died on the first day of March two thousand four and;

WHEREAS, Mr. Newman had given loyal and devoted service to Indiana State University for eighteen years and had gained the respect of students and colleagues who knew him as a scholar, teacher and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to his family deep sympathy and condolence and further expresses gratitude and respect for the dedicated service which he gave to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to his family.

IN MEMORIAM

HAZEL TAYLOR

WHEREAS, Hazel Taylor, Housekeeper (retired), died on the twenty first day of February two thousand four and;

WHEREAS, Hazel Taylor had given loyal and devoted service to Indiana State University for seventeen years and had gained the respect and affection of those who knew her as a co-worker and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to her family deep sympathy and condolence and further expresses gratitude and respect for the service which she gave to the University; and

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to her family.

IN MEMORIAM

JAMES WATSON

WHEREAS, James Watson, Custodial Worker (retired) in Facilities Management, died on the seventh day of April two thousand four and;

WHEREAS, James Watson had given loyal and devoted service to Indiana State University for thirteen years and had gained the respect and affection of those who knew him as a co-worker and friend;

THEREFORE, BE IT RESOLVED, that the Indiana State University Board of Trustees by this Resolution expresses to his family deep sympathy and condolence and further expresses gratitude and respect for the service which he gave to the University and;

BE IT FURTHER RESOLVED, that this Resolution be spread on the records of the minutes of the Indiana State University Board of Trustees, and that a copy thereof be duly executed and transmitted to his family.

Indiana State University
Academic Calendar, 2005-06

Fall Semester 2005

August 18, Thursday	Opening Day for Returning Faculty and 9-month Staff
August 20, Saturday	Residence Halls Open
August 21, Sunday	New Student Orientation
August 22-23, Monday-Tuesday	Advisement/Late Registration
August 24, Wednesday	Classes Begin
September 5, Monday	Labor Day, University Closed
September 6, Tuesday	Classes Resume
October 7, Friday	Fall Break, No Classes
October 10, Monday	Classes Resume
November 23-25, Wednesday-Friday	Thanksgiving Break, No Classes
November 24-25, Thursday-Friday	University Closed
November 28, Monday	Classes Resume
December 5-9, Monday-Friday	Study Week
December 9, Friday	Last Day of Classes
December 12-16, Monday-Friday	Final Examinations
December 17, Saturday	Commencement
December 20, Tuesday	Final Grades Due in the Office of Registration and Records
December 24-January 1, Saturday-Sunday	Winter Recess, University Closed

Spring Semester 2006

January 2, Monday	University Open
January 4, Wednesday	Residence Halls Open
January 5-6, Thursday-Friday	Advising and Registration for New Students
January 7, Saturday	New Student Orientation
January 9, Monday	Classes Begin
January 16, Monday	Martin Luther King, Jr. Day, University Closed
January 17, Tuesday	Classes Resume
March 13-17, Monday-Friday	Spring Break
March 20, Monday	Classes Resume

Indiana State University
Academic Calendar, 2005-06
Page Two

April 24-28, Monday-Friday
April 28, Friday

Study Week
Last Day of Classes

May 1-5, Monday-Friday
May 6, Saturday
May 9, Tuesday

Final Examinations
Commencement
Final Grades Due in the Office of
Registration and Records

Summer I 2006

May 15, Monday

Advisement and Registration/
Classes Begin (3Week/8Week)
Memorial Day, University Closed
Classes Resume

May 29, Monday
May 30, Tuesday

June 2, Friday
June 5, Monday

End Three Week Session
Classes Begin (5 Week)

July 4, Tuesday
July 5, Wednesday
July 7, Friday
July 11, Tuesday

Independence Day, University Closed
Classes Resume
Summer I Ends
Final Grades Due in the Office of
Registration and Records

Summer II 2006

July 10, Monday

Advisement/Late Registration
Classes Begin (5 Week)

August 10, Thursday
August 15, Tuesday

Summer II Ends
Final Grades Due in the Office of
Registration and Records

**INDIANA STATE UNIVERSITY
 SCHEDULE OF 2004-2005 ACADEMIC SEMESTER FEES
 and Summer Sessions of 2005**

<u>Semester Fees</u>	<u>Resident</u>	<u>Additional Non-Resident</u>	<u>Total For Non-Resident</u>
I. Last Required Admission Prior to Summer I 2003:			
Undergraduate			
above 18 hours	\$2,707.00	\$4,033.00	\$6,740.00
12 - 18 hours	\$2,248.00	\$3,364.00	\$5,612.00
0 - 11.5 per credit hour	\$162.00	\$233.00	\$395.00
Graduate			
Per Credit Hour	\$195.00	\$249.00	\$444.00
Technology Fee, Per Capita	\$52.00		\$52.00
II. Required Admission Summer I 2003 or After:			
Undergraduate			
above 18 hours	\$3,227.00	\$4,033.00	\$7,260.00
12 - 18 hours	\$2,768.00	\$3,364.00	\$6,132.00
0 - 11.5 per credit hour	\$200.00	\$233.00	\$433.00
Graduate			
Per Credit Hour	\$252.00	\$249.00	\$501.00
Technology Fee, Per Capita	\$52.00		\$52.00
<p>All undergraduate and graduate students who must be admitted or readmitted (application updated) for any term subsequent to Spring 2003 will be charged the higher fee rate. Students admitted under dual admission programs with first-time ISU enrollment subsequent to the Spring 2003 semester will also be assessed the higher fee rate.</p>			
III. Off Campus			
Distance Education	Charged Resident fees only if designated as distance student		
Extension	Same as regular Undergraduate and Graduate students		
Late-Start Extension	Charged Undergraduate and Graduate Resident fees only		
Educational Testing Service (ETS)			
Per Credit Hour	\$120.00		\$120.00
College Challenge			
Per Credit Hour	\$70.00		\$70.00

Work Force Development programs/courses are charged an approved fee based upon contractual arrangements.

Estimated Academic Year Fees per FTE Student - Last Required Admission Prior to Summer I 2003

		<u>Resident</u>	<u>Non-Resident</u>	<u>Total</u>
I. Undergraduate-FTE	2003-04			
Credit Hours-(30)		\$4,322.00	\$6,468.00	\$10,790.00
Increases per FTE		<u>\$174.00</u>	<u>\$260.00</u>	<u>\$434.00</u>
II. Undergraduate-FTE	2004-05			
Credit Hours-(30)		\$4,496.00	\$6,728.00	\$11,224.00
III. Technology Fee		\$104.00		\$104.00

IV. Graduate-FTE	2003-04			
Credit Hours-(18)		\$3,366.00	\$4,302.00	\$7,668.00
Increases per FTE		<u>\$144.00</u>	<u>\$180.00</u>	<u>\$324.00</u>
V. Graduate-FTE	2004-05			
Credit Hours-(18)		\$3,510.00	\$4,482.00	\$7,992.00
VI. Technology Fee		\$104.00		\$104.00

Estimated Academic Year Fees per FTE Student - Required Admission Summer I 2003 or After

		<u>Resident</u>	<u>Non-Resident</u>	<u>Total</u>
I. Undergraduate-FTE	2003-04			
Credit Hours-(30)		\$5,322.00	\$6,468.00	\$11,790.00
Increases per FTE		<u>\$214.00</u>	<u>\$260.00</u>	<u>\$474.00</u>
II. Undergraduate-FTE	2004-05			
Credit Hours-(30)		\$5,536.00	\$6,728.00	\$12,264.00
III. Technology Fee		\$104.00		\$104.00

IV. Graduate-FTE	2003-04			
Credit Hours-(18)		\$4,356.00	\$4,302.00	\$8,658.00
Increases per FTE		<u>\$180.00</u>	<u>\$180.00</u>	<u>\$360.00</u>
V. Graduate-FTE	2004-05			
Credit Hours-(18)		\$4,536.00	\$4,482.00	\$9,018.00
VI. Technology Fee		\$104.00		\$104.00

INDIANA STATE UNIVERSITY
Proposed Changes in Laboratory/Course Specific Fees
Effective for the Fall Semester 2004

Department	Rationale and Recommendation
Art	<p>Cost of art supplies has increased, especially shipping due to hazmat requirements. Examples of expensive consumables include ceramic supplies, lumber and related materials, and chemicals for photography.</p> <p>Recommended Fee Increase: All Art courses currently being charged an \$8.00 per credit hour fee increase to \$10.00 per credit hour. All Art courses currently being charged a \$10.00 per credit hour fee increase to \$12.00 per credit hour to cover increased cost of class consumables.</p>
Chemistry	<p>Increased costs of chemicals and supplies such as marble chips, lead shot, glass tubing, filter paper, sandpaper, litmus paper, pH buffers, glass vials, and organic materials.</p> <p>Recommended Fee Increase: All Chemistry courses currently being charged a \$30.00 course fee increase to \$43.00 to cover the increased cost of class consumables.</p> <p>Recommended New Fee: Laboratory fees for CHEM 431L and 465L \$43.00 per course to cover cost of class consumables.</p>
Criminology	<p>New fee for crime lab course: consumables such as fingerprint brushes, lifting tape, lifting powder, and ink; iodine fuming pipes; cyanoacrylate ester; casting material; latex gloves; and collecting jars.</p> <p>Recommended New Fee: CRIM 285 course fee \$15.00 to cover cost of class consumables.</p>
Family and Consumer Sciences	<p>Food and nutrition labs: food, paper goods, chemicals, ingredients for research, and experimental foods projects.</p> <p>Interior Design Studio: large size bond paper, print cartridges for inkjet printer and colored plotter, cartridges for OSE engineering copier.</p> <p>Recommended New Fee: FCS 226, 427, 527, 692F, 151, 152, 251, 260, 262, 351, 352, 428/528, 451, 452 course fee \$20.00 to cover cost of class consumables.</p>
Geology, Geography, and Anthropology	<p>Consumable laboratory supplies; large paper and color print cartridges for maps; software licenses for mapping-intensive courses.</p> <p>Recommended New Fee: GEOL 161L, course fee of \$15.00; GEOG 112, 115, 4/505, 4/506, 4/507, 4/508, 4/512, 4/542, 4/544, 667 course fee of \$30.00; ANTH 450 course fee \$20.00.</p> <p>Fees to cover cost of class consumables.</p>
International Studies	<p>Costs of oversight when students are studying abroad – fees to cover the expenses associated with supervising students, including costs for printing pre and post departure materials, as well as overseas mailings and telephone calls.</p>

	Recommended New Fee: IS 396, 397, 398 course fee of \$100.00
Life Sciences	<p>Substantial increases have occurred and continue to escalate in all Life Sciences consumable supplies including petrochemicals and all petrochemical-based supplies, such as plastic labware and gloves. All biotechnology supplies and associated hazmat shipping costs have increased at rates between 15% to 200% per year. A number of new biosafety and laboratory safety regulations have substantially increased our supply costs.</p> <p>Recommended Fee Increase: All courses currently being charged a \$50.00 course fee increase to \$75.00 Recommended New Fee: LIFS 372L, 373L, 374C, 375L, and 423L \$75.00 per course. Fees to cover cost of class consumables.</p>
Science Education	<p>New consumable laboratory supplies fee that will cover standard laboratory items such as plastic labware, glassware, organic and inorganic chemicals, photography supplies, and video supplies. New biosafety, chemical safety, and laboratory safety regulations have created a substantial increase in supply costs, for example lab coats, safety glasses, plastic gloves, etc.</p> <p>Recommended New Fee: SCED 393L, 396, 398, 423, 525, and 623 course fee of \$50.00 to cover cost of class consumables.</p>
Music	<p>Music must supervise student teaching in Music. Student teaching has increased from 10 to 16 weeks due to changed requirements from the Indiana Professional Standards Board and the National Council for Accreditation of Teacher Education (NCATE). Costs for supervision travel and stipends for school based faculty have increased accordingly.</p> <p>Recommended New Fee: MUS 495 course fee of \$100.00 to cover increased costs of supervision.</p>
Physics	<p>Consumables such as C-cell and 9-V batteries, rad lab solution, cyclohexane, stearic acid, immersion heater coils, interface connectors, and spectrum tubes.</p> <p>Recommended Fee Increase: All courses currently being charged a \$20.00 course fee increase to \$25.00. Recommended New Fee: PHYS 101L, 396L, \$25.00 per course PHYS 423 \$50.00 per course. Fees to cover cost of class consumables.</p>
Social Work	<p>Travel expenses to supervise internships for three semesters, field training meetings, and field manuals for each field instructor.</p> <p>Recommended New Fee: SOWK 480, 498, and 499 course fee of \$50.00 to cover costs of supervision.</p>
School of Education	<p>Student teaching has increased from 10 to 16 weeks due to changed requirements from the Indiana Professional Standards Board and the National Council for Accreditation of Teacher Education (NCATE). Costs</p>

	<p>for supervision travel and stipends for school based faculty have increased accordingly.</p> <p>Recommended New Fee: CIMT 402 and ELED 457 course fee of \$100.00 to cover increased costs of supervision.</p>
School of Technology	<p>Flight training simulator: annual lease payment, maintenance, personnel costs.</p> <p>Recommended New Fee: AST 142, 144, 242, 244, 342, 344, and 442, course fee of \$300.00 to cover cost of flight simulator training. AST 315 course fee of \$500.00 to cover cost of flight simulator training.</p>

SECTION II

APRIL 23, 2004

A. REVENUE REPORT (Mr. Floyd)

The Revenue Report for the period ending March 31, 2004 is presented as an information item in Attachment 1.

B. EXPENDITURES REPORT (Mr. Floyd)

The Expenditures Report for the period ending March 31, 2004 is presented as an information item in Attachment 2.

Indiana State University
Revenue
March 31, 2004

	Current Budget	YTD Revenue Mar-04	YTD Revenue Mar-03	Revenue FY 02-03
State Of Indiana	\$ 84,938,941	\$ 63,988,648	\$ 63,951,464	\$ 85,013,881
Student Fees	41,630,387	39,723,698	35,495,715	37,289,203
Sales and Services	1,193,663	991,398	849,994	1,605,263
Rent, Interest, Dividends and Gifts	1,816,001	1,334,168	1,381,674	1,809,850
Miscellaneous Income	<u>6,050,751</u>	<u>5,645,845</u>	<u>4,150,470</u>	<u>5,858,549</u>
Subtotal	\$ 135,629,743	\$ 111,683,757	\$ 105,829,317	\$ 131,576,746
Carryforwards	<u>6,784,171</u>	<u>6,820,171</u>	<u>6,540,001</u>	<u>6,540,001</u>
Total	\$ 142,413,914	\$ 118,503,928	\$ 112,369,318	\$ 138,116,747

Indiana State University
Expenditures
March 31, 2004

	FY 2004 Revised Budget	FY 2004 Mar-04 Total	FY 2003 Mar-03 YTD	FY 2003 Total Year
President				
Wage Expense	1,994,170	1,253,333	1,197,878	1,597,496
Benefits	451,908	345,734	284,011	392,225
Student Wage	169,032	83,850	59,526	96,329
Supplies Expense	541,267	276,701	225,329	306,220
Travel	41,908	49,528	54,913	48,366
Repair and Maintenance	22,026	31,109	9,911	10,253
Capital Equipment	<u>56,741</u>	<u>28,742</u>	<u>37,910</u>	<u>42,616</u>
	\$ 3,277,052	\$ 2,068,997	\$ 1,869,478	\$ 2,493,505
Provost-Instruction				
Wage Expense	51,792,076	39,656,689	37,935,419	49,174,037
Benefits	13,507,718	9,448,889	8,741,277	12,698,871
Student Wage	1,834,963	1,433,997	1,352,239	1,932,218
Supplies Expense	9,796,161	3,914,497	3,395,500	4,653,323
Travel	977,691	1,156,156	1,105,038	1,190,979
Repair and Maintenance	452,994	621,778	512,607	677,269
Sp Academic Computing	221,593	70,966	184,504	308,406
Capital Equipment	<u>3,914,537</u>	<u>2,991,852</u>	<u>2,683,655</u>	<u>3,932,041</u>
	\$ 82,497,733	\$ 59,294,824	\$ 55,910,239	\$ 74,567,144
Business Affairs				
Wage Expense	2,750,234	1,972,690	1,807,708	2,445,493
Benefits	826,757	620,233	535,216	731,156
Student Wage	105,451	70,291	55,922	77,258
Supplies Expense	1,435,965	1,156,232	837,851	1,127,438
Travel	65,021	57,475	29,418	38,245
Repair and Maintenance	120,994	76,109	44,505	48,125
Capital Equipment	<u>347,345</u>	<u>96,144</u>	<u>39,530</u>	<u>80,757</u>
	\$ 5,651,767	\$ 4,049,174	\$ 3,350,150	\$ 4,548,472
Facilities Mgmt & Power Plant				
Wage Expense	5,283,240	3,733,831	3,532,703	4,830,545
Benefits	1,614,522	1,244,852	1,117,362	1,519,907
Student Wage	164,841	113,808	94,634	141,926
Utilities	1,000	2,000	6,450	7,140
Supplies Expense	523,051	1,195,410	1,268,151	1,064,787
Travel	30,980	14,330	12,526	12,222
Repair and Maintenance	1,629,072	991,059	714,410	1,224,397
Capital Equipment	<u>612,852</u>	<u>480,822</u>	<u>314,227</u>	<u>369,885</u>
	\$ 9,859,558	\$ 7,776,112	\$ 7,060,463	\$ 9,170,809

Indiana State University
Expenditures
March 31, 2004

	FY 2004 Revised Budget	FY 2004 Mar-04 Total	FY 2003 Mar-03 YTD	FY 2003 Total Year
Administrative Affairs				
Wage Expense	352,715	267,919	280,897	365,230
Benefits	117,976	82,486	107,236	124,439
Student Wage	27,003	12,825	22,114	31,918
Supplies Expense	112,112	71,643	103,608	134,079
Travel	29,608	19,801	23,042	16,128
Repair and Maintenance	5,864	971	5,236	236
Capital Equipment	<u>28,463</u>	<u>1,899</u>	<u>4,512</u>	<u>4,490</u>
	\$ 673,741	\$ 457,544	\$ 546,645	\$ 676,520
Advancement				
Wage Expense	1,400,709	1,228,553	1,134,595	1,518,442
Benefits	601,451	472,898	399,638	530,249
Student Wage	70,610	67,200	66,179	90,061
Supplies Expense	1,576,914	1,003,709	771,831	896,529
Travel	73,596	95,146	76,178	81,195
Repair and Maintenance	2,330	172	255	3,710
Capital Equipment	<u>40,601</u>	<u>31,895</u>	<u>30,349</u>	<u>46,621</u>
	\$ 3,766,211	\$ 2,899,573	\$ 2,479,025	\$ 3,166,807
Student Affairs				
Wage Expense	4,685,411	3,368,688	3,204,111	4,270,011
Benefits	1,337,311	1,147,908	926,975	1,231,891
Student Wage	260,706	187,805	155,730	216,932
Supplies Expense	601,486	396,968	350,102	432,596
Travel	57,495	50,734	25,553	36,142
Repair and Maintenance	62,234	42,013	50,295	54,928
Capital Equipment	<u>116,988</u>	<u>50,238</u>	<u>57,584</u>	<u>95,883</u>
	\$ 7,121,631	\$ 5,244,354	\$ 4,770,350	\$ 6,338,383
University Wide				
Wage Expense	305,928	305,928	209,959	279,347
Benefits	6,629,442	4,685,812	4,175,801	5,663,081
Student Wage	4,570	5,213	4,672	7,107
Utilities	6,359,762	5,382,366	4,963,508	6,253,077
Supplies Expense	5,372,542	4,682,806	4,913,927	12,928,388
Travel	86	1,426	324	334
Bond & Interest	553,820	-	-	-
Student Aid	8,787,604	6,832,679	5,916,654	6,355,824
Capital Equipment	<u>2,380</u>	<u>2,380</u>	<u>-</u>	<u>-</u>
	\$ 28,016,134	\$ 21,898,610	\$ 20,184,845	\$ 31,487,158
TOTAL	\$ 140,863,827	\$ 103,689,188	\$ 96,171,195	\$ 132,448,798

SECTION III

APRIL 23, 2004

PERSONNEL (Mr. Schafer)

Recommendation: Approval of all the items in this section.

On a motion by Dr. Zietlow, seconded by Mr. Bonds, the recommendation was approved.

A. FACULTY

1. Appointments

Full-Time Tenure Track Appointments
(Effective August 18, 2004, unless otherwise stated)

Ayman H. Abuhamdieh; Assistant Professor of Management Information Systems, Organizational Department; Ph.D., Rutgers University; salary \$86,100.

Keri A. Berg; Assistant Professor of French, Department of Languages, Literatures, and Linguistics; Ph.D., University of Texas-Austin; salary \$43,000.

Jody B. Brucker; Assistant Professor, Department of Athletic Training; Ph.D., Brigham Young University; salary \$49,000.

Katherine H. Lee; Assistant Professor, Department of English; Ph.D., University of Missouri-Columbia; salary \$44,000.

Mark R. Lewandowski; Assistant Professor, Department of English; M.F.A., Wichita State University; salary \$42,000.

Cinda A. May; Assistant Librarian, Library Services; M.I.L.S., University of Michigan; salary \$43,000 per fiscal year; effective July 1, 2004.

David A. Nichols; Assistant Professor, Department of History; Ph.D., University of Kentucky; salary \$42,500.

Steven A. Stofferahn; Assistant Professor, Department of History; Ph.D., Purdue University; salary \$42,500.

Temporary Part-time Faculty Appointment, 2004 Spring Semester
(Effective January 12, 2004, unless otherwise indicated)

Charlotte Connerton; Lecturer III, Baccalaureate and Higher Degree Nursing Department; M.S.N., Indiana State University; three hours; salary \$3,570.

F. Peter Dean; Lecturer III, Analytical Department; M.B.A., Indiana State University; three hours; salary \$2,550.

Nelson W. Dias; Teaching and Research Associate, Department of Geography, Geology, and Anthropology; Ph.D., Indiana State University; twelve hours; salary \$9,000; effective January 1, 2004, through June 30, 2004.

Dennis J. Dunbar; Lecturer II, Department of Aerospace Technology; B.S., Indiana State University (special credentials on file); three hours; salary \$2,500.

Emily E. Mupinga; Lecturer III, Department of Family and Consumer Sciences; M.S., Louisiana State University; three hours; salary \$2,550.

Michael D. Neary; Lecturer II, Department of Art; M.F.A., Indiana University; three hours; salary \$2,175.

Megan K. Null; Lecturer II, Department of Psychology; M.S., Indiana State University; three hours; salary \$2,175.

Glenna L. Simons; Lecturer III, Department of Sociology; J.D., Loyola University School of Law; three hours; salary \$2,550.

2. Changes in Status and/or Rate

Janis Halpern; change in title from Assistant Director of Study Abroad and Credentialing Specialist, College of Arts and Sciences, to Coordinator, Academic Programs Abroad, College of Arts and Sciences; effective February 25, 2004.

Georgia Hambrecht; Department of Communication Disorders and Special Education; \$6,000 stipend for additional duties and responsibilities for the 2003-04 academic year.

Jeffrey S. Harper; from Associate Professor, Organizational Department, to MIS Program Coordinator and Associate Professor, Organizational Department; stipend of \$1,000 for the added responsibility for the spring semester of the 2003-04 academic year.

Elizabeth J. Jared; Department of Elementary and Early Childhood Education; \$8,000 stipend for additional duties and responsibilities for the 2003-04 academic year.

Nancy Brattain Rogers; from Associate Professor, Department of Recreation and Sport Management, to Administrative Fellow, Center for Public Services and Community Engagement, and Associate Professor, Department of Recreation and Sport Management; stipend of \$15,993 for this added responsibility; effective July 1, 2003, through June 30, 2004.

Virgil L. Sheets; from Associate Professor, Department of Psychology, to Interim Chairperson and Associate Professor, Department of Psychology; stipend of \$5,000 for the added responsibility for the 2004-05 academic year.

3. Leaves of Absence

Leaves of Absence With 60 Percent Pay – 2004-05 Academic Year

Jean L. Kristeller, Department of Psychology

Richard Lotspeich, Department of Economics

Margaret E. Whitaker, Department of Elementary and Early Childhood Education

Leaves of Absence With Pay – Fall 2004 Semester

Ronald L. Baker, Department of English

Judith Barad, Department of Philosophy

William Barratt, Department of Counseling

Gregory D. Bierly, Department of Geography, Geology, and Anthropology

Matthew C. Brennan, Department of English

Christy L. Coleman, Department of Educational and School Psychology

Joseph T. Harder, Organizational Department

Jeffrey S. Harper, Organizational Department

Steven W. Lamb, Analytical Department

Charles S. Mayer, Department of Art

Nancy McEntire, Department of English

Gordon Minty, Department of Manufacturing and Construction Technology

Francois N. Muyumba, Department of African and African American Studies

John C. Ozmun, Department of Physical Education

Stephen W. Shure, Department of Aerospace Technology

Steven W. Smidley, Department of Recreation and Sport Management

Leaves of Absence With Pay – Spring 2005 Semester

Deborah A. Barnhart, Baccalaureate and Higher Degree Nursing Department

Dennis Bialaszewski, Organizational Department

S.L. Brian Ceh, Department of Geography, Geology, and Anthropology

Aimin Chen, Department of Economics

Thomas J. Derrick, Department of English

Geoffrey Exoo, Department of Mathematics and Computer Science

Kurt A. Fowler, Department of Music

Paul Hightower, Department of Communication

Douglas Keiser, Department of Music

Linda S. Maule, Department of Political Science

Melody McKinney, Associate Degree Nursing Department

Yasenska Peterson, Department of Health, Safety, and Environmental Health Sciences

Betty S. Phillips, Department of Languages, Literatures, and Linguistics

Leaves of Absence With Pay – January 1, 2005, through June 30, 2005

John M. Jakaitis, Department of English

Donald L. Jennermann, Department of Humanities

Leave of Absence, Without Pay

Elizabeth J. Jared; Department of Elementary and Early Childhood Education; for the 2004-05 academic year.

4. Resignations

Jean A. Behney; Department of Elementary and Early Childhood Education; resigned before beginning fall 2004 appointment.

Thomas S. Dickinson; Department of Curriculum, Instruction, and Media Technology; effective May 8, 2004.

Eric C. Girard; Analytical Department; effective May 8, 2004.

Homayoun D. Kiani; Department of Manufacturing and Construction Technology; effective May 8, 2004.

Thomas W. Noyes; Department of English; effective May 8, 2004.

Douglas K. Peterson; Organizational Department; effective May 7, 2005.

Kathleen Renk; Department of English; effective May 8, 2004.

Saral Surakul; Department of Family and Consumer Sciences; effective May 8, 2004.

5. Retirements

John B. Ibberson; Associate Professor, Department of Music; retirement leave during the fall semester of the 2004-05 academic year; retirement effective December 18, 2004.

Kathleen D. Pickrell; Associate Degree Nursing Department; retirement leave during the spring semester of the 2004-05 academic year; retirement effective May 7, 2005.

Karen Rutherford; Professor, Department of Family and Consumer Sciences; retirement effective December 18, 2004.

James E. Thompson; Professor of Education, Department of Curriculum, Instruction, and Media Technology; retirement leave during the fall semester of the 2004-05 academic year; retirement effective December 18, 2004.

6. Emeriti Titles

Myong-Ku Ahn, Professor Emeritus of Chemistry, Department of Chemistry; effective December 20, 2003.

David L. Andrews, Associate Professor Emeritus of Educational Psychology, Department of Educational and School Psychology; effective December 20, 2003.

Dalvin L. Boone, Professor Emeritus of Music, Department of Music; effective December 20, 2003.

Gale E. Christianson, Professor Emeritus of History, Department of History; effective December 20, 2003.

Lawrence L. Knight, Associate Professor Emeritus of Business, Organizational Department, effective May 8, 2004.

Sharon A. Russell, Professor Emerita of Communication, Department of Communication; effective May 8, 2004.

James F. Slutz, Professor Emeritus of Music, Department of Music; effective May 8, 2004.

Margit S. Treiber, Associate Professor Emerita of Physical Education, Department of Physical Education; effective May 8, 2004.

Edward A. Warner; Professor Emeritus of Humanities, Department of Humanities; effective December 20, 2003.

B. ADMINISTRATION1. Appointments

Thomas Ratliff; Director, Student Financial Aid; M.B.A., Kennesaw State College; salary \$76,000 per fiscal year, prorated from the effective date of March 15, 2004.

Kristopher Rogers; Admissions Counselor, Office of Admissions; B.S., Indiana State University; salary \$28,080 per fiscal year, prorated from the effective date of March 1, 2004.

Jerry Talbert; Admissions Counselor, Office of Admissions; B.S., Indiana State University; salary \$28,080 per fiscal year, prorated from the effective date of March 1, 2004.

Temporary Appointments

Valerie Craig; Counselor, MAPS Program, Affirmative Action; salary \$21,450 per fiscal year, prorated for the period March 3, 2004 through June 30, 2004.

Tanja R. Gardner; Educational Specialist, Upward Bound; B.A., Indiana State University; salary \$27,000 per fiscal year, prorated for the period of February 3, 2004, through August 31, 2004.

Melissa D. Geib; Associate Director, West Central Indiana AHEC; M.Ed., Indiana State University; salary \$45,000 per fiscal year, prorated for the period of March 8, 2004, through August 31, 2004.

Ruth M. Greenfield; Academic Coordinator, Ronald McNair Project; M.S., University of Missouri; salary \$27,810 per fiscal year, prorated for the period of November 1, 2003, through September 30, 2004.

Jo Ann Halbert; Parent Coordinator, 21st Century Scholars; B.S., Indiana State University; salary \$21,799.44 per fiscal year, prorated for the period of December 8, 2003, through August 31, 2004.

Beth Miller; Area Learning Center Coordinator, College Cooperative Southeast, Office of Academic Partnerships; B.S., IUPUI; salary \$32,000 per fiscal year, prorated for the period of January 1, 2004, through June 30, 2004.

Jeffrey Schultz; Information Technology Analyst, Career Center; temporary appointment; salary \$28,000 per fiscal year, prorated for the period of March 1, 2004 through July 31, 2004;

Livia Scott; Assistant Director, Education, Networks; M.S., Indiana State University; salary \$41,250 per fiscal year, prorated for the period of February 16, 2004, through June 30, 2004.

Michael W. Stokes; Admissions Counselor (part-time), Office of Admissions; M.S., Indiana State University; salary \$5,000 per fiscal year, prorated for the period of February 13, 2004, through June 30, 2004.

2. Changes of Status and/or Pay Rate

Aaron Brink; from Microcomputer/Network Consultant to Acting Consultant Group Coordinator and Microcomputer/Network Consultant, Office of Information Technology; monthly stipend of \$200 for this added responsibility; effective January 1, 2004, through June 30, 2004.

Susan R. Dolle, Grant Development Specialist (support staff), to Senior Research Associate, Office of Sponsored Programs; reclassified to pay grade 26; (monthly position); \$2,855 salary adjustment; salary \$31,500 per fiscal year, prorated from the effective date of March 1, 2004.

Christopher W. Hanna; Systems Programmer, Office of Information Technology; change in position assignment; salary \$49,000 per fiscal year, prorated from the effective date of February 1, 2004.

Jason M. Hiddle; from Web Graphics Specialist, Office of Information Technology, Division of Academic Affairs, to Web Graphics Specialist, Office of Communications and Marketing, Division of University Advancement; effective January 2, 2004.

Dexter D. Jordan; from Associate Director, Office of Admissions, to Interim Director and Associate Director, Office of Admissions; stipend of \$1,500 for this added responsibility; effective April 1, 2004, through June 30, 2004.

Mardel E. Miller; from Associate Director, Education Student Services, to Interim Director and Associate Director, Education Student Services; fiscal year stipend of \$7,900, prorated for the period of January 16, 2004, through June 30, 2004.

Tiffany Trass; from Curriculum Coordinator, Academic Affairs (support staff) to Degree Audit Specialist for Encoding, Office of Registration and Records (monthly position); salary \$34,000 per fiscal year, prorated from the effective date of April 5, 2004.

3. Resignations

Mariette N. Fleck; Department of Family and Consumer Sciences; effective March 26, 2004.

Ruth M. Greenfield; Ronald McNair Project; effective February 20, 2004.

Jennifer L. Isbell; Division of Enrollment Services; effective March 19, 2004.

Robert D. Sackett; Office of the Controller; effective April 2, 2004.

4. Retirements

Linda L. Eldred; Associate Director of Student Life Programs; retirement leave effective July 1, 2003 through December 31, 2003, with retirement effective December 31, 2003.

Barbara A. Passmore; Dean, School of Health and Human Performance, and Professor of Physical Education; retirement effective December 31, 2004.

5. Emeritus Titles

Linda Eldred; Associate Director of Student Life Programs Emerita; effective December 31, 2003.

Linus M. Haller, Audio Visual Services Manager Emeritus, Office of Information Technology; effective May 8, 2004.

William Mooney; Assistant Director of Recreational Sports Emeritus; effective December 31, 2003.

Roseann Toulson, Director Emerita of Technical Support Services, Office of Information Technology; effective July 31, 2003.

C. INTERCOLLEGIATE ATHLETICS

1. Appointment

M. Steven Brickey; Assistant Football Coach; B.S., University of Missouri at Columbia; salary \$45,000 per employment period of March 1, 2004 through February 28, 2005, prorated from the effective date of April 1, 2004.

2. Change of Status and/or Rate

Malek Tabet; Head Women's Tennis Coach; change in start date from February 6, 2004 to March 3, 2004.

3. Resignation

Rozanne DeWeese; Women's Soccer; effective May 31, 2004.

D. RESIDENTIAL LIFE

1. Appointment

(compensation includes maintenance in the form of a furnished apartment and board)

Kevon Christian; Assistant Hall Director; salary \$8,200 per employment period of August 1, 2003 through May 11, 2004, prorated from the effective date of February 23, 2004.

D. SUPPORT STAFF REPORT

The Support Staff Personnel Report for the period ending April 8, 2004 is presented in Exhibit A.

INDIANA STATE UNIVERSITY
MONTHLY REPORT OF SUPPORT STAFF EMPLOYEES
FOR THE PERIOD ENDING APRIL 08, 2003

A. APPOINTMENTS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>POSITION</u>	<u>RATE</u>	<u>EFFECTIVE DATE</u>
Cole, Phillip	Facilities Management	Cust Wrkr	\$15,698	02-16-04
Combs, Debra	Student Health Center	Coding Spec	\$17,648	03-29-04
Daily, James	Hulman Center	Cust Wrkr II	\$16,868	04-26-04
Edwards, Robert	Recreational Sports	Ath Equip Atten II	\$16,868	04-19-04
Goode, Amber	Library	Library Assoc II	\$20,280	04-19-04
Hill, Robert	Facilities Management	Cust Wrkr	\$15,698	03-08-04
Long, Melissa	Controllers	Acct Srvs Spec	\$20,280	03-08-04
Mandino, Karen	Sponsored Programs	Ofc Asst III	\$17,648	03-23-04
Miller, Rhonda	Health & Human Performance	Ofc Asst III	\$17,648	03-08-04
Rice, Kimberly	Controllers	Acct Analyst	\$18,525	03-22-04
Scott, Theresa	Sandison Housing	Cust Wrkr I	\$16,088	04-05-04
Turner, Tammy	Public Safety	Traffic & Parking Asst	\$18,038	04-12-04

B. LEAVING UNIVERSITY EMPLOYMENT

<u>NAME</u>	<u>DEPARTMENT</u>	<u>EFFECTIVE DATE</u>
Bedwell, Amanda	Sponsored Programs	02-23-04
Collier, Marcellus	Facilities Management	03-31-04
Cottee, Brian	Public Safety	01-16-04
Fagg, Marianne	Student Health Center	03-12-04
Goodwin, Michael	Recreational Sports	03-12-04
Higginbotham, Carolyn	Sandison Housing	02-20-04
Jacks, Brenda	Arts & Sciences	03-19-04
Lindley, Shannon	Sandison Housing	02-27-04
McKinney, Karen	THCME	03-05-04
Norman, Robert	Hulman Center	02-06-04
Pennington, Karen	Telecommunications	03-08-04
Pirtle, Darlene	Admissions	02-12-04

B. LEAVING UNIVERSITY EMPLOYMENT (CONTINUED)

Popejoy, Alva	Facilities Management	03-26-04
Prather, Trina	International Affairs Center	02-26-04
Scarbrough, James	Facilities Management	04-02-04
Spelbring, Aaron	Library	04-15-04
Tanoos, Peter	Public Safety	02-09-04
Williams, Shawne	Communications	03-10-04

C. Retirement

<u>NAME</u>	<u>DEPARTMENT</u>	<u>YRS OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Bragg, Vikki	Facilities Management	18	03-31-04
Funk, Joan	Purchasing	22	03-12-04
Harris, Judith	Registrars	20	03-19-04
Jones, Joseph	Burford Housing	39	04-30-04

D. CHANGE IN STATUS OR RATE

1. Promotion

<u>NAME</u>	<u>DEPARTMENT/POSITION FROM</u>	<u>DEPARTMENT/POSITION TO</u>	<u>EFFECTIVE DATE</u>
Blackburn, Kaye	Ethnic Diversity Ofc Asst III \$21,099	Graduate Studies Admin Asst II \$23,205	04-05-04
Dolle, Susan	Sponsored Program Grant Develop Spec \$28,646	Sponsored Program Sr Research Assoc* \$31,500	02-29-04
Lindsey, Beverly	Blumberg Center Ofc Asst III \$18,525	School Improvement Admin Spec \$21,255	03-26-04
Riggs, Cari	Psychology Ofc Asst II \$9,256+	Psychology Student Srvc Asst \$19,090.50	03-30-04
Trass, Tiffany	Academic Affairs Curriculum Coord \$22,757	Academic Affairs Degree Audit Spec for Encoding* \$34,000	04-04-04

* Monthly Position
+ Part Time Position

D. CHANGE IN STATUS OR RATE (CONTINUED)

2. Transfer

<u>NAME</u>	<u>DEPARTMENT/POSITION FROM</u>	<u>DEPARTMENT/POSITION TO</u>	<u>EFFECTIVE DATE</u>
Bonsall, Donald	Graduate Studies Admin Asst II \$25,506	Athletic Training Admin Asst I \$22,952*	03-08-04
Fleetwood, Nancy	Public Safety Ofc Asst III \$19,305	Purchasing Data Entry Op II \$19,305	03-15-04
Schaffer, Mark	School of Nursing Admin Asst II \$26,033	West Central Indiana AHEC Admin Asst I \$23,439*	03-22-04

3. Reclassification

<u>NAME</u>	<u>DEPARTMENT/POSITION FROM</u>	<u>DEPARTMENT/POSITION TO</u>	<u>EFFECTIVE DATE</u>
Bell, Madonna	Student Health Center Ofc Asst II \$17,063	Student Health Center Ofc Asst III \$18,779	02-28-04
Bryan, Sharon	Blumberg Center Admin Asst I \$21,567	Blumberg Center Admin Spec \$23,732	02-14-04
Meeks, Karen	Communications Disorders Ofc Asst III \$19,130	Communications Disorders Student Services Asst \$21,080	03-27-04
Sewell, Tom	Athletics Pre-Press Prod Supv \$23,439	Athletics Athletic Tech Spec \$25,779	02-14-04

4. Other

<u>NAME</u>	<u>DEPARTMENT/POSITION FROM</u>	<u>DEPARTMENT/POSITION TO</u>	<u>EFFECTIVE DATE</u>
Barnett, Erick	Grounds Grounds Wrkr \$15,698	Grounds Grounds Wrkr \$16,088	12-29-03*
Fell, Mike	Grounds Gardner \$18,681	Grounds Gardner \$20,553	03-15-04++
Harris, Karen	Grounds Gardner \$19,949	Grounds Gardner \$21,938	03-15-04++
Hart-Davis, Darlene	Public Safety Comm Officer \$20,800	Public Safety Comm Officer \$22,880	02-10-04-

D. CHANGE IN STATUS OR RATE (CONTINUED)

4. Other

Jackson, James	Grounds Gardner \$19,266	Grounds Gardner \$21,197	03-15-04++
Jackson, Robert	Grounds Grounds Wrkr \$15,698	Grounds Grounds Wrkr \$16,088	08-27-03*
Kemp, Craig	Grounds Gardner \$18,974	Grounds Gardner \$20,865	03-15-04++
Land, Lacy	Grounds Grounds Wrkr \$15,698	Grounds Grounds Wrkr \$16,088	12-22-03*
Lowe, Frank	Grounds Gardner \$19,227	Grounds Gardner \$21,158	03-15-04++
Stephens, Mark	Grounds Grounds Wrkr \$15,698	Grounds Grounds Wrkr \$16,088	12-29-03*
Woolard, Deborah	Facilities Management Cust Wrkr \$15,698	Facilities Management Cust Wrkr \$16,088	03-01-04*

- + Completed Police Academy Training, IDACS certification
- Completed Training
- ++ Equity Adjustment
- * Skill Assessment

SECTION IV

APRIL 23, 2004

INFORMATION/DISCUSSION ITEMS

A. Budget Overview, 2004-05

Vice President Floyd and Diann McKee outlined the budget process which provided for interaction about the needs of all departments. Following budget hearings, a series of meetings were held with the President's Cabinet. There were budget challenges and approximately \$925,000 had to be reallocated to supplement the 1.3 per cent in new money for 2004-05. The new additional dollars will cover technology, library acquisitions, insurance and utility cost increases, and the elimination of the two-year wait for TIAA-CREF participation for faculty and EAP staff. The budget will incorporate a two per cent salary pool for increases for faculty and staff. Vice President Floyd thanked all those who participated in the budgeting negotiations and presentations.

Several trustees expressed appreciation for the very explicit detail of the budgeting process and information and for the apparent widespread cooperation and participation solicited.

B. Agreements – Information Only (Dr. Maynard) (copies of the standard agreement forms are on file in the Office of the Secretary of the University)

1. Driver Education Internships

Agreements have been reached with the following schools/facilities to provide driver education internships.

Adams Central Schools, Monroe, Indiana
Driving Academy, Greenwood and Marion, Indiana
Drive-Rite Now, Evansville, Indiana
Drive Smart, Inc., Petersburg, Indiana
Indiana All-Star Driving School, Evansville, Indiana
Let's Go Driving School, Vincennes, Indiana
New Albany Floyd County School Corporation, New Albany, Indiana
North Adams Community Schools, Decatur, Illinois

2. Nursing Internships

Agreements have been reached with the following facilities to provide nursing internships.

Clay Community Schools, Knightsville, Indiana
Hamilton Center, Terre Haute, Indiana
Terre Haute Regional Hospital, Terre Haute, Indiana
Vermillion County Health Department, Clinton, Indiana
Vermillion County Health Department, Danville, Illinois

3. Psychology Internships

Agreements have been reached with the following facilities to provide internships for students in the Doctor of Psychology Program.

VA Loma Linda Healthcare System, Loma Linda, California
VA Medical Center, Bay Pines, Florida

4. Counseling Internships

Agreements have been reached with the following facilities to provide practicum experiences in counseling, counseling psychology and/or marriage and family therapy for students in the Agency/School/Marriage and Family Therapy/Counseling Psychology graduate program of the Department of Counseling

Brigham Young University Counseling and Career Center, Provo, Utah
Center for Behavioral Health, Bloomington, Indiana
Chicago Area Christian Training Consortium, Carol Stream, Illinois
The Menta Group, Aurora, Illinois
Quinco Behavioral Health Systems, Columbus, Indiana
Southern Mississippi Psychology Internship Consortium,
Hattiesburg, Mississippi
Vanderbilt – VA Internship Consortium, Nashville, Tennessee
University of Wisconsin – Madison Counseling and Consultation
Services, Madison, Wisconsin

5. Department of Veterans Affairs, San Antonio, Texas

The purpose of this agreement is to provide recreation therapy internships for students in the Department of Recreation and Sport Management.

6. The College Network (TCN), Indianapolis, Indiana

The purpose of this agreement is for TCN to market customized study materials (CSMS), with content developed by ISU faculty members, to individuals interested in pursuing ISU undergraduate course credits by examination for four courses in the bachelor of science degree program with a major in nursing.

7. Pennsylvania College of Optometry, Elkins Park, Pennsylvania

The purpose of this agreement between the Pennsylvania College of Optometry through Project Vision at the Blumberg Center for Interdisciplinary Studies in Special Education is to provide an orientation and mobility certification program via distance learning and face to face interactive classes to Indiana teachers of the visually impaired.

C. Grants – Information Only – Attachment 1 (Dr. Maynard)

Dr. Antonak briefly reviewed the handout on grant information. He then introduced Dr. Mark Green, Director of Sponsored Programs, who introduced six student speakers who spoke briefly about the projects they were involved with in their internships and/or research with faculty mentors:

Heather Peebles, School of Business (finance major)
William Dean Kaufman, School of Health and Human Performance
(environmental health program)
Alexander Hagedorn, School of Technology, (packaging center)
Karen Lipscomb, College of Arts and Sciences (mathematics/chemistry)
Erik Southard, School of Nursing (family nurse practitioner)
Eileen Ziegler, School of Education (Ph.D. candidate, secondary
education)

D. Purchasing Update- Information Only (Mr. Floyd)
(activity for the period February 15, 2004 through April 8, 2004)

Purchases Over \$25,000

Sole Source

Gateway 2000 Major Accounts, Inc -- P0048406 -- \$25,053.00
(Gateway Computers for Teaching and Learning)

Dell Marketing, LP -- P0048377 -- \$25,359.86
(Computers for Controller's Office)

Karl Albrecht International -- P0048342 -- \$29,500.00
(Consulting Services for Information Technology)

Appworx Corporation/Licensing -- P0048425 -- \$30,050.00
(Appworx Software Upgrade, Information Technology)

WebCT -- P0048383 -- \$36,166.00
(Renewal of Software License, Information Technology)

Dell Marketing, LP -- P0048560 -- \$39,624.88
(Computers for College of Education)

JW Sims and Associates Engineering Co. -- P0048305 -- \$46,000.00
(Engineering Services Electrical, Mills Hall)

Otis Elevator -- P0048357 -- \$56,800.00
(Elevator Modification, Facilities Management)

Otis Elevator -- P0048358 -- \$85,200.00
(Elevator Modification, Facilities Management)

Lowest Bid To Meet Specifications

Fruhauf Uniforms -- P0048536 -- \$46,406.40
(Marching Band Uniforms)

Electronic Strategies, Inc. -- P0048146 -- \$36,585.00
(Onsite Training, Information Technology)

One Bid Received, Five Bids Solicited

Virage, Inc. -- P0048238 -- \$37,900.00
(Videologger Software License, Information Technology)

E. Vendors Report – Information Only – Attachment 2 (Mr. Floyd)

Mrs. House adjourned the meeting at 11:30 a.m.

SECTION IV

APRIL 23, 2004

1. IN Campus Compact, Fund No. 547864, Proposal No. 04-090
An agreement in the amount of \$1,426 has been received from IN Campus Compact for the project entitled, "Dialogues About Service Learning," under the direction of Susan Macke, Educational Leadership, Administration, and Foundations, for the period January 1, 2004 through May 31, 2004.
2. Indiana Small Business Development Center, Fund No. 545858, Proposal No.04-033
An agreement in the amount of \$101,319 has been received from Indiana Small Business Development Center for the project entitled, "ISU/Wabash Valley Small Business Development Center (SBDC)," under the direction of Wayne Rockmore, Center for Research/Enterprise/Economic Development, for the period January 1, 2004 through December 31, 2004.
3. National Science Foundation, Fund No. 547866, Proposal No. 04-042
An agreement in the amount of \$94,418 has been received from the National Science Foundation for the project entitled, "Democracy and World Politics Research Experience for Undergraduates Site Grant," under the direction of James Scott, Political Science, for the period September 1, 2004 through August 31, 2005.
4. Arts Illiana, Fund No. 547862, Proposal No. 03-188
An agreement in the amount of \$5,056 has been received from Arts Illiana for the project entitled, "SummerStage," under the direction of Arthur Feinsod, Theater, for the period July 1, 2003 through June 30, 2004.
5. Metanexus Institute, Fund No. 547867, Proposal No. 03-108
An agreement in the amount of \$14,250 has been received from Metanexus Institute for the project entitled, "Living with Cancer: Spiritual Engagement and Spiritual Transformation," under the direction of Jean Kristeller, Psychology, for the period August 31, 2003 through August 31, 2004.

6. National Endowment for the Arts, Fund No. 547869, Proposal No. 03-160
An agreement in the amount of \$10,000 has been received from the National Endowment for the Arts, for the project entitled, "38th Contemporary Music Festival," under the direction of Todd Sullivan, Music, for the period November 1, 2003 through October 31, 2004.
7. Indiana University, Fund No. 547821, Proposal No. 03-187
An agreement in the amount of \$25,750 has been received from Indiana University for the project entitled, "Pth Regulation of Apoptosis in Bone Cells," under the direction of Michael King, Terre Haute Center for Medical Education, for the period August 1, 2003 through July 31, 2004.
8. University of Kansas Center for Research, Inc. Fund No. 547852, Proposal No. 04-030
A Sub-agreement under the U.S. Department of Education in the amount of \$10,000 has been received from The University of Kansas Center for Research, Inc. for the project entitled, "Promoting Communication Outcomes for Children with Deaf-Blindness Through Adaptive Prelinguistic Strategies, Research Validation and Implementation Projects for Children Who are Deaf-Blind," under the direction of Karen Goehl, Blumberg Center, for the period October 1, 2003 through September 30, 2004.
9. U.S. Department of Education, Fund No. 547813, 547814, 547815, Proposal No. 04-018
An agreement in the amount of \$291,679.61 has been received from the U.S. Department of Education for the project entitled, "West Central Indiana Site for 21st Century Scholars," under the direction of Cathy Baker, Student Academic Services Center, for the period September 1, 2003 through August 31, 2004.
10. Indiana Campus Compact, Fund No. 547823, Proposal No.03-189
An agreement in the amount of \$11,271.00 has been received from Indiana Campus Compact for the project entitled, "Indiana Reading Corps Continuation Site," under the direction of Patricia Wheeler, Elementary Education, for the period September 5, 2003 through December 4, 2004.

11. Lilly Endowment Inc, Fund No. 547855 Proposal No. 04-074
An agreement in the amount of \$35,747 has been received from The Lilly Endowment Inc. for the project entitled, "The Lilly Fellows Teachers' Academy" under the direction of Susan Powers, Dean's Office-School of Education, for the period November 01, 2003 through February 28, 2005.
12. North Central Association of Colleges and Schools, Fund No. 547697, Proposal No. 04-144
Additional appropriations in the amount of \$92,571 has been received from North Central Association of Colleges and Schools for the project entitled, "ISU & NCA-CASI Agreement," under the direction of Gregory Ulm, Educational Leadership, Administration, and Foundations for the period July 1, 2003 through June 30, 2004.
13. National Science Foundation, Fund No. 547871, Proposal No. 03-222
An agreement in the amount of \$103,577 has been received from the National Science Foundation for the project entitled, "Collaborative Research: Periodical Cicadas and Forest Community Dynamics," under the direction of James Speer, Geography and Geology, for the period March 1, 2004 through February 28, 2007.
14. Vigo County Local Coordinating Council, Fund No. 547873, Proposal No. 04-037
An agreement in the amount of \$9,000 has been received from Vigo County Local Coordinating Council for the project entitled, "COPS on Bikes and Drug and Alcohol Education Campaign," under the direction of Jacquelyn Shaw, Public Safety, for the period January 1, 2004 through December 31, 2004.

The following vendors have accumulated purchases from the University for the time period July 1, 2003 through March 31, 2004 (Fiscal Year) in excess of \$100,000:

**Vendors with Purchases Exceeding \$100,000
 February 1, 2004 through March 31, 2004**

<u>Vendor Name</u>	<u>Current YTD Paid</u>	<u>Services Rendered</u>
Credit World Services Inc	104,970	Collection Agency Fees
Technology Integration Group	106,191	Computer Equipment, Software, and Supplies
Spence Banks Inc	108,603	Gasoline and Lubricants
Hewlett-Packard Company	109,509	Computer Equipment, Software, and Supplies
Indiana Dept of Workforce Development	111,691	Unemployment Payments
Terre Haute SMG	118,052	Indiana Statesmen Printing and Newspaper Advertising
SimplexGrinnell	118,108	Fire Alarm Upgrade, Fire Alarm Maint. And Supplies
CDW Government Inc	124,393	Computer Equipment, Software, and Supplies
Otis Elevator	125,640	Elevator Maintenance and Repairs
General Revenue Corporation	130,765	Collection Agency Fees
MMS A/E Incorporated	132,620	Architectural Fees for Stalker Hall Renovation and Student Activity Center
Galileo Group Inc	139,463	AISA + Sensor Head and Inertial Measurement Unit
Schmidt Associates Architects	144,633	Architectural Fees for Univ Hall and the Federal Building
IBM Corporation	153,849	Network and Server Equipment and Supplies
Union Hospital	155,717	Workman Compensation and Landsbaum Exp Reimb
SMC Inc	157,614	Holmstedt Hall HVAC Upgrade
Educational Marketing Group Inc	575,731	Integrated Marketing Services and Artwork

**Previously Reported Vendors with Purchases
 Exceeding \$100,000**

CDI Inc	103,462	Power Plant Construction
Duke University	109,645	HHS37 Subcontractor on Project
B and S Plumbing	113,342	Hulman Center Steam Line Repairs
Terre Haute Fire Department	113,815	Fire Protection Service
Weddle Brothers Construction Co Inc	118,085	Construction
GovConnection Inc	120,085	Computer Equipment, Software, and Supplies
Daytona Storage	122,594	Backup Licensing Software for Novell
Intelenet Commission	123,623	Internet Charge from the State for Campus and Academic Partnerships
Rixan Association Inc	123,688	Purchase of Robotics
Apple Computer Inc	127,593	Computer Equipment, Software, and Supplies
AAA Electric of Terre Haute Inc	127,853	Gillum Hall Fire Alarm Replacement
Thomson ISI	130,005	Database and Technology Fee for the Library
INCOLSA Ind Coop Lib Services Authority	134,526	Cataloging Software
Xerox Corporation	137,378	Copier Lease Payments and Copier Supplies
Markeys Audio Visual Inc	140,318	Audio Visual Equipment and Supplies
Pro Quest	141,780	Library Software Access Fees
Life Insurance Company of North America	144,042	Disability Income and Waiver Payments
JDL Associates Inc	155,921	Blumberg Center Workshops
IOS Capital	166,959	Copier Lease Agreement on Campus

**Previously Reported Vendors with Purchases
Exceeding \$100,000**

Verizon North	167,677	Telephone Truck Lines
Gateway 2000 Major Accounts Inc	169,412	Computer Equipment, Software, and Supplies
Suburban Glass Service Inc	169,845	Hulman Center Entrance Door Replacement
Sewage Disposal Works	170,398	Sewage Utility Payments
Ikon Office Solutions - IMS - 12845	190,760	Copier Copy Charges and Copier Center Job Charges
Swiderski Electronics	193,092	Landsbaum Center Audio Visual System
Factory Mutual Insurance Company	196,697	Insurance Premium
YBP Library Services	198,325	Library Book Purchases
Network Solutions Inc	207,231	SMARTnet Maint & Sftw Support, Cisco Switch, and and Cisco Access Point Bundle
John Hancock Life	216,162	Life Insurance Premiums
Manpower Incorporated	224,543	Temporary Employee Services
Cognos Corp	230,133	Reporting Software Tool and Support
Ivy Tech State College	251,609	LAAP and FIPSCE Grant Services
SBC Global Services Inc	288,633	Telephone Maintenance Payments
RJE Business Interiors	321,436	Student Publications, THCME, and Other Departmental Furniture Purchases
Talisma Corporation	329,321	Admissions Software Licenses Fees
MetLife	333,721	Life Insurance Premiums
Indiana-American Water Company	342,969	Water Utility Payments
Postmaster	363,337	Purchase of Postage
Novell Incorporated	371,917	Novell Software Upgrades, and Software Licenses and Support
Vectren Energy Delivery	375,999	Gas Utility Payments
NRK Inc	382,015	Science Bldg Generator Phase II, HHP Fire Alarm Replacement, & Other Electrical Jobs
Sycamore Engineering Inc	454,441	Landsbaum Ctr for Health Educ Construction and Holmstedt Hall Mechanical Renovation
SBC	475,094	Video Conferencing Equip, Voice Mail Upgrade, and Parts for Telecommunications Department
IT Travel Agencies	494,704	Travel Expenses for the University
Associated Roofing	546,324	Univ Apt Unit 1 Roof Repl, and HMSU Roof Repl, and Hex Roof Over Commons
Ebsco Subscription Services	554,228	Library Subscription Services
Forrest Sherer Inc	623,466	Insurance Premium
Delta Dental Plan of Indiana	709,187	Dental Payment Reimbursements
ST Construction Inc	782,105	Parking Lot M and New Theatre Pull Off Expenses
Indiana Department of Corrections	1,112,424	Academic Courses
Public Employees Retirement Fund	1,200,424	Employee and Employer Retirement Contributions
Jungclaus Campbell Company Inc.	1,341,107	Mills Hall Renovation & Holmstedt Hall Room 102 & 103 Renovation
Dell Marketing LP	1,499,047	Computer Equipment, Software, and Supplies, Microsoft License Agreement & PC Maint Agreement
First Financial Bank	1,530,000	VEBA Contributions
ElectriCom	1,678,789	Fiber Optic Lines to University Apt, Landsbaum and Sullivan Projects
Energy USA-TPC	1,721,566	Natural Gas Contract Purchases
PCS Health Systems, Inc	2,026,257	Prescription Drug Coverage
Cinergy Services Inc	2,337,567	Electricity Utility Payments
J F Molloy and Associates Inc	6,870,183	University Medical Payments
Sodexho Inc and Affiliates	7,560,768	Dining and Catering Services