

As you may already know, Indiana State University traditional residence halls will be closing. However, residents of 500 Wabash and University Apartments are not required, but strongly encouraged to check out and return to your permanent home. We understand that some residents' permanent home is 500 Wabash or University Apartments. We request that if you need to remain through the end of your contract period that you complete the questions regarding 500 Wabash and University Apartments on the Housing Closing Exemption Form.

Students who have already left campus must schedule an appointment with The Office of Residential Life using the link below. Please understand this is a fluid situation and ResLife is working to get you the most accurate information as quickly as possible. Below are the steps you need to take based on your current situation:

I'M ON CAMPUS AND NEED TO LEAVE:

- Complete your Hall Closing Checklist that is posted on the door of your room. If you need another one contact hall staff.
- Return your key to the front desk.

I'M ON CAMPUS AND NEED TO STAY:

If you need to stay on campus beyond 12:00 P.M. Saturday, March 21, 2020 you must complete the Housing Closing Exemption Form on your [housing portal](#), just click on the link on the front page of your portal.

I'M OFF CAMPUS AND NEED TO COME BACK TO RETRIEVE MY ITEMS

Students must schedule an appointment to pick up your items using the link below:

<https://www.signupgenius.com/go/5080D4BA4A82EA6F85-state>

Move-out hours are Tuesday 10:30 A.M. - 3:30 P.M., Wednesday-Friday, 8:00 A.M. - 3:30 P.M. and Saturday 8:00 A.M. – 12:00 P.M. Students will have two hours to get their items and check out of their rooms. Only family members helping students with move-out will be allowed in the buildings to support move-out. If there is an extenuating circumstance that keeps you from picking up your items before Saturday at 12:00 P.M. please contact the Office of Residential Life using the information below.

If you have any questions about this process or Indiana State University's response to COVID-19, please contact our office or view our webpage at: <https://www.indstate.edu/covid-19>